

Enterprise and Procurement Services  
Master Services Agreement



**Agreement No. 00012516**

This Master Services Agreement (“Agreement”) is entered into between the Foundation for California Community Colleges, a California 501(c)(3) nonprofit organization, (“FoundationCCC”) and ODP Business Solutions, LLC a Delaware limited liability company, (“Supplier”).

By signing this Agreement, the Parties acknowledge their acceptance of all the terms and conditions in this Agreement and any exhibits attached hereto (collectively the “Agreement”).

The term of this Agreement is November 25, 2025, through November 24, 2028.

The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

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**THE PARTIES HEREBY EXECUTE THIS AGREEMENT.**

**SUPPLIER**

**FOUNDATION FOR CALIFORNIA  
COMMUNITY COLLEGES**

By:   
Brian abromovage (Dec 5, 2025 16:45:44 EST)

By:   
JC Sales (Dec 5, 2025 13:40:44 PST)

Print Name: Brian Abromovage

Print Name: Jorge J.C. Sales

Title: Vice President

Title: Executive Vice President, Enterprise and Institutional Partnerships

Date: 12/05/2025

Date: 12/05/2025

**SUPPLIER – second signature if applicable**

**FOUNDATION FOR CALIFORNIA  
COMMUNITY COLLEGES – signature 2 if applicable**

By: \_\_\_\_\_

By: 

Print Name: \_\_\_\_\_

Print Name: Joseph Quintana

Title: \_\_\_\_\_

Title: Chief Operating Officer

Date: \_\_\_\_\_

Date: 12/08/2025



## **EXHIBIT A**

**(Master Services Agreement)**

### **RECITALS**

1. **WHEREAS**, FoundationCCC is a 501(c)(3) nonprofit organization and established as the official auxiliary organization for the California Community College Board of Governors and the California Community Colleges Chancellor's Office in accordance with California Education Code 72670.5 and may enter into systemwide agreements on behalf of the California Community Colleges in accordance with California Public Contract Code 20661;
2. **WHEREAS**, FoundationCCC developed, supports, and operates CollegeBuys, SchoolBuys, and CivicBuys, cooperative purchasing programs designed to pool the purchasing power of public and private agencies across the nation and, as a result, FoundationCCC is in a unique and valuable position to provide Supplier with marketing and promotional services for Supplier's products and/or services;
3. **WHEREAS**, FoundationCCC, in partnership with the Association of Independent California Colleges and Universities, issued an Office Products, Equipment, Supplies and Services Request for Proposals ("RFP") so that Supplier may provide products and/or services as described in RFP #25-003, attached hereto, and incorporated herein, as part of Attachment 1 ("Bid Documents");
4. **WHEREAS**, this Agreement provides that any or all public agencies, nonprofit organizations directly supporting the California Community College system, public and private school districts, public and private colleges or universities, or FoundationCCC may purchase Products at prices stated in the RFP #25-003;
5. **WHEREAS**, Supplier provides Office Products, Equipment, Supplies and Services as agreed upon in this Agreement and attached hereto as Exhibit F;
6. **WHEREAS**, Supplier desires to make this Master Services Agreement available to any and all public agencies, nonprofit organizations directly supporting the California Community College system, public and private school districts, as well as public and private colleges or universities (hereinafter referred to individually as "Participating Agency" or collectively as "Participating Agencies"), specifically including California Community Colleges, which are supported, in part, by FoundationCCC; and
7. **WHEREAS**, FoundationCCC seeks to offer and raise awareness of Supplier's products and/or services to Participating Agencies in exchange for an administrative fee.

## **EXHIBIT B**

**(Master Services Agreement)**

### **TERMS AND CONDITIONS**

1. Master Services Agreement. The Agreement of the parties consists of this Master Services Agreement (including the above recitals and these Terms and Conditions) and all Exhibits attached hereto or subsequently signed by the parties. This Master Services Agreement and all applicable Exhibits are hereinafter collectively referred to as the “Agreement.” In the event of a conflict between the Terms and Conditions and any Exhibits, the Terms and Conditions shall take precedence. The remaining exhibits will be given precedence as follows: (1) Request for Proposal; (2) Special Terms and Conditions; (3) Supplier Response to the RFP; (4) Exhibits of this Agreement beyond the Aforementioned.
2. Products and Services Ordered. Subject to the terms of this Agreement, FoundationCCC will provide this Master Services Agreement to interested Participating Agencies for the services and or products identified in Exhibit F.
3. Administration. FoundationCCC shall perform all of its duties, responsibilities and obligations as administrator of purchases under the Agreement as set forth herein, and Supplier hereby agrees that FoundationCCC shall act in the capacity of administrator of purchases under the Agreement.
4. Purchasing. With respect to any purchases by Participating Agencies pursuant to the Agreement, FoundationCCC: (i) shall not be construed as a dealer, re-marketer, representative, partner or agent of any type of the Supplier, or said Participating Agency; (ii) shall not be obligated, liable or responsible for any order made by Participating Agencies or any employee thereof under the Agreement or for any payment required to be made with respect to such order; and (iii) shall not be obliged, liable or responsible for any failure by any Participating Agencies to comply with procedures or requirements of applicable law or to obtain the due authorization and approval necessary to purchase under the Agreement. FoundationCCC makes no representation or guaranty with respect to any minimum purchases by any Participating Agencies or any employee thereof under this Agreement or the Agreement.
5. Orders. To access the contracted Equipment, Products, or Services under this Agreement, a Participating Agency shall clearly indicate to Supplier its intention to access the Agreement. Purchase Orders shall only be made to Supplier, or to Authorized Dealers, Distributors, or Local Area Contractors (“Representative”), unless otherwise authorized in writing and by Amendment to the Agreement by FoundationCCC. Orders shall be issued by the Participating Agency to the Supplier or Representative. A Participating Agency may use its own form of Purchase Order, and the Purchase Order shall clearly note the FoundationCCC Agreement number. All Participating Agency orders under this Agreement shall be issued prior to expiration or cancellation of this Agreement. Supplier performance, Participating Agency payment obligations, and any applicable warranty periods, or other Supplier, or Participating Agency obligations, may extend beyond the term of this Agreement. Supplier is required to notify FoundationCCC when any material change in operations is made that may adversely affect

Participating Agencies (including, but not limited to, Supplier bankruptcy, change of ownership, or merger). Representatives may be found in the attached Service Providers List or by Amendment to the Contract and as updated using the “Manufacturer Request for Addition/Removal of Authorized Dealer(s)/Installer(s)” form referenced in Attachment 1 of the Agreement. Supplier is prohibited from authorizing an additional Representative, other than those identified at the time of submitting their proposal, without notification and prior written approval from FoundationCCC. Supplier shall notify FoundationCCC each time it wishes to add or remove a Representative. Purchase Orders can only be made to the Supplier unless otherwise approved by FoundationCCC. Pricing provided to Participating Agencies by an added Representative shall be less than or equal to the Supplier’s pricing.

6. Term.

- a. This Agreement shall begin on November 25, 2025 (“Effective Date”) and shall terminate on November 24, 2028, unless extended in accordance with term 6(b) below.
- b. FoundationCCC and Supplier, upon mutual consent, shall have the option to extend the Term for two (2) additional one (1) year periods (“the Extended Term”). If the option for the Extended Terms is exercised, all terms and conditions set forth herein shall be applicable to the Extended Terms, except as expressly modified by written modifications duly executed on behalf of FoundationCCC and Supplier. In the event that any of, or a portion of, the extension options are not exercised and additional time is required by FoundationCCC to initiate a new Term extension or subsequent Agreement, Supplier agrees to continue to provide goods and/or services to the Participating Agencies on a month to month basis, for a period not to exceed six (6) months, at the prices, terms and conditions currently at the Agreement expiration date.

7. Termination. This Agreement may be terminated by either party for any reason, without penalty, at any time by providing the other party with written notice of the termination at least thirty (30) days in advance (“Notice Date”). Termination of this Agreement will not terminate any Participating Agency Agreement already entered into by Participating Agency and Supplier prior to the date of termination. From the Notice Date, no new Participating Agency shall contract with the Supplier using this Agreement. Notwithstanding anything to the contrary, a Participating Agency that is already under contract, prior to termination by FoundationCCC under this section, shall have the ability to renew their agreement up to the Term outlined in Section 5 above, including any Extended Term that has been mutually agreed upon between FoundationCCC and Supplier.

8. Payment Terms. The payment obligations of the purchaser shall be set forth in the Agreement attached herein addressing the specific service and or product being ordered. Also, see the Special Provisions, Quarterly Fees & Reporting, below for specific requirements.

9. Assignment. FoundationCCC’s rights and obligations hereunder may be assigned at FoundationCCC’s sole discretion to an existing or newly established legal entity that has the authority and capacity to perform FoundationCCC’s obligations hereunder. Supplier may assign its rights and obligations hereunder to an existing or newly established legal entity that has the authority and capacity to perform Supplier’s obligations hereunder with the prior written consent of FoundationCCC.

10. Use of Logo. FoundationCCC's prior review and written approval is required for any use of the FoundationCCC, CollegeBuys, SchoolBuys, or CivicBuys name or logo by the Supplier in marketing materials including but not limited to: press releases, print pieces, broadcast emails, and website postings. FoundationCCC and the California Community Colleges Chancellor's Office are distinct and separate entities, and written approval for the use of FoundationCCC, CollegeBuys, SchoolBuys, or CivicBuys names, logos, or marks shall not be construed as approval to use the name, logo, or mark of the California Community Colleges Chancellor's Office.
11. Insurance. Upon request within ten (10) days of formal commitment to utilize the Agreement, the Supplier and each Subcontractor identified in its Subcontractors List issued by the Supplier shall deliver to the agency taking part in the agreement Certificates of Insurance evidencing the insurance coverage in the minimum amounts noted below. The foregoing notwithstanding, a Participating Agency may require additional or different insurance coverage or minimum amounts in connection with the use of the agreement. In such event, such additional or different insurance requirements shall be noted in writing from the Participating Agency, and the Supplier shall comply with the same.
- a. Workers' Compensation Insurance. The Supplier and all Subcontractors to the Supplier shall obtain and maintain Workers' Compensation Insurance with coverage amounts under such policies in accordance with applicable law.
  - b. Commercial General Liability Insurance. The Supplier and all Subcontractors to the Supplier shall obtain and maintain Commercial General Liability Insurance Policies covering: injuries, including accidental death, to persons, damage to property, completed operations, and contractual liability. Minimum coverage amounts under each such Commercial General Liability insurance policy shall be: One Million Dollars (\$1,000,000) per occurrence, Two Million Dollars (\$2,000,000) in the aggregate, One Hundred Thousand Dollars (\$100,000) damage to rented premises per occurrence, and One Million Dollars (\$1,000,000) personal and advanced injury.
  - c. Automobile Liability Insurance. The Supplier and all Subcontractors to the Supplier shall obtain and maintain Automobile Liability Insurance Policies covering bodily injury and property damage arising from all owned, non-owned and hired vehicles. Minimum coverage amounts under each such Automobile Liability insurance policy shall be Five Million Dollars (\$5,000,000) Combined Single Limit. .
  - d. Cybersecurity Insurance. [Clause Intentionally Omitted - For the avoidance of doubt, Supplier shall not hold sensitive or otherwise personally identifiable data on behalf of Participating Agencies.]
  - e. Technology Errors and Omissions Insurance. [Clause Intentionally Omitted - For the avoidance of doubt, Supplier shall not hold sensitive or otherwise personally identifiable data on behalf of Participating Agencies.]

- f. Acceptability of Insurers. Insurers shall be licensed by the State of California to transact insurance and shall hold a current A.M. Best's rating of A:VII or better, or shall be a carrier otherwise acceptable to Participating Agency.
- g. Modifications; Cancellation; Additional Insured. FoundationCCC and each Participating Agency hereunder shall be named as additional insured to the Commercial General Liability insurance policies of the Supplier and its Subcontractors. The Workers' Compensation insurance policy and the General Liability insurance policy of the Supplier and each Subcontractor shall include provisions that the policy terms will not be cancelled or terminated without at least thirty (30) days advance written notice to the Participating Agency, as applicable.

## 12. Special Provisions.

### a. Promotion.

- i. Supplier Commitments. Supplier has reviewed, understands and agrees to the Supplier Commitments and Program Promotion attached hereto and incorporated herein as Exhibit G.
- ii. Availability of Master Services Agreement. Upon request, Supplier shall make available to interested Participating Agencies a copy of this Agreement as may be necessary for such agencies to evaluate potential purchases.

### b. Quarterly Fees & Reporting.

- i. Quarterly Administrative Fee. Supplier shall pay FoundationCCC a quarterly administrative fee in the amount of 2% of the total paid purchase invoice, less taxes, additional services (excluding included services) and transportation for all purchases of Participating Agencies under said Master Services Agreement and provide FoundationCCC with an electronic accounting report, in a format prescribed by FoundationCCC, summarizing all purchases under the Agreement. A sample of the reporting format appears at Exhibit H. Quarterly reports are due within fifteen (15) calendar days after the conclusion of the preceding quarter. Quarterly administrative fees applicable to each quarter, are due within thirty (30) days of the end of each calendar quarter. FoundationCCC reserves the right, upon thirty (30) days advance notice to the Supplier, to change the prescribed reporting format. Administrative fee payments shall be made by check to the Foundation for California Community Colleges.
  - 1. Scholarship and Program Support. In addition to quarterly administrative fees, the Supplier commits to an additional 1% rebate for the total purchase invoice, less taxes for all purchases by Participating Agencies under the Agreement as reinvestment and support to FoundationCCC scholarships or programs.

- ii. Accounting. Supplier shall at its expense maintain an accounting of all purchases made by Participating Agencies. FoundationCCC reserves the right to audit the accounting for a period of four (4) years from the date FoundationCCC receives the accounting. In the event of such an audit, the requested materials shall be provided at the location designated by FoundationCCC.
- iii. Default. Failure to provide a quarterly report and/or payment of the administrative fee within the time and manner specified in item 11(b)(i) shall be regarded as a material breach under this Agreement and if not cured within thirty (30) days of written notice to Supplier, shall be deemed a cause for termination of the Agreement at FoundationCCC's sole discretion. All administrative fees not paid within thirty (30) days of the end of each quarter shall bear interest at the rate of one and one half percent (1.5%) per month until paid.
- iv. Errors and Omissions. Supplier is provided ninety (90) days or until the conclusion of the subsequent quarter (whichever comes first) from when a quarterly report was due or submitted, to correct error(s) and/or omissions(s) on a quarterly report; and/or to recover an overpayment of the administrative fee from FoundationCCC. Once the ninety (90) days or the conclusion of the subsequent quarter (whichever comes first) has lapsed, FoundationCCC also reserves the right to recover any unpaid administrative fee(s) from the Supplier discovered during an audit conducted pursuant to Section 11(b)(ii) above, and/or the correction of error(s) and/or omission(s) on quarterly report(s).
- v. Right to Compare Records. FoundationCCC or its designee may, at FoundationCCC's sole discretion, compare Participating Agency records with quarterly reports submitted by Supplier. If there is a discrepancy, FoundationCCC will notify the Supplier in writing. Supplier will have thirty (30) days from the date of such notice to resolve the discrepancy to FoundationCCC's reasonable satisfaction. If the Supplier does not so resolve the discrepancy, FoundationCCC shall have the right to engage outside services to conduct an independent audit of Supplier's quarterly reports. Supplier shall be obligated to reimburse any and all FoundationCCC's costs and expenses related to or connected with the record and report reviews, the audit, FoundationCCC staff time and expenses, counsel, and collection.

**EXHIBIT C**  
**(Master Services Agreement)**

**SPECIAL TERMS AND CONDITIONS**

1. **Iran Contracting Act Verification.** If the estimated spend throughout the life of this Agreement is estimated to exceed one million dollars, (\$1,000,000.00), Supplier must appropriately fill out and sign the Iran Contracting Act Verification, as specified under Public Contract Code §§ 2202 – 2208.
2. **Russian Sanctions.** On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. Accordingly, should FoundationCCC determine Supplier is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this Agreement. FoundationCCC shall provide Supplier advance written notice of such termination, allowing Supplier at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of FoundationCCC.
  - a. If this Agreement has a value to Supplier of \$5 million or more, Supplier shall report to FoundationCCC regarding their compliance with Russian economic sanctions and report on steps they have taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.
3. **Ban on Incentive Compensation.** The services in this Agreement shall be performed in compliance with the ban on incentive compensation as required under the Higher Education Act 34 C.F.R. § 668.14(b)(22). Supplier may not receive direct or indirect incentive compensation for recruiting or securing the enrollment of students, or for securing financial aid for students.
4. **Examination and Audit.** Per California Government Code section 8546.7, Contracts involving the expenditure of public funds in excess of ten thousand dollars (\$10,000) entered into by any state agency, board, commission, or department or by any other public entity, including a city, county, city and county, or district, shall be subject to the examination and audit of the California State Auditor, at the request of the public entity or as part of any audit of the public entity, for a period of three years after final payment under the contract. The examinations and audits under this section shall be confined to those matters connected with the performance of the contract, including, but not limited to, the costs of administering the contract.

## TECHNOLOGY INFRASTRUCTURE

- 1) **Applicability.** Technology Infrastructure is applicable to Supplier if Supplier will be collecting or storing data on behalf of FoundationCCC or a Participating Agency that falls under the definition of Licensee Data in Section 2 (“Definitions”) below. Supplier shall ensure that any subcontractors involved in the collection or storage of Licensee Data are also bound by and comply with the requirements of Part II. Technology Infrastructure.
- 2) **Definitions.**
  - “Data Breach” is defined as the unauthorized access and acquisition of computerized data that materially compromises the security or confidentiality of confidential or sensitive personal information maintained by FoundationCCC or a Participating Agency.
  - “Licensee Data” is defined as business and other proprietary information of any type generated in connection with work related to FoundationCCC’s or a Participating Agency’s operations. Such information may include, but is not limited to, business discussions and deliberations, compliance-related information, meeting minutes, documents, network transmissions, electronically or magnetically stored data/records, and Personal Information related to FoundationCCC’s or a Participating Agency’s employees, clients, customers, or students.
  - “Personal Information” is defined broadly to include any and all information that identifies, relates to, describes, is capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular employee, client, customer, or student of a Participating Agency or FoundationCCC.
- 3) **Security.** Supplier shall provide Participating Agency, as “Licensee”, with general system security relating to “Licensee Data” including: (a) physical security of the hosting location, (b) limiting access to Licensee's stored information to individual Supplier employees and subcontractors directly connected with maintaining the database or the associated application software; (c) plans for managing an information security incident and disaster recovery.
- 4) **Data Security.** Supplier has implemented and shall maintain at least industry acceptable standard systems and procedures to ensure the security, confidentiality and integrity of Licensee Data and to reasonably protect against anticipated threats or hazards to the security or integrity of Licensee Data, and against unauthorized access to, use or disclosure of Licensee Data. Supplier shall:
  - a) Limit administrative access to the system,
  - b) Limit remote access to the system,
  - c) Limit account access and privileges to the least necessary for the proper functioning of the system
  - d) Remove or disable applications and services that are not necessary for the proper functioning of the system,
  - e) Use named user accounts and not generic or shared accounts,
  - f) Use Federated Single Sign On, Kerberos, or other industry compliant services for authentication and authorization, and
  - g) Enable an appropriate level of auditing and logging for the operating system and applications.
- 5) **Use of, Storage of, or Access to, Licensee Data.** Supplier shall only use, store, or access Licensee Data:

- a) In accordance with, and only to the extent permissible under this Agreement or Supplier's Participating Agency Agreement with Participating Agency; and
  - b) In full compliance with any and all applicable laws and regulations, only to the extent applicable to Supplier, but without limitation: Family Educational Rights and Privacy Act ("FERPA"), Gramm-Leach Bliley Act ("GLBA"), California Privacy Rights Act ("CPRA"), and Health Insurance Portability and Accountability Act ("HIPAA").
- 6) **Security Updates.**
- a) Supplier promises to update the risk assessment and related safeguards at least annually. Upon request by the Participating Agency, Supplier agrees to provide documentation sufficient to demonstrate Supplier's security compliance for the Licensee Data.
  - b) Contractor shall have a process for the timely review, testing, and installation of patches essential for safeguarding the confidentiality, integrity, or availability of the system or FoundationCCC Data.
- 7) **Access to Information/IT Assets.** Supplier acknowledges and agrees that during the course of Supplier's business relationship with the Participating Agency, Supplier will not access data, files, or any other stored information not necessary for Supplier's work pursuant to this agreement, unless there has been prior approval by an authorized Participating Agency representative. Supplier acknowledges and agrees that the Participating Agency's computers, applications, information storage, networks, and telecommunications systems, including telephones and facsimiles, ("IT Assets") are the Participating Agency's property. The IT Assets will be used only by properly identified, authenticated, and authorized individuals and will be used solely for the Participating Agency's business. All messages, content, data, information, and files composed, stored, sent, or received on the IT Assets are the property of the Participating Agency, and Supplier acknowledges and agrees that Supplier has no expectation of privacy with respect to the use of the IT Assets.
- 8) **Data Sharing.**
- a) All Licensee Data shared between the parties or collected by Supplier on behalf of Participating Agency in meeting the terms of this contract is confidential and remains the property of Participating Agency. No data of any sort can be released to third parties without the written consent of Participating Agency or the individual data owner if required by applicable law. Licensee Data shared with third party companies remains the sole property of Participating Agency.
  - b) Licensee Data shared or collected must be stored in the United States of America.
  - c) All Personal Information Data provided to or held by Supplier under this Agreement must be encrypted at all times, both at rest and in transit.
  - d) Licensee Data shared between the parties will be transmitted using Secure FTP or other equivalent encryption-based based protocol. Under no circumstances will the parties share Personal Information via non-secure methods such as public email.
  - e) Licensee Data will be shared at mutually agreed upon times between the parties.
  - f) All data collected, stored, transmitted, and/or otherwise shared between the Participating Agency and Supplier and Supplier to any third party entities will meet the minimum standards for protection of Personally Identifiable Information (PII) defined in the security controls in Section 4.3 of NIST SP 800-122 (Guide to Protecting the Confidentiality of Personally Identifiable Information), and NIST Special Publication 800-53.

- 9) **Breach Notification and Action.** The California Information Practices Act (California Civil Codes sections 1798, et seq.) requires users to be notified if there is a breach of any system that may contain personal information defined by the Act. Supplier will coordinate with the Participating Agency to promptly notify Participating Agency's users in the event of any break-in or attempted break-in to Supplier provided software systems or security protocols, network(s), or data center(s) which contain Personal Information of the Participating Agency's users. Supplier shall report any confirmed or suspected breach to Participating Agency upon discovery, both orally and in writing, but in no event more than two (2) business days after Supplier reasonably believes the breach to have occurred, unless Supplier is otherwise prohibited by other applicable law from providing such notice to Participating Agency. Supplier's report shall identify: (i) the nature of the unauthorized access, use or disclosure; (ii) the protected information accessed, used and disclosed; (iii) the person(s) who accessed, used and disclosed and/or received the protected information (if known); (iv) what Supplier has done or will do to mitigate the deleterious effect of the unauthorized access, use or disclosure; and (v) what corrective action Supplier has taken or will take to prevent further unauthorized access, use, or disclosure. Supplier will cooperate with Participating Agency in complying with the notification requirements of California Civil Code sections 1798.29 and 1798.82. All costs associated with breach including but not limited to notification, claims and reparations are the sole responsibility of Supplier. FoundationCCC or Participating Agency may discontinue any services or products provided by Supplier until FoundationCCC or an effected Participating Agency, in its sole discretion, determines that the cause of the Data Breach has been sufficiently mitigated.
- 10) **Business and Other Proprietary Information.** Supplier promises to return or destroy all business and other proprietary information including Licensee Data to the Participating Agency upon written request within 14 days after termination of the relationship between the parties.
- 11) **Oversight.** FoundationCCC and Participating Agency reserve the right to request security information reasonably necessary to ascertain FoundationCCC and Participating Agency's own compliance with state and federal data privacy laws. Upon FoundationCCC or Participating Agency's request, Supplier shall provide a copy of its most recent SOC 2 audit report or equivalent cybersecurity assessment, and that of any data center in which Licensee Data is stored. Upon contract execution, Supplier shall provide its customer facing Disaster Recover and Business Continuity Statement.
- 12) **Intellectual Property.** Subject to the express rights and licenses granted by Supplier under this Agreement, Supplier reserves and retains its entire right, title, and interest in and to all Intellectual Property arising out of or relating to the software and the service provided by it (the "Services"); none of FoundationCCC, Participating Agency (and its affiliates) nor authorized users acquire any ownership of Intellectual Property in the software or documentation or the Services as a result of this Agreement and will not remove, suppress, or modify in any way any proprietary marking, including any trademark or copyright notice, on or in the Services or on or in any component thereof unless otherwise described in the Participating Agency Agreement.

