

2 RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
3 CALIFORNIA STATE PRESCHOOL PROGRAM (CSSP)
4 QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) BLOCK GRANT
5 SERVICE AGREEMENT

6 This AGREEMENT is hereby entered into this 1st day of July, 2019,
7 by and between the Orange County Superintendent of Schools, 200 Kalmus
8 Drive, Costa Mesa, California 92626, hereinafter referred to as
9 SUPERINTENDENT, and Rancho Santiago Community College District, 2323
10 North Broadway Avenue, Santa Ana, California 92706, hereinafter
11 referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be
12 collectively referred to as the Parties.

13 WITNESSETH:

14 WHEREAS, SUPERINTENDENT has entered into an AGREEMENT with the
15 State of California, hereinafter referred to as STATE, which is
16 administered by the California Department of Education for the
17 administration of the California State Preschool Program Quality
18 Rating and Improvement System Block Grant, for the Early Education and
19 Support Services, hereinafter referred to as PROGRAM; and

20 WHEREAS, SUPERINTENDENT has been awarded grant funds from the
21 California Department Education to conduct the Quality Rating and
22 Improvement System (QRIS) for continuous quality improvement of early
23 education programs based on a tiered rating structure with
24 progressively higher quality standards for each tier that provides
25 supports and incentives for programs, teachers, and administrators to
reach higher levels of quality, monitors and evaluates the impacts on
child outcomes, and disseminates information to parents and the public
about program quality; and

1 WHEREAS, SUPERINTENDENT will serve as the Lead Education Agency
2 and Fiscal Agent for the State funds received under the 2019/2020
3 California State Preschool Program (CSPP) Quality Rating and
4 Improvement System (QRIS) Block Grant;

5 WHEREAS, the Quality Rating and Improvement System Block Grant
6 requires SUPERINTENDENT to allocate a portion of the grant funds to
7 California State Preschool Program (CSPP) grant contract holders; and

8 WHEREAS, DISTRICT is specially trained, experienced and competent
9 to perform the services required and is agreeable to the rendering of
10 such services according to the terms and conditions hereinafter set
11 forth;

12 NOW, THEREFORE, the Parties hereby agree as follows:

13 1.0 TERM. The term of this AGREEMENT shall commence on July 1, 2019,
14 and terminate on June 30, 2020, subject to earlier termination as set
15 forth in this AGREEMENT, provided, however, DISTRICT shall be obligated
16 to perform such duties as would normally extend beyond this term
17 including, but not limited to, obligations with respect to
18 indemnification, audits, reporting, and accounting.

19 2.0 SCOPE OF WORK. SUPERINTENDENT hereby engages DISTRICT as an
20 independent contractor to perform the described work upon the terms
21 and conditions hereinafter set forth. DISTRICT shall meet all of the
22 contractual requirements listed herein and shall provide all labor,
23 materials, supplies, and equipment necessary to fully perform all
24 responsibilities required by this AGREEMENT and specifically described
25 in Exhibit "A", QRIS Block Grant 2019-20 Orange County Local Block

1 Grant Application, which is attached hereto and incorporated herein
2 by this reference to this AGREEMENT.

3 3.0 ALLOCATION OF FUNDS.

4 A. SUPERINTENDENT agrees to pay DISTRICT a total maximum
5 obligation not to exceed Seventy-five thousand dollars (\$75,000.00).
6 Payment of the total dollar amount shall be made in advance upon
7 receipt of a fully executed AGREEMENT. Payment shall be mailed to:
8 Rancho Santiago Community College District, 2323 North Broadway
9 Avenue, Santa Ana, California 92706, or at such other place as DISTRICT
10 may designate in writing. DISTRICT shall be responsible for ensuring
11 that DISTRICT shall adhere to the guidelines as mandated by the FY
12 2019-20 California Department of Education Attendance and Fiscal
13 Reporting and Reimbursement Procedures for Child Development Contracts
14 for the fiscal years after Fiscal Year 2019-2020 until the grant funds
15 described in this AGREEMENT are completely spent.

16 B. Expenditures by DISTRICT shall be made pursuant to the
17 guidelines as described in the FY 2019-20 California Department of
18 Education Attendance and Fiscal Reporting and Reimbursement Procedures
19 for Child Development Contracts, which shall be referenced herein to
20 this AGREEMENT.

