Call Forwarding Guide for Cisco Phones

Cisco 8800 Series
Cisco 7900 Series

For further assistance, please contact the RSCCD ITS Help Desk.
714-564-4357 | Ext 44357 | helpdesk@rsccd.edu | webhelpdesk.rsccd.edu | Mon-Fri, 7:30am-4:30pm
Cisco 8800 Series Phones

**Forwarding all Calls**

1. Press the *Forward all* softkey.
2. Enter the telephone number to which you want to forward all your incoming calls.

For verification, a *Forward all* icon and the number to which incoming calls are being forwarded appears in the line header.

To cancel, press the *Forward off* softkey.

**For external phone numbers, dial +91 first**

**Softkeys**

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**Forwarding All Calls to Voicemail**

1. Press the *Forward all* softkey.
2. Press the *Voicemail* button.

To verify, a *Forward all* icon and forwarding information appears in the line header.

To cancel, press the *Forward off* softkey.

**Voicemail**

**Softkeys**
Cisco 7900 Series Phones

**Forwarding all Calls**

- To forward all incoming calls to another extension:
  1. Press the **CFwdAll** softkey.
  2. Enter the telephone number to which you want to forward all your incoming calls.

A flashing right arrow appears next to your telephone number on the LCD to indicate that all incoming calls are being forwarded.
The number calls are forwarded to appear near the bottom of the display.

- To Cancel, press the **CFwdAll** softkey.

**For external phone numbers, dial +91 first**

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**Forwarding All Calls to Voicemail**

- To forward all incoming calls to voicemails:
  1. Press the **CFwdAll** softkey.
  2. Press the **Messages** softkey.

The number calls are forwarded to appear near the bottom of the display.

- To Cancel, press the **CFwdAll** softkey.