As between Participating Agency (and its affiliates) and Supplier, Participating Agency (and its affiliates) has, reserves, and retains, sole and exclusive ownership of all right, title, and interest in and to the Licensee Data, including all Intellectual Property arising therefrom or relating thereto. The Licensee Data is the Confidential Information of the Participating Agency (and its affiliates), and neither Supplier nor any third party has or will have, acquire, or claim any right, title, or interest in any Licensee Data as a result of this Agreement or any interest in the Software or have any right or

license to, and shall not, use any Licensee Data except solely as and to the extent necessary to perform the Services herein.

- 13) **Ownership of Institution Data.** Participating Agency, and/or its suppliers and affiliates, retains all right, title and interest (including, without limitation, all proprietary rights) to Licensee Data except for rights granted to Supplier and its affiliates under this Agreement. Except as otherwise provided herein, upon termination or cancellation of this Agreement for any reason, Supplier shall return all Licensee Data to Participating Agency in an agreed upon format, or destroy, at Participating Agency's option.
- 14) **Return of Materials.** Upon expiration or termination of this Agreement or the licenses granted hereunder, Participating Agency shall immediately return to Supplier all licensed software/technology and documentation provided to Supplier, as well as any and all copies thereof. Supplier agrees to cooperate with Participating Agency to facilitate the retrieval and download of all Licensee Data collected by and stored by the Services. Upon Licensee's receipt of the data, Supplier will certify that all Licensee Data has been thoroughly and completely removed from the Supplier's Services.
- 15) **Nondisclosure of Licensee Data.** Supplier shall hold all Licensee Data in strict confidence and with the same standard of care it uses to protect its own information of a similar nature and shall not use Licensee Data for any purpose other than to provide the Service or as may be authorized in writing by Participating Agency. Supplier shall not disclose Licensee Data to any other party except: (a) to Supplier employees, agents, subcontractors and service providers, to whom Licensee Data needs to be disclosed for the purpose of providing the Service; (b) as required by law, or to respond to duly authorized information requests of police and governmental authorities or to comply with any facially valid subpoena or court order; (c) as authorized by Participating Agency in writing. Supplier shall undertake efforts reasonably calculated to ensure that Supplier employees, agents, and subcontractors with access to Licensee Data are aware of Supplier's obligations under this Agreement and are placed under an obligation of confidentiality with respect thereto.
- 16) **Compelled Disclosure.** If Supplier is served with any subpoena, discovery request, court order, or other legal request or command that calls for disclosure of any Licensee Data, Supplier shall promptly notify FoundationCCC/Participating Agency in writing and provide FoundationCCC/Participating Agency sufficient time to obtain a court order or take any other action FoundationCCC/Participating Agency deems necessary to prevent disclosure or otherwise protect Licensee Data. In such event, Supplier shall provide FoundationCCC and Participating Agency prompt and full assistance in efforts to protect Licensee Data.
- 17) **Confidential Information.** Confidential Information disclosed pursuant to this Agreement is subject to applicable federal, state and local law, including but not limited to the California Public Records Act or the Richard McKee Transparency Act of 2011.
- 18) **California Consumer Privacy Act ("CCPA") Obligations.**
  - a) Supplier will only collect, use, retain, or disclose personal information for the contracted business purposes.
  - b) Supplier will not collect, use, retain, disclose, sell, or otherwise make personal information available for Supplier's own commercial purposes or in a way that does not comply with the CCPA. If a law requires the Supplier to disclose personal information for a purpose unrelated to the contracted business purpose, the Supplier must first inform FoundationCCC or Participating Agency (as applicable) of the legal requirement and give FoundationCCC or Participating Agency (as applicable) an opportunity to object or challenge the requirement, unless the law prohibits such notice.

- c) Supplier will limit personal information collection, use, retention, and disclosure to activities reasonably necessary and proportionate to achieve the contracted business purposes or another compatible operational purpose.
  - d) Supplier must promptly comply with any request or instruction from a software user or Participating Agency requiring the Supplier to provide, amend, transfer, or delete the personal information, or to stop, mitigate, or remedy any unauthorized processing.
  - e) If the contracted business purposes require the collection of personal information from individuals on the Participating Agency's behalf, Supplier will always provide a CCPA-compliant notice addressing use and collection methods that the Participating Agency specifically pre-approves in writing. Supplier will not modify or alter the notice in any way without the Participating Agency's prior written consent.
- 19) **ADA/Accessibility.** With respect to ADA compliance, the Supplier shall:
- a) Conform to the [ICT Section 508 Standards](#) and the [Web Content Accessibility Guidelines \(WCAG\) 2.1 Level AA](#). Comply with all applicable FCC regulations regarding advanced communications services (<http://www.fcc.gov/encyclopedia/advanced-communications-services-acs>).
  - b) Resolve immediately any accessibility issues that are discovered or encountered by end users, and communicate a concrete timeframe for resolving the issue(s). If portions of the software or user experience are discovered to be noncompliant at any point, FoundationCCC or a Participating Agency will notify Supplier immediately. If any student accommodation is found to be necessary due to an identifiable lack of accessibility in the Supplier software, the cost for accommodation will be paid by Supplier upon request by FoundationCCC or a Participating Agency, once verified that the student accommodation conforms with Section 508 of the Rehabilitation Act of 1973 and that the noncompliance did not arise from intermediary interference (e.g., virus protection software, web browser problems, or out of date assistive technology) or a student's inability to properly utilize compliant assistive technology. If necessary, an independent and mutually agreed upon, 3<sup>rd</sup> party accessibility firm may be used to validate the lack of software accessibility. Reasonability of cost for accommodation will be upon mutual agreement by Supplier and FoundationCCC or the requesting Participating Agency.
  - c) Present an Accessibility Conformance Report (ACR), based upon a Voluntary Product Accessibility Template (VPAT) upon contract execution to FoundationCCC and subsequent Participating Agencies. Credible verification and/or documentation regarding the accessibility of the software, product, or service shall be provided by the Supplier upon request.
- 20) **Proctoring Services.** In compliance with SB 1172 and California Business and Professions Code Section 22588, a Supplier providing exam proctoring services in an educational setting shall be prohibited from collecting, retaining, using, or disclosing personal information except to the extent necessary to provide those proctoring services and in other specified circumstances.
- 21) **Third Party Software Support Services.** Supplier will, as soon as reasonably practicable, provide notice to FoundationCCC and affected Participating Agencies if a third-party owner of a software product which is under an executory contract through Supplier for software support services for such software product intends to terminate or otherwise cease to provide software support services for such software product prior to the end of the term of the applicable contract under which a Participating Agency acquired the software support services. The parties acknowledge that Supplier can give advance notice only to the extent possible and that the timing of any such notice is dependent upon

the actions of the third-party owner(s). Subject to the preceding two sentences, Supplier will attempt to provide at least 180 days' advance notice of the termination of Software Support Services by the third-party owner of affected software product.

- 22) **Written Information Security Program**. Supplier shall develop, implement, and maintain a written comprehensive information security program that includes the following:
- a) Supplier must designate a qualified individual responsible for overseeing and implementing the Supplier's information security program and enforcing the information security program.
  - b) Supplier's information security program shall be based on a risk assessment that identifies reasonably foreseeable internal and external risks to the security, confidentiality, and integrity of customer information/data that could result in the unauthorized disclosure, misuse, alteration, destruction, or other compromise of such information, and assesses the sufficiency of any safeguards in place to control these risks.
  - c) Supplier shall design and implement safeguards to control the risks Supplier identifies through risk assessment. At a minimum, the written information security program must address the implementation of the minimum safeguards identified in 16 C.F.R. 314.4(c)(1) through (8).
  - d) Supplier shall regularly test or otherwise monitor the effectiveness of the safeguards it has implemented.
  - e) Supplier shall implement policies and procedures to ensure that personnel are able to enact the information security program.
  - f) Supplier shall oversee all service providers or subcontractors by:
    1. Taking reasonable steps to select and retain service providers or contractors that are capable of maintaining appropriate safeguards for the customer information at issue;
    2. Requiring your service providers or subcontractors by contract to implement and maintain such safeguards; and
    3. Periodically assessing your service providers or subcontractors based on the risk they present and the continued adequacy of their safeguards.
  - g) Supplier shall evaluate and adjust their written information security program in light of
    1. the results of the required testing and monitoring;
    2. any material changes to Suppliers operations or business arrangements; or
    3. Any other circumstances Supplier knows or has reason to know may have a material impact on the information security program.
  - h) Establish a written incident response plan designed to promptly respond to, and recover from, any security event materially affecting the confidentiality, integrity, or availability of customer information in Supplier's control. Such incident response plan shall address the following areas:
    1. The goals of the incident response plan;
    2. The internal processes for responding to a security event;
    3. The definition of clear roles, responsibilities, and levels of decision-making authority;
    4. External and internal communications and information sharing;
    5. Identification of requirements for the remediation of any identified weaknesses in information systems and associated controls;
    6. Documentation and reporting regarding security events and related incident response activities; and
    7. The evaluation and revision as necessary of the incident response plan following a security event.

- i) Supplier shall ensure that the qualified individual responsible for overseeing and implementing Supplier's written information security plan reports, in writing to their board of directors or equivalent governing body.
- 23) **No Surreptitious Code.** Supplier warrants that it will not knowingly introduce, via any means, spyware, adware, ransomware, rootkit, keylogger, virus, trojan, worm, or other code or mechanism designed to permit unauthorized access to Licensee Data, or which may restrict Participating Agency's access to or use of Licensee Data.
- 24) **Termination Procedures.** Upon expiration or termination of this Agreement or an applicable Participating Agency Agreement, Supplier shall ensure that no Data Breach occurs and shall follow Participating Agency's written instructions as to the preservation, transfer, or destruction of Licensee Data. The method of destruction shall be accomplished by "purging" or "physical destruction", in accordance with National Institute of Standards and Technology (NIST) Special Publication 800-88. Upon request by FoundationCCC or Participating Agency, Supplier shall certify in writing to FoundationCCC or Participating Agency that return or destruction of Licensee Data has been completed. Prior to such return or destruction, Supplier shall continue to protect Licensee Data in accordance with this Agreement.

**ATTACHMENT H**  
**IRAN CONTRACTING ACT VERIFICATION (Public Contract Code sections 2202-2208)**

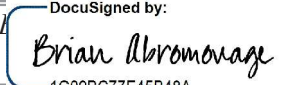
Prior to bidding on, submitting a proposal or executing a contract or renewal for goods or services of \$1,000,000 or more, a Respondent must either: a) certify it is **not** on the current list of persons engaged in investment activities in Iran created by the California Department of General Services (“DGS”) pursuant to Public Contract Code section 2203(b) and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS; or b) demonstrate it has been exempted from the certification requirement for that solicitation or contract pursuant to Public Contract Code section 2203(c) or (d).

To comply with this requirement, please insert your Respondent or financial institution name and Federal ID Number (if available) and complete **one** of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts. (Public Contract Code section 2205.)

**OPTION #1 – THIS PROJECT IS LESS THAN \$1,000,000.**

**OPTION #2 - CERTIFICATION**

I, the official named below, certify I am duly authorized to execute this certification on behalf of the supplier/financial institution identified below, and the Respondent/financial institution identified below is **not** on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person/Respondent, for 45 days or more, if that other person/Respondent will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

<i>Respondent Name/Financial Institution</i> ODP Business Solutions, LLC	<i>Federal ID Number (or n/a)</i> 86-2161688
<i>DocuSigned by:</i>  <small>1C09BC77E45B48A...</small>	<i>Date Executed:</i> 8/4/2025
<i>Printed Name and Title of Person Signing:</i> Brian Abromovage	

**OPTION #3 – EXEMPTION**

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a Respondent/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or to enter into or to renew, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

<i>Respondent Name/Financial Institution</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>	<i>Date Executed:</i>
<i>Printed Name and Title of Person Signing:</i>	

**EXHIBIT D**  
**(Master Services Agreement)**

**NOTICES**

Unless otherwise expressly provided herein, all reports, notices or other written or electronic communications given hereunder shall be delivered by email or by express delivery requiring signature on receipt to the addresses as set forth below. FoundationCCC may, by written or electronic notice delivered to Supplier, designate any different electronic or physical addresses to which subsequent reports, notices or other communications shall be sent.

**FOUNDATIONCCC:**

Foundation for California Community Colleges  
Enterprise and Procurement Services  
1102 Q Street, Suite 4800  
Sacramento, CA 95811  
[cbreporting@foundationccc.org](mailto:cbreporting@foundationccc.org)

**SUPPLIER:**

ODP BUSINESS SOLUTIONS, LLC  
Attn: Brian Abromovage6600  
N. Military Trail Boca Raton, FL 33496  
Telephone: 570-618-1013  
[brian.abromovage@odpbusiness.com](mailto:brian.abromovage@odpbusiness.com)

With a copy to:

ODP BUSINESSSOLUTIONS, LLC  
Attn: Office of General Counsel  
6600 N. Military Trail  
Boca Raton, FL 33496

## **EXHIBIT E**

**(Master Services Agreement)**

### **GENERAL PROVISIONS**

1. Entire Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding.
2. Modification and Waiver. Except as provided otherwise herein, this Agreement may not be modified except by a writing signed by an authorized representative of both parties. A waiver by either party of its rights hereunder shall not be binding unless contained in a writing signed by an authorized representative of the party waiving its rights. The non-enforcement or waiver of any provision shall not constitute a waiver of such provision on any other occasion unless expressly so agreed in writing.
3. Severability. If any provision of this Agreement shall be deemed to be, or shall in fact be, illegal, inoperative or unenforceable, the same shall not affect any other provision or provisions herein contained or render the same invalid, inoperative or unenforceable to any extent whatsoever.
4. Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.
5. Survival. This section (Survival), Exhibit C (Special Terms and Conditions), Exhibit B, Section 6 (Termination), Exhibit B, Section 11(b)(ii) (Accounting), and Exhibit E, Section 9 (Indemnification) shall survive the early termination of this Agreement.
6. Choice of Law. This Agreement shall be governed exclusively by and construed in accordance with the applicable laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Sacramento, subject to transfer of venue under applicable State law.
7. Binding Power. This Agreement shall inure to the benefit of and shall be binding upon FoundationCCC, the Supplier and any successor and assign thereto; subject, however, to the limitations contained herein.
8. Independent Parties. This Agreement does not constitute, give effect to, or otherwise imply a joint venture, pooling arrangement, partnership, or formal or informal business organization of any kind, or (except as expressly set forth herein) any sort of agency relationship between the parties. Neither party will, or will have the power to, bind the other party to any third party without the prior written consent of the other party. The relationship of Supplier and FoundationCCC under this Agreement is that of independent contractors. Neither party (the "Acting Party") will have the authority to make any agreement or commitment, or incur any liability on behalf of the other party, nor shall such other

party be liable for any acts, omissions to act, contracts, commitments, promises, or representations made by the Acting Party. Except as expressly set forth herein, this Agreement does not restrict either party from conducting business with any third party.

9. Indemnification. Supplier, its heirs and/or its assigns (“Indemnitor”) will indemnify, defend and hold both FoundationCCC and each Participating Agency, and their directors, officers, employees, and agents (collectively “Indemnitees”) harmless from all losses, liabilities, claims, demands, costs, expenses and damages, including reasonable attorneys’ fees and costs, resulting from, arising out of, or connected with (a) the performance of its obligations under this Agreement or omissions relating to same by Indemnitor, Indemnitor’s employees, Indemnitor’s subcontractors, or any person or entity for whom Indemnitor is responsible; (b) any breach by Indemnitor of this Agreement; (c) Indemnitor’s or Indemnitees’ infringement or misappropriation of any intellectual property rights relating, in any way, to the performance of Services and/or (d) any willful or negligent act or omission by Indemnitor or any person or entity for whom Indemnitor is responsible. Indemnitor’s indemnification obligations will not be limited by any assertion or finding that (1) Indemnitees are liable by reason of non-delegable duty, or (2) losses were caused in part by the negligence, breach of contract, or violation of law by Indemnitees. FoundationCCC or the applicable Participating Agency must approve the extension of all settlement offers and approval will not be unreasonably withheld. The Indemnitor will furnish Indemnitees with all related evidence in its control regardless of any disputes. The duty to defend (including by counsel) shall arise regardless of any claim or assertion including, but not limited to, those claims or assertions that Indemnitees caused or contributed to the losses, liabilities, claims, demands, costs, expenses or damages. Nothing in this Agreement shall constitute a waiver or limitation of any rights which Indemnitees may have under applicable law, including without limitation, the right to implied/equitable indemnity.
10. Good Faith Cooperation. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.
11. Authorized Representative. The persons who have signed this Agreement warrant that they are legally authorized to do so on behalf of the respective Parties, and by their signatures to bind the respective Parties to this Agreement.
12. Price Modification Request Protocol. Detailed below is the Formal Price Modification Protocol that has been established by FoundationCCC. Price modifications are to be submitted to FoundationCCC in advance and comply with the parameters outlined below. All price modifications are subject to the Agreement’s Lowest Price Commitment Certification and will not impact prices already agreed to between a Participating Agency and Supplier.

CORE LIST PRICING. Supplier agrees to supply to FoundationCCC those products and services as attached hereto at the prices set forth herein (“Core List”). With the exception of paper, toner/ink, and facilities items, Core List pricing will be held firm for three hundred sixty-five (365) days from the Effective Date and thereafter will be updated no more than one time per quarter. Pricing for paper, toner/ink, and facilities items on the Core List will be held firm for ninety (90) days from the Effective Date and thereafter will be updated no more than one time per quarter. At least 60-days

prior to any proposed Price Increase, the Supplier must provide FoundationCCC written notification and documentation of impending increase. The Supplier shall agree to negotiate any price increase requested. Price increases will not be effective without satisfying the submission of applicable documentation to the FoundationCCC and without express written consent of the FoundationCCC. To the extent FoundationCCC does not provide its approval within thirty (30) days of receipt of notice of price change, the failure to respond shall be deemed acceptance of the proposed price change, unless FoundationCCC provides Supplier with written notice prior to thirty (30) days of receipt that additional time is required to process the requested increase, whereby FoundationCCC may subsequently provide its approval within thirty (30) days of the notice of additional time required.

NON-CORE ITEM PRICING. Items not on the Core List (“Non-Core Items”), but which are identified in the primary catalog (which may be either printed or virtual) for “contract” customers that is in circulation at the time of the order (“ODP Catalog”), will be priced at a discount up to seventy three percent (73%) off list price, exclusive of bulk pricing discounts or other specials.

All future Formal Price Modification Requests (“Request”) are managed as follows:

- a. Supplier shall submit a written Request for Price Modification to FoundationCCC on company letterhead that includes sufficient details to allow FoundationCCC to evaluate the Request effectively and efficiently. At a minimum, the Request should include details on specific product and/or service, packaging (if applicable) or other related materials costs that have changed, product lines that are to be impacted, and the net effective impact of the requested adjustments would be.
- b. FoundationCCC will review the Request in a timely manner and make every effort to get back to the Supplier with any questions or additional information required to evaluate the Request within ten (10) business days.
- c. Please note that some factors FoundationCCC may consider in this determination may include, but are not limited to, market conditions, frequency of Request from the Supplier, appropriateness of Request relative to other Suppliers in the industry, and general market conditions for our constituents.
- d. If FoundationCCC does not feel that the Request is justified, FoundationCCC reserves the right to either deny the modification or negotiate better terms for Participating Agencies.
- e. If the price modification as presented is accepted, FoundationCCC will issue a letter of acceptance to Supplier stating the earliest date the price modification can go into effect, typically a minimum of sixty (60) days from the date of acceptance. FoundationCCC may extend this implementation period if warranted by market conditions.
  - i. Supplier should anticipate that the processing of a Request to take approximately thirty (30) days from receipt of Request.
  - ii. Supplier is responsible for communicating the price modification acceptance to all participating agencies, including any who have not ordered, but have requested a quotation, within thirty (30) days of approval. But price modifications shall not impact Participating Agencies who have already agreed to a price in an agreement with Supplier.
- f. Understanding project lead times and the importance of Participating Agencies’ ability to stay on budget, Supplier is expected to work with any Participating Agency that has received a quote that could be impacted by the price modification. At minimum, Supplier

will be asked to honor any quotation made with the old pricing for ninety (90) days from effective date of the price modification.

- g. FoundationCCC reserves the right to modify this formal process if the need arises and will notify Vendor partners of any changes to the Formal Price Modification Protocol.
- h. Should tariffs, customs duties, or government-imposed trade restrictions be enacted, imposed, modified, or increased after the execution of this agreement, and should such changes result in an increase to Supplier's cost of performance, Supplier may within twenty (20) days of any proposed increase request a reasonable price adjustment, in writing to FoundationCCC. This provision shall apply to adjustments presented both as an increase to underlying list pricing or as an additional surcharge or fee in addition to list pricing.
  - i. Supplier shall provide sufficient documentation, including, but not limited to, a description of the specific government action in question, the affected goods, materials, or services, evidence of the actual impact on cost of performance (such as manufacturer communications), calculations to demonstrate percentage cost increases attributable solely to the government action in question, and information detailing the form and method of collection of the requested adjustment.
  - ii. Upon receipt of such request, FoundationCCC shall evaluate the request pursuant to the Protocol herein. FoundationCCC reserves the right to request additional supporting documentation and to reject unsupported or excessive claims.
  - iii. Any adjustment approved under this section shall be treated as temporary and subject to periodic review. Supplier must continue to provide evidence that the increased cost of performance remains in effect.
    - 1. Should the rates of tariffs, customs duties, or other government-imposed trade restrictions be reduced, rescinded, or are no longer applicable to the affected goods or services, Supplier shall notify FoundationCCC within ten (10) business days. A corresponding reduction or rescission of the related price adjustment shall be applied retroactively to the effective date of the government action in question.
    - 2. FoundationCCC reserves the right to audit Supplier's records relevant to any claimed cost of performance increases, upon reasonable notice, and during regular business hours.
  - iv. Price adjustments shall apply only to goods and services purchased after the effective date of the adjustment, as detailed in the approval, according to the timeline in this Protocol.
  - v. Such adjustments shall not apply to any Participating Agency Agreement currently in effect, including, but not limited to, order forms, purchase orders, or other contracts, and shall be sufficient cause for any Participating Agency to cancel, terminate, or otherwise renegotiate their Participating Agency Agreement. No approved price adjustment shall be applied retroactively to completed or performed work or delivered materials.


**EXHIBIT F**  
**(Master Services Agreement)**

**PRODUCTS AND SERVICES**

**Lowest Price Commitment Certification**

In accordance with regulations established for California Public Contract Code 20661(a)(2) and California Code of Regulations Title 5 section 59131(b), FoundationCCC shall require a vendor to certify that the goods or services provided pursuant to the contract shall carry the lowest cost available upon the same terms, conditions, and specifications. As such, Supplier certifies that the cost to each California Community College District that is a beneficiary of this Agreement is lower than the cost a California Community College District could obtain through its standard contracting procedures and is the lowest cost available for the same products and/or services in Exhibit F, upon the same terms, conditions, and specifications herein. This certification does not preclude Supplier from providing greater discounts than outlined in Exhibit F to a California Community College District in recognition of unique factors such as volume spend.