21 C. DISTRICT shall complete the CSPP QRIS Block Grant Reporting
22 Form 3, which is attached as Exhibit "B" and referenced herein, for
23 each 2nd and 4th quarter period from July 1, 2019 to June 30, 2020.
24 Report all expenditures in each of the relevant categories. In any of
25 the columns where expenses are entered in the column marked "OTHER",
specify the specific item within the "Other" column. Expenditures for

1 Fiscal Year 2019/2020 Block Grant funds and any Fiscal Year 2014/2015
2 and/or Fiscal Year 2015/2016 and/or Fiscal Year 2016/2017 and/or Fiscal
3 Year 2017/2018 and/or Fiscal Year 2018/2019 Block Grant funds that
4 have rolled over to Fiscal Year 2019/2020 should be included. DISTRICT
5 shall submit copies of CSPP QRIS Block Grant Reporting Form 3 to
6 SUPERINTENDENT'S designated representative:

7 Diana Byun
8 Project Accountant
9 Orange County Department of Education
10 P. O. Box 9050
11 Costa Mesa, California 92628-9050
12 Telephone: (714)966-4064
13 Email: dbyun@ocde.us

14 D. If the California Department of Education does not request
15 the return of any unspent grant award monies paid to the DISTRICT,
16 expenditures by DISTRICT shall be made pursuant to the guidelines as
17 described in the California Department of Education, Attendance and
18 Fiscal Reporting and Reimbursement Procedures for Child Development
19 Contracts, as referenced herein to this AGREEMENT. DISTRICT shall
20 continue to report funds that roll over to subsequent fiscal years as
21 they are spent, utilizing the Block Grant reporting requirements as
22 described in this AGREEMENT or until such time as the QRIS Preschool
23 Block Grant is discontinued by the California Department of Education.

24 E. All billings to SUPERINTENDENT shall be supported, at
25 DISTRICT'S facility, by source documentation including, but not
limited to, ledgers, journal, invoices, receipts, receiving records,
and records of services provided.

F. DISTRICT shall not claim reimbursement for services
provided beyond the expiration and/or termination of this AGREEMENT.

1 G. The obligation of SUPERINTENDENT under this AGREEMENT is
2 contingent upon the availability of funds furnished by the State of
3 California Department of Education. In the event that such funding
4 is terminated or reduced, this AGREEMENT may be terminated, and
5 SUPERINTENDENT'S fiscal obligations hereunder shall be limited to a
6 pro-rated amount of funding actually received by the SUPERINTENDENT
7 under the grant. SUPERINTENDENT shall provide DISTRICT written
8 notification of such termination. Notice shall be deemed given when
9 received by the DISTRICT or no later than three (3) days after the day
10 of mailing, whichever is sooner.

11 4.0 INDEPENDENT CONTRACTOR. DISTRICT, in the performance of this
12 AGREEMENT, is and at all times to be an independent contractor and
13 shall be wholly responsible for the manner in which the services
14 required by the terms of this AGREEMENT are performed. Nothing herein
15 contained shall be construed as creating the relationship of employer
16 and employee, or principal and agent, between SUPERINTENDENT and
17 DISTRICT. DISTRICT assumes the responsibility for the acts of its
18 employees or agents as they relate to the services to be provided.
19 DISTRICT, its officers, agents and employees, shall not be entitled
20 to any rights, and/or privileges of SUPERINTENDENT'S employees and
21 shall not be considered in any manner to be SUPERINTENDENT'S employees.

22 5.0 AUDIT AND RECORD RETENTION.

23 5.1 DISTRICT shall maintain books, records, documents, and
24 other evidence, accounting procedures and practices, sufficient to
25 properly reflect all direct and indirect costs of whatever nature
claimed to have been incurred in the performance of this AGREEMENT,

1 including any matching costs and expenses. The foregoing constitutes
2 "records" for the purpose of this provision.

3 5.2 DISTRICT agrees to maintain and preserve such records for
4 five (5) years after the termination of the AGREEMENT. DISTRICT agrees
5 to permit the SUPERINTENDENT, the California Department of Education
6 or any duly authorized representative, to have access to, examine or
7 audit any pertinent books, documents, papers and records related to
8 this AGREEMENT and to allow interviews of any employees who might
9 reasonably have information related to such records or for a longer
10 period as is required by applicable statute or by any other provision
11 of this AGREEMENT.

