

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway, Santa Ana, California 92706
Office: (714) 480-7489 Fax: (714) 796-3937
Planning and Organizational Effectiveness Committee
Garden Grove Room – #407
12:30 p.m. – 2:00 p.m.

Meeting Minutes for October 31, 2013

Present: John Didion, Bonnie Jaros, Nga Pham, Aaron Voelcker and Elliott Jones

Absent: Tammy Cottrell, Alex Taber, Corinna Evett, John Zarske, Ray Hicks, Enrique Perez, Aracely Mora, Linda Rose and Rudy Tjiptahadi

Mr. Didion welcomed everyone and started the meeting at 3:34 p.m.

Minutes

Mr. Didion called for a motion to approve the Planning & Organizational Effectiveness minutes of September 25, 2013. It was moved by Nga Pham and Aaron Voelcker seconded the motion to approve the minutes. The motion was carried unanimously.

Update on Comprehensive Master Plan

- Comprehensive Master Plan was formally approved at the 10/14/13 Board Meeting
- Copies were ordered for accreditation liaisons, college presidents, libraries at both colleges, copies for the accreditation files and an electronic copy is posted on the website.

Update on Function Map and Timeline (Bonnie, Nga, Aaron)

John Didion will send out an email to the Presidents and Peter Hardash notifying them who the contacts are, for SAC, SCC and the District, communicate what the requisites are and what needs to done. Another update with a draft will be given at the next POE meeting.

Assessment of Budgeting/Planning Process

Based on the Planning Design Manual model, an assessment of district services will be done by sending out a District Services Satisfaction survey. The survey will be sent out by Director of Research Nga Pham prior to the Thanksgiving holiday.

Process for Mid-Year Budget Augmentations

The committee agreed that criteria needed to be developed that would allow the POE committee to review and if eligible forward to District Council for approval. John Didion will draft a criteria list and present it to the committee at the next POE meeting.

Grant Development Schedule

Committee reviewed a copy of the revised Grant Development.

Other

None

Meeting Schedule

Next meeting: January 22, 2014

The meeting adjourned at 1:32 p.m.

**The mission of the Rancho Santiago Community College District is to
provide quality educational programs and services that address
the needs of our diverse students and communities.**