**ODP Business Solutions, LLC**

By:  Date: 12/05/2025  
Brian abromovage (Dec 5, 2025 16:45:44 EST)

Print Name: Brian Abromovage Title: Vice President

OD SKU Number	Product Description	Unit of Measure	PK QTY	QTY Sold	Product Dept Desc	Vendor Name	Vendor Product Code	Bidder SKU	Confirm Vendor Product Code	ONLY EXACT ITEM ALL OWED HERE	Sell Price - MUST MATCH Column C Unit of Measure	Manufacturer List Price	Discount Off Manufacturer Price	Total	Remanufactured Product Code Number	Vendor Name	Unit of Measure	PK QTY	Bidder SKU	Sell Price	
193031	TONER 410A BLACK	EA	1	1070	Toners/other imaging	HP INC	CF410A	193031	CF410A	Exact	\$79.40	\$161.23	50.75%	\$84,958.00	N/A	N/A	N/A	N/A	N/A	N/A	
246428	TONER LASERJET 26A BLACK	EA	1	1070	Toners/other imaging	HP INC	CF226A	246428	CF226A	Exact	\$130.41	\$216.91	39.88%	\$139,538.70	N/A	N/A	N/A	N/A	N/A	N/A	N/A
6999867	TONER, CARTRIDGE, 414A, HP, BLACK	EA	1	945	Toners/other imaging	HP INC	W2020A	6999867	W2020A	Exact	\$79.51	\$146.41	45.69%	\$75,136.95	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9684150	INK, HP, 4-PACK, 962, CMY, BLK	EA	1	700	Ink Cartridges	HP INC	3JB34AN#140	9684150	3JB34AN#140	Exact	\$112.45	\$169.85	33.79%	\$78,715.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9705427	TONER, CARTRIDGE, 414A, HP, YELLOW	EA	1	580	Toners/other imaging	HP INC	W2022A	9705427	W2022A	Exact	\$113.93	\$189.50	39.88%	\$66,079.40	N/A	N/A	N/A	N/A	N/A	N/A	N/A
385702	TONER, HP, 80A, BLACK	EA	1	571	Toners/other imaging	HP INC	CF280A	385702	CF280A	Exact	\$116.54	\$193.82	39.87%	\$66,544.34	N/A	N/A	N/A	N/A	N/A	N/A	N/A
431632	INK, HP, 952, CMYB, COMBO	PK	1	569	Ink Cartridges	HP INC	N9K28AN#140	431632	N9K28AN#140	Exact	\$122.82	\$185.52	33.80%	\$69,884.58	N/A	N/A	N/A	N/A	N/A	N/A	N/A
7093346	TONER, CARTRIDGE, 58A, HP, BLACK	EA	1	560	Toners/other imaging	HP INC	CF258A	7093346	CF258A	Exact	\$128.97	\$181.43	28.91%	\$72,223.20	N/A	N/A	N/A	N/A	N/A	N/A	N/A
8916234	TONER, CARTRIDGE, 414A, HP, CYAN	EA	1	532	Toners/other imaging	HP INC	W2021A	8916234	W2021A	Exact	\$102.90	\$189.50	45.70%	\$54,742.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A
8575644	TONER, CARTRIDGE, 414A, HP, MAGENTA	EA	1	525	Toners/other imaging	HP INC	W2023A	8575644	W2023A	Exact	\$132.86	\$189.50	29.89%	\$69,751.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
508901	TONER, LJ, HP 508A, BLK, ORG	EA	1	480	Toners/other imaging	HP INC	CF360A	508901	CF360A	Exact	\$145.23	\$290.64	50.03%	\$69,710.40	N/A	N/A	N/A	N/A	N/A	N/A	N/A
7981833	TONER, CRTRDGE, HY, 414X, HP, BLACK	EA	1	478	Toners/other imaging	HP INC	W2020X	7981833	W2020X	Exact	\$206.60	\$296.33	30.28%	\$98,754.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A
830150	TONER, HP, 410A, 3PK, CMY	EA	1	461	Toners/other imaging	HP INC	CF251AM	830150	CF251AM	Exact	\$280.23	\$562.19	50.15%	\$129,186.03	N/A	N/A	N/A	N/A	N/A	N/A	N/A
565832	TONER, HP, 30A, BLACK, LASERJET	EA	1	363	Toners/other imaging	HP INC	CF230A	565832	CF230A	Exact	\$64.75	\$117.76	45.02%	\$23,504.25	N/A	N/A	N/A	N/A	N/A	N/A	N/A
553571	INK, HP910-910XL, 4PK, COMBO	EA	1	346	Toners/other imaging	HP INC	3JB41AN#140	553571	3JB41AN#140	Exact	\$194.19	\$371.65	47.75%	\$67,189.74	N/A	N/A	N/A	N/A	N/A	N/A	N/A
434207	INK, 951CMY/950XL, COMBO, HP	EA	1	340	Ink Cartridges	HP INC	C2P01FN#140	434207	C2P01FN#140	Exact	\$121.29	\$183.20	33.79%	\$41,238.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9517571	INK, HP910-910XL, 4PK, COMBO	EA	1	325	Ink Cartridges	HP INC	3JB41AN#140	9517571	3JB41AN#140	Exact	\$79.69	\$120.36	33.79%	\$25,899.25	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9140644	TONER, CRTRDGE, HY, 414X, HP, YELLOW	EA	1	308	Toners/other imaging	HP INC	W2022X	9140644	W2022X	Exact	\$282.25	\$404.84	30.28%	\$86,933.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
5753919	TONER, HP, 414A, 4 CLR, CMYK	EA	1	304	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	576081	5753919	576081	Exact	\$526.69	\$714.91	26.33%	\$180,113.78	N/A	N/A	N/A	N/A	N/A	N/A	N/A
6803494	TONER, CRTRDGE, HY, 414X, HP, MGNTA	EA	1	298	Toners/other imaging	HP INC	W2023X	6803494	W2023X	Exact	\$282.25	\$404.84	30.28%	\$84,110.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9441741	TONER, CARTRIDGE, HY, 414X, HP, CYAN	EA	1	296	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	W2021X	9441741	W2021X	Exact	\$282.25	\$404.84	30.28%	\$83,546.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
883741	TONER, HP 81A, ORG, LJ, BLACK	EA	1	289	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CF281A	883741	CF281A	Exact	\$155.27	\$322.49	51.85%	\$44,873.03	N/A	N/A	N/A	N/A	N/A	N/A	N/A
308739	TONER 410X BLACK HY	EA	1	287	Toners/other imaging	HP INC	CF410X	308739	CF410X	Exact	\$135.16	\$268.96	49.75%	\$38,790.92	N/A	N/A	N/A	N/A	N/A	N/A	N/A
934547	HP410A, TONER, CYAN	EA	1	276	Toners/other imaging	HP INC	CF411A	934547	CF411A	Exact	\$102.60	\$208.24	50.73%	\$28,317.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A
899051	TONER, HP, 37A, LJ, BLACK	EA	1	275	Toners/other imaging	HP INC	CF237A	899051	CF237A	Exact	\$167.50	\$325.26	48.50%	\$46,062.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
756589	TONER, HP, 305A, LASERJET, BLACK	EA	1	267	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CE410A	756589	CE410A	Exact	\$77.58	\$158.36	51.01%	\$20,713.86	N/A	N/A	N/A	N/A	N/A	N/A	N/A
675732	HP410A, TONER, YELLOW	EA	1	251	Toners/other imaging	HP INC	CF412A	675732	CF412A	Exact	\$102.60	\$208.24	50.73%	\$25,752.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A
878270	TONER, HP, CE505A, BLACK	EA	1	249	Toners/other imaging	HP INC	CE505A	878270	CE505A	Exact	\$87.78	\$167.42	47.57%	\$21,857.22	N/A	N/A	N/A	N/A	N/A	N/A	N/A
646557	TONER, LASERJET, HP90A, BLACK	EA	1	248	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CE390A	646557	CE390A	Exact	\$164.25	\$325.34	49.51%	\$40,734.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
380433	HEWLETT PACKARD, 952XL, BLACK	EA	1	244	Toners/other imaging	HP INC	F6U19AN#140	380433	F6U19AN#140	Exact	\$55.27	\$82.12	32.70%	\$13,485.88	N/A	N/A	N/A	N/A	N/A	N/A	N/A
6773485	TONER, HP, 206A, BLK	EA	1	236	Toners/other imaging	HP INC	CF361A	6773485	CF361A	Exact	\$77.14	\$109.93	29.83%	\$18,205.04	N/A	N/A	N/A	N/A	N/A	N/A	N/A
508946	TONER, LJ, HP 508A, CYAN, ORG	EA	1	232	Toners/other imaging	HP INC	CF362A	508946	CF362A	Exact	\$182.59	\$364.42	49.90%	\$42,360.88	N/A	N/A	N/A	N/A	N/A	N/A	N/A
508962	TONER, LJ, HP 508A, YLLW, ORG	EA	1	229	Toners/other imaging	HP INC	CF362A	508962	CF362A	Exact	\$181.66	\$364.42	50.15%	\$41,600.14	N/A	N/A	N/A	N/A	N/A	N/A	N/A
8867153	TONER, HP, 58A, BLACK, 2 PK	EA	1	226	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CF258A2PK-OD	8867153	CF258A2PK-OD	Exact	\$271.59	\$362.86	25.15%	\$61,379.34	N/A	N/A	N/A	N/A	N/A	N/A	N/A
509111	TONER, HP, 508A, MAG, ORG	EA	1	212	Toners/other imaging	HP INC	CF363A	509111	CF363A	Exact	\$182.04	\$364.42	50.05%	\$38,592.48	N/A	N/A	N/A	N/A	N/A	N/A	N/A
493274	HP410A, TONER, MAGENTA	EA	1	204	Toners/other imaging	HP INC	CF413A	493274	CF413A	Exact	\$102.60	\$208.24	50.73%	\$20,930.40	N/A	N/A	N/A	N/A	N/A	N/A	N/A
533334	INK, HP, 902, MULTI	EA	1	203	Ink Cartridges	HP INC	TOA39AN#140	533334	TOA39AN#140	Exact	\$88.14	\$133.12	33.79%	\$17,892.42	N/A	N/A	N/A	N/A	N/A	N/A	N/A
287444	TONER, LJ, CF283A, HP, BLACK	EA	1	196	Toners/other imaging	HP INC	CF283A	287444	CF283A	Exact	\$57.93	\$120.91	52.09%	\$11,354.28	N/A	N/A	N/A	N/A	N/A	N/A	N/A
927071	TONER, HP, ORIGINAL, 202A, BLACK	EA	1	193	Toners/other imaging	HP INC	CF500A	927071	CF500A	Exact	\$62.72	\$113.45	44.72%	\$12,104.96	N/A	N/A	N/A	N/A	N/A	N/A	N/A
5474036	INK, CARTRIDGE, HP, 962XL, BLACK	EA	1	190	Ink Cartridges	HP INC	3JA03AN#140	5474036	3JA03AN#140	Exact	\$49.55	\$73.63	32.70%	\$9,414.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
813701	HP 87A BLACK TONER	EA	1	188	Toners/other imaging	HP INC	CF287A	813701	CF287A	Exact	\$202.54	\$406.33	50.15%	\$38,077.52	N/A	N/A	N/A	N/A	N/A	N/A	N/A
402146	TONER, REMAN, REPL, HP, 26A, BLACK	EA	1	187	Toners/other imaging	CLOVER IMAGING GROUP LLC	OD26A	402146	OD26A	Exact	\$45.89	\$128.62	64.32%	\$8,581.43	N/A	N/A	N/A	N/A	N/A	N/A	N/A
650988	RECYCLING LASER BOX	EA	1	186	Toners/other imaging	CLOVER IMAGING GROUP LLC	846517001	650988	846517001	Exact	\$0.00	\$0.01	100.00%	\$0.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
231822	TONER, LJ, CE278A, HP, BLACK	EA	1	185	Toners/other imaging	HP INC	CE278A	231822	CE278A	Exact	\$71.36	\$148.22	51.86%	\$13,201.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A
7315653	INK, CARTRIDGE, HP, 962, COMBO, 3PK	EA	1	184	Ink Cartridges	HP INC	3YP00AN#140	7315653	3YP00AN#140	Exact	\$65.63	\$99.12	33.79%	\$12,075.92	N/A	N/A	N/A	N/A	N/A	N/A	N/A
472576	HEWLETT PACKARD, 952, CMY, 3 PACK	EA	1	180	Ink Cartridges	HP INC	N9K27AN#140	472576	N9K27AN#140	Exact	\$72.15	\$108.97	33.79%	\$12,987.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
680206	TONER, HP, 507A, MAGENTA, CRTRD	EA	1	176	Toners/other imaging	HP INC	CE403A	680206	CE403A	Exact	\$201.16	\$417.91	51.87%	\$35,404.16	N/A	N/A	N/A	N/A	N/A	N/A	N/A
233555	TONER, HP, LJ, 655A, BLACK	EA	1	174	Toners/other imaging	HP INC	CF450A	233555	CF450A	Exact	\$200.07	\$379.05	47.22%	\$34,812.18	N/A	N/A	N/A	N/A	N/A	N/A	N/A
7272776	TONER, HP, 148A, W1480A, BLK	EA	1	169	Toners/other imaging	HP INC	W1480A	7272776	W1480A	Exact	\$133.89	\$174.40	23.23%	\$22,627.41	N/A	N/A	N/A	N/A	N/A	N/A	N/A
680134	TONER, HP, 507A, CYAN, CRTRDGE	EA	1	168	Toners/other imaging	HP INC	CE401A	680134	CE401A	Exact	\$201.16	\$417.91	51.87%	\$33,794.88	N/A	N/A	N/A	N/A	N/A	N/A	N/A
6633788	HP 210A Black Toner	EA	1	166	Toners/other imaging	HP INC	W2100A	6633788	W2100A	Exact	\$109.89	\$144.68	24.05%	\$18,241.74	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9041039	ONER, HP, 212A, BLK	EA	1	166	Toners/other imaging	HP INC	W2120A	9041039	W2120A	Exact	\$260.11	\$282.66	7.98%	\$43,178.26	N/A	N/A	N/A	N/A	N/A	N/A	N/A
509684	INK CARTRIDGE, HP 63, CMBO2PK, CL	EA	1	164	Ink Cartridges	HP INC	LOR48AN#140	509684	LOR48AN#140	Exact	\$75.93	\$114.69	33.80%	\$12,452.52	N/A	N/A	N/A	N/A	N/A	N/A	N/A
6998791	INK, HP, 67 CLR/67XL, BLK, 2PK	EA	1	160	Ink Cartridges	HP INC	3YP30AN#140	6998791	3YP30AN#140	Exact	\$51.89	\$65.12	20.32%	\$8,302.40	N/A	N/A	N/A	N/A	N/A	N/A	N/A
766077	TONER, LASER, HP, CE505A, 2PK, BLK	EA	1</																		

OD SKU Number	Product Description	Unit of Measure	PK QTY	QTY Sold	Product Dept Desc	Vendor Name	Vendor Product Code	Bidder SKU	Confirm Vendor Product Code	ONLY EXACT ITEM ALLOWED HERE	Sell Price - MUST MATCH Column C Unit of Measure	Manufacturer List Price	Discount Off Manufacturer List Price	Total	Remanufactured Product Code Number	Vendor Name	Unit of Measure	PK QTY	Bidder SKU	Sell Price
833522	HP410X,HIGHYIELD,TONER,YELLOW	EA	1	101	Toners/other imaging	HP INC	CF412X	833522	CF412X	Exact	\$177.35	\$360.05	50.74%	\$17,912.35	N/A	N/A	N/A	N/A	N/A	N/A
945179	INK,HP,972X,HY,BLK	EA	1	101	Ink Cartridges	HP INC	F6T84AN	945179	F6T84AN	Exact	\$152.47	\$226.58	32.71%	\$15,399.47	N/A	N/A	N/A	N/A	N/A	N/A
262331	HEWLETT PACKARD,952XL,CYAN	EA	1	100	Ink Cartridges	HP INC	LOS61AN#140	262331	LOS61AN#140	Exact	\$41.57	\$62.29	33.26%	\$4,157.00	N/A	N/A	N/A	N/A	N/A	N/A
415481	HP410X,HIGH YIELD,TONER,CYAN	EA	1	100	Toners/other imaging	HP INC	CF411X	415481	CF411X	Exact	\$177.35	\$360.05	50.74%	\$17,735.00	N/A	N/A	N/A	N/A	N/A	N/A
509123	HP 508X HY MAG LJ TNR	EA	1	100	Toners/other imaging	HP INC	CF363X	509123	CF363X	Exact	\$280.39	\$562.51	50.15%	\$28,039.00	N/A	N/A	N/A	N/A	N/A	N/A
5623432	TONER,HP,414A,3 CLR,CMY	EA	1	98	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	HP414ACMY-OD	5623432	HP414ACMY-OD	Exact	\$419.09	\$568.50	26.28%	\$41,070.82	N/A	N/A	N/A	N/A	N/A	N/A
756769	TONER,HP,305A,LASERJET,MAGENTA	EA	1	98	Toners/other imaging	HP INC	CE413A	756769	CE413A	Exact	\$109.67	\$225.57	51.38%	\$10,747.66	N/A	N/A	N/A	N/A	N/A	N/A
9895656	INK,HP,64,CL/64XL,BLK,CMB,2PK	EA	1	96	Ink Cartridges	HP INC	3YP23AN#140	9895656	3YP23AN#140	Exact	\$70.14	\$105.94	33.79%	\$6,733.44	N/A	N/A	N/A	N/A	N/A	N/A
756706	TONER,HP,305A,LASERJET,CYAN	EA	1	95	Toners/other imaging	HP INC	CE411A	756706	CE411A	Exact	\$109.36	\$225.57	51.52%	\$10,389.20	N/A	N/A	N/A	N/A	N/A	N/A
679882	HP 507X BLACK LJ TONER CRTRDGE	EA	1	93	Toners/other imaging	HP INC	CE400X	679882	CE400X	Exact	\$182.97	\$377.41	51.52%	\$17,016.21	N/A	N/A	N/A	N/A	N/A	N/A
803839	INK,PG240XL/CL241XL/PP201 PK	EA	1	93	Ink Cartridges	CANON USA INC	5206B005	803839	5206B005	Exact	\$55.00	\$89.99	38.88%	\$5,115.00	N/A	N/A	N/A	N/A	N/A	N/A
6773816	TONER,HP,206A,CYN Total	EA	1	92	Toners/other imaging	HP INC	W2111A	6773816	W2111A	Exact	\$90.98	\$128.63	29.27%	\$8,370.16	N/A	N/A	N/A	N/A	N/A	N/A
829906	CARTRIDGE,TONER,131A,HP,CYAN	EA	1	92	Toners/other imaging	HP INC	CF211A	829906	CF211A	Exact	\$85.92	\$161.23	46.71%	\$7,904.64	N/A	N/A	N/A	N/A	N/A	N/A
6407107	TONER,CARTRIDGE,HY,58X,HP,BLK	EA	1	91	Toners/other imaging	HP INC	CF258X	6407107	CF258X	Exact	\$267.30	\$380.00	29.66%	\$24,324.30	N/A	N/A	N/A	N/A	N/A	N/A
102029	HP410X,HIGHYIELD,TONER,MAGNTA	EA	1	90	Toners/other imaging	HP INC	CF413X	102029	CF413X	Exact	\$172.43	\$360.05	52.11%	\$15,518.70	N/A	N/A	N/A	N/A	N/A	N/A
408459	TONER,HP,LJ,655A,YELLOW	EA	1	90	Toners/other imaging	HP INC	CF452A	408459	CF452A	Exact	\$248.53	\$470.87	47.22%	\$22,367.70	N/A	N/A	N/A	N/A	N/A	N/A
6773845	TONER,HP,206A,YLW	EA	1	90	Toners/other imaging	HP INC	W2112A	6773845	W2112A	Exact	\$90.98	\$128.63	29.27%	\$8,188.20	N/A	N/A	N/A	N/A	N/A	N/A
751134	TONER,HP,ORIGINAL,202X,BLACK	EA	1	90	Toners/other imaging	HP INC	CF500X	751134	CF500X	Exact	\$93.46	\$169.10	44.73%	\$8,411.40	N/A	N/A	N/A	N/A	N/A	N/A
6774704	TONER,HP,206A,MGT	EA	1	87	Toners/other imaging	HP INC	W2113A	6774704	W2113A	Exact	\$90.98	\$128.63	29.27%	\$7,915.26	N/A	N/A	N/A	N/A	N/A	N/A
334901	TONER,BROTHER,HIGH YIELD,BLACK	EA	1	86	Toners/other imaging	BROTHER INTL CORP	TN760	334901	TN760	Exact	\$69.99	\$99.99	30.00%	\$6,019.14	N/A	N/A	N/A	N/A	N/A	N/A
392430	TONER,HP,CC364A,BLACK	EA	1	86	Toners/other imaging	HP INC	CC364A	392430	CC364A	Exact	\$151.11	\$325.49	53.57%	\$12,995.46	N/A	N/A	N/A	N/A	N/A	N/A
756724	TONER,HP,305A,LASERJET,YELLOW	EA	1	86	Toners/other imaging	HP INC	CE412A	756724	CE412A	Exact	\$109.36	\$225.57	51.52%	\$9,404.96	N/A	N/A	N/A	N/A	N/A	N/A
781602	INK,HP,951,COMBO,ALL COLORS	EA	1	86	Ink Cartridges	HP INC	CR314FN#140	781602	CR314FN#140	Exact	\$69.27	\$104.62	33.79%	\$5,957.22	N/A	N/A	N/A	N/A	N/A	N/A
856132	INK,HP902XL,BLACK	EA	1	86	Ink Cartridges	HP INC	T6M14AN#140	856132	T6M14AN#140	Exact	\$45.51	\$72.22	36.98%	\$3,913.86	N/A	N/A	N/A	N/A	N/A	N/A
523959	INK,HP,61XL,BLACK	EA	1	84	Ink Cartridges	ESSENDANT CO	HEWCH563W	523959	HEWCH563W	Exact	\$50.51	\$75.06	32.71%	\$4,242.84	N/A	N/A	N/A	N/A	N/A	N/A
667932	INK,HP,62XL,BLACK	EA	1	84	Ink Cartridges	HP INC	C2P05AN#140	667932	C2P05AN#140	Exact	\$41.18	\$72.22	42.98%	\$3,459.12	N/A	N/A	N/A	N/A	N/A	N/A
9319659	TONER,HP,508A,3PK,C/M/Y	EA	1	84	Toners/other imaging	HP INC	CF360AM	9319659	CF360AM	Exact	\$734.89	\$997.68	26.34%	\$61,730.76	N/A	N/A	N/A	N/A	N/A	N/A
3919316	INK,CARTRIDGE,HP,910XL,BLACK	EA	1	83	Ink Cartridges	HP INC	3YL65AN#140	3919316	3YL65AN#140	Exact	\$44.78	\$66.55	32.71%	\$3,716.74	N/A	N/A	N/A	N/A	N/A	N/A
4995346	TONER,HP,147A,BLK	EA	1	82	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	W1470A	4995346	W1470A	Exact	\$225.91	\$317.60	28.87%	\$18,524.62	N/A	N/A	N/A	N/A	N/A	N/A
576081	TONER,BROTHER,TN630,BLACK	EA	1	82	Toners/other imaging	BROTHER INTL CORP	TN630	576081	TN630	Exact	\$41.99	\$59.99	30.01%	\$3,443.18	N/A	N/A	N/A	N/A	N/A	N/A
985757	TONER,HP,LJ,655A,MAGENTA	EA	1	82	Toners/other imaging	HP INC	CF453A	985757	CF453A	Exact	\$283.77	\$470.87	39.73%	\$23,269.14	N/A	N/A	N/A	N/A	N/A	N/A
756697	TONER,HP,305X,LASERJET,BLACK	EA	1	81	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CE410X	756697	CE410X	Exact	\$116.50	\$194.51	40.11%	\$9,436.50	N/A	N/A	N/A	N/A	N/A	N/A
1159969	TONER,HP,212A,CYN	EA	1	80	Toners/other imaging	HP INC	W2121A	1159969	W2121A	Exact	\$267.26	\$354.13	24.53%	\$21,380.80	N/A	N/A	N/A	N/A	N/A	N/A
7629944	TONER,HP,212A,MGT	EA	1	78	Toners/other imaging	HP INC	W2123A	7629944	W2123A	Exact	\$267.26	\$354.13	24.53%	\$20,846.28	N/A	N/A	N/A	N/A	N/A	N/A
829924	CARTRIDGE,TONER,131A,HP,YELLOW	EA	1	78	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CF212A	829924	CF212A	Exact	\$85.92	\$161.23	46.71%	\$6,701.76	N/A	N/A	N/A	N/A	N/A	N/A
554553	TONER,HP,LJ,CE255X,HIGH YIELD,BK	EA	1	77	Toners/other imaging	HP INC	CE255X	554553	CE255X	Exact	\$203.05	\$429.47	52.72%	\$15,634.85	N/A	N/A	N/A	N/A	N/A	N/A
9319164	TONER,HP,202A,3PK,C/M/Y	EA	1	76	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CF500AM	9319164	CF500AM	Exact	\$270.89	\$368.11	26.41%	\$20,587.64	N/A	N/A	N/A	N/A	N/A	N/A
1859074	TONER,HP,212A,YLW	EA	1	74	Toners/other imaging	HP INC	W2122A	1859074	W2122A	Exact	\$267.26	\$354.13	24.53%	\$19,777.24	N/A	N/A	N/A	N/A	N/A	N/A
569597	TONER,HP,ORIGINAL,202A,MAGENTA	EA	1	74	Toners/other imaging	HP INC	CF503A	569597	CF503A	Exact	\$86.57	\$133.79	35.29%	\$6,406.18	N/A	N/A	N/A	N/A	N/A	N/A
576090	TONER,BROTHER,TN660,BLACK	EA	1	74	Toners/other imaging	BROTHER INTL CORP	TN660	576090	TN660	Exact	\$55.99	\$79.99	30.00%	\$4,143.26	N/A	N/A	N/A	N/A	N/A	N/A
952036	TONER,HP,ORIGINAL,202A,YELLOW	EA	1	74	Toners/other imaging	HP INC	CF502A	952036	CF502A	Exact	\$86.28	\$133.79	35.51%	\$6,384.72	N/A	N/A	N/A	N/A	N/A	N/A
487764	TONER,HP,CE261A,CYAN	EA	1	73	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CE261A	487764	CE261A	Exact	\$271.74	\$545.15	50.15%	\$19,837.02	N/A	N/A	N/A	N/A	N/A	N/A
604349	TONER,STANDARD,BROTHER,BLACK	EA	1	72	Toners/other imaging	BROTHER INTL CORP	TN730	604349	TN730	Exact	\$48.99	\$69.99	30.00%	\$3,527.28	N/A	N/A	N/A	N/A	N/A	N/A
9109247	INK,CANON,PG-260,BLK	EA	1	72	Ink Cartridges	CANON USA INC	3707C001	9109247	3707C001	Exact	\$23.99	\$44.99	46.68%	\$1,727.28	N/A	N/A	N/A	N/A	N/A	N/A
240387	RIBBON,POS,BLK/RED	EA	1	70	Toners/other imaging	EPSON AMERICA INC	ERC38BR	240387	ERC38BR	Exact	\$2.99	\$2.99	0.00%	\$209.30	N/A	N/A	N/A	N/A	N/A	N/A
829933	CARTRIDGE,TONER,131A,HP,MGNTA	EA	1	70	Toners/other imaging	ESSENDANT CO	HEWCF213A	829933	HEWCF213A	Exact	\$85.95	\$161.23	46.69%	\$6,016.50	N/A	N/A	N/A	N/A	N/A	N/A
323093	INK,HP,64XL,OG,BLACK,CARTRIDGE	EA	1	69	Ink Cartridges	HP INC	N9J92AN#140	323093	N9J92AN#140	Exact	\$48.60	\$72.22	32.71%	\$3,353.40	N/A	N/A	N/A	N/A	N/A	N/A
340440	TONER,HP,LJ,CE740A,BLACK	EA	1	68	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CE740A	340440	CE740A	Exact	\$159.07	\$284.86	44.16%	\$10,816.76	N/A	N/A	N/A	N/A	N/A	N/A
474442	TONER,HP,PL5T,MPS,BLACK	EA	1	68	Toners/other imaging	HP INC	CF280XC	474442	CF280XC	Exact	\$163.08	\$333.60	51.12%	\$11,089.44	N/A	N/A	N/A	N/A	N/A	N/A
987956	TONER,HP,ORIGINAL,202A,CYAN	EA	1	68	Toners/other imaging	HP INC	CF501A	987956	CF501A	Exact	\$74.99	\$133.79	43.95%	\$5,099.32	N/A	N/A	N/A	N/A	N/A	N/A
287850	TONER,HP,LJ,CE530A,BLACK	EA	1	67	Toners/other imaging	ESSENDANT CO	HEWCC530A	287850	HEWCC530A	Exact	\$121.66	\$232.99	47.78%	\$8,151.22	N/A	N/A	N/A	N/A	N/A	N/A
781764	INK,HP,951,XL,CYAN	EA	1	67	Ink Cartridges	HP INC	CN046AN#140	781764	CN046AN#140	Exact	\$34.26	\$58.04	40.97%	\$2,295.42	N/A	N/A	N/A	N/A	N/A	N/A
3951864	INK,EPSON,T277XL,PHOTO,BLACK	EA	1	66	Ink Cartridges	EPSON AMERICA INC	2FD031	3951864	2FD031	Exact	\$20.99	\$23.09	9.09%	\$1,365.34	N/A	N/A	N/A	N/A	N/A	N/A
487908	TONER,HP,CE262A,YELLOW	EA	1	66	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CE262A	487908	CE262A	Exact	\$271.74	\$545.15	50.15%	\$17,934.84	N/A	N/A	N/A	N/A	N/A	N/A
487953	TONER,HP,CE263A,MAGENTA	EA	1	66	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CE263A	487953	CE263A	Exact	\$271.74	\$545.15	50.15%	\$17,934.84	N/A	N/A	N/A	N/A	N/A	N/A
489313	TONER,HP,312A,BLACK	EA	1	66	Toners/other imaging	HP INC	CF380A	489313	CF380A	Exact	\$104.13	\$172.81	39.74%	\$6,872.58	N/A	N/A	N/A	N/A	N/A	N/A
695697	TONER,BROTHER,TN420,BLACK	EA	1	66	Toners/other imaging	BROTHER INTL CORP	TN420	695697	TN420	Exact	\$47.49	\$59.99	20.84%	\$3,134.34	N/A	N/A	N/A	N/A		

