



HUMAN RESOURCES COMMITTEE
Executive Conference Room – District Office
3:00 – 4:30 p.m.
Meeting Minutes for April 11, 2018

Members Present: Judy Chitlik, Alistair Winter, John Zarske, Seth Daugherty, Jarek Janio, Kristen Guzman, Diane Hill, Sheryl Martin, Elouise Marasigan, Joe Geissler and Amber Stapleton

Members Absent: Dr. Linda Rose, Dr. Marilyn Flores, Adam O'Connor

1. Welcome

Ms. Chitlik called the meeting at 3:04 p.m.

2. Update from Electronic Approval (approved on February 23, 2018)

- a. Minutes of January 10, 2018 Meeting
- b. RSCCD EEO and Human Resources Plan

Ms. Chitlik thanked the committee for voting and approving the EEO Plan.

3. Reference Letters / Reference Checks

After considerable discussion pro and con, the committee agreed to continue discussion at the next meeting. Ms. Chitlik recommended that committee members bring in ideas for updating the existing reference check form.

4. Numerical Rubrics for Screening Committees

After considerable discussion, the committee agreed to continue discussion at the next meeting and would bring additional ideas for consideration.

5. Next HRC Meeting

The next meeting will be held on Wednesday, May 9, 2018 in the Executive Conference Room #114 from 3:00 – 4:30 p.m.

The meeting was adjourned at 4:31 p.m.

Approved: May 9, 2018