12 5.3 DISTRICT agrees to comply with any reasonable request for
13 access to its records related to this AGREEMENT and such records shall
14 be made available for examination and audit by any duly authorized
15 representative of SUPERINTENDENT and/or California Department of
16 Education. DISTRICT shall allow interviews of any employee(s) who might
17 reasonably have information related to such records.

18 6.0 COPYRIGHT/TRADEMARK/PATENT. DISTRICT understands and agrees
19 that all matters produced under this AGREEMENT shall become the
20 property of SUPERINTENDENT and cannot be used without SUPERINTENDENT'S
21 express written permission. SUPERINTENDENT shall have all right, title
22 and interest in said matters, including the right to secure and
23 maintain the copyright, trademark and/or patent of said matter in the
24 name of the SUPERINTENDENT.

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1 7.0 HOLD HARMLESS.

2 7.1 SUPERINTENDENT hereby agrees to indemnify, defend, and hold
3 harmless DISTRICT, its Governing Board, officers, agents, and
4 employees from liability and claims of liability for bodily injury,
5 personal injury, sickness, disease, or death of any person or persons,
6 or damage to any property, real personal, tangible or intangible,
7 arising out of the negligent acts or omissions of employees, agents
8 or officers of SUPERINTENDENT or the Orange County Board of Education
9 during the period of this AGREEMENT.

10 7.2 DISTRICT hereby agrees to indemnify, defend, and hold harmless
11 SUPERINTENDENT, the Orange County Board of Education, and its officers,
12 agents, and employees from liability and claims of liability for bodily
13 injury, personal injury, sickness, disease, or death of any person or
14 persons, or damage to any property, real, personal, tangible or
15 intangible, arising out of the negligent acts or omissions of
16 employees, agents or officers of DISTRICT during the period of this
17 AGREEMENT.

18 8.0 INSURANCE. Each party shall maintain its own comprehensive
19 insurance coverage to protect the Parties against liability or claims
20 of liability which may arise out of this AGREEMENT. Each party will
21 provide a copy of its certificate of insurance evidencing all coverages
22 and endorsements upon written request of the other party.

23 9.0 NON-DISCRIMINATION.

24 9.1 SUPERINTENDENT and DISTRICT agree that they will not engage
25 in unlawful discrimination because of race, color, religious creed,
national origin, physical or mental handicap, disability, age, sex or

1 status as a disabled veteran or veteran of the Vietnam era of such
2 persons.

3 9.2 SUPERINTENDENT and DISTRICT shall comply with all provision
4 of and furnish all information and reports required by the federal
5 rules, regulations, and relevant orders governing Equal Employment
6 Opportunity.

7 10.0 APPLICABLE LAW. SUPERINTENDENT and DISTRICT agree to comply with
8 all federal, state and local laws, rules and regulations and ordinances
9 that are now or may result in the future become applicable to
10 SUPERINTENDENT or DISTRICT'S business, equipment and personnel engaged
11 in operations covered by this AGREEMENT or occurring out of the
12 performance of such operations.

13 11.0 ASSIGNMENT. DISTRICT shall not subcontract or assign the
14 performance of any of the services in this AGREEMENT without prior
15 written approval of the SUPERINTENDENT.

16 12.0 TOBACCO USE POLICY. In the interest of public health, the
17 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
18 use of any tobacco products are prohibited in buildings and vehicles,
19 and on any property owned, leased or contracted for by the
20 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400.15. Failure to
21 abide with conditions of this policy could result in the termination
22 of this AGREEMENT.

23 13.0 TERMINATION. This AGREEMENT may be terminated by SUPERINTENDENT
24 or DISTRICT with or without cause, upon the giving of thirty (30) days
25 prior written notice to the other party. Written notice shall be deemed

1 given when received by the other party or no later than three (3)
2 calendar days after the day of mailing, whichever is sooner.