OD SKU Number	Product Description	Unit of Measure	PK QTY	QTY Sold	Product Dept Desc	Vendor Name	Vendor Product Code	Bidder SKU	Confirm Vendor Product Code	ONLY EXACT ITEM ALLOWED HERE	Sell Price - MUST MATCH Column C Unit of Measure	Manufacturer List Price	Discount Off Manufacturer List Price	Total	Remanufactured Product Code Number	Vendor Name	Unit of Measure	PK QTY	Bidder SKU	Sell Price	
347125	TONER,HP 85A,DUAL PACK,BLACK	PK	1	51	Toners/other imaging	HP INC	CE285AD	347125	CE285AD	Exact	\$161.19	\$232.12	30.56%	\$8,220.69	N/A	N/A	N/A	N/A	N/A	N/A	
4986777	INK,HP,746,PRINthead	EA	1	51	Ink Cartridges	HP INC	P2V25A	4986777	P2V25A	Exact	\$146.99	\$172.56	14.82%	\$7,496.49	N/A	N/A	N/A	N/A	N/A	N/A	
639073	TONER,HP 652A,LASER JET,BLACK	EA	1	50	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	CF320A	639073	CF320A	Exact	\$193.88	\$388.95	50.15%	\$9,694.00	N/A	N/A	N/A	N/A	N/A	N/A	
6487019	INK,EPSON,T822,BLK,XL,CMY	EA	1	50	Ink Cartridges	EPSON AMERICA INC	T822XL-BCS	6487019	T822XL-BCS	Exact	\$61.17	\$87.39	30.00%	\$3,058.50	N/A	N/A	N/A	N/A	N/A	N/A	
994193	INK,LC201BKS,BLACK,STANDARD	EA	1	50	Ink Cartridges	BROTHER INTL CORP	LC201BKS	994193	LC201BKS	Exact	\$15.49	\$17.49	11.44%	\$774.50	N/A	N/A	N/A	N/A	N/A	N/A	
327797	HEWLETT PACKARD,952,CYAN	EA	1	49	Ink Cartridges	DISTRIBUTION MANAGEMENT INC	L0S49AN	327797	L0S49AN	Exact	\$25.42	\$36.32	30.01%	\$1,245.58	N/A	N/A	N/A	N/A	N/A	N/A	
4485561	INK,CARTRIDGE,HP,910,MAGENTA	EA	1	49	Ink Cartridges	HP INC	3YL59AN#140	4485561	3YL59AN#140	Exact	\$12.80	\$18.29	30.02%	\$627.20	N/A	N/A	N/A	N/A	N/A	N/A	
471002	HP 201A MAGENTA LJ TONER	EA	1	49	Toners/other imaging	HP INC	CF403A	471002	CF403A	Exact	\$80.51	\$151.13	46.73%	\$3,944.99	N/A	N/A	N/A	N/A	N/A	N/A	
509637	INK,HP,63,2PACK,TRICOLOR,BLACK	EA	1	49	Ink Cartridges	HP INC	L0R46AN#140	509637	L0R46AN#140	Exact	\$50.89	\$76.86	33.79%	\$2,493.61	N/A	N/A	N/A	N/A	N/A	N/A	
596319	INK,HP 61,COMBO PACK,COLOR	EA	1	49	Ink Cartridges	HP INC	CR259FN#140	596319	CR259FN#140	Exact	\$53.80	\$76.86	30.00%	\$2,636.20	N/A	N/A	N/A	N/A	N/A	N/A	
782043	INK,HP,951,XL,YELLOW	EA	1	48	Ink Cartridges	HP INC	CN048AN#140	782043	CN048AN#140	Exact	\$34.26	\$58.04	40.97%	\$1,644.48	N/A	N/A	N/A	N/A	N/A	N/A	
804397	INK,CL-241XL,COLOR,CANON	EA	1	48	Ink Cartridges	CANON USA INC	5208B001	804397	5208B001	Exact	\$32.29	\$79.99	59.63%	\$1,549.92	N/A	N/A	N/A	N/A	N/A	N/A	
840208	CARTRIDGE,INKJET,HP BLACK	EA	1	48	Ink Cartridges	HP INC	C6602A	840208	C6602A	Exact	\$21.18	\$21.18	0.00%	\$1,016.64	N/A	N/A	N/A	N/A	N/A	N/A	
7026679	INK,CARTRIDGE,HP,962XL,YELLOW	EA	1	47	Ink Cartridges	HP INC	3JA02AN#140	7026679	3JA02AN#140	Exact	\$38.73	\$58.04	33.27%	\$1,820.31	N/A	N/A	N/A	N/A	N/A	N/A	
782034	INK,HP,951,XL,MAGENTA	EA	1	47	Ink Cartridges	HP INC	CN047AN#140	782034	CN047AN#140	Exact	\$34.26	\$58.04	40.97%	\$1,610.22	N/A	N/A	N/A	N/A	N/A	N/A	
101292	TONER,HP,LJCE273A,MAGENTA	PK	1	46	Toners/other imaging	HP INC	CE273A	101292	CE273A	Exact	\$373.34	\$757.73	50.73%	\$17,173.64	N/A	N/A	N/A	N/A	N/A	N/A	
2938436	TONER,HP,305XA,KCMY,4PK	EA	1	46	Toners/other imaging	DISTRIBUTION MANAGEMENT INC	HP305XASET-OD	2938436	HP305XASET-OD	Exact	\$652.79	\$871.22	25.07%	\$30,028.34	N/A	N/A	N/A	N/A	N/A	N/A	
753775	INK,HP,970XL,HY,BLACK	EA	1	46	Ink Cartridges	HP INC	CN625AM	753775	CN625AM	Exact	\$138.35	\$205.60	32.71%	\$6,364.10	N/A	N/A	N/A	N/A	N/A	N/A	
9442605	INK,HP,67,CLR/BLK,2PK	EA	1	46	Ink Cartridges	HP INC	3YP29AN#140	9442605	3YP29AN#140	Exact	\$40.89	\$49.55	17.48%	\$1,880.94	N/A	N/A	N/A	N/A	N/A	N/A	
<b>AVERAGE DISCOUNT/TOTAL</b>													<b>38.34%</b>	<b>\$4,134,854.13</b>							

OD SKU Number	Product Description	Unit of Measure	QTY Sold	Vendor Name	Vendor Product Code	Bidder SKU	Confirm Vendor Product Code	Exact, Alternate Equivalent, (Private Label if item listed is a Private Label)	Sell Price - <u>MUST MATCH Column C Unit of Measure</u>	Manufacturer List Price	Discount Off Manufacturer List Price	Total
196517	PAPER,X-9,8.5"X11",20LB,10CA	CA	19005	BOISE PAPER	466174	196517	466174	Exact	\$47.41	\$406.62	88.34%	\$901,027.05
273646	PAPER,COPY,WHITE TOP,10/CA	CA	2732	CENTRAL NATIONAL GOTTESMAN	71260201	273646	71260201	Exact	\$45.02	\$420.00	89.28%	\$122,994.64
273646	PAPER,COPY,WHITE TOP,10/CA	CA	2326	DOMTAR PAPER CO LLC	417381	273646	71260201	Exact	\$45.02	\$420.00	89.28%	\$104,716.52
345645	PAPER,COPY,8.5X11,500SH,GRN	RM	1901	DOMTAR PAPER CO LLC	4037	345645	4037	Exact	\$6.53	\$27.35	76.12%	\$12,413.53
345637	PAPER,COPIER,20#,LTR,BLU,500SH	RM	1798	DOMTAR PAPER CO LLC	4037	345637	4037	Exact	\$6.53	\$24.20	73.02%	\$11,740.94
116946	PAPER,BOISE ASPN,30%REC,LTR,WH	CT	1763	BOISE PAPER	466174	116946	466174	Exact	\$53.89	\$446.62	87.93%	\$95,008.07
345660	PAPER,COPY,8.5X11,YEL,500SH	RM	1716	DOMTAR PAPER CO LLC	4037	345660	4037	Exact	\$6.88	\$26.05	73.59%	\$11,806.08
970485	CERTIFICATE,OPT,W/SEAL,25,GOLD	PK	1663	ROYAL CONSUMER PRODUCTS LL	446741	970485	446741	Exact	\$1.89	\$10.94	82.72%	\$3,143.07
143162	COVER,DOCUMENT,6PK,BLACK	PK	1604	ROYAL CONSUMER PRODUCTS LL	446741	143162	446741	Exact	\$5.58	\$20.23	72.42%	\$8,950.32
345652	PAPER,COPY,8.5X11,500SH,PINK	RM	1485	DOMTAR PAPER CO LLC	4037	345652	4037	Exact	\$6.53	\$26.05	74.93%	\$9,697.05
143197	COVER,DOCUMENT,6CT,NAVY	PK	1422	ROYAL CONSUMER PRODUCTS LL	446741	143197	446741	Exact	\$5.58	\$20.23	72.42%	\$7,934.76
348243	VLM BRSTL67# 8.5X11 WHITE	PK	1253	NEENAH INC	5503	348243	5503	Exact	\$7.62	\$34.49	77.91%	\$9,547.86
749470	HOLDER,CERTIFICATE,6PK,BLACK	PK	908	GARTNER STUDIOS INC	8550	749470	8550	Exact	\$4.79	\$20.39	76.51%	\$4,349.32
6925680	XEROGRAPHIC COPY - COPY 20L	CA	840	BOISE PAPER	466174	9972012	OD44015	Alternate	\$98.29	\$126.72	22.44%	\$82,563.60
458621	PAPER,65#C,96B,250PK,B/WHITE	PK	795	NEENAH INC	5503	458621	5503	Exact	\$11.58	\$35.34	67.23%	\$9,206.10
940650	PAPER,30% REC,OD,CASE,10-REAM	CA	687	DERRAH MORRISON ENT LLC	689325	940650	689325	Exact	\$52.00	\$671.33	92.25%	\$35,724.00
196652	PAPER,X-9,11X17,20LB,5/CASE	CA	624	BOISE PAPER	466174	196652	466174	Exact	\$47.41	\$390.36	87.85%	\$29,583.84
478156	Paper,Xerox,Lilac,RM	RM	597	DOMTAR PAPER CO LLC	4037	478156	4037	Exact	\$6.73	\$21.91	69.28%	\$4,017.81
161719	AWARDS,CERTIF.HOLDER,NY	PK	523	NEENAH INC	5503	161719	5503	Exact	\$6.89	\$24.47	71.84%	\$3,603.47
348359	INDEX WHITE 110# 8.5 X 11	PK	519	NEENAH INC	5503	348359	5503	Exact	\$9.47	\$40.71	76.74%	\$4,914.93
462005	Paper,Pastel,24#,8.5X11,Pink	RM	512	DOMTAR PAPER CO LLC	4037	462005	4037	Exact	\$7.86	\$41.39	81.01%	\$4,024.32
3620683	X-9 8.5X11 Jr CTN	CT	491	BOISE PAPER	466174	3620683	466174	Exact	\$25.72	\$214.80	88.03%	\$12,628.52
345694	Paper,Xerox,Ivory,RM	RM	442	DOMTAR PAPER CO LLC	4037	345694	4037	Exact	\$6.73	\$21.91	69.28%	\$2,974.66
716915	CERTIFICATE,25PK,CROWN SILVER	PK	424	ROYAL CONSUMER PRODUCTS LL	446741	716915	446741	Exact	\$1.89	\$10.94	82.72%	\$801.36
859992	JACKETS,NAVY,5FOLDERS	PK	421	NEENAH INC	5503	859992	5503	Exact	\$12.27	\$34.45	64.38%	\$5,165.67
4949436	X-9 COPY 20LB 92B 11" PALLET (	CA	400	BOISE PAPER	466174	7094122	4143-PL	Alternate	\$1,560.00	\$4,155.18	62.46%	\$624,000.00
4949563	X-9 COPY 20LB 92B 17" 5-19 PAL	CA	400	BOISE PAPER	466174	382458	OX9007SKD-D	Alternate	\$1,680.00	\$18,054.18	90.69%	\$672,000.00
568664	BRIGHT WHITE 65# CARSTOCK 100C	PK	391	SP RICHARDS	100	568664	100	Exact	\$14.19	\$19.41	26.89%	\$5,548.29
915128	REFILLS,SLVR FOIL,15SHEETS,BLU	PK	389	NEENAH INC	5503	915128	5503	Exact	\$9.10	\$19.73	53.88%	\$3,539.90
478123	Paper,Xerox,Salmon,RM	RM	364	DOMTAR PAPER CO LLC	4037	478123	4037	Exact	\$6.73	\$21.91	69.28%	\$2,449.72
611866	COVER,CERT,12X9.375,LINEN NAVY	EA	357	COSCO INDUSTRIES	963446	611866	963446	Exact	\$10.09	\$11.37	11.26%	\$3,602.13
345686	PAPER,CPY,8.5X11,RM,GOLDENROD	RM	350	DOMTAR PAPER CO LLC	4037	345686	4037	Exact	\$7.26	\$21.91	66.86%	\$2,541.00
348037	PAPER,COPY,OD,CASE,10-REAM_	CA	332	DOMTAR PAPER CO LLC	417381	348037	417381	Exact	\$46.81	\$452.18	89.65%	\$15,540.92
461949	Paper,Pastel,24#,8.5X11,Green	RM	328	DOMTAR PAPER CO LLC	4037	461949	4037	Exact	\$7.16	\$41.39	82.70%	\$2,348.48
769000	HOLDER,CERTIFICATE,BLACK	PK	280	SP RICHARDS	100	769000	100	Exact	\$5.61	\$11.21	49.96%	\$1,570.80
6028288	PAPER,OD COPY,20LB,11,10RM,CS	CT	273	DOMTAR PAPER CO LLC	417381	6028288	417381	Exact	\$160.24	\$416.76	61.55%	\$43,745.52
347005	PAPER,COPY PLUS,HAM,CASE,10-RM	CA	271	SYLVAMO NORTH AMERICA LLC	3640	347005	3640	Exact	\$53.88	\$331.99	83.77%	\$14,601.48
359886	HOLDER,CERT,GOLDFOIL,5PK,BE	PK	269	SP RICHARDS	100	359886	100	Exact	\$14.14	\$26.54	46.72%	\$3,803.66
561922	REFILLS,GOLD FOIL,15SHEETS,FLR	EA	263	NEENAH INC	5503	561922	5503	Exact	\$8.24	\$18.90	56.40%	\$2,167.12
925382	PAPER,COPY,3 REAM/CASE	CA	257	DOMTAR PAPER CO LLC	417381	925382	417381	Exact	\$16.45	\$37.01	55.55%	\$4,227.65
250983	PAPER,COPY,OD,8.5X11,5/CA,WHT	CA	255	DOMTAR PAPER CO LLC	417381	250983	417381	Exact	\$27.98	\$172.67	83.80%	\$7,134.90
680017	PAPER,LTR,20#,RECY,MULTI	CA	254	ESSENDANT CO	976429	680017	976429	Exact	\$63.39	\$257.78	75.41%	\$16,101.06
498020	CERT CVR HUNTER CREST 5/PK	PK	252	COSCO INDUSTRIES	963446	498020	963446	Exact	\$9.89	\$19.95	50.43%	\$2,492.28
267324	PAPER,30% RECYCLED,20LB,8.5X11	CA	238	DOMTAR PAPER CO LLC	417381	267324	417381	Exact	\$51.41	\$470.97	89.08%	\$12,235.58
348037	PAPER,COPY,OD,CASE,10-REAM_	CA	238	DOMTAR PAPER CO LLC	8324	348037	417381	Exact	\$46.81	\$452.18	89.65%	\$11,140.78
170719	PAPER,ASTRONEON,LTR,24#,HAPPY AST	RM	233	NEENAH INC	5503	170719	5503	Exact	\$13.33	\$46.37	71.25%	\$3,105.89
562102	AWARDS,CERT HOLDER,BLK,10PK	EA	232	NEENAH INC	5503	562102	5503	Exact	\$7.74	\$24.51	68.42%	\$1,795.68
423983	PAPER,COVER,65#,LTR,250PK,WHITE	PK	228	NEENAH INC	5503	423983	5503	Exact	\$19.99	\$36.83	45.72%	\$4,557.72
544220	Paper,Copy,8.5X11, Yellow,5M	RM	225	DOMTAR PAPER CO LLC	4037	544220	4037	Exact	\$7.83	\$41.39	81.08%	\$1,761.75
458411	PAPER,ASTROBRIGHTS,65# HAPPY AST	PK	213	NEENAH INC	5503	458411	5503	Exact	\$14.76	\$43.55	66.11%	\$3,143.88
593395	PAPER,X9,20#,92B,14,W	RM	211	BOISE PAPER	466174	593395	466174	Exact	\$6.66	\$55.76	88.06%	\$1,405.26
317339	OD Red Top 14" RM	RM	208	DOMTAR PAPER CO LLC	417381	317339	417381	Exact	\$7.63	\$68.00	88.78%	\$1,587.04
8579036	POLARIS PREMIUM MULTI 20LB 97B	CA	200	BOISE PAPER	466174	196697	POL-8511-CT	Alternate	\$57.55	\$357.33	83.89%	\$11,510.00
275474	PAPER,COPY,XEROX,8.5X11,10/CT	CT	196	DOMTAR PAPER CO LLC	4037	275474	4037	Exact	\$49.70	\$319.82	84.46%	\$9,741.20
970415	CERTIFICATE,FLOURISH,GOLD,12CT	PK	193	SP RICHARDS	100	970415	100	Exact	\$10.11	\$10.11	0.00%	\$1,951.23
240556	90# WHITE INDEX	PK	169	NEENAH INC	5503	240556	5503	Exact	\$7.79	\$27.04	71.19%	\$1,316.51
196643	PAPER,X-9,8.5X14,20LB,10/CASE	CT	167	BOISE PAPER	466174	196643	466174	Exact	\$60.82	\$557.55	89.09%	\$10,156.94
952682	HOLDER,CERTIFICATE,NAVY	PK	166	SP RICHARDS	100	952682	100	Exact	\$5.80	\$11.21	48.26%	\$962.80

