

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2323 N. Broadway, Santa Ana, California 92706  
Office: (714) 480-7489 Fax: (714) 796-3937  
Planning and Organizational Effectiveness Committee  
Decision Room – #340  
3:30 p.m. – 5:00 p.m.

### **Meeting Minutes for September 25, 2013**

**Present:** John Didion, Alex Taber, Bonnie Jaros, Corinna Evett, John Zarske, Nga Pham, Ray Hicks, Aaron Voelker, Enrique Perez, Aracely Mora, Linda Rose and Rudy Tjijahadi

**Absent:** Tammy Cottrell

Mr. Didion welcomed everyone and started the meeting at 3:34 p.m.

#### **Minutes**

A motion to approve the Planning & Organizational Effectiveness minutes of August 28, 2013 was made by Corinne Evett. The motion was moved by Dr. Linda Rose and was carried unanimously.

#### **Update on Comprehensive Master Plan**

- Presentation and First Reading for Board of Trustees on 9/23/13
- Current draft is available in first page of the RSCCD Intranet, will also be available on the RSCCD website for the community to view
- A news release will be made by Public Affairs
- Final Approval at 10/14/13 Board Meeting

#### **Update on Function Map and Timeline**

Nga Pham, Research Director reported that progress is being made and that there are some areas that still need to be completed.

#### **Review Accreditation Standard III**

Committee members, who currently serve on one of the other four groups, will have conversations with that committee on what they think is on the horizon for the next fiscal year that are going to impact next year's budget? Committee members will share their information at the next meeting.

#### **FRC Request for Assessment of Budgeting/Planning Process**

Research Director Nga Pham along with Executive Vice Chancellor John Didion and Ray Hicks will meet to put together a draft matrix to aid the committee in creating an instrument to assess the "effectiveness of the allocation of resources to support planning."

#### **Grant Development Schedule**

A request was made that a column be added to the grant schedule that gives information as to what happens when the grant is over. Is institutionalization required?

#### **Meeting Schedule**

Next meeting: October 29, 2013

The meeting adjourned at 5:13 p.m.

Approved: October 31, 2013