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Santa Ana College • Santiago Canyon College

February 24, 2015

**INTENT TO AWARD TO CONTRACTOR**

R. C. Construction Services  
Attn: Robert Clapper  
2223 North Locust Avenue  
Rialto, CA 92377

**RE: QUO15.004 Bristol Street Entrance Paver Replacement at Santa Ana College**

Dear Mr. Robert Clapper,

This letter shall serve as a notice of intent to award the project, **QUO15.004 Bristol Street Entrance Paver Replacement at Santa Ana College** for Services contract with **R. C. Construction Services** for the amount of **TWENTY NINE THOUSANDS, NINE HUNDREDS SEVENTY-TWO DOLLARS AND ZERO CENTS (\$29,972.00)**.

Please provide the documents outlined in the attached Awarded Contractor's Checklist of Mandatory Submittal. These documents are to be submitted to District Construction and Facility Planning for contract assembly and approval. When they are approved, a Purchase Order and Notice to Proceed will be issued to start the construction activities.

Please call the project manager, Steven Marshall at 714-480-7510, if you have any questions regarding this matter.

Sincerely,

Darryl Taylor  
RSCCD Director  
Facility Planning, District Construction & Support Services

Attached: Awarded Contractor's Checklist of Mandatory Submittals

Cc: File, Project Manger

**BOARD OF TRUSTEES:**

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Raúl Rodríguez, Ph.D.

**AWARDED CONTRACTOR'S**

**CHECKLIST OF MANDATORY SUBMITTALS**

*(For Contractor's use and reference only. To be submitted to the District upon receiving the Award Letter.)*

- ☒ Executed Construction Services Agreement (2 copies, sign but do not date)
- ☒ Labor and Material Payment Bond (2 copies, sign but do not date)
- ☒ Performance Bond (2 copies, sign but do not date)
- ☒ Prevailing Wages Certification
- ☒ Worker's Compensation Certification
- ☒ Guarantee
- ☒ Liability Insurance Certificate and Endorsement (naming the District as additional insured)
- ☒ Automobile Insurance and Endorsement (naming the District as additional insured)
- ☒ Contractor's Certificate Regarding Drug-Free Workplace
- ☒ Contractor's Certificate Regarding Alcoholic Beverage and Tobacco-Free Campus Policy
- ☒ Disable Veteran Business Enterprise Participation Statement
- ☒ Disable Veteran Business Enterprise Close-out Statement
- ☒ Minority Business Enterprise Participation Statement
- ☒ Minority Business Enterprise Close-out Statement
- ☒ Women Business Enterprise Participation Statement
- ☒ Women Business Enterprise Close-out Statement
- ☐ Roof Project Financial Disclosure Certificate *NA. SY*
- ☒ Asbestos & Other Hazardous Materials Certification (Not applicable to this project)
- ☒ W-9 and 590 Form
- ☐ Contractor's DIR Certification/Proof