OD SKU Number	Product Description	Unit of Measure	QTY Sold	Vendor Name	Vendor Product Code	Bidder SKU	Confirm Vendor Product Code	Exact, Alternate Equivalent, (Private Label if item listed is a Private Label)	Sell Price - MUST MATCH Column C Unit of Measure	Manufacturer List Price	Discount Off Manufacturer List Price	Total
108862	PAPER ROLL,2-1/4X130,SNGL PLY	PK	164	TST IMPRESO INC	3636	108862	3636	Exact	\$6.05	\$26.58	77.24%	\$992.20
244369	PAPER,OD,BR/FLY,8.5X11,DS100PK	PK	157	FELIX SCHOELLER NORTH AMERIC	451111	244369	451111	Exact	\$10.91	\$38.96	72.00%	\$1,712.87
536648	OD Red Top 17" 5RM CTN	CA	157	DOMTAR PAPER CO LLC	417381	536648	417381	Exact	\$60.47	\$456.45	86.75%	\$9,493.79
617206	PAPER,IMAGPRNT,10RM,8.5X11,WHT	CA	153	DOMTAR PAPER CO LLC	417381	617206	417381	Exact	\$48.86	\$419.17	88.34%	\$7,475.58
332063	PAPER,X-9,11",20LB,REAM	RM	143	BOISE PAPER	466174	332063	466174	Exact	\$9.99	\$40.66	75.43%	\$1,428.57
749470	HOLDER,CERTIFICATE,6PK,BLACK	PK	141	GARTNER STUDIOS INC	693924	749470	8550	Exact	\$4.79	\$20.39	76.51%	\$675.39
424367	PAPER,ASTROBRT #65,LTR,SLR YLW	PK	139	NEENAH INC	5503	424367	5503	Exact	\$10.57	\$36.84	71.31%	\$1,469.23
348268	VLMRSTL67 8.5/11 CNRY	PK	136	NEENAH INC	5503	348268	5503	Exact	\$6.93	\$31.57	78.05%	\$942.48
388681	PAPER,PRCHMNT,BOND,24#,REAM,IV	BX	130	NEENAH INC	5503	388681	5503	Exact	\$20.88	\$71.72	70.89%	\$2,714.40
420935	PAPER,ASTRO,LTR,SLR YEL	RM	128	NEENAH INC	5503	420935	5503	Exact	\$9.96	\$36.85	72.97%	\$1,274.88
675033	VLM BRSTL67# IVORY 8.5X11	PK	124	NEENAH INC	5503	675033	5503	Exact	\$8.70	\$35.69	75.62%	\$1,078.80
545946	COVER,DOCUMENT,LINEN,6PK,RED	PK	123	ROYAL CONSUMER PRODUCTS LL	446741	545946	446741	Exact	\$5.58	\$18.11	69.19%	\$686.34
359247	Thermal Roll 2 1/4 x 50ft"	PK	122	TST IMPRESO INC	3636	359247	3636	Exact	\$16.61	\$53.13	68.74%	\$2,026.42
239772	CERTIFICATE,W/SEALS,RED,25SH	PK	119	SP RICHARDS	100	239772	100	Exact	\$6.60	\$6.60	0.00%	\$785.40
380400	STATIONERY,CERTIFS,50PKBE	PK	115	SP RICHARDS	100	380400	100	Exact	\$18.69	\$18.69	0.00%	\$2,149.35
769000	HOLDER,CERTIFICATE,BLACK	PK	115	ROYAL CONSUMER PRODUCTS LL	446741	769000	100	Exact	\$5.61	\$11.21	49.96%	\$645.15
9527633	CERTIFICATE FOIL 11.8X5 WHITE	EA	115	COSCO INDUSTRIES	963446	9527633	963446	Exact	\$11.59	\$17.40	33.39%	\$1,332.85
424152	PAPER,ASTROBRIGHT 65#,LTR,BLU	PK	112	NEENAH INC	5503	424152	5503	Exact	\$10.57	\$36.84	71.31%	\$1,183.84
364065	PAPER,ASTRO,8.5x11,TERRA GREEN	RM	111	NEENAH INC	5503	364065	5503	Exact	\$9.71	\$38.23	74.60%	\$1,077.81
675041	PAPER,COPY,ASTRO,LUNAR BLUE	RM	110	NEENAH INC	5503	675041	5503	Exact	\$9.85	\$36.85	73.27%	\$1,083.50
255815	PAPER,ASTRO,LTR,COSMIC ORANGE	RM	109	NEENAH INC	5503	255815	5503	Exact	\$9.02	\$36.85	75.52%	\$983.18
544206	Paper,Copy,8.5X11,Blue,5M	RM	109	DOMTAR PAPER CO LLC	4037	544206	4037	Exact	\$7.83	\$41.39	81.08%	\$853.47
125420	PAPER,BOISE,ASPEN,11",10CA,WHT	CA	104	BOISE PAPER	466174	125420	466174	Exact	\$70.45	\$420.85	83.26%	\$7,326.80
561121	CERTIFICATE,PREMIUM,15PK,BE	PK	103	SP RICHARDS	100	561121	100	Exact	\$11.54	\$18.24	36.73%	\$1,188.62
401331	PAPER,LASERPRINT,HAM,24LB,RM	RM	100	SP RICHARDS	100	401331	100	Exact	\$9.03	\$36.04	74.94%	\$903.00
233918	CERTIFICATE,GOLD FOIL,ROME	PK	97	SP RICHARDS	100	233918	100	Exact	\$5.75	\$11.49	49.96%	\$557.75
125115	PAPER,SPLOX,LTR,2500 SHT/CASE	CA	96	BOISE PAPER	466174	125115	466174	Exact	\$25.76	\$180.26	85.71%	\$2,472.96
196679	PAPER,X-9 FSC,8.5X11,20LB,10CA	CA	95	BOISE PAPER	466174	196679	466174	Exact	\$53.98	\$390.27	86.17%	\$5,128.10
974032	PAPER,COPY,OD,11X17,104BRT,RM	RM	94	DOMTAR PAPER CO LLC	417381	974032	417381	Exact	\$15.99	\$91.29	82.48%	\$1,503.06
725453	PAPER, 5 COLOR, BRIGHTS, ASST	EA	89	NEENAH INC	5503	725453	5503	Exact	\$14.70	\$45.18	67.46%	\$1,308.30
345702	Paper,Xerox,Grey,RM	RM	88	DOMTAR PAPER CO LLC	4037	345702	4037	Exact	\$6.73	\$21.91	69.28%	\$592.24
461963	Paper,Pastel,24#,8.5X11,Lilac	RM	88	DOMTAR PAPER CO LLC	4037	461963	4037	Exact	\$7.86	\$41.39	81.01%	\$691.68
694952	11X17 65# WAUSAU BRIGHT WHITE	RM	88	NEENAH INC	5503	694952	5503	Exact	\$26.74	\$70.60	62.12%	\$2,353.12
952682	HOLDER,CERTIFICATE,NAVY	PK	84	ROYAL CONSUMER PRODUCTS LL	446741	952682	100	Exact	\$5.80	\$11.21	48.26%	\$487.20
420283	PAPER,COPY,OD,REAM	RM	82	DOMTAR PAPER CO LLC	8324	420283	8324	Exact	\$7.99	\$17.56	54.50%	\$655.18
727611	PAPER,COLOR COPY,17",4RM	CA	82	BOISE PAPER	466174	727611	466174	Exact	\$114.17	\$255.57	55.33%	\$9,361.94
196589	PAPER,X-9,3HP,20LB,10/CA	CT	80	BOISE PAPER	466174	196589	466174	Exact	\$49.74	\$408.66	87.83%	\$3,979.20
258197	HOLDER,CERT,GOLDFOIL,5PK,BK	PK	79	SP RICHARDS	100	258197	100	Exact	\$21.79	\$26.54	17.90%	\$1,721.41
970478	CERTIFICATE,W/SEAL,OPT,25,GRN	PK	79	ROYAL CONSUMER PRODUCTS LL	446741	970478	446741	Exact	\$8.89	\$10.94	18.74%	\$702.31
9918746	TREE FREE DOCUMENT COVER, N	PK	71	SP RICHARDS	100	9918746	100	Exact	\$10.39	\$11.99	13.34%	\$737.69
423545	PAPER,ASTROBRIGHT 65#,LTR,GRN	PK	70	NEENAH INC	5503	423545	5503	Exact	\$10.57	\$36.84	71.31%	\$739.90
458121	PAPER,ASTROBRIGHTS,24#,FUCHSIA	RM	69	NEENAH INC	5503	458121	5503	Exact	\$10.31	\$36.87	72.04%	\$711.39
611857	COVER,CERT,12X9.375,LINEN BURG	EA	69	COSCO INDUSTRIES	963446	611857	963446	Exact	\$10.09	\$11.37	11.26%	\$696.21
727641	PAPER,COLOR COPY,11",8RM	CA	69	BOISE PAPER	466174	727641	466174	Exact	\$69.60	\$570.68	87.80%	\$4,802.40
8093123	TREE FREE DOCUMENT COVER, B	PK	67	SP RICHARDS	100	8093123	100	Exact	\$8.99	\$11.99	25.02%	\$602.33
348235	INDEX-BLUE110# 8.5X11	PK	66	NEENAH INC	5503	348235	5503	Exact	\$10.46	\$42.51	75.39%	\$690.36
962113	SEALS,GOLD EXCELLENCE,50CT	PK	66	ROYAL CONSUMER PRODUCTS LL	446741	962113	446741	Exact	\$8.55	\$8.55	0.00%	\$564.30
7500964	PAPER,COATED,BL,12X18,100#,TXT	CT	65	LINDENMEYR MUNROE A DIVISION	1040382	7500964	1040382	Exact	\$118.99	\$172.21	30.90%	\$7,734.35
841195	PAPER,COPY,8.5X11,104BRT,WHITE	RM	65	DOMTAR PAPER CO LLC	3442	841195	3442	Exact	\$18.22	\$45.22	59.71%	\$1,184.30
940593	OD Blue Top 96B 11" 10RM CTN	CA	64	SOUTHCOAST SOLUTIONS LLC	402860	940593	402860	Exact	\$47.88	\$559.84	91.45%	\$3,064.32
147101	PAPER,BRIGHT WHITE,36X300	RL	61	ESSENDANT CO	8471	147101	8471	Exact	\$50.91	\$89.82	43.32%	\$3,105.51
498027	CERT CVR VALUE NAVY 5/PK	PK	61	COSCO INDUSTRIES	963446	498027	963446	Exact	\$13.55	\$13.55	0.00%	\$826.55
394860	PAPER,PHOTO,OD,PROF,GLSY,50/PK	PK	60	FELIX SCHOELLER NORTH AMERIC	451111	394860	451111	Exact	\$27.09	\$41.84	35.25%	\$1,625.40
310152	PAPER,ASTROBRIGHT,24#,LTR,ASTD	RM	59	NEENAH INC	5503	310152	5503	Exact	\$13.43	\$46.33	71.01%	\$792.37
394925	PAPER,OD,MULTI,GLOSS,100/PK	PK	59	FELIX SCHOELLER NORTH AMERIC	451111	394925	451111	Exact	\$20.31	\$48.50	58.12%	\$1,198.29
458391	PAPER,ASTROBRIGHTS,65# VINTAGE AST	PK	59	NEENAH INC	5503	458391	5503	Exact	\$16.63	\$43.55	61.81%	\$981.17
271501	PAPER,PRM CHOICE LASER,HP,REAM	RM	57	SP RICHARDS	100	271501	100	Exact	\$27.29	\$46.34	41.11%	\$1,555.53
583973	Paper,Pastel,24#,8.5X11,Aqua	RM	57	DOMTAR PAPER CO LLC	4037	583973	4037	Exact	\$8.75	\$40.12	78.19%	\$498.75

OD SKU Number	Product Description	Unit of Measure	QTY Sold	Vendor Name	Vendor Product Code	Bidder SKU	Confirm Vendor Product Code	Exact, Alternate Equivalent, (Private Label if item listed is a Private Label)	Sell Price - <u>MUST MATCH Column C Unit of Measure</u>	Manufacturer List Price	Discount Off Manufacturer List Price	Total
6028288	PAPER,OD COPY,20LB,11,10RM,CS	CT	57	BOISE PAPER	466174	6028288	417381	Exact	\$160.24	\$416.76	61.55%	\$9,133.68
7306638	PAPER,ASTBRT SPRNKL,65#,250PK	RM	56	SP RICHARDS	100	7306638	100	Exact	\$14.84	\$29.67	49.98%	\$831.04
7579660	ASTROBRIGHTS SPECTRUM 65LB	PK	56	SP RICHARDS	100	7579660	100	Exact	\$19.99	\$25.97	23.03%	\$1,119.44
109317	PAPER,THERMAL,RL,OD,2.25",9PK	PK	54	TST IMPRESO INC	3636	109317	3636	Exact	\$19.27	\$56.91	66.14%	\$1,040.58
348045	PAPER,COPY,OD,CASE,LEGAL,10RM	CA	54	DOMTAR PAPER CO LLC	417381	348045	417381	Exact	\$71.33	\$679.99	89.51%	\$3,851.82
681924	INDEX,110#,8.5X11,IVORY	PK	54	NEENAH INC	5503	681924	5503	Exact	\$9.31	\$38.57	75.86%	\$502.74
109023	PAPER ROLL,3"X128',10PK	PK	53	TST IMPRESO INC	3636	109023	3636	Exact	\$14.30	\$36.63	60.96%	\$575.90
424241	PAPER,ASTROBRT 65#,LTR,RE RED	PK	53	NEENAH INC	5503	424241	5503	Exact	\$11.92	\$36.84	67.64%	\$631.76
562003	REFILLS,SLVR FOIL,15SHTS,FLEUR	EA	53	NEENAH INC	5503	562003	5503	Exact	\$15.29	\$20.67	26.03%	\$810.37
544227	Paper,Copy,8.5X11,Ivory,5M	RM	52	DOMTAR PAPER CO LLC	4037	544227	4037	Exact	\$8.15	\$41.39	80.31%	\$423.80
593467	PAPER,X9,20#,92B,17,W	RM	52	BOISE PAPER	466174	593467	466174	Exact	\$9.99	\$78.07	87.20%	\$519.48
805226	PAPER,MULTIPURPOSE,HP,REAM	RM	52	SYLVAMO NORTH AMERICA LLC	8445	805226	8445	Exact	\$16.09	\$27.80	42.12%	\$836.68
818629	PAPER,THRML,RL,OD,3-1/8",50 CT	CT	52	TST IMPRESO INC	3636	818629	3636	Exact	\$81.01	\$313.49	74.16%	\$4,212.52
206584	ENVELOPE,LINEN,A2,BRIGHT WHITE	PK	51	JAM PAPER	1042579	206584	1042579	Exact	\$8.99	\$8.99	0.00%	\$458.49
420927	PAPER,COPY,8.5X11,RE-ENTRY,RED	RM	51	NEENAH INC	5503	420927	5503	Exact	\$10.10	\$36.85	72.59%	\$515.10
771264	certificate,12ct,slv flourfish	PK	51	SP RICHARDS	100	771264	100	Exact	\$7.26	\$7.26	0.00%	\$370.26
787467	HOLDER,CERT,GOLDFOIL,5PK,GN	PK	50	SP RICHARDS	100	787467	100	Exact	\$12.99	\$26.54	51.06%	\$649.50
839148	PAPER,PASTEL,YELLOW,CTN	CT	50	DOMTAR PAPER CO LLC	4037	839148	4037	Exact	\$59.75	\$268.91	77.78%	\$2,987.50
876860	PAPER,LASER,OD,CASE,3-REAM	CA	50	DOMTAR PAPER CO LLC	417381	876860	417381	Exact	\$25.98	\$93.75	72.29%	\$1,299.00
791806	PAPER,PASTEL,CTN,GREEN	CT	47	DOMTAR PAPER CO LLC	4037	791806	4037	Exact	\$59.56	\$268.91	77.85%	\$2,799.32
919500	PAPER,COVER STOCK 65#,250PK	PK	47	NEENAH INC	5503	919500	5503	Exact	\$10.57	\$36.84	71.31%	\$496.79
424134	PAPER,EXACT 110#,LETTER,GRAY	EA	46	NEENAH INC	5503	424134	5503	Exact	\$23.49	\$42.51	44.74%	\$1,080.54
697884	PAPER,ASPEN30,RECY,8.5X11	RM	44	BOISE PAPER	466174	697884	466174	Exact	\$22.33	\$44.66	50.00%	\$982.52
276927	PAPER,PASTEL,CTN,BLUE	CT	41	DOMTAR PAPER CO LLC	4037	276927	4037	Exact	\$61.41	\$268.91	77.16%	\$2,517.81
333465	PAPER,OFFICE COPY,HP,CASE,10RM	CT	41	SYLVAMO NORTH AMERICA LLC	3640	333465	3640	Exact	\$64.82	\$233.63	72.26%	\$2,657.62
598944	PAPER,HVYWT COAT 24"X100	RL	41	ESSENDANT CO	976429	598944	976429	Exact	\$64.64	\$64.64	0.00%	\$2,650.24
2514260	ASPEN 30% RECYCLED COPY 20LB 9	CA	40	BOISE PAPER	466174	116946	466174	Exact	\$53.89	\$446.62	87.93%	\$2,155.60
652430	PAPER,COLORCPR,PHWE	CT	40	SP RICHARDS	100	652430	100	Exact	\$55.74	\$197.60	71.79%	\$2,229.60
680017	PAPER,LTR,20#,RECY,MULTI	CA	40	ESSENDANT CO	8471	680017	976429	Exact	\$63.39	\$257.78	75.41%	\$2,535.60
696815	PAPER,LTR,ASTRO,24#,PURPLE	RM	40	NEENAH INC	5503	696815	5503	Exact	\$10.35	\$36.85	71.91%	\$414.00
1393219	THERMAL MOB PRINT ROLL 10PK	PK	39	TST IMPRESO INC	3636	1393219	3636	Exact	\$24.59	\$63.08	61.02%	\$959.01
154131	CARD,STCK8.5X11,1C/PK,BK	PK	39	SP RICHARDS	100	154131	100	Exact	\$19.38	\$19.38	0.00%	\$755.82
970415	CERTIFICATE,FLOURISH,GOLD,12CT	PK	39	ROYAL CONSUMER PRODUCTS LL	446741	970415	100	Exact	\$10.11	\$10.11	0.00%	\$394.29
100458	PAPER,PHTO GLSS 24"X100FT	RL	38	SP RICHARDS	100	100458	100	Exact	\$98.71	\$141.96	30.47%	\$3,750.98
895391	X9,92,20,11,DRIVERASSIST,PL	PL	37	BOISE PAPER A DIVISION OF	37	895391	37	Exact	\$1,814.39	\$17,227.98	89.47%	\$67,132.43
103057	PAPER,COPY,WHITE,PALLET,92BR	PL	29	DOMTAR PAPER CO LLC	29	103057	29	Exact	\$1,730.00	\$12,264.61	85.89%	\$50,170.00
8379319	ASPEN 30% RECYCLED COPY 20LB 9	PL	26	BOISE PAPER	26	673644	054901SKD-D	Alternate	\$2,197.48	\$19,180.80	88.54%	\$57,134.48
7094122	OD BUSINESS PALLET	PL	21	DOMTAR PAPER CO LLC	21	7094122	21	Exact	\$1,560.00	\$4,155.18	62.46%	\$32,760.00
6770511	POLARIS PREMIUM MULTI 20LB 97B	PL	15	BOISE PAPER	15	7094122	21	Alternate	\$1,560.00	\$4,155.18	62.46%	\$23,400.00
5432147	X-9 COPY 20LB 92B 11" 5-19 PAL	PL	14	BOISE PAPER	14	5432147	14	Exact	\$1,560.00	\$4,155.18	62.46%	\$21,840.00
7454780	ASPEN 30% RECYCLED COPY 20LB 9	PL	3	BOISE PAPER	3	673644	054901SKD-D	Alternate	\$2,197.48	\$19,180.80	88.54%	\$6,592.44
8719964	HP Office, Pallet	PL	3	TST IMPRESO INC	3	7094122	21	Alternate	\$1,560.00	\$4,155.18	62.46%	\$4,680.00
9300345	PAPER,WHTBX,92,20,XERO,PL,DA	PL	3	BOISE PAPER A DIVISION OF	3	9300345	3	Exact	\$2,762.29	\$6,096.98	54.69%	\$8,286.87
673644	ASP30,92,20,11,DRIVERASIST,PL	PL	2	BOISE PAPER A DIVISION OF	2	673644	2	Exact	\$2,197.48	\$19,180.80	88.54%	\$4,394.96
151352	X9,92,20,14,DRIVERASIST,PL	PL	1	BOISE PAPER A DIVISION OF	1	151352	1	Exact	\$1,515.00	\$16,592.35	90.87%	\$1,515.00
382458	X9,92,20,17,DRIVERASIST,PL	PL	1	BOISE PAPER A DIVISION OF	1	382458	1	Exact	\$1,680.00	\$18,054.18	90.69%	\$1,680.00
									<b>AVERAGE DISCOUNT/TOTAL</b>		<b>63.69%</b>	<b>\$3,174,765.55</b>

