



Human Resources Committee

MINUTES

October 9, 2024

3:30 PM – 5:00 PM

Via Zoom: <https://rscsd-edu.zoom.us/j/81930810697>

Meeting ID #819 3081 0697

Members:

**Chair, Kristin Olson, Vice Chancellor,
Human Resources, District**

**Co-Chair, Omelina Garcia, Classified
Representative, Santa Ana College**

Santa Ana College

Dr. Anabelle Nery, President

Dr. Jeffrey Lamb, Vice President,

Academic Affairs

Dr. Merari Weber, Academic Senate

Representative

John Zarske, Academic Senate

Representative

Omelina Garcia, Classified

Representative

Santiago Canyon College

Dr. Jeannie Kim, President

Dr. Jason Parks, Vice President,

Academic Affairs

Denise Salcido, Academic Senate

Representative

Charlie Malone, Academic Senate

Representative

Zina Edwards, Classified

Representative

Madeline Grant, President, FARSCCD

District Office

**Kristin Olson, Vice Chancellor, Human
Resources**

Alistair Winter, Assistant Vice

Chancellor, Operations

George Williams, Asst. Vice

Chancellor, Human Resources,

Investigations & Equity

Vacant, Director, Human Resources

Nancy Tanner, Payroll Manager

Rene Beiza, Principal Analyst

Maria E. Garcia, Human Resources

Specialist, Classified Representative

Student Representatives

Alejandro Avila

Adriana Garcia Ludena

Members Present: Alejandro Avila, Rene Beiza, Jennie Beltran for Dr. Merari Weber, Zina Edwards, Maria Garcia, Omelina Garcia, Madeline Grant, Dr. Jeffrey Lamb, Charlie Malone, Dr. Anabelle Nery, Denise Salcido, Nancy Tanner, George Williams, Alistair Winter and John Zarske

Members Absent: Dr. Jeannie Kim, Adriana Garcia Ludena, Dr. Jason Parks

Guests Present: Emelyne Camacho, Anna Tran

1. Call to Order (Omelina Garcia)

The meeting was called to order at 3:32 p.m.

2. Welcome and Introductions (Kristin Olson)

The committee members were welcomed and introduced themselves.

3. Approval of the Minutes from September 11, 2024 (Omelina Garcia)

It was moved by Ms. Edwards and seconded by Ms. Grant to approve the September 11, 2024, minutes with an amendment to the date of the next meeting.

4. EEO Training (Kristin Olson)

As part of the Title 5 requirements, this advisory committee is required to receive training on Equal Employment Opportunity. Guest Presenters Rene Beiza, Principal Human Resources Analyst, Emelyne Camacho and Jasmin Hudson, ODEI Coordinators provided the EEO training.

5. Review Current EEO BP & AR (Kristin Olson)

The language in both Equal Employment Opportunity board policies and administrative regulations need to be updated. The current board policies and administrative regulations were reviewed. Updates to the language will be presented at the November meeting.

6. Informational Item – Agenda for the 2024-2025 Year (Kristin Olson)

Ms. Olson reviewed the agenda below and removed the month of January.

a. November: Review & Update EEO BP & AP; Review & Update Service Animal BP and AR; Review & Update committee membership, responsibilities, and mission (annual requirement)

i. Each committee will review its the membership, responsibilities, and mission, annually and make recommendations to District Council.

b. December: review & update 6 BPs & associated ARs

c. February: review & update 6 BPs & associated ARs

d. March: review & update 6 BPs & associated ARs

e. April: review EEO Plan Module 13 (review)

f. May: review EEO Plan Module 13 (discuss & advise)

g. June: Committee Progress - Year in review, DEIA Year in Review, advise in DEIA initiatives for 2025-2026, set committee goals for next year, set meeting dates

7. Adjournment (Omelina Garcia)

The committee adjourned at 4:45 p.m. The next meeting will be held on November 13, 2024.