



December 8, 2015

Attn: David Tan
Point and Click Solutions, Inc.
6 Lincoln Knoll Lane Ste 101
Burlington, MA 01803

Dear Mr. Tan,

This is to notify you that the Board of Trustees at their regular meeting of December 7, 2015, approved & accepted your proposal relative to RFP #1271-Student Health Services – Electronic Medical Record Software & Hosting Service as the successful bidder in the amount of \$80,800.00 for five years.

As outlined in the RFP packet, the documents listed below must be provided, signed and returned to my office for contract assembly. Upon receipt, purchase orders will be issued.

If you have any questions, please call me at (714) 480-7371 or conner_tracey@rsccd.edu.

Sincerely,

Tracey Conner-Crabbe
Director of Purchasing Services

Documents Required:

- Agreements for SAC & SCC (4 originals enclosed-2 for each sites, return 2 originals)
- Insurance Certificate
 - Commercial General Liability/Comprehensive Automobile Liability
 - Workers' Compensation and Employer Liability
- W-9 (enclosed)

cc: Beth Hoffman – SCC
Rebecca Barnard - SAC

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