OD SKU Number	Product Description	Unit of Measure	PK QTY	QTY Sold	Product Dept Desc	Vendor Name	Vendor Product Code	Bidder SKU	Confirm Vendor Product Code	Exact // Alternate Equivalent // Private Label (ONLY if item listed is a Private Label)	Sell Price - MUST MATCH Column C Unit of Measure	Manufacturer List Price	Discount Off Manufacturer List Price	Total
504928	PENCILS,COLORED,CRAYOLA,12PK	BX	12	3,321	School supplies	CRAYOLA LLC	68-4012	504928	68-4012	Exact	\$1.74	\$3.20	45.63%	\$5,778.54
956112	PAPER,FLR,11X8.5,CR,150CT,3HP	PK	150	4,884	School supplies	PT PABRIK KERTAS TJWI KIMIA T	17999-17015	956112	LL0175486	Exact	\$1.19	\$4.22	71.80%	\$5,811.96
396291	BINDER,OD,VIEW,RR,1",WHITE	EA	1	3,103	Binders	JUST BASICS	OD02765EA	396291	73910	Exact	\$1.60	\$10.54	84.82%	\$4,964.80
720461	RULER,W/BNDR HOLES,12",PLSTC,ASTD CLR	EA	1	2,417	Office essentials	AIVEN ON STATIONERY CO LTD	RTP-003608-OP-087-05	720461	RTP-003608-C	Exact	\$0.18	\$7.85	97.71%	\$435.06
307512	ERASER,DRY ERASE,EXPO	EA	1	2,173	Writing	NEWELL BRANDS DISTRIBUTION LLC	81505	307512	81505	Exact	\$1.70	\$5.12	66.80%	\$3,694.10
959092	ERASER, MAGNETIC, DRY ERASE	EA	1	3,293	Writing	FREE MARKET CO LTD	WD-16000103	959092	WD-16000103	Exact	\$1.09	\$13.80	92.10%	\$3,589.37
434252	CRAYONS,CRAYOLA,24PK	PK	24	2,077	School supplies	CRAYOLA LLC	52-0024	434252	52-3024	Exact	\$1.47	\$2.71	45.76%	\$3,053.19
145872	CALCULATOR,GRAPH,84+CE,BLACK	EA	1	517	School supplies	TEXAS INSTRUMENTS INC	84PLCE/TBL/1L1E	145872	84 PLUS CE	Exact	\$127.54	\$160.49	15.25%	\$65,938.18
891993	SHARPENER,MANUAL, DB HOLE	EA	1	2,054	Writing	BEIFA GROUP CO LTD	APS0500-R	891993	APS0500N	Exact	\$0.86	\$7.03	87.77%	\$1,766.44
6429675	TOTE, 4PK,45QT,CLR	PK	4	125	Storage	US MERCHANTS	662961	6429675	662961	Exact	\$45.29	\$72.59	37.61%	\$5,661.25
469734	PENCIL POUCH,FRONT MESH	EA	1	1,788	School supplies	OFFICE DEPOT	PPMW201401	469734	PPMW201401	Exact	\$1.16	\$4.51	74.28%	\$2,074.08
1230652	Yellow 3x3 18 pads/pk	PK	18	592	Notetaking	3M CO	654-14+4YW	1230652	654144YW	Exact	\$13.92	\$34.80	60.00%	\$8,240.64
396311	BINDER,OD,VIEW,RR,1",BLACK	EA	1	1,744	Binders	OFFICE DEPOT	OD02767EA	396311	73913	Exact	\$2.04	\$10.02	79.64%	\$3,557.76
589510	PAPER,FILLER,CR,10.5X8,150CT	PK	150	1,677	School supplies	OFFICE DEPOT	F15001C	589510	LL0175489	Exact	\$0.92	\$5.60	83.57%	\$1,542.84
259271	MARKER,CHISEL TIP,EXPO 2,BLUE	DZ	12	1,669	Writing	NEWELL BRANDS DISTRIBUTION LLC	80003	259271	80003	Exact	\$9.13	\$33.48	72.73%	\$15,237.97
998584	BOOK,COMP,100CT,CR	EA	1	2,259	School supplies	OFFICE DEPOT	9065	998584	TM230804	Exact	\$0.86	\$9.90	91.31%	\$1,942.74
186348	Index Card 3x5 Ruld Wht 100Ct	PK	100	5,969	Notetaking	OFFICE DEPOT	OD40153	186348	OD40153	Exact	\$2.49	\$3.36	25.89%	\$14,862.81
203349	MARKER,SHARPIE,FINE,DZ,BLACK	DZ	12	1,427	Writing	NEWELL BRANDS DISTRIBUTION LLC	30001	203349	30001B	Exact	\$6.60	\$21.96	69.95%	\$9,418.20
259251	MARKER,CHISEL TIP,EXPO,DZ,BLK	DZ	12	1,415	Writing	NEWELL BRANDS DISTRIBUTION LLC	80001	259251	80001	Exact	\$9.13	\$33.48	72.73%	\$12,918.95
588268	BOOK,COMP,100CT,WR	EA	1	1,414	School supplies	OFFICE DEPOT	09910-09889	588268	559-VAD-8PK	Exact	\$0.85	\$12.92	93.42%	\$1,201.90
664011	PEN,ROUND STIC,BIC,60CT,BLACK	BX	60	1,413	Writing	BIC CORP	GSM609-BLK	664011	CJV02020	Exact	\$3.63	\$15.39	76.41%	\$5,129.19
173336	DISPENSER,TAPE,DSKTOP,3/4",BLK	EA	1	1,304	Office essentials	3M CO	C38-BK	173336	GSM60-BLAC	Exact	\$1.71	\$10.22	83.27%	\$2,229.84
396251	BINDER,OD,VIEW,RR,1.5",WHITE	EA	1	1,237	Binders	OFFICE DEPOT	OD02769EA	396251	C38-BK	Exact	\$2.06	\$11.96	82.78%	\$2,548.22
1395064	Index Card 3x5 Ruld Rnbw 100Ct	PK	100	1,194	Notetaking	OFFICE DEPOT	OD40280	1395064	73907	Exact	\$0.77	\$6.76	88.61%	\$919.38
764180	MARKERS,CRAYOLA,BROAD,10PK	PK	10	1,096	School supplies	CRAYOLA LLC	58-7722	764180	TM230803	Exact	\$1.31	\$4.24	69.10%	\$1,435.76
502807	GLUE,SCHOOL,4OZ	EA	1	1,090	Office essentials	ELMERS PRODUCTS INC	E304	502807	OD40280	Exact	\$0.69	\$2.65	73.96%	\$752.10
108530	NOTEBOOK,STELLAR,3S,CR,150,BLU	EA	1	1,079	School supplies	OFFICE DEPOT	OD714901	108530	58-7722	Exact	\$2.28	\$15.97	85.72%	\$2,460.12
256861	MARKER,EXPO 2,RED	DZ	12	1,075	Writing	NEWELL BRANDS DISTRIBUTION LLC	80002	256861	E304	Exact	\$9.13	\$33.48	72.73%	\$9,814.75
772557	POUCH,PENCIL,CLEAR	EA	1	1,075	School supplies	OFFICE DEPOT	PPTV201401	772557	ODDI-108530	Exact	\$0.44	\$6.57	93.30%	\$473.00
336977	POST-IT,MIAMI,3x3,24PK	PK	24	1,058	Notetaking	3M CO	654-24SSMIA-CP	336977	80002	Exact	\$17.53	\$48.92	64.17%	\$18,546.74
396221	BINDER,OD,VIEW,RR,3",BLACK	EA	1	944	Binders	OFFICE DEPOT	OD02785EA	396221	65424SSMIAC	Exact	\$3.16	\$12.25	74.20%	\$2,983.04
605015	COMPASS,PNCIL,BLUNT PT.,MSRE G	EA	1	939	Notetaking	OFFICE DEPOT	BFCPNN	605015	CJV202241	Exact	\$1.23	\$7.29	83.13%	\$1,154.97
204057	CLEANER,BOARD,DRY ERASE,8 OZ	EA	1	928	Writing	NEWELL BRANDS DISTRIBUTION LLC	81803	204057	LL0175486	Exact	\$2.68	\$6.36	57.86%	\$2,487.04
991502	PORTFOLIO,POLY,2PKT,RED	EA	1	1,312	School supplies	OFFICE DEPOT	ODU-REP130	991502	73901	Exact	\$0.26	\$2.48	89.52%	\$341.12
811440	BOOK,MEMO,POLY,ASST,3X5	EA	1	889	School supplies	ACCO BRANDS USA LLC	45602	811440	BFCPNN	Exact	\$1.32	\$2.08	36.54%	\$1,173.48
396271	BINDER,OD,VIEW,RR,1.5",BLACK	EA	1	877	Binders	JUST BASICS	OD02768EA	396271	PIL43923	Exact	\$2.48	\$15.83	84.33%	\$2,174.96
434357	POUCH,PENCIL,TRANSLUCENT,ASTD	EA	1	841	School supplies	OFFICE DEPOT	PPTV201401A	434357	81803A	Exact	\$0.49	\$4.68	89.53%	\$412.09
932749	PAPER,FLR,11X8.5,CR,100CT,RECY	PK	100	1,086	School supplies	OFFICE DEPOT	OD932749	932749	ODU-REP130	Exact	\$0.98	\$4.54	78.41%	\$1,064.28
396241	BINDER,OD,VIEW,RR,2",WHITE	EA	1	824	Binders	JUST BASICS	OD02774EA	396241	45602	Exact	\$2.76	\$12.60	78.10%	\$2,274.24
908194	STAPLER,DESK,STD,FULL,BLACK	EA	1	823	Office essentials	ACCO BRANDS USA LLC	S7044401	908194	T184PLUSCEB	Exact	\$6.87	\$37.89	81.87%	\$5,654.01
518993	STAPLER,TOT,STD,FASHION	EA	1	784	Office essentials	ACCO BRANDS USA LLC	79153	518993	79141	Exact	\$5.79	\$7.59	23.72%	\$4,539.36
835937	PORTFOLIO,POLY,2PKT,BLACK	EA	1	1,140	School supplies	OFFICE DEPOT	ODU-REP132	835937	73908	Exact	\$0.33	\$2.60	87.31%	\$376.20
810838	FOLDER,LTR,1/3CUT,100BX,MANILA	BX	100	1,050	Filing	SMEAD MFG CO	810838	810838	XR9550	Exact	\$6.59	\$15.28	56.87%	\$6,919.50
143162	COVER,DOCUMENT,6PK,BLACK	PK	6	734	Specialty papers	ROYAL CONSUMER PRODUCTS LLC	45331H	143162	LL0175458	Exact	\$5.58	\$20.23	72.42%	\$4,095.72
528712	MARKER,DRYERASE,EXPO,12PK,ASTD	DZ	12	681	Writing	NEWELL BRANDS DISTRIBUTION LLC	81043	528712	31256	Exact	\$9.13	\$33.48	72.73%	\$6,217.53
738726	MARKER,DRY ERASE,5PK,ASTD	PK	5	671	Writing	OFFICE DEPOT	W-31135/4	738726	910-001350	Exact	\$1.73	\$16.83	89.72%	\$1,160.83
574866	DIVIDER,INS,5,BG TB,RCY,OD,CLR	ST	1	669	Binders	AVERY PRODUCTS CORPORATION	3585414790	574866	3850	Exact	\$0.36	\$3.01	88.04%	\$240.84
212365	BINDER,OD,VW,DR,2",WHITE	EA	1	663	Binders	OFFICE DEPOT	OD03104	212365	73903	Exact	\$4.28	\$25.63	83.30%	\$2,837.64
206503	ERASER,CAP,RED,12/PK	PK	12	658	Writing	OFFICE DEPOT	RW206503	206503	MMM660-5PK	Exact	\$0.17	\$2.98	94.30%	\$111.86
885419	NOTEBOOK,WR,70CT,10.5X8,BLUE	EA	1	656	School supplies	OFFICE DEPOT	43172-12	885419	44401	Exact	\$0.67	\$8.77	92.36%	\$439.52
108185	POCKET,DOUBLE,8TAB,PLASTIC,SET	ST	8	625	Binders	AVERY PRODUCTS CORPORATION	11907	108185	79141	Exact	\$1.88	\$9.43	80.06%	\$1,175.00
511763	PORTFOLIO,PAPER,2POCKET,BLUE	EA	1	621	School supplies	OFFICE DEPOT	681080-BE	511763	835937	Exact	\$0.20	\$2.82	92.91%	\$124.20
9994649	NOTEBOOK,STELLAR,3S,CR,150,BLK	EA	1	617	School supplies	OFFICE DEPOT	OD714900	9994649	OD10022	Exact	\$2.34	\$16.82	86.09%	\$1,443.78
837905	BOOK,COMP,PRIMARY,RULE,100CT	EA	1	587	School supplies	OFFICE DEPOT	CJV01515	837905	1002549	Exact	\$9.13	\$11.05	91.76%	\$534.17
328649	MARKER,CHISEL TIP,EXPO 2,GREEN	DZ	12	577	Writing	NEWELL BRANDS DISTRIBUTION LLC	80004	328649	WD-16000103	Exact	\$9.13	\$33.48	72.73%	\$5,268.01
790801	PEN,RETRACT,G-2,FN,BLUE	DZ	12	547	Writing	PILOT CORP OF AMERICA	31021	790801	3585414790	Exact	\$10.99	\$29.28	62.47%	\$6,011.53
965232	TAPE,CORRECTION,OD,12PK	PK	12	803	Writing	OFFICE DEPOT	RTP-002191	965232	300241	Exact	\$6.99	\$45.67	84.69%	\$5,612.97
6186221	FILTER,MONITOR,E2E,23.8	EA	1	30	Pc accessories	3M CO	PF238W9EM	6186221	PF238W9EM	Exact	\$97.62	\$122.03	20.00%	\$2,928.60
452913	TAPE,ECO,MAGIC,3/4"x900",10PK	PK	10	568	Office essentials	3M CO	812-10P	452913	81043	Exact	\$15.36	\$44.47	65.46%	\$8,724.48
396941	BINDER,OD,VIEW,RR,5",WHITE	EA	1	560	Binders	OFFICE DEPOT	OD02772EA	396941	660-RP-A	Exact	\$1.83	\$7.38	75.20%	\$1,024.80
779444	NOTEBOOK CR 70 POLY 1 SUB BLK	EA	1	672	School supplies	JUST BASICS	OD23298705	779444	11907	Exact	\$0.63	\$4.46	85.87%	\$423.36
982143	MOUSE,MARATHON,M705	EA	1	90	Pc accessories	LOGITECH INC	910-001935	982143	910-001935	Exact	\$43.99	\$39.99	-10.00%	\$3,959.10
458612	SCISSORS,STRT,8",2/PK,BLK	EA	2	481	Office Essentials	OFFICE DEPOT	301231	458612	TM230805	Exact	\$1.76	\$21.67	91.88%	\$846.56
255876	ROUND STICK,MEDIUM BLUE 60/BX	BX	60	559	Writing	BIC CORP	GSM609-BLU	255876	GSM609BE	Exact	\$6.16	\$15.39	59.97%	\$3,443.44
970485	CERTIFICATE,OPT,W/SEAL,25,GOLD	PK	25	566	Specialty papers	ROYAL CONSUMER PRODUCTS LLC	39451	970485	W-31135/4	Exact	\$1.89	\$10.94	82.72%	\$1,069.74
5765812	MOUSE,WIRELESS,TRACKBALL,M575	EA	1	84	Pc accessories	LOGITECH INC	910-005869	5765812	910-005869	Exact	\$34.99	\$34.99	0.00%	\$2,939.16
306897	MRKR,WHTBRD,AST,BG,5PK	PK	5	331	Writing	PILOT CORP OF AMERICA	43917	306897	43917	Exact	\$10.82	\$10.82	0.00%	\$3,581.42
563300	NOTES,3X3,REC,24PK,PASTEL	PK	24	178	Notetaking	3M CO	654R-24CP-AP	563300	654R-24CP-AR	Exact	\$18.89	\$47.23	60.00%	\$3,362.42
143197	COVER,DOCUMENT,6CT,NAVY	PK	6	535	Specialty papers	ROYAL CONSUMER PRODUCTS LLC	45332H	143197	3585475077	Exact	\$5.58	\$20.23	72.42%	\$2,985.30
834270	NOTEBOOK,6PK,1SUBJ,COLLEGE RLD	PK	6	933	School supplies	JUST BASICS	834270	834270	RW206503	Exact	\$3.82	\$25.20	84.84%	\$3,564.06
707694	ERASER,4/PK,WHITE	PK	4	509	Writing	PENTEL OF AMERICA LTD	ZEH10BP4	707694	ZEH10BP4	Exact	\$1.36	\$7.21	81.14%	\$692.24
680529	PORTFOLIO,POLY,2PKT,GREEN	EA	1	656</										

OD SKU Number	Product Description	Unit of Measure	PK QTY	QTY Sold	Product Dept Desc	Vendor Name	Vendor Product Code	Bidder SKU	Confirm Vendor Product Code	Exact // Alternate Equivalent // Private Label (ONLY if item listed is a Private Label)	Sell Price - MUST MATCH Column C Unit of Measure	Manufacturer List Price	Discount Off Manufacturer List Price	Total
590659	RULER,PLASTIC,SHITRPRF12"	EA	1	262	Office essentials	ACME UNITED CORP	45011	590659	45011	Exact	\$5.08	\$5.08	0.00%	\$1,330.96
8451733	LIFT VERTICAL ERGONOMIC MOUSE	EA	1	44	Pc accessories	Logitech	910-006472	8451733	00HA59	Exact	\$79.99	\$79.99	0.00%	\$3,519.56
736152	CALCULATOR,HANDHELD,SL-300SV	EA	1	500	School supplies	CASIO AMERICA INC	SL-300SV	736152	TM230804	Exact	\$3.69	\$11.65	68.33%	\$1,845.00
113616	STAND,MONITOR,ADJUSTABLE	EA	1	55	Pc accessories	3M CO	MS80B	113616	MS80B	Exact	\$60.74	\$75.93	20.01%	\$3,340.70
276059	POUCH,PENCIL,WINDOW,PRIM,ASTD	EA	1	494	School supplies	OFFICE DEPOT	P02-3R-12/SA3	276059	681080VN-BE	Exact	\$1.35	\$7.94	83.00%	\$666.90
7164607	P-TOUCH TZe-12MM MACHINE	EA	1	65	Labels	BROTHER INTL CORP	PTD220	7164607	PTD220	Exact	\$44.99	\$64.99	30.77%	\$2,924.35
589483	PAPER,FILLER,WR,10.5X8,150CT	PK	150	908	School supplies	OFFICE DEPOT	OD589483	589483	ODDI-9994649	Exact	\$1.05	\$5.41	80.59%	\$953.40
1387621	Painter Tp Bl 24mm x 54.8m 6PK	PK	1	97	Mailroom/shipping	3M CO	2090-24EVP	1387621	2090-24EVP	Exact	\$30.94	\$47.60	35.00%	\$3,001.18
339321	CALCULATOR,SCNTF,FX260SLR11,BK	EA	1	313	School supplies	CASIO AMERICA INC	FX260SOLAR11	339321	FX260SOLAR11	Exact	\$12.09	\$15.89	23.91%	\$3,784.17
654696	LEAD,0.7MM,HB,90/CT,3PK	PK	3	833	Writing	PENTEL OF AMERICA LTD	C27BPHB3-D3	654696	C27BPHB3-D3	Exact	\$3.01	\$7.52	59.97%	\$2,507.33
7166225	P-TOUCH TZe-24MM MACHINE	EA	1	27	Labels	BROTHER INTL CORP	PTD610BT	7166225	PTD610BT	Exact	\$114.99	\$159.99	28.13%	\$3,104.73
209215	BINDER,ODP,VW,RR,1.5",WHITE	EA	1	700	Binders	OFFICE DEPOT	OD02961	209215	82331	Exact	\$15.62	\$18.98	17.70%	\$10,934.00
4054114	G2 Gel Pen Fine Pt. Black 12pk	DZ	12	135	Writing	PILOT CORP OF AMERICA	31136	4054114	31136	Exact	\$23.09	\$29.28	21.14%	\$3,117.15
1375192	Stand Up Sign Hldr 8.5X11 4Pk	PK	4	136	Office accessories	OFFICE DEPOT	1375192	1375192	1375192	Exact	\$19.63	\$49.07	60.00%	\$2,669.68
6498434	MX Keys S Combo	EA	1	14	Pc accessories	LOGITECH INC	920-012274	6498434	920-012274	Exact	\$199.99	\$199.99	0.00%	\$2,799.86
507990	TOTE,LETTER/LLEGAL,32 LITER,CLR	EA	1	93	Storage	REALLY USEFUL BOXES INC	32C	507990	32C	Exact	\$31.19	\$43.09	27.62%	\$2,900.67
819975	MOUSE,TRACKBALL,ERGO, BLACK	EA	1	32	Pc accessories	LOGITECH INC	910-005178	819975	910-005178	Exact	\$55.99	\$69.99	20.00%	\$1,791.68
573684	Label Tape,Shppng,Ply,Lblwrtr	EA	1	91	Labels	NEWELL BRANDS DISTRIBUTION LLC	1763982	573684	1763982	Exact	\$32.19	\$32.19	0.00%	\$2,929.29
4904248	WEBCAM,C920S,PRO,HD,BLK	EA	1	90	Pc accessories	LOGITECH INC	960-001257	4904248	960-001257	Exact	\$69.99	\$69.99	0.00%	\$6,299.10
446445	SCISSOR,BLNT,KIDS,5",MICROBAN	EA	1	479	Office essentials	ACME UNITED CORP	14606	446445	OD10022	Exact	\$0.99	\$6.94	85.73%	\$474.21
272498	PORTFOLIO,PAPER,2POCKET,RED	EA	1	475	School supplies	OFFICE DEPOT	681080-RD	272498	5GK497	Exact	\$0.23	\$3.02	92.38%	\$109.25
877334	PORTFOLIO,POLY,2PKT,PRONG,BLUE	EA	1	474	School supplies	OFFICE DEPOT	ODU-REP136	877334	14021	Exact	\$0.35	\$2.40	85.42%	\$165.90
425563	Lead,pencil,soft,dz,ticonderog	DZ	12	470	Writing	DIXON TICONDEROGA CO	13806	425563	80004	Exact	\$1.66	\$7.77	78.64%	\$780.20
211672	BINDER,OD,VW,DR,1",WHITE	EA	1	478	Binders	OFFICE DEPOT	OD03102	211672	54501	Exact	\$3.45	\$18.61	81.46%	\$1,649.10
128853	HIGHLIGHTER,12PK,ASSORTED	DZ	12	601	Writing	OFFICE DEPOT	HY1066-AS	128853	654YW-12	Exact	\$2.38	\$22.92	89.62%	\$1,430.38
7956500	PENCIL,#2,SOFT,SHAR, YELL,72PK	PK	72	161	Writing	DIXON TICONDEROGA CO	13972	7956500	13972	Exact	\$17.82	\$44.55	60.00%	\$2,869.02
463314	LABEL,ADDRESS,RL,1-1/8X3.5	BX	2	175	Labels	COSTAR CORPORATION	30252	463314	30252	Exact	\$15.68	\$39.20	60.00%	\$2,744.00
607890	HEADSET,CLRCHT CMFRT,USB,LGTCH	EA	1	457	Pc accessories	LOGITECH INC	981-000014	607890	11445	Exact	\$20.22	\$39.95	49.39%	\$9,240.54
575013	Dividers,od,ins,8st,astd	ST	8	452	Binders	OFFICE DEPOT	3585414791	575013	1534G-OX	Exact	\$0.48	\$4.67	89.72%	\$216.96
754421	BADGE,NECK,HANGING,100CT	PK	100	59	Labels	AVERY PRODUCTS CORPORATION	74459	754421	74459	Exact	\$55.76	\$139.39	60.00%	\$3,289.84
308239	CLIP,PAPER,JMB,SMTH,OD,10PK	PK	10	441	Office essentials	OFFICE DEPOT	10004	308239	162714	Exact	\$4.18	\$31.75	86.83%	\$1,843.38
976344	Divider,index,8tab/4pk,astd	ST	4	440	Binders	OFFICE DEPOT	3585414778	976344	PF238W9EM	Exact	\$1.74	\$11.77	85.22%	\$765.60
326156	BINDER,OD,VIEW,DR,1.5",BLACK	EA	1	324	Binders	OFFICE DEPOT	OD02756EA	326156	73928	Exact	\$7.19	\$16.86	57.35%	\$2,329.56
806864	MARKER,CHISEL,.36PK,ASST	PK	36	424	Writing	NEWELL BRANDS DISTRIBUTION LLC	1921061	806864	73898	Exact	\$27.50	\$77.30	64.42%	\$11,660.00
806413	BOX,PENCIL,SLIDER,ASSTD	EA	1	423	School supplies	OFFICE DEPOT	61921	806413	1.75C	Exact	\$0.61	\$3.50	82.57%	\$258.03
7164966	P-TOUCH TZe-18MM MACHINE	EA	1	37	Labels	BROTHER INTL CORP	PTD410	7164966	PTD410	Exact	\$69.99	\$89.99	22.22%	\$2,589.63
150400	BDG,HOLDER,CLIP,3X4,100/BX	PK	100	45	Office essentials	AVERY PRODUCTS CORPORATION	2923	150400	2923	Exact	\$54.03	\$135.08	60.00%	\$2,431.35
822593	SHEARS,2PK,TITANIUM,8IN	PK	2	441	Office essentials	ACME UNITED CORP	16550	822593	761707	Exact	\$6.98	\$43.95	84.12%	\$3,078.18
9652256	Ptouch,TZe231,4PK,12mm,B&W	EA	1	143	Labels	BROTHER INTL CORP	TZE2314PKB	9652256	TZE2314PKB	Exact	\$18.00	\$44.99	59.99%	\$2,574.00
6326258	Cyber Acoustics USB Headset	EA	1	116	Pc accessories	CYBER ACOUSTICS, LLC	AC-5008	6326258	AC-5008	Exact	\$19.99	\$19.99	0.00%	\$2,318.84
176928	CALCULATOR,SCNTFC,TI30XII,BLK	EA	1	1,419	School supplies	TEXAS INSTRUMENTS INC	TI-30X IIS	176928	39451	Exact	\$12.09	\$17.00	28.88%	\$17,155.71
423590	PEN,ROUNDSTIC,BIC,MEDIUM,RED	DZ	12	419	Writing	BIC CORP	GSM11RED	423590	31021	Exact	\$0.99	\$4.90	79.80%	\$414.81
2083831	MX Master 3S BLK	EA	1	23	Pc accessories	LOGITECH INC	910-006556	2083831	910-006556	Exact	\$119.99	\$119.99	0.00%	\$2,759.77
172809	BOOK,COMP,WR,6.875X8.5,40S	EA	1	398	School supplies	OFFICE DEPOT	MNT-010	172809	938903	Exact	\$0.25	\$3.61	93.07%	\$99.50
7266672	Wave Keys Combo MK670	EA	1	28	Pc accessories	LOGITECH INC	920-012059	7266672	920-012059	Exact	\$89.99	\$89.99	0.00%	\$2,519.72
7499065	LEXAR JUMPDRIIVE S60 32GB 5PK	PK	5	64	21Flash storage	LEXAR INTERNATIONAL	LJDS60-32G-B5	7499065	LJDS60-32G-B5	Exact	\$29.99	\$29.99	0.00%	\$1,919.36
826876	TAPE,CORRECTION,WITEOUT,10PK	PK	10	388	Writing	BIC CORP	WOTAP10	826876	RTP-002191	Exact	\$10.85	\$36.28	70.09%	\$4,209.80
3429698	SCREENBEAM 1100 PLUS IS A 4K A	EA	1	2	Pc accessories	ACTIONTEC ELECTRONICS	SBWD1100P	3429698	7TQ183	Exact	\$1,199.99	\$1,199.99	0.00%	\$2,399.98
725163	BOOK,COMP,WR,100S,3PK	PK	3	384	School supplies	OFFICE DEPOT	CJV01414	725163	45332H	Exact	\$2.26	\$23.25	90.28%	\$867.84
818019	MARKER,EXPLOWOD,PE,12PK	DZ	12	424	Writing	NEWELL BRANDS DISTRIBUTION LLC	80008	818019	TM230807	Exact	\$11.19	\$33.48	66.58%	\$4,744.56
9800358	KEYBOARD/MOUSE,ADVANCED,MK540	EA	1	46	Pc accessories	LOGITECH INC	920-008671	9800358	920-008671	Exact	\$47.99	\$59.99	20.00%	\$2,207.54
6792472	CRAYONS,24C,COTW	BX	24	382	School supplies	CRAYOLA LLC	52-0108	6792472	52-0108	Exact	\$1.82	\$3.02	39.74%	\$695.24
993220	TABS,INDEX,PREMIUM,5/ST,MULTI	ST	5	550	Binders	AVERY PRODUCTS CORPORATION	23076	993220	588593	Alternate	\$2.26	\$5.65	60.00%	\$1,243.00
486108	MOUSEPAD,MEMORY FOAM,BLACK	EA	1	397	Pc accessories	ALLSOP INC	30203	486108	30203	Exact	\$11.99	\$14.99	20.01%	\$4,760.03
708586	HIGHLIGHTER,MAJ ACCENT,ASTD,DZ	DZ	12	380	Writing	NEWELL BRANDS DISTRIBUTION LLC	25053	708586	ZEH10BP4	Exact	\$6.27	\$17.04	63.20%	\$2,382.60
870411	PORTFOLIO,POLY,2PKT,YELLOW	EA	1	377	School supplies	OFFICE DEPOT	ODU-REP135	870411	SL-300SV	Exact	\$0.38	\$2.92	86.99%	\$143.26
9296260	CLIPBOARD,RECYCLED,WOOD,12PACK	BX	12	115	Office essentials	OFFICE DEPOT	10147	9296260	10147	Exact	\$18.54	\$46.35	60.00%	\$2,132.10
618033	CALCULATOR,SCIENTIFIC,TI-30XA	EA	1	367	School supplies	TEXAS INSTRUMENTS INC	TI-30XA	618033	30XA/FC/1L1/	Exact	\$12.69	\$15.00	15.40%	\$4,657.23
7833992	MARKER,DRYERSE,36CT,ASST	BX	36	66	Writing	SP RICHARDS	SAN2135174A	7833992	2135174	Exact	\$35.59	\$81.37	56.26%	\$2,348.94
618017	PAD,EASEL,25X30,5,WHT,POST-IT	PD	1	56	Notetaking	3M CO	559-SS	618017	559-SS	Exact	\$47.19	\$52.65	10.37%	\$2,642.64
9464677	ANTI-FATIGUE MAT LARGE FOR	EA	1	18	Pc accessories	STARTECH.COM	STSMATL	9464677	5KY256	Exact	\$120.99	\$120.99	0.00%	\$2,177.82
900710	PRIVACY FILTER WIDE 24"	EA	1	21	Pc accessories	3M CO	PF240W	900710	PF240W	Exact	\$177.03	\$221.29	20.00%	\$3,717.63
7580271	TRAY,PAPER,4 PC,BLK	EA	1	47	Office accessories	EMS MIND READER LLC	DSTACK4-BLK	7580271	DSTACK4-BLK	Exact	\$39.59	\$44.00	10.02%	\$1,860.73
305466	PAD,PERF,8.5X11,OD,LGL RLD,12P	PK	12	362	Notetaking	OFFICE DEPOT	99401	305466	R330-14SSCY	Exact	\$5.59	\$25.28	77.89%	\$2,023.58
9698420	PEN,GEL,PLOT,G2,FN,BK,36PC	BX	36	59	Writing	PILOT CORP OF AMERICA	84065	9698420	072838840653	Exact	\$35.14	\$87.84	60.00%	\$2,073.26
279858	NOTES,BOLD,SUPER STICKY,ASST	PK	18	133	Notetaking	3M CO	654-14+4SSMX	279858	654-14+4SSM	Exact	\$14.99	\$37.47	59.99%	\$1,993.67
375667	SCISSORS,STRAIGHT,OD,8",BLACK	EA	1	507	Office essentials	OFFICE DEPOT	30029	375667	13972	Exact	\$0.88	\$16.88	94.79%	\$446.16
882915	MOUSEPAD,BLACK	EA	1	388	Pc accessories	ALLSOP INC	28229	882915	30203	Exact	\$0.90	\$5.79	84.46%	\$349.20
305706	PAD,PERF,8.5X11,OD,12PK,LGL RL	DZ	12	425	Notetaking	OFFICE DEPOT	99400	305706	25053	Exact	\$7.76	\$110.77	92.99%	\$3,298.00
775660	CLEANER,DE BOARD,EXPO,22oz	EA	1	222	Writing	NEWELL BRANDS DISTRIBUTION LLC	1752229	775660	870411	Exact	\$6.88	\$15.92	56.78%	\$1,527.36
203174	HIGHLIGHTER,MAJ ACC,YEL,DOZ	DZ	12	281	Writing	NEWELL BRANDS DISTRIBUTION LLC	25025	203174	10147	Exact	\$6.72	\$17.04	60.56%	\$1,888.32
122996	TAPE,MAGIC,BONUS,C60,10PK	PK	12	219	Office essentials	3M CO	810K10-C60-ST	122996	TI-30XA					