3 14.0 NOTICES. All notices or demands to be given under this AGREEMENT
4 by either party to the other shall be in writing and given either by:
5 i) Personal service, or ii) U.S. Mail, mailed either by registered or
6 certified mail, return receipt requested, with postage prepaid.
7 Service shall be considered given when received if personally served
8 or, if mailed, on the third (3rd) day after deposit in any U.S. Post
9 Office. The address to which notices or demands may be given by either
10 party may be changed by written notice given in accordance with the
11 notice provisions of this section. At the date of this AGREEMENT the
12 addresses of the parties are as follows:

13 DISTRICT: Rancho Santiago Community College District
14 2323 North Broadway Avenue
 Santa Ana, California 92706
 Attn: _____

15 SUPERINTENDENT: Orange County Superintendent of Schools
16 200 Kalmus Drive
 P.O. Box 9050
17 Costa Mesa, California 92628-9050
 Attn: Patricia McCaughey

18 15.0 SEVERABILITY. If any term, condition or provision of this
19 AGREEMENT is held by a court of competent jurisdiction to be invalid,
20 void, or unenforceable, the remaining provisions will nevertheless
21 continue in full force and effect, and shall not be affected, impaired
22 or invalidated in any way.

23 16.0 ALTERATION OF TERMS. This AGREEMENT, together with any exhibits
24 attached hereto and incorporated herein by reference, fully expresses
25 all understanding of SUPERINTENDENT and DISTRICT with respect to the
subject matter of this AGREEMENT and shall constitute the total

1 AGREEMENT between the Parties for these purposes. No addition to, or
2 alteration of, the terms of this AGREEMENT, whether written or verbal,
3 shall be valid unless made in writing and formally executed and
4 approved by SUPERINTENDENT and DISTRICT.

5 17.0 AUTHORIZED SIGNATURE. The individuals signing this AGREEMENT
6 warrant that they are authorized to do so, and further, that they are
7 authorized to make the promises in this AGREEMENT on behalf of the
8 respective Parties. The Parties understand and agree that a breach
9 of this warranty shall constitute a breach of the AGREEMENT and shall
10 entitle the non-breaching party to all appropriate legal and equitable
11 remedies against the breaching party.

12 18.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall
13 be governed by the laws of the State of California with venue in Orange
14 County, California.

15 19.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
16 attached hereto constitute the entire agreement among the Parties to
17 it and supersedes any prior or contemporaneous understanding or
18 agreement with respect to the services contemplated, and may be amended
19 only by a written amendment executed by both Parties to the AGREEMENT.

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1 IN WITNESS WHEREOF, the Parties hereto set their hands.

2 DISTRICT: RANCHO SANTIAGO COMMUNITY
3 COLLEGE DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

4 BY: _____
AUTHORIZED SIGNATURE

BY:  _____
AUTHORIZED SIGNATURE

5 PRINT NAME: _____

PRINT NAME: Patricia McCaughey

6 TITLE: _____

TITLE: Administrator

7 DATE: _____

DATE: January 30, 2020

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9 Rancho SantiagoComCollegeDist-Template-District-QRIS Block Grant-State Grant (49767) 2019-2020
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QRIS Block Grant

2019-20 Orange County Local Block Grant Application

Submit Grant Applications to:
An electronic copy of the entire application
must be submitted to Lynn Turner at ltuner@ocde.us

Due on or before Wednesday, November 20, 2019

QRIS Local Block Grant Application Directions

LOCAL BLOCK GRANT FUNDING

All Orange County agencies operating California State Preschool Program (CSPP) funded preschool sessions serving children in Orange County, are eligible to for Local QRIS Block Grant funds for sites meeting the following conditions:

- Site had at least one CSPP slot in October of 2018
- AND site was a participant in the Quality Stars Quality Rating and Improvement System (QRIS) in 2018-19, and achieved or maintained a site rating of 4 or 5 stars.
- **Sites rated at Tier 5 are eligible to receive \$13,000 per site.**
- **Sites rated at Tier 4 are eligible to receive \$10,000 per site.**

REQUIRED ELEMENTS

- Form A – Agency Signature Page
- Form B – Action Plan for Local Block Grant Award Planned Expenditures
- Form C – Agency CSPP BG Award Amount 2019-20 (Excel form found as separate email attachment)

INSTRUCTIONS

FORM A: Application must be signed to indicate it has been completed and approved according agency protocol.

FORM B: Complete checklist for each QRIS element and/or rated pathway. Use narrative section to briefly describe efforts agency will take to achieve or maintain the highest possible point score for each element of the Quality Rating Matrix. If change is not feasible at this time for a particular element, please describe why. For example, an agency may choose to stay at 3 points for ratio/group size, because it is cost-prohibitive at this time to hire an additional aide to bring ratio down, and/or to reduce class size.

