

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

May 4, 2023

ADDENDUM NO: 1 for RFP/Q #2223-002 – Consultant to Provide Anti-Racism Training

The following requests for information, changes, additions, deletions, or corrections shall become a part of the RFP documents for the project named above and all other conditions shall remain the same.

1. **Question:** Our training experience tells us that full day Zoom engagements are not ideal. Would it be possible to divide the session into 2 half-day trainings?

Answer: Yes, it is possible if scheduling is available. We can further discuss with the successful proposer.

2. **Question:** How many participants are expected to attend the training?

Answer: The training will be open to all District employees. Potentially, there can be 50-300 employees registered for the live training, attendees must rsvp via a Zoom registration. Employees who are unable to attend the live training will access the recorded Zoom training as their schedules permit. Further discussion with the successful proposer will determine if the live training should be capped at a particular number to help make the training most effective for participants.

3. **Question:** How many employees/staff members are expected to undergo the assessment survey and the DEIB Anti-racism training?

Answer: The training will be open to all District employees. Potentially, there can be 50-300 employees registered for the live training, attendees must rsvp via a Zoom registration. Employees who are unable to attend the live training will access the recorded Zoom training as their schedules permit. Further discussion with the successful proposer will determine if the live training should be capped at a particular number to help make the training most effective for participants.

4. **Question:** What is the estimated budget allocated for this scope of service?

Answer: The budget will depend on the scope of work provided by proposers that brings the most value to the District.

5. **Question:** What is the racial distribution/diversity in the target audience or training participants?

Answer: This will depend on the makeup of those participating in the live training, our District's racial distribution is made up of the following:

- AAPI
- Black/African American
- Latinx
- White
- Native American
- Other/Mixed

END OF ADDENDUM NO: 1

Proposers shall acknowledge receipt of this Addendum by signing below and returning with your proposal. Failure to acknowledge receipt of this Addendum may result in the disqualification of your proposal.

Name of Firm:

Authorized Signature:

Print Name:

Title:

Date:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT



Linda Melendez
Director, Purchasing Services