OD SKU Number	Product Description	Unit of Measure	PK QTY	QTY Sold	Product Dept Desc	Vendor Name	Vendor Product Code	Bidder SKU	Confirm Vendor Product Code	Exact // Alternate Equivalent // Private Label (ONLY if item listed is a Private Label)	Sell Price - <u>MUST MATCH Column C Unit of Measure</u>	Manufacturer List Price	Discount Off Manufacturer List Price	Total
987156	3M POST IT EASEL PAD	CT	2	217	Notetaking	3M CO	559	987156	4012657	Exact	\$36.09	\$105.31	65.73%	\$7,831.53
335185	TAB,POST-IT,DURABLE,4/PK	PK	4	215	Notetaking	3M CO	686-RALY	335185	5KY256	Exact	\$5.65	\$13.89	59.32%	\$1,214.75
700259	PORTFOLIO,POLY,2PKT,ORANGE	EA	1	382	School supplies	OFFICE DEPOT	ODU-REP133	700259	PF240W	Exact	\$0.42	\$2.54	83.46%	\$160.44
274457	HOLDER,SIGN,SLANTED,8.5X11,CLR	EA	1	336	Office accessories	OFFICE DEPOT	69701	274457	TM230807	Exact	\$16.65	\$16.91	1.54%	\$5,594.40
755290	HIGHLIGHTER,PCKT,12PK,ASSORTED	PK	12	205	Writing	NEWELL BRANDS DISTRIBUTION LLC	27145	755290	99401	Exact	\$6.54	\$16.12	59.43%	\$1,340.70
581985	TAPE,CORRECTION 4-PACK,WE	PK	1	206	Writing	BIC CORP	WOTAPP418	581985	072838840653	Exact	\$5.41	\$15.10	64.17%	\$1,114.46
282127	M325 Wireless Mouse, Black	EA	1	203	Pc accessories	LOGITECH INC	910-002974	282127	654-14+4SSM	Exact	\$23.99	\$22.99	-4.35%	\$4,869.97
<b>AVERAGE DISCOUNT/TOTAL</b>													<b>60.08%</b>	<b>\$409,093.79</b>

VENDOR:

FCCC Non-Core Pricing

CATEGORY	PRODUCT DESCRIPTION	Discount %	Discount Private Label %
<b>Breakroom Products:</b>	Bowls; Cups; Napkins/Wipes & Table Cloths; Other Paper Products; Paper Towels Folded; Paper Towels Rolls; Plates; Tissue Facial; Tissue Toilet; Utensils	50.00%	50.00%
<b>Business Machines &amp; Equipment:</b>	Binding Machines; Calculators; Cash Box/Drawers; Cash Registers; Coffee Machines; Cur. Sorter/Counter; Currency Handle Bags; Electronic Labeling; Fans; Heaters; Air Cleaners; Key Accessories; Key Cabinets; Keyboard Managers; Label makers; Laminating Machines; Microwave; Recorders; Refrigerators; Safes; Media & Data; Security Files; Security/Key Chests; Shredders; Time Clocks; Toaster Ovens; Transcribers; Vacuums & Accessories; Water Coolers & Filters	25.00%	30.00%
<b>Cleaning Products:</b>	Baskets/Bags; Cleaners & Protectants; Cleaning Prod.; Electronic Cleaners & Wipes; Mops/Brooms & Buckets; Recycled Containers; Restroom Supplies; Shredder Bags; Smoking Urns; Soap & Sanitizers; Spec. Wastebaskets; Sponges & Squeegees; Trash bags; Wastebasket Liners; Wastebaskets	50.00%	50.00%
<b>Copy &amp; Print / Promo:</b>	Detail Your Company's Program Capabilities and Pricing.	70.00%	70.00%
<b>Calendars &amp; Organizers:</b>	Appointment Books; Basic Tele/Address Book; Business Card Files; Card Files/Access; Day runner Organizers & Refills; Daytimer Organizers & Refills; Desk Calendars & Holders; Desk Top Displays; Diaries; Executive Journals; Franklin Covey Organizers & Refills; Home Organizers; Other Dated Goods; Other Organizers; Other Undated. Access; Planner folios; Planners; Telephone Address Book; Telephone Address Refills; Undated Note Pads; Undated Organization; Undated Planners; Wall Calendars; Writing Journals	40.00%	45.00%
<b>Filing &amp; Storage:</b>	Corrugated Storage Boxes; File Folder, Colored; File Folder Accessories; File Folder Color Hanging; File Folders; File Folders, Hanging; File Jackets; File Pockets-Expanding; Folder, String, and Button; Hanging Folder Acc.; Hanging Wall Files; Legal Size Wall File; Letter Wall Files; Lift Off Lids; Literature Holders; Literature/Sign Hold; Other Lit./Sign Hold.; Plastic Cards/Drawer; Plastic Filing; Plastic Gen. Storage; Rotary Files; Shelving Bins/Drawer; Sign Holders; Tray Files; Wallets-Expanding	filing: 60 storage:40	filing: 65 storage:45
<b>Food &amp; Beverage:</b>	Coffee; Cookies; Creamers; Gums; Juices; Mints; Misc. Snacks; Non-Chocolate; Nutritional Products; Other Food Products; Salty Snacks; Soda; Stirrers; Sweeteners; Tea	50.00%	50.00%
<b>Furniture: <u>Please attach a list of any extra delivery or set-up fees associated with purchases from this category</u></b>	Accent Furniture; Armoires; AV Furniture; Bookcases; Care Products; Carts; Casters; Chairmats; Chairs-Folding; Coat Hooks; Computer Furniture; Credenzas; Desks; Drafting Storage; Floormats; Framed Art; Furniture Accessories; Furniture Hardware; Globes; Home Office; Laptop Stands; Lateral Filing; Lighting; Lighting-Desk; Lighting-Floor; Metal Shelving; Office Furniture; Seating; Security Files; Silk Plants; Stacking Chairs; Storage Cabinets; Storage Organizers; Storage-Drafting; Tables, Tables-Folding; Utility Carts/Stands; Vertical Filing; Workcenters	50.00%	50.00%
<b>General Business Products:</b>	Adhesives; Adhesives Cement/ Spray/Glue, Glue Sticks; Backrest/Footrest; Badges, Name Holders; Batteries; Binder Clips; Binders; Binders/Data; Binding Combos; Binding Machine Supplies; Boards-Combo; Boards/Chalk; Boards/Directory; Boards/Dry Erase & Accessories; Bookcovers; Books-Composition; Bulletin Board Accessories; Bulletin Boards; Bus. Case/Luggage; Business Card Holder; Business Forms; Business Journal/Record Book; Cables & Cable Management; Cables-Computer/Printer/Audio/Video; Cases; Attached/Wheeled; Laptop; etc.; Cash & Coin Products; Cellular Accessories; Cellular Cases; Certificate Frames; Clipboards; Copyholder; Covers-Machine; Currency/Security; Desk Media Storage; Desk Pads; Desk Top Accessories Trays/Holders; Easels; Extension Cables & Cords; Fasteners; Film; Flags; Form Holders; Forms-Legal; Forms/Tax; Frames & Albums; General Ergo Accessories;	60.00%	65.00%
<b>General Business Products Continued:</b>	Index Guides; Index, Dividers Machine; Indexes-Insertable; Informational Signs; Jewel Cases/Sleeves; Keyboards; Labeling Accessories; Labeling System; Labeling Tapes; Labels-Basic; Labels-Inkjet; Labels-Laser; Labels-Media; Labels-Multipurpose; Labels-Copier; Labels-File Folder; Laminating Supplies; Letter Open/Knives; Letterboards & Signs; Luggage Carriers; Magnets; Magnifiers; Media Storage; Mice; Monitor Riser/Arms; Monitor-Glare Screens; Notebook-Wireless; Notebook-Wirebind; Organizers; Padfolios; Pads/Wrist Rests; Paper Clips/ Fasteners/Push Pins; Paper Trimmers; Partition Desktop; Partition Organizers; Pencil Cases & Boxes; Picture Frames; Pointers; Post-It Dispensers & Holders; Post-it Notes; Presentation Binders; Printer/CPU Stands; Punches-Hole; Report Covers; Rubber bands; Rulers; Schl. Backpack/Access.; School Accessories; School Supplies K-12; Scissors; Scrapbook. Albums; Sheet Protectors; Signs & Letters; Sorters, Desk top; Standard Cork Board; Stands; Computer; Staple Removers; Staplers & Staples; Staplers-Electric & Staples; Stencils & Lettering; Storage, DVD+RW Media; Surge Protectors; Tape & Dispensers; Tape-Invisible; Tele. Handset Cords; Telephone Line Cords; Telephone Accessories; Time Cards; Trackball Mice; Transparencies; Travel Accessories-Bags/Locks; Travel Charger	60.00%	65.00%
<b>Magnetic Media:</b>	Camcorder Cassettes; Cartridges; DL Super DL; Cassettes Audio; Cassettes, Mini Dv; CD-R Drives; CD-R Media; CDR-W Drives; CD-RW Media; CDRW/DVD-Rom; Compact Flash; Data Cartridge Tapes; Data Center 1/2" Tape; Data Tapes-LTO; DDS; Diskettes; DLT; Drives; DVD +/-RW Drives; DVD-R Media; DVD-Ram Media; DVD-RW Drives; DVD-RW Media; External Drives; Fire wire REM Drives; Flash Accessories; Flash Memory; Floppy Drives; Hard Drives; Internal Drives; Jaz Disks; Media Drives; Memory Cards; Memory Stick; Microcassettes; Optical Media; Portable Drives; SCSI Drives; SCSI REM Drives; SDLT.; Secure Digital; SLR.; Smart media; Superdisks; Travan; USB Drives; VHS Cassettes; XD; Zip Disks; Zip drives	35.00%	40.00%
<b>Mailroom Supplies:</b>	Bulbs, Halogen; Bubble Wrap; Bulb, Fluorescent; Bulbs, Incandescent; Bulbs, Light; Business Envelopes; Catalog Envelops; Envelops; Flashlights; Handtrucks; Ladders; Locker & Accessories; Locks & Security; Mailers; Mailers-Padded; Mailing Tubes; Measuring Tapes; Packaging Material; Packaging Tape & Dispensers; Peanuts; Scales; Security Products; Shrinkwrap/Film/Acc.; Stepstools; Tools & Accessories	35.00%	40.00%
<b>Medical Supplies:</b>	Band-aids; Cold Paks; First Aid Cabinets; First Aid Kits; Gloves; Masks; Medicines (Aspirin, Tylenol, etc); Wipes	50.00%	50.00%
<b>Misc:</b>	All Other Products:	20.00%	25.00%

<b>Paper &amp; Pads:</b>	Card Stocks; Chart Tablets & Easel Pads; Display Boards; Pads/Drawing; Pads/Legal; Pads: Scratch/Note; Pads: Steno/Wirebound; Paper:3HP Copy; Paper:3HP MP; Paper: Art Rolls; Paper: Color Copy; Paper: Computer; Paper: Construction; Paper: Drawing; Paper: Fax; Paper: Filler; Paper: Graphic/Engineer; Paper: Index; Paper: Inkjet; Paper: Kraft Rolls; Paper: Laser; Paper: MultiPurpose; Paper: Newsprint; Paper: POS rolls; Paper: Sketch/Tracing; Paper, Thermal Fax; Paper: Tissue; Paper: Wide Format; Paper: Continuous; Papers: Drafting; Papers: Vellum; Poster: Railroad Board; Tablets; Tissue, Art Rolls <b>Provide discount for SKU 273646 for truckload.</b> <b>Provide discount for SKU 273646 for pallet.</b>	50.00%	55.00%
		84.56%	84.56%
		49.27%	49.27%
<b>Software &amp; Books:</b>	Desktop Publishing; Dictionaries; Graphics; Maps & Atlases; Software, Business; Software: Family; Software: Finance; Software: Mac; Software: Manuals; Software: Utilities; Workbooks	10.00%	15.00%
<b>Custom Stamps &amp; Signs:</b>	Daters; Inks & Accessories; Signage, Custom; Signage, Stock; Stampers, Custom Rubber-Self Inking; Stampers, Stock, Rubber Self-Inking	20.00%	20.00%
<b>Technology Products:</b>	Cell/Computer Batteries; Camcorders; Cameras & Accessories; Card Readers; Chargers, Car; Computers; Copiers; CPS; Headsets; IPOD Docking Station; Ink All-in-one Match; Internet Appliances; LCD Projectors; Modems; Monitors; Networking, Routers & Modems; Notebook Accessories; Optical Networking; Other Color Ink Supp.; Overhead Projectors; P.D.A; P.D.A. Accessories & Software; Printers, Inkjet; Printers, Laser; Printers, Photo; Projectors; Scanners; Servers; Speakers/Headphones; Telephones; TV/VCR; Typewriters; Webcams	20.00%	25.00%
<b>Custom Stamps &amp; Signs:</b>	Daters; Inks & Accessories; Signage, Custom; Signage, Stock; Stampers, Custom Rubber-Self Inking; Stampers, Stock, Rubber Self-Inking	20.00%	20.00%
<b>Toner, Ink &amp; Ribbons:</b>	Cartridges: Laser, Copier, Fax, Inkjet; Copier Supplies; Drums: Inkjet, Laser, & Copier; Fax Films/TTR; Fax Supplies; Laser Printer Supplies; Photo Ink; Printer Ribbons; Printerheads; Ribbon: Calculator, Correction Tape, Typewriter, & Others	30.00%	40.00%
<b>Writing Instruments:</b>	Art Drafting Supplies; Chalk; Correction Products; Craft Knives & Lettering Supplies; Crayons; Erasers; Erasers, Dry Erase; Fine Pens; Inks; Lead/Refills/Erasers; Markers: Presentation, Art, Chisel Pt., Dry Erase & Fine Point; Paints: Paint Accessories; Pens, Refills; Pens, Rollerball; Pencil, Sharpener; Pencils: Art, Draft/Tools, Mechanical, Ballpoint, Ergonomic, Fine Writing, Gel, Highlighters, Multifunction, Pores Point, Security, & Stick; Rollerball Pens; Sharpener, man Pencil; Technical Drawing Supplies	60.00%	65.00%
<b>Wholesaler:</b>	List Discounts; SP Richards; United Stationers	10.00%	10.00%
<b>School Supplies:</b>	Art & Craft Supplies; Classroom Resources; Clay; Composition & Specialty Notebooks; Crayons; Games & Puzzles; Markers; Paint & Accessories; Pencils; Racks-Paper; Teacher Aids	35.00%	40.00%

**ATTACHMENT K:  
SERVICE PROVIDERS LIST**

VENDOR: <b>ODP Business Solutions, LLC</b>									
#	Firm Name	Street Name	City, State, Zip Code	Phone Number	Contact Person	Indicate: Dealer or Installer	Small, Local, DVBE, Minority/Women Owned Business	Certification # (if any)	Department of Industrial Relations ("DIR") Registration #
1	Dedicated Corporate Solutions of CA, Inc	119 East Saint Joseph Street	Arcadia, CA	(800)977-2201	Derek Smith	Dealer	Small (SB Micro)	DGS # 2046967	
2	Garvey's Office Products	7500 N Caldwell Ave	Niles IL 60714	#REF!	Kevin Garvey   kevin.garvey@getgarveys.co	Dealer			
3	Regency	8024 Glenwood Ave Ste 200	Raleigh NC 27612	(919) 676-0522	Eric Beguelin   ebeguelin@regencyop.com	Dealer			
4	Sandia Office Supply	5801 Office Blvd NE	Albuquerque NM 87109	(505) 341-4900	James Southwood   johns@sosnm.com	Dealer			
5	Premium Incorporated	2644 Waiwai Loop	Honolulu HI 96819	(808) 839-9802	John Smatana   James.Southwood@premium	Dealer			
6	Admiral Express	1823 N Yellowood Ave	Broken Arrow OK 74012	(918) 249-4000	Erik Isaacson   erik@admiralexpress.com	Dealer			
7	America's Office Source	706 Turnbull Ave	Altamonte Springs FL 32701	(407) 478-0637	Jeremy Ryckman   jeremy@americasoffices	Dealer			
8	Trio Supply Company	45 Northern Stacks Dr	Fridley MN 55421	(612) 522-3822	Pete Soderling   psoderling@orderbe.com	Dealer			
9	Business Essentials	44 Northern Stacks Dr Ste 120	Minneapolis MN 55421	(763) 595-5300	Pete Soderling   psoderling@orderbe.com	Dealer			
10	Perimeter Office Products	3505 Newpoint Pl Ste 475	Lawrenceville GA 30043	(770) 689-1900	James Gilman   james.gilman@perimeteroff	Dealer			
11	Office Essentials	1834 Walton Rd	St Louis MO 63114	(314) 432-4666	Kate Dougherty   kdougherty@offess.com	Dealer			
12	Complete Office	12724 Moore	Cerritos, CA 90703	(562)-619-5016	Rick Ereth   rereth@completeofficeca.com	Dealer			
13									
14									
15									

## **EXHIBIT G**

**(Master Services Agreement)**

### **SUPPLIER COMMITMENT & PROGRAM PROMOTION**

**Supplier Commitment.** FoundationCCC asks each Supplier to make four basic commitments to ensure the overall success of the program.

1. **Corporate Commitment** - A commitment that FoundationCCC has the support of senior management, and that FoundationCCC contract is the Supplier's primary offering to Participating Agencies, specifically to the California Community Colleges. The Supplier shall make its existing public and private agency clients aware of its FoundationCCC contract, and upon the public and private agency's request, such agency will be transitioned to the Supplier's FoundationCCC contract.
2. **Sales Commitment** - A commitment that the Supplier will market FoundationCCC contract and that the sales force will be trained, engaged and committed to offering FoundationCCC agreement to Participating Agencies nationwide, with a further commitment that all FoundationCCC sales be accurately and timely reported.
3. **Service Commitment** - A commitment that the Supplier will provide at minimum the level of service defined in the agreement to any and all Participating Agencies purchasing through FoundationCCC's contract.
4. **Communication and Information Commitment** - Establish the following communication links to facilitate customer access and communication:
  - a) An email address for general inquiries
  - b) Provide the following for FoundationCCC website use:
    - i) Standard logos
    - ii) Summary of products and pricing
    - iii) Information web-link to Supplier's website
    - iv) Overall information about Supplier
    - v) Other promotional material as desired

**Supplier Program Promotion.** FoundationCCC recognizes that each Supplier has a successful business and may choose to meet its commitments to FoundationCCC purchasing programs in a variety of ways that best suit the supplier's business model, organization and market approach. The following are Program Standards intended to assist the supplier in successfully implementing FoundationCCC's contract.

1. **Account Management Team** – The Supplier shall provide an Account manager with the authority and responsibility for the overall success of FoundationCCC contract within the Supplier's organization. The Supplier shall also designate a Lead Referral Contact Person, responsible for receiving communications from FoundationCCC concerning new public agency registrations, and for ensuring timely follow up by the Supplier's staff to requests for contact from public school districts. Additionally, FoundationCCC suggests the Supplier implement and support a Supplier-based internet web page dedicated to the Supplier's FoundationCCC program and linked to the CollegeBuys, SchoolBuys, or CivicBuys website.

2. **Quarterly Review** – Upon request, FoundationCCC will schedule a quarterly review with the Supplier to evaluate the Supplier’s performance of Supplier Commitments and Program Standards outlined herein.
3. **FoundationCCC Purchasing Program Awareness** – FoundationCCC is responsible for marketing the overall FoundationCCC purchasing program concept and programs to Participating Agencies. FoundationCCC marketing is intended to supplement and enhance the direct sales effort of the Supplier. The Supplier assists by providing promotional material such as logos and by participating in related trade shows and conferences. FoundationCCC employs a marketing team, a network of partner associations, direct mail and email, web presence and social media platforms, as well as newsletters, webinars, case studies, and other publications to increase purchasing program awareness.
4. **Supplier Sales** - Supplier is responsible for proactive direct sales of Supplier’s goods and services to Participating Agencies and the timely follow up to leads established by FoundationCCC. Use of product catalogs, targeted advertising, direct mail and other sales initiatives are encouraged. All sales materials are to use the CollegeBuys, SchoolBuys, and/or CivicBuys logo, as applicable. FoundationCCC will provide each Supplier with its logo and the standards to be employed in the use of the logo. At a minimum, the Supplier 's sales initiatives should communicate:
  - a. No cost to participate
  - b. Non-exclusive contracts
5. **Sales Force Training** - Supplier is responsible for the training of its sales force on FoundationCCC contract. FoundationCCC may provide training materials and generally assist with the education of sales personnel. At a minimum, sales training should include:
  - a. Key features of FoundationCCC contract
  - b. Understanding of the process of development of the Agreement
  - c. Working knowledge of FoundationCCC Organization and Solicitation Process
  - d. Awareness of the range of Participating Agencies that can access FoundationCCC
6. **Promotion.**
  - a. Supplier Commitments. Supplier has reviewed, understands and agrees to the Supplier Commitments and Program Promotion attached hereto and incorporated herein.
  - b. Availability of Master Services Agreement. Upon request, Supplier shall make available to interested Participating Agencies a copy of the Master Services Agreement as may be necessary for such agencies to evaluate potential purchases.