If site is able to maintain a high quality site rating (4-5 tier) without the support of block grant funds, focus may be shifted to the QRIS professional Development Pathways.

The QRIS Quality Improvement Action Plan is agency-wide. A separate Action Plan for each individual site is not required. However, if there will be targeted use of funds for particular sites please include that information within your narrative.

FORM C: The Excel "Form C: Agency CSPP BG Award Amount 2019-20" lists each site that participated in QRIS in 2018-19 and each site's rating score. Please contact Lynn Turner **PRIOR** to submission if the data in your table appears incorrect.

QRIS Local Block Grant Application Directions

APPLICATION APPROVAL PROCESS

- Submit completed application, to Lynn Turner on or before, Wednesday, November 20, 2019 to lturner@ocde.us
- Agencies will receive confirmation of approved application by email within two weeks of submission. If you do not receive your email confirmation, please contact Lynn Turner.
- Once your application is approved, it will be forwarded to Contracts so your Local Block Grant contract can be processed.
- **Late applications will not be accepted.**

CONTRACT

- You will receive your 2019-20 Local QRIS Block Grant contract by mail from OCDE. Please return a signed copy of this contract to OCDE, at the address provided.
- Payment will be sent once contract is fully executed. No invoicing will be necessary.

TECHNICAL ASSISTANCE

For assistance, please contact Jannell Violi at jvioli@ocde.us

FUNDING:

100% of approved funds* will be disbursed to agency upon execution of contract. Funds may be applied retroactively to approved expenditures dating from July 1, 2019. *Local Block Grant funding amount may change from amount indicated on agency application. Exact funding is not confirmed until contract is created. Local block grant funding is subject to receipt of QRIS Block Grant funds from the California Department of Education. All expenditures must meet the 2019-20 California State Child Development Contracts Funding Terms and Conditions for reimbursable and non-reimbursable costs.

Block Grant Quarterly Reporting Form: Orange County Department of Education will distribute the electronic file copy of the 2019-20 QRIS Block Grant Quarterly Reporting form when it is received from the California Department of Education. Orange County Department of Education anticipates that the 2019-20 reporting will be similar to the 2018-19 QRIS Block Grant reporting (will be attached to contract). Agencies are required to complete the form according to directions, and to submit completed forms to Marjorie Adeva at madeva@ocde.us by the deadlines indicated on the form.

Form A. QRIS Local Block Grant Agency Signature Page

I. CSPP Contracting Agency	Agency Lead (name/title)	Phone Number
Rancho Santiago Community College District	Marvin Martinez	714-480-7450
Address	City	Zip Code
2323 N. Broadway	Santa Ana	92706
Signature	Email	Date
	martinez_marvin@rsccd.edu	11/14/19

Agency Contact Person	Agency Contact's Email	Phone Number
Janneth Linnell	linnell_janneth@rsccd.edu	714-480-7546

Fiscal Lead Contact Person	Fiscal Contact's Email	Phone Number
Peter Hardash	hardash_peter@rsccd.edu	714-480-7340

By signing this signature page, the applicant(s) certify that the information contained in the application is accurate and that all forms required to be submitted as part of the application are certified to be true and binding on the applicants. Additionally, in signing this signature page, the Agency/ applicant(s) is confirming that they will use the Quality Continuum Framework (Framework), the rating matrix and the Implementation Guide, as found at <http://www.qualitystartoc.com/Pages/Quality-Start-QRIS.aspx>

Signing the QRIS Local Block Grant Plan also confirms that the Agency/applicant has read and agreed to the general assurances AND the Funding Terms and Conditions for 2019-20 California State Child Development Contracts found at this link: <http://www.cde.ca.gov/fq/aa/cd/ftc2016.asp>

Form B. Agency Action Plan for QRIS Local Block Grant Funds

Continuous Quality Improvement

Please complete checklist to indicate how Local Block Grant funds will be used to achieve and/or maintain maximum points for each element of the QRIS Rating Matrix, or to support one or more of the Professional Development Pathways (see Appendix)

If using Block Grant funds for an element, use the narrative box to describe how planned expenditures will contribute to program quality.

