

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

October 5, 2022

ADDENDUM NO: 1

for

RFP #1429 – Independent Audit Services

The following changes, additions, deletions, or corrections shall become a part of the RFP documents for the project named above and all other conditions shall remain the same.

1. **Question:** What financial IT system does the District use?

Answer: Ellucian Colleague.

2. **Question:** Are financial records and controls of the District centralized or decentralized to each college?

Answer: Most is centralized. Financial aid, student fee collection, and Auxiliary funds are decentralized and roll up to the District.

3. **Question:** Is the District's audit being conducted remotely or on-site? Does the District have a preferred method for FY 2023's audit?

Answer: The current audit is being done as a combination of both. The District's preference would be a combination, though being fully on-site is acceptable.

4. **Question:** Who maintains the financial records for each foundation?

Answer: District Accounting maintains the financial records for the District Foundation. The college foundations each provide their own accounting.

5. **Question:** Under Section 4. Statement of Work, Item 4.1 Scope of the Audit Services of the issued RFP, it states Foundations that support the Colleges, and the District will be included in the RFP but will require a separate proposal from each audit firm, including the audit and preparation of Federal and State tax returns. Please clarify if two separate proposals are to be submitted, one for the District audit and another proposal for the three Foundations. If two separate proposals are in fact requested, will RSCCD be expecting audit firms to list District and Foundation pricing in the District proposal, or do we list Foundation pricing only in the Foundation proposal?

Answer: We only need one response to the RFP, please breakout the proposed cost of each Foundation separately.

END OF ADDENDUM NO: 1

Proposers shall acknowledge receipt of this Addendum by signing below and returning with your proposal. Failure to acknowledge receipt of this Addendum may result in the disqualification of your proposal.

Name of Firm:

Authorized Signature:

Print Name:

Title:

Date:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT



Linda Melendez
Director of Purchasing Services