**EXHIBIT H**  
(Master Services Agreement)

**SAMPLE FORM OF SUPPLIER QUARTERLY REPORTING TO FOUNDATIONCCC**

Foundation for California Community Colleges Reporting								
COMPANY NAME:								
Market Segment	District/Institution Name	Purchasing Agency / College Name	Purchaser Email Address	Date of Payment Received	Invoice Number	Payment Received Amount	FCCC Rebate	Realized Cost Savings
CCC (CollegeBuys)								
CSU (CollegeBuys)								
UC (CollegeBuys)								
AICCU (CollegeBuys)								
K-12 (SchoolBuys)								
Public Agency (CivicBuys)								

**NOTE: Reports to be submitted in Microsoft Excel**

\*Excluding taxes, additional services and transportation

# **EXHIBIT I**

## **(Master Services Agreement)**

### **COOPERATIVE UTILIZATION**

This Master Services Agreement is available to any and all public agencies, nonprofit organizations directly supporting the California Community College system, public and private school districts, as well as public and private colleges or universities (referred to individually as “Participating Agency” or collectively as “Participating Agencies”), specifically including California Community Colleges, which are supported, in part, by FoundationCCC.

A list of all California Community Colleges, California State Universities, and AICCU Member Institutions is provided below for reference. K-12 districts may also procure under this Agreement pursuant to Public Contract Code Section 20118. The below list does not preclude any Participating Agency that is not listed from purchasing under this Agreement.

<https://www.calstate.edu/attend/campuses>

<https://www.calstate.edu/csu-system/auxiliary-organizations>

<https://www.cccco.edu/Students/Find-a-College/College-Alphabetical-Listing>

<https://aiccu.edu/page/ourcolleges>

<https://www.cde.ca.gov/schooldirectory/>

## **EXHIBIT J**

**(Master Services Agreement)**

### **CONTRACT AMENDMENTS/MODIFICATIONS**

#### **RFP Terms:**

Section II, Item 6, Page 10

##### Orders

ODP shall institute a Fifty Dollar (\$50.00) minimum order value per delivered order. ODP clarifies that procurement cards cannot be used to pay invoices. Payment made by way of procurement cards must be done at the time of purchase.

Section II, Item 17, Page 12

##### Invoicing Requirements

ODP clarifies: For standard (non-EDI) electronic formats, proof of delivery may be available but cannot be guaranteed. The proof of delivery information provided is what ODP has available at the time of billing. Issues such as 3rd party carriers, timing delays, etc. may affect how much information is collected/displayed. Purchase Order copies and packing slips are not supported in ODP's billing system and not available on invoicing. 3rd party carriers shall be required to follow all shipping and delivery procedures and standards as outlined in the RFP and this Agreement.

Section III, Item 11, Page 14

##### Minimum Order

ODP shall institute a Fifty Dollar (\$50.00) minimum order value per delivered order.

Section III, Item 22, Page 16

##### F.O.B Destination

ODP shall institute a Fifty Dollar (\$50.00) minimum order value per delivered order.

Section III, Item 28, Page 17

##### Minimum Service and Response Standards

ODP clarifies:

- Normal delivery Next Day – Assuming the product is in stock at ODP's distribution center or wholesaler; Also, order must be keyed at 3pm local time.
- Non-Core Items Two (2) to three (3) days – virtual warehouse items can vary but mostly 3-7 business days.
- Stocked products Next Business Day (if order is placed by 3pm local time).
- Non-Core Items 3-7 business days.

Section III, Item 34, Page 19

##### Price Protection and Matching

##### ODP Strikes

3. For Foundation locations using dynamic e-procurement via punch out or Respondent hosted ecommerce catalogs, the Foundation net prices shall be the best available, either current market (for any of the named price list sites) or agreed minimum discount off list.

4. Price Match. Respondent must be able to match pricing product-to-product when requested by the Foundation and/or Participating Agency within 90 days from date of delivery.

Section IV, Subsection 2, Page 25

Discounting, Products, and Pricing

ODP shall institute a Fifty Dollar (\$50.00) minimum order value per delivered order.

Section IV, Subsection 3, Page 26

ODP strikes the following:

Catalog pricing should match, or be comparable to, large entities' pricing such as University of California, CMAS, or GSA pricing.

Attachment L, Category G, Item 1

ODP clarifies that this section does not apply to clearance and overstock items. Also, ODP cannot make this guarantee 100% of the time. ODP will agree review quarterly and adjust if appropriate in ODP's sole discretion.

## **EXHIBIT K**

**(Master Services Agreement)**

### **Additional Terms and Conditions**

The following Additional Terms and Conditions shall modify, delete, and/or add to the Terms and Conditions (“Exhibit B”), Special Terms and Conditions (“Exhibit C”), and General Provisions (“Exhibit E”) of the Agreement this is Appended to. Where any article, paragraph, or subparagraph in Exhibit B, Exhibit C, and Exhibit E of this Agreement is supplemented by one of the following paragraphs, the provisions of such article, paragraph, or subparagraph shall remain in effect and the Additional Terms and Conditions shall be considered as added thereto. Where any article, paragraph, or subparagraph in the Exhibit B, Exhibit C, or Exhibit E of the Agreement is amended, voided, or superseded by any of the following paragraphs, the provisions of such article, paragraph, or subparagraph not so amended, voided, or superseded shall remain in effect.

If Participating Agency has entered into a sub-award/contract/grant with either the U.S. Government, or another entity who has itself entered into a contract or received a grant with the U.S. Government, that sub-award/contract/grant requires that certain federal grant provisions be made a part of any subsequent Agreement issued by Participating Agency related to furthering the performance or deliverables required under that sub-award/contract/grant.

Performance by FoundationCCC/Participating Agency’s Supplier under the Agreement constitutes certification that the recipient is presently in compliance with and will continue to comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) and Executive Orders Numbers 12549 and 12689, all as described below.

FoundationCCC will not negotiate these provisions. If a clause is not applicable or is not required by the prime contract to be flowed down to a particular sub-award/service, it will not be applied.

Supplier who supplies Goods and/or Services certifies and represents its compliance with the following clauses as applicable. Supplier shall promptly notify FoundationCCC of any change of status with regard to these certifications and representations. These certifications and representations are material statements upon which FoundationCCC will rely.

1. For commercial transactions involving a federal contract (federal awards governed by the FAR), the following provisions apply, as applicable:
  - a. FAR 52.203-13, Contractor Code of Business Ethics and Conduct;
  - b. FAR 52.203-17, Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights;
  - c. FAR 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements;
  - d. FAR 52.219-8, Utilization of Small Business Concerns;
  - e. FAR 52.222-17, Non-displacement of Qualified Workers;
  - f. FAR 52.222-21, Prohibition of Segregated Facilities;
  - g. FAR 52.222-26, Equal Opportunity;
  - h. FAR 52.222-35, Equal Opportunity for Veterans;
  - i. FAR 52.222-36, Equal Opportunity for Workers with Disabilities;

- j. FAR 52.222-37, Employment Reports on Veterans;
  - k. FAR 52.222-40, Notification of Employee Rights Under the National Labor Relations Act;
  - l. FAR 52.222-41, Service Contract Labor Standards;
  - m. FAR 52.222-50, Combating Trafficking in Persons;
  - n. FAR 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment - Requirements;
  - o. FAR 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services - Requirements;
  - p. FAR 52.222-54, Employment Eligibility Verification;
  - q. FAR 52.222-55, Minimum Wages Under Executive Order 13658;
  - r. FAR 52.222-62, Paid Sick Leave under Executive Order 13706;
  - s. FAR 52.224-3, Privacy Training;
  - t. FAR 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations;
  - u. FAR 52.233-1, Disputes; and
  - v. FAR 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels.
2. For transactions involving funds on a federal grant or cooperative agreement (federal awards governed by CFR Title 2, Subtitle A, Chapter II, Part 200) the following provisions apply, as applicable:
- a. **Rights to Inventions.** If Supplier is a small business firm or nonprofit organization, and is providing experimental, development, or research work under this transaction, Supplier must comply with the requirements of 3 CFR Part 401, “Rights to Inventions Made by nonprofit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements”.
  - b. **Clean Air Act.** Supplier agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
  - c. **Byrd Anti-Lobbying. (Agreements ≥ \$150,000).** Supplier certifies that it will not, and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352.
  - d. **Domestic Preferences for Procurements.** As appropriate and to the extent consistent with law, Supplier should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.
3. Supplier makes the following warranties and acknowledges that failure to comply with any of the warranties in the Agreement will constitute a material breach of the Agreement and

FoundationCCC will have the right to terminate the Agreement without damage, penalty, cost, or further obligation.

- a. **Debarment, Suspension, U.S. Government Restricted Party Lists. (Agreements ≥ \$35,000).** Supplier warrants that Supplier, its principals (defined at 2 C.F.R. § 180.995), and affiliates (defined at 2 C.F.R. § 180.905) are not on the U.S. government's Denied Parties List, the Unverified List, the Entities List, the Specially Designated Nationals and Blocked Parties List, and is not presently debarred, suspended, proposed for debarment or otherwise declared ineligible for award of federal contracts or participation in federal assistance programs or activities. The Supplier must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. This certification is a material representation of fact relied upon by FoundationCCC and any Participating Agencies. If it is later determined that the Supplier did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to FoundationCCC or the Participating Agency, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
  - b. **Prohibition on certain Surveillance/Telecommunications.** Supplier warrants that the Goods and Services rendered under this Agreement will not require Supplier to use for FoundationCCC/Participating Agency, or provide to FoundationCCC/Participating Agency to use, "covered telecommunications equipment or services" as a substantial or essential component of any system, or as critical technology as part of any system, within the meaning of Federal Acquisition Regulation ("FAR") Section 52.204-25.
4. **Remedies for Supplier's Breach (all Agreements in excess of \$250,000).**
- a. In the event any deliverables furnished or services provided by Supplier in the performance of this Agreement should fail to conform to the requirements herein, or to the sample submitted by Supplier, FoundationCCC/Participating Agency may reject the same, and it shall thereupon become Supplier's duty to forthwith reclaim and remove all nonconforming deliverables and correct the performance of services, without expense to FoundationCCC/Participating Agency, and to immediately replace all such rejected items with others conforming to the specifications or samples. Should Supplier fail, neglect, or refuse to do so, FoundationCCC/Participating Agency shall thereupon have the right, but not the obligation, to purchase in the open market, in lieu thereof, a corresponding quantity of any such items or services and to deduct the cost of such cover from any moneys due or that may thereafter become due to Supplier.
  - b. In the event Supplier fails to make prompt delivery of any item or service as specified in the Agreement, the same conditions as to FoundationCCC/Participating Agency's right, but not obligation, to purchase in the open market and receive reimbursement from Supplier, as set forth in (a.) above shall apply.
  - c. If FoundationCCC/Participating Agency terminates the Agreement, either in whole or in part, for Supplier's default or breach, Supplier shall compensate FoundationCCC/Participating Agency, in addition to any other remedy FoundationCCC/Participating Agency may have available to it, for any loss or damage sustained and cost incurred by FoundationCCC/Participating Agency in procuring any items or services that Supplier agreed to supply.
  - d. FoundationCCC/Participating Agency's rights and remedies provided in this Section A (Remedies for Supplier's Breach) shall not be exclusive and shall be in addition to any other rights and remedies provided by law, equity, or Agreement.

5. **Right to Inventions Made Under a Contract or Agreement.** Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the Supplier in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.
6. **Federal Funding Accountability and Transparency Act ("FFATA"). (Agreements  $\geq$  \$30,000).** Suppliers must be registered in the System for Award Management (SAM) to be issued a P.O. or agreement when Federal Funding Accountability and Transparency Act (FFATA) applies.
7. **Equal Employment Opportunity Affirmative Action.** During the performance of this Agreement, Supplier agrees as follows:
  - a. The Supplier will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Supplier will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:
    - i. Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Supplier agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
  - b. The Supplier will, in all solicitations or advertisements for employees placed by or on behalf of the Supplier, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
  - c. The Supplier will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Supplier's legal duty to furnish information.
  - d. The Supplier will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Supplier's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
8. **Davis-Bacon Act (40 U.S.C. 276a to a-7) as amended. (Construction Contracts > \$2,000).** If Agreement is a Construction Contract greater than \$2,000, Supplier will comply with the Davis-Bacon Act.

9. **Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333). (Construction Contracts > \$2,000, or Contracts > \$2,500 that involve mechanics or laborers).** If Agreement is a Construction Contract greater than \$2,000, or a Contract greater than \$2,500 that involves mechanics or laborers, Supplier will comply with the Contract Work Hours and Safety Standards Act.
10. **Copeland “Anti-Kickback” Act (40 U.S.C 3145), as supplemented by Department of Labor Regulations (29 CFR Part 3).** The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. Participating Agency and FoundationCCC must report all suspected or reported violations to the Federal awarding agency.
11. **Supplier Small Business Subcontracting Clause (“SBSP”). (Contract ≥ \$750,000).** If Supplier is a large business, a SBSP is required. If Supplier is a small business, SBSP is not required, but small business certification is required. (this clause is applicable to contracts in excess of \$650,000, except for contracts awarded to small business concerns as defined by section 3 of the Small Business Act, 15 U.S.C. § 632, and the applicable regulations in Part 121 of Title 13 of the Code of Federal Regulations) The Supplier shall adopt a subcontracting plan that complies with the requirements set forth in the Small Business Act and in the clause entitled “Small Business Subcontracting Plan (JAN 2011),” which clause is contained in Section 52.219-9 of the Federal Acquisition Regulation (section 52.219-9 of title 48 of the Code of Federal Regulations). (Subparagraphs (d) and (e) of such clause are the primary portions of the clause that concern the contents and effective implementation of subcontracting plans.) The Supplier shall insert the clause entitled “Utilization of Small Business Concerns” (see above) in subcontracts that offer further subcontracting opportunities and shall comply with the requirements for record keeping and reporting to the Federal Government.
12. **Truth in Negotiations Act (10 U.S.C. 2306(a) and 41 U.S.C. chapter 35). (Contracts ≥ \$2,000,000).** The Truth in Negotiations Act (“TINA”) requires offerors to submit certified cost or pricing data if a procurement exceeds the TINA threshold and none of the exceptions to certified cost or pricing data requirements applies.

# **ATTACHMENT 1**

## **(Master Services Agreement)**

### **BID DOCUMENTS**

\*Please reach out to CollegeBuys at [cbcontracts@foundationccc.org](mailto:cbcontracts@foundationccc.org) for a copy of these documents, which are incorporated into this Agreement by reference.

- RFP No. 25-003
- Supplier Response to RFP No. 25-003

The following documents are included herein.

- Proof of Publication
- Notice of Intent to Award
- Board Approval
- Manufacturer Request for Addition/Removal of Authorized Dealer(s)/Installer(s)

## AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
45537	IPL0249218	Legal Ad - IPL0249218		1.0	24.0L

ATTENTION: FOUNDATION FOR CA COMMUNITY COLLEGES IP  
 1102 Q STREET, SUITE 4800  
 SACRAMENTO, CA 95811  
 cbcontracts@foundationccc.org

### Notice Requesting Proposals

NOTICE IS HEREBY GIVEN that the Foundation for California Community Colleges (FoundationCCC), acting as a Public Agency, will receive up to but not later than 3:00 PM (PT) on July 31, 2025, qualified proposals for Office Products, Equipment, Supplies and Services RFP #25-003. Proposals shall be submitted electronically on FoundationCCC's bid portal.

The RFP documents and link to FoundationCCC's bids portal can be found at [www.FoundationCCCccc.org/bids](http://www.FoundationCCCccc.org/bids).

Dated this 27th day of June 2025  
 Dated this 3rd day of July 2025  
 Board of Directors  
 FoundationCCC for California Community Colleges  
 IPL0249218  
 Jun 27, Jul 3 2025

### DECLARATION OF PUBLICATION (C.C.P.2015.5)

the undersigned, I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the printer and principal clerk of the publisher of The Sacramento Bee, printed and published in the City of Sacramento, County of Sacramento, State of California, daily, for which said newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Sacramento, State of California, under the date of September 26, 1994, Action No. 379071; that the notice of which the annexed is a printed copy, has been published in each issue thereof and not in any supplement thereof on the following dates, to wit:

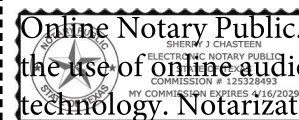
2.0 insertion(s) published on:  
 06/27/25 Print, 07/03/25 Print

[Print Tearsheet Link](#)

[Marketplace Link](#)

Amy Robbins

Sworn to and subscribed before me on Jul 3, 2025, 8:43 AM EDT



This notarial act involved the use of online audio/video communication technology. Notarization facilitated by SIGNiX®

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Dated this 27th day of June 2025  
Dated this 3rd day of July 2025  
Board of Directors  
FoundationCCC for California Community Colleges  
IPL0249218  
Jun 27, Jul 3 2025



# FOUNDATION *for* CALIFORNIA COMMUNITY COLLEGES

*Benefiting, Supporting, and Enhancing  
the California Community Colleges*

1102 Q Street, Suite 4800  
Sacramento, California 95811-6549  
Toll-Free Telephone: 866.325.3222  
Facsimile: 916.325.0844

[www.foundationccc.org](http://www.foundationccc.org)

## Foundation for California Community Colleges

### STAFF REPORT

Date: September 9, 2025  
To: FoundationCCC Board of Directors  
From: Joseph Quintana, Chief Operating Officer

#### **Subject: Approval of Vendor Contracts for Office Products, Equipment, Supplies and Services**

Action Item, Regular Meeting September 9, 2025.

#### Background

On June 30, 2025, Foundation for California Community Colleges (FoundationCCC) and the Association of Independent California Colleges and Universities (AICCU) issued a Request for Proposal (RFP) for Office Products, Equipment, Supplies and Services (RFP 25-003). RFP 25-003 was issued to secure discounted pricing on a wide range of Office Products, Equipment, Supplies and Services. The scope includes a toner core list (200 items), paper core list (150+ items), and supplies core list (150 items) of products most widely used in the system. There are also discounts on 23 categories including private labels. RFP 25-003 enabled the department to reassess current Office Products, Equipment, Supplies and Services and best practices to award agreements that will enable and empower educational and public agencies, including California Community Colleges, to procure Office Products, Equipment, Supplies and Services at competitive pricing with advantageous and equitable terms and conditions. FoundationCCC will receive a 2% administrative fee on sales volume.

#### RFP Process

FoundationCCC administered the RFP pursuant to California's Public Contract Code for the California Community Colleges Chancellor's Office (or its designated auxiliary) when securing statewide master agreements (Public Contract Code 20661, and its implementing regulations, California Code of Regulations, title 5, section 59130-59132). The RFP was formally published in the *Sacramento Bee* and managed on the *PlanetBids* electronic bid management system. Proposals were due from vendors on August 14, 2025, and FoundationCCC received two proposals that were deemed responsive, which advanced to the evaluation phase. Proposals were evaluated by an RFP Evaluation Committee comprised of community college, K-12, and public agency representatives. Committee members evaluated suppliers on their ability to meet rigorous baseline qualifications and pricing standards for Office Products, Equipment, Supplies and Services.

#### *RFP Committee Composition*

- RFP Development, Facilitation of Evaluation Process, and Review of Quantitative Information:
  - Paul Spear, FoundationCCC

- Jorge Burwick, FoundationCCC
  - Heather Cade-Bauer, FoundationCCC
  - Adrian Brennan-Evans, FoundationCCC
  - Marcia Webb, LACCD
  - Andrea Diaz, College of the Desert
  - Josephine Dy-Liacco, Santa Clara County Office of Education
  - Andrea Salazar, South Tahoe Public Utility District
- Review of vendor supplied Performance and Service Specifications
    - Marcia Webb, LACCD
    - Andrea Diaz, College of the Desert
    - Josephine Dy-Liacco, Santa Clara County Office of Education
    - Andrea Salazar, South Tahoe Public Utility District

After a thorough evaluation process, the RFP Evaluation Committee endorsed the following suppliers to advance into the RFP negotiation phase (see Attachment 1, Letter of Intent to Award below). Contracts will be executed with each supplier contingent upon mutual agreement between each party on contractual terms and conditions.

Contract Term: Three (3) year initial term, with up to two (2) one (1) year renewals.

#### FoundationCCC Roles and Responsibilities

The role of FoundationCCC is that of a prime contractor. FoundationCCC will:

1. Develop the contract with the awarded vendors based on the requirements of the RFP.
2. Monitor the quality of services and compliance from the vendor partner.
3. Promote contracts to California’s community colleges, and other eligible Participating Agencies.

Orders will be placed directly between the Participating Agencies and the Supplier.

#### Endorsement

The CEO and I recommend that FoundationCCC Board of Directors at its September 9, 2025, meeting approve the award of contracts to the following suppliers through FoundationCCC RFP 25-003 for Office Products, Equipment, Supplies and Services.

- ODP Business Solutions, LLC
- Staples Contract & Commercial, LLC

**CERTIFICATION**

I, Keetha Mills, duly appointed President and Chief Executive Officer of the Foundation for California Community Colleges, do hereby certify that the above recommendation was passed and approved by the Board of Directors of the Foundation for California Community Colleges on the 9<sup>th</sup> Day of September 2025.



**Keetha Mills**  
President and Chief Executive Officer

09/09/2025

**Date**



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**ATTACHMENT 1**

**Intent to Award**

Office Products, Equipment, Supplies and Services RFP #25-003

August 22, 2025

The Foundation for California Community Colleges intends to award a contract to the following companies from RFP #25-003: Office Products, Equipment, Supplies and Services for use by California Community Colleges and other Public Agencies:

- ODP Business Solutions, LLC
- Staples Contract & Commercial, LLC

Contract awards under this RFP are contingent upon FoundationCCC board approval, and FoundationCCC and Vendor agreement on final contract terms.



**Manufacturer Request for Addition/Removal of Authorized Dealer(s)/Installer(s)**

<b>Manufacturer Name</b> <i>(Indicate name of contract holder)</i>				
<b>Manufacturer Representative/Contact</b> <i>(Who is submitting the request)</i>				
<b>Request Type</b> <i>(Please select applicable)</i>	<b>ADDING</b>	<input type="checkbox"/>	<b>DEALER</b>	<input type="checkbox"/>
	<b>REMOVING</b>	<input type="checkbox"/>	<b>INSTALLER</b>	<input type="checkbox"/>
<b>Request Date</b>				
<b>Effective Date</b>				
<b>Agreement Number</b> <i>(Indicate Agreement(s) affected)</i>				

Manufacturer, please provide information on the Dealer(s)/Installer(s) to be added or removed under this request by completing the required fields below.

<b>ADD/REMOVE</b> <i>Indicate Action</i>	<b>Dealer/Installer</b> <i>Indicate One or Both</i>	<b>Dealer/Installer</b> <b>Name</b>	<b>Dealer/Installer</b> <b>Address</b>
<i>ADD (Example)</i>	<i>Installer, or Dealer and Installer</i>	<i>CCC Installers, Inc.</i>	<i>123 Main Street, Los Angeles, CA 45678</i>

Manufacturer, by signing below, you are certifying that the information provided above is true and correct.

Manufacturer Signature	FoundationCCC Signature
Print Name	
Title	Manager of CollegeBuys



**IF ADDING:** Manufacturer representative, please read the statement below and initial in the space provided to indicate that you understand the responsibilities.

INITIAL HERE	Added Dealer and/or Installer, listed above, are certified by the Manufacturer. Manufacturer certifies to FoundationCCC the added Dealer(s) and/or Installer(s) will adhere to the Mandatory Performance Specifications of the underlying Agreement between FoundationCCC and Manufacturer.
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Please email completed form to Manager of CollegeBuys Program: [collegebuys@foundationccc.org](mailto:collegebuys@foundationccc.org)

Please mail original signatures to:  
Foundation for California Community Colleges  
1102 Q. Street, Suite 4800  
Sacramento, CA 95811  
Attn: Manager of CollegeBuys