

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2323 N. Broadway, Santa Ana, California 92706  
Office: (714) 480-7489 Fax: (714) 796-3937  
Planning and Organizational Effectiveness Committee  
Decision Room – #340  
3:30 p.m. – 5:00 p.m.

### **Meeting Minutes for April 23, 2014**

**Present:** John Didion, Bonnie Jaros, Aaron Voelcker, Corinna Evett, John Zarske, Aracely Mora, Rudy Tjiptahadi and Alex Taber

**Absent:** Linda Rose, Nga Pham, Enrique Perez, Ray Hicks, and Elliott Jones

**Special Guest:** Alistair Winter, Interim Director Safety and Security

The meeting was called to order by Mr. Didion at 3:39 p.m.

#### **Minutes**

Mr. Didion called for a motion to approve the Planning & Organizational Effectiveness minutes of March 26, 2014. It was moved by John Zarske, seconded by Rudy Tjiptahadi and carried unanimously to approve the minutes.

#### **District Resource Augmentation Requests**

A number of revisions to the resource request prioritization request form were made:

- RSCCD Mission column and RSCCD Goal # or Strategic Objective # will be combined – required - 0-5 points
- Administrative Unit Review column - 0-5 points
- Unit Outcomes column - 0-5 points
- Replacement Need column – add yes/no
- Safety column- Automatic Priority – 0-5 points
- Legally Mandated Regulatory Req. column – Automatic Priority
- Total Points column – Max 20 points

The committee agreed that the resource request related to the Trustee Election is a legally mandated expense and does not need to be scored by the committee. The other requests do need to be scored and finalized for recommendation, which will go to the May 19<sup>th</sup> District Council meeting. The committee agreed to hold a special meeting on May 14<sup>th</sup> to review the combined scores and finalize their recommendations to meet their deadline of May 19<sup>th</sup>. John Didion will update the District Resource Augmentation Request form and email the revised document that will use a 0-5 scale for the criteria to the committee. The committee was asked to have their completed scores sent to John Didion by May 13<sup>th</sup>.

#### **Grant Development Schedule**

Approved: May 28, 2014

Deferred to next meeting on May 28, 2014

**Other**

- District Council approved and formally adopted the Function Map at their April 21<sup>st</sup> meeting. The Function Map will be going to the Board as an information item on April 28, 2014.
- John Zarske brought forth an issue that was discussed at FRC on how to stabilize our reserve and spending. Discussion ensued on this topic and agreement was reached that this should be the responsibility of District Council and the Chancellor. John Didion will add this to the agenda at the next District Council.
- The committee agreed to use the same document of goals and strategic objectives that was presented at the February board planning session to update the annual report on the progress of the district goals, send it out to all the parties, ask them for updates this summer, and then send it to District Council in July/August and to the Board in the fall.
- Safety Request issue/questions deferred to the next meeting of May 28, 2014.

Next meeting: May 14, 2014

The meeting was adjourned at 5:21 p.m.

**The mission of the Rancho Santiago Community College District is to  
provide quality educational programs and services that address  
the needs of our diverse students and communities.**

Approved: May 28, 2014