



**RSCCD Joint Researchers' Meeting  
February 16, 2017 Minutes**

**Attendees:** Janet Enriquez, Cristina Gheorghe, Haydeh Kaveh, Renée Limback, Janice Love, Yan Ma, Nga Pham, Rudy Tjiptahadi, and Whitney Youngren.

New SAC Research Analyst: Yan Ma, Welcome!

Per Nga: Purpose of this meeting: As our district grows in research capacity, we would like to ensure that we all build relationships, learn and share resources from one another. Hopefully we can have a common definition/way of how we pull data. SCC and SAC are independent but at the same time, we can communicate to each other. This way we can present similar data/outcome(s). Then the Board doesn't ask why there are discrepancies; make sure both sides of the house are ready to answer or anticipate questions. Agenda should come from all of us and then work with IT.

**Research Data Warehouse:**

Paul: updated several tables within the data warehouse:

- Student Attendance Table (to identify tutoring/labs)- now is updating from 2009 to earlier in every snapshot
- Semester GPA Units, Cumulative Units GPA (units posted on student's transcript) -help to calculate cohort GPA; different from semester attempted. Only for units that are used to calculate the GPA, W's will not appear.
- Student Awards (financial aid awards)- This table not show amount awarded only what was awarded
- Vatea- survey (credit only) only done in spring, summer and fall terms; intersession not included because limited CTE courses offered, later on will be included.
- Attendance from 2013FA term populated

**Student Award Benefit Table:**

Nga: Not show amounts just what awarded. Can amounts be shown? When running IPEDS need to verify amounts, trying to tie into financial aid. For Financial aid: if student awarded one semester and not the following, will an annual amount show and if so, for when?

**Student Ethnic Races Table:**

Whitney: Code "np" showing up. Per Stuart stands for Asian/Pacific Islander. Stuart not sure where the new code came from but Admissions & Records have the ability to add new codes or it could be a new value that came from CCCApply (State).

**Student Seat Table (Status):**

Haydeh: Student enrollment status: ABC values appeared and contacted Cristina and Paul and told there is no meaning, to ignore and treat as “null”. ABX code appears to notify Admissions & Records to correct the student’s enrollment status, but we should ignore. Sometimes it stays in the system because it is not corrected.

**Noncredit:**

- Noncredit application released into test environment. Possibly release new version in the summer to replace current application.
- What is the Process when state introduces a new grade? IT not sure
- UD (ungraded dependent) associated with a lab in noncredit. The state asked if our campus is planning to use this grade so we can refer to admissions and records.
- College credit and noncredit is not using UD as a grade scheme.

**Input of grades:**

Cristina: how are instructor grades inputted? Do they type it in, because a grade of AT appeared. Per Stuart, ITS enters grades of AT. One of the section numbers provided was bad so that AT appeared. It was entered by mistake and was changed from AT to UG. Normally, Noncredit only uses AT but credit (SAC) accidentally used it. Grades in colleague require the instructor of record to assign the grades.

Rudy: Had a request from John Hernandez for final student count for all of 2016 for CEC but he was unable to get data because grades were not in. Per Stuart Vice-Presidents meeting with registrars made decision to submit grades after the bridge program was over. Suggestion: if it is becoming an issue with data and trying to produce reports, then maybe bring it to John so he can have a discussion with Jim or Jose.

Stuart:

- No auto award for Credit (AA/AAT/AAS).
- Ellucian portal replace web advisor
- UI 5.0 (Colleague) when it becomes released it will work on all internet web browsers.
- ADHOC requests-receiving a lot, and it is nothing we can take care of. Trying to push back to research. Per Nga, if Board request forward to her and she will handle.

**Ellucian Portal to replace Web Advisor (in future):**

- Stuart: Ellucian portal this will replace web advisor functionality, but not sure when going to occur. There will be links where can go directly into blackboard, class schedule whatever is in colleague, alerts, honor programs, provide grades, transcript requests, graduation check, etc. When a student logs on it will land on their home campus if attending both.
- SCC, SAC and Noncredit have their own faculty pages.
- Employee page maintained by ITS but will be turned over to Human Resources or Risk Management.
- Haydeh: If student has enrollment in both colleges, how do you know which is the home campus? Home campus is listed on the bottom of the screen, which Admissions and Records assigns, unless it is changed.

- Haydeh: Does this information link to National Student Clearinghouse (NSC)? Per Stuart, unsure because not know enough about the NSC files to know if that data goes over.
- Is any of this information/data available to us? Per Stuart no, available through CSSI which is a catch all screen for counseling but not being pulled into Data Warehouse. Some of the information becomes available to us in Data Warehouse at the End of Term snapshot but by then will be past data.

#### **UI 5.0 Colleague:**

- Stuart: New layout but hasn't been released yet. The current 4.5 only works on Internet Explorer and part of it runs on Silverlite and will no longer be supported. UI 5.0 can be used on any web browser but it has a lot of bugs, so until then hopefully be able to continue on 4.5 until no longer works. UI=User Interface

Scorecard Presentation: Janice and Aaron were part of that presentation.

- Have another meeting with Planning on the 27<sup>th</sup> which involves some data. Presentation to the board.
- February 1 RSCCD Governance Summit Meeting. Board's common question was on enrollment management. If there are any influences, recommendations, pulling data, anything that can help raise the FTEs, please provide. They are not concerned about other schools, that there aren't high school graduates, that people aren't having babies. *What can we do to increase enrollment?*
- Enrollment management tool: research looking at ways to repackage for the deans? In sum, FTEs needs to go up.
- Janice: spoke about her first experience presenting to the board. Board asked why showing us past data, why not current date when a range of data was presented.
- Nga: Tend not to make presentations technical because it is ours not my presentation. Love the iceberg visual; only see the top layer but don't realize that there are other layers we don't see.

Suggestions: We need to anticipate questions, even if they don't ask.

When presenting data: for example if have a cohort 2009-2010 that is to be comparison data, a better option would be to report it as a range 2009-2015. The Board doesn't want to see old data.

#### **Datamart:**

- Came out with 2016 data.
- Data shows have more males than females for SAC.
- ET data that submit academies not included.
- Enrollment data includes credit and noncredit.
- Educational status: to break down by noncredit and credit. Caveat is credit is first than what is left is noncredit.
- For annual, cannot break down by credit or noncredit. Need to use data warehouse
- Make sure to document in reports what source used.

**Next Meeting: March 30, 2017**