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REQUEST FOR QUALIFICATIONS (RFQ) #2021-301

CONSTRUCTION MANAGEMENT AND/OR PROJECT MANAGEMENT PLANNING

Addendum No. 01

Issued: May 6, 2021

The following changes, additions, deletions, or corrections shall become part of the above-mentioned RFQ:

A. The following are responses to questions received from various firms:

1. Question: Can we submit on just 2.1 only?

*Answer: Per Section 1.1 Purpose "Consultant has the option to respond to both Construction Management and Project Management Planning Services or **select only one of the services**. Please clearly indicate in the cover letter (see section 4.1) which service or services your firm is responding to."*

2. Question: Does the district anticipate delivering future projects using CM Multi-Prime as a part of this RFQ?

Answer: The construction delivery method for any future project has yet to be determined.

3. Question: Could you please let us know which firms are currently pre-qualified with the District?

Answer: This RFQ is seeking Responses from firms interested in working with the District to be considered for inclusion on the list of prequalified firms.

4. Question: Section 2.5, Deadlines, mentions that "Each consultant must be prepared to provide turnkey services for such cost estimating consulting service as the District may hereafter require." Is the District looking for selected CM consultants to provide full cost estimates with drawings, plans photos and narrative materials, or is this intended for the selected Project Management Planning Consultants?

Answer: Section 2.5 should read as follows: Each Consultant must be prepared to provide turnkey services for such consulting services as the District may hereafter require. Each Consultant must be prepared and equipped to provide such services in an expeditious and timely manner and on relatively short notice to enable the District to meet critical, and at times unpredictable, time deadlines and schedules.

5. Question: Budget / cost estimates – for this evaluation criteria, does this apply to the CM consultant, or the Project Management Planning consultant?

Answer: This evaluation criteria applies to Construction Management consultant roles.

6. Question: Can the District please confirm what information they are looking for on Exhibit A – Firm Information Form for the Professional Service Fees?

Answer: The professional service fees refers to the contract's values for construction management and/or project management services, excluding the construction budget.

7. Question: Does the District have a list of forecasted projects (or sample projects) that they can share?

Answer: There is not a specific list of projects at this time, however a representative description of project types can be found on page 5 of the RFQ "Measure Q building program, Scheduled Maintenance, Energy Efficiency Projects, Facility Modification Requests, Special Projects, Feasibility Studies, or other Capital Facilities project needs".

8. Question: Section 6, Disabled Veteran Business Enterprise Participation Goals, denotes that the District supports a participation goal of at least 3% of the overall dollar amount expended each year to DVBE contractors or consultants. The section also specifies that DVBE documentation is included in the RFQ but is not required to be submitted in the response. Further on Exhibit G – Statement of Intent to Meet DVBE Participation Goals, it denotes that "Although it is not specifically requires, you are encouraged to include DVBE participation." Could the District please clarify if DVBE participation is required and if so, at what stage we would need to secure a DVBE subconsultant?

Answer: The RFQ states... is not specifically required however should the responding firm be a DVBE documentation will be required if the Consultant is prequalified and then chosen to provide services as a result of a future RFP process.

9. Question: Section 3.3 Firm Experience denotes to use Exhibit C to provide a minimum of three completed project examples. Exhibit C denotes to provide a minimum of five relevant completed projects. Could you please clarify the number of project examples the District is looking for?

*Answer: The District is requiring **three** relevant completed projects.*

10. Question: Exhibit B of the Construction Management Sample Agreement outlines extra services that may be requested of the Construction Manager and mentions some information about how fees will be determined for these extra services, should they be requested. Could the District please expand upon the process of arriving at fees for the extra services further, and expand upon what is needed from CM proposers for the fee schedule at this time?

Answer: Exhibit B of the Construction Management Sample Agreement is included as a reference only. No further fees are required for additional services at this time.

11. Question: As a pre-qualified consultant providing construction management and/or project management planning services. Are we precluded from bidding as a general contractor on District projects?

Answer: Project Management / Construction Management and Contractor Services cannot be provided by the same firm on the same project.

12. Question: Will a list of Districtwide projects projected for Construction Management services be made available now?

Answer: Not at this time, however a representative description of project types can be found on page 5 of the RFQ "Measure Q building program, Scheduled Maintenance, Energy Efficiency Projects, Facility Modification Requests, Special Projects, Feasibility Studies, or other Capital Facilities project needs".

13. Question: If we are submitting a proposal for both construction management and project management planning services, are we required to provide one (1) proposal for each category? Or can we submit one (1) proposal which includes information for both categories?

Answer: If a firm is submitting for both services, the Response should be extremely clear in the delineation of services between construction management versus project management planning. It is at the Firm's discretion to provide two Responses, (1) for Construction Management Services and (1) for Project Management Planning Services.

14. Question: Can the District please provide a list of key personnel the District would like us to include in our proposal for both the construction management and project management services?

Answer: Please provide a listing of all key personnel your firm deems appropriate to perform construction management and/or project management consultant services as defined in the RFQ. Future project specific RFPs will be released by the District following this RFQ.

End of Addendum No. 01