	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this element (no narrative needed) <input type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input type="checkbox"/> Internal Professional Development <input checked="" type="checkbox"/> External Professional Development <input checked="" type="checkbox"/> Professional Learning Communities <input checked="" type="checkbox"/> Additional classroom staff <input checked="" type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input checked="" type="checkbox"/> Additional hours for existing support staff
<p>Element 1. <i>Child Observation</i></p>	<p>Narrative: How will the above expenditures contribute to program quality?</p> <p>Rancho Santiago Community College District (RSCCD) will maintain a commitment to quality care and education. Block grant funds will be used to offer internal and external professional development to all teaching staff through conferences, workshops, and trainings that are designed to enhance all aspects of curriculum, which includes child observation.</p>

Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>Element 2. <i>Developmental and Health Screenings</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this element (no narrative needed) <input type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input checked="" type="checkbox"/> Internal Professional Development <input checked="" type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input checked="" type="checkbox"/> Additional classroom staff <input checked="" type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input checked="" type="checkbox"/> Additional hours for existing support staff <hr/> <p>Narrative: How will the above expenditures contribute to program quality?</p> <p>RSCCD will expand the responsibilities of the Mental Health Consultant (MHC) to manage the ASQ and ASQ-SE screening process for all enrolled children. The screening process will be conducted at the beginning of the school year when most children enter the program by the Mental Health Interns. As appropriate, families will receive community resource, referrals, curriculum support, and follow-up based on the ASQ results.</p> <p>Yearly professional development opportunities for the Mental Health staff will be provided to train and reinforce the correct implementation of the ASQ tools and data.</p>
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Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>Element 3. <i>Minimum Qualifications for Lead Teachers</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this element (no narrative needed) <input type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input checked="" type="checkbox"/> Internal Professional Development <input checked="" type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input checked="" type="checkbox"/> Additional classroom staff <input checked="" type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input checked="" type="checkbox"/> Additional hours for existing support staff
	<p>Narrative: How will the above expenditures contribute to program quality?</p> <p>RSCCD will provide teachers access to a minimum of 21 hours of professional development per school year through internal and external workshops, trainings and conferences. External professional development will be funded and or reimbursed.</p> <p>Teachers and classroom support staff will also be actively encouraged to continue formal college education to reach and maintain the 4 and 5 point rating on the Rating Matrix.</p>

Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>Element 4. <i>Effective Teacher- Child Interactions</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this element (no narrative needed) <input checked="" type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input checked="" type="checkbox"/> Internal Professional Development <input checked="" type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input checked="" type="checkbox"/> Additional classroom staff <input checked="" type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input checked="" type="checkbox"/> Additional hours for existing support staff <hr/> <p>Narrative: How will the above expenditures contribute to program quality?</p> <p>RSCCD will work collaboratively with Quality Start OC to have independent external reliable observers conduct CLASS assessments. The data from the assessments will be used to plan professional development opportunities that strengthen teacher and child interactions.</p>
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Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>Element 5. <i>Ratios and Group Size</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this element (no narrative needed) <input type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input checked="" type="checkbox"/> Internal Professional Development <input checked="" type="checkbox"/> External Professional Development <input checked="" type="checkbox"/> Professional Learning Communities <input type="checkbox"/> Additional classroom staff <input checked="" type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input checked="" type="checkbox"/> Additional hours for existing support staff
	<p>Narrative: How will the above expenditures contribute to program quality?</p> <p>RSCCD will maintain the California State Preschool Program, Title V, mandated ratios and group sizes (1: 8 adult to child ration and 1:24 teacher to child ratio).</p>

Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>Element 6. <i>Program Environment</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this element (no narrative needed) <input checked="" type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input checked="" type="checkbox"/> Internal Professional Development <input checked="" type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input checked="" type="checkbox"/> Additional classroom staff <input checked="" type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input checked="" type="checkbox"/> Additional hours for existing support staff <hr/> <p>Narrative: How will the above expenditures contribute to program quality?</p> <p>RSCCD will use QRIS funds to increase quality by enhancing the learning environments through the purchase of furniture, materials, and supplies.</p> <p>ECERS assessments will be conducted through Quality Start of OC to ensure an unbiased third party environment assessment of classrooms. Data from these assessment will be used to plan purchases and or professional development.</p>
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Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>Element 7. <i>Director Qualifications</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this element (no narrative needed) <input checked="" type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input checked="" type="checkbox"/> Internal Professional Development <input checked="" type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input type="checkbox"/> Additional classroom staff <input type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input checked="" type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input type="checkbox"/> Additional hours for existing support staff <hr/> <p>Narrative: How will the above expenditures contribute to program quality?</p> <p>RSCCD will offer 21 hours of professional development opportunities to the administration team. All directors in the program possess a Child Development Program Director Permit and a Master's Degree in Early Childhood Education.</p>
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Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>PD Pathway <i>School</i> <i>Readiness</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this Pathway (no narrative needed) <input type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input type="checkbox"/> Internal Professional Development <input type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input type="checkbox"/> Additional classroom staff <input type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input type="checkbox"/> Additional hours for existing support staff
	<p>Narrative: How will the above expenditures contribute to program quality?</p>

Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>PD Pathway <i>Health, Nutrition, and Physical Activity</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this Pathway (no narrative needed) <input type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input type="checkbox"/> Internal Professional Development <input type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input type="checkbox"/> Additional classroom staff <input type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input type="checkbox"/> Additional hours for existing support staff
	<p>Narrative: How will the above expenditures contribute to program quality?</p>

Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>PD Pathway <i>Effective Teacher- Child Interactions</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this Pathway (no narrative needed) <input type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input type="checkbox"/> Internal Professional Development <input type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input type="checkbox"/> Additional classroom staff <input type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input type="checkbox"/> Additional hours for existing support staff
	<p>Narrative: How will the above expenditures contribute to program quality?</p>

Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>PD Pathway <i>Professional Development</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this Pathway (no narrative needed) <input type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input type="checkbox"/> Internal Professional Development <input type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input type="checkbox"/> Additional classroom staff <input type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input type="checkbox"/> Additional hours for existing support staff
	<p>Narrative: How will the above expenditures contribute to program quality?</p>

Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>PD Pathway <i>Environment</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this Pathway (no narrative needed) <input type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input type="checkbox"/> Internal Professional Development <input type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input type="checkbox"/> Additional classroom staff <input type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input type="checkbox"/> Additional hours for existing support staff
	<p>Narrative: How will the above expenditures contribute to program quality?</p>

Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>PD Pathway <i>Program</i> <i>Administration</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this Pathway (no narrative needed) <input type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input type="checkbox"/> Internal Professional Development <input type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input type="checkbox"/> Additional classroom staff <input type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input type="checkbox"/> Additional hours for existing support staff
	<p>Narrative: How will the above expenditures contribute to program quality?</p>

Form B. Agency Action Plan for QRIS Local Block Grant Funds

<p>PD Pathway <i>Family Engagement</i></p>	<p>What budget categories will your spending for this element cover? Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> N/A- Not using Block Grant funds for this Pathway (no narrative needed) <input type="checkbox"/> Books and Materials excluding technology <input type="checkbox"/> Technology equipment/materials <input type="checkbox"/> Technology software or web-based licenses <input type="checkbox"/> Facilities repair/improvements under \$5,000 <input type="checkbox"/> Equipment/Facilities over \$5,000 <input type="checkbox"/> Internal Professional Development <input type="checkbox"/> External Professional Development <input type="checkbox"/> Professional Learning Communities <input type="checkbox"/> Additional classroom staff <input type="checkbox"/> Additional hours for existing classroom staff <input type="checkbox"/> Additional leadership staff <input type="checkbox"/> Additional hours for existing leadership staff <input type="checkbox"/> Additional support staff <input type="checkbox"/> Additional hours for existing support staff
	<p>Narrative: How will the above expenditures contribute to program quality?</p>

NAME of Contractor

E-MAIL SIGNED HARDCOPY & EXCEL VERSION TO THE LEA	Site Block Grant Spending Reporting Form		
Considering the Site QRIS Block Grant received, please indicate how much was spent in the corresponding categories.	Amount spent from July 1, 2019 - February 29, 2020	Amount spent from March 1, 2020 - September 30, 2020	Total amount spent (Columns B+ C)
1000 Certified Salaries			
Increase in salaries	\$ -	\$ -	\$ -
Release Time/Substitutes	\$ -	\$ -	\$ -
Paid Pre-Service Day(s)	\$ -	\$ -	\$ -
Professional Development/coursework reimbursement	\$ -	\$ -	\$ -
Additional staff to reduce adult: child ratios	\$ -	\$ -	\$ -
Additional staff to cover time for PLC/completing ASQs or other assessments	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -
2000 Classified Salaries			
Paid Pre-Service Day(s)	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -
3000 Benefits			
Other:	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -
4000 Supplies			
Other:	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -
5000 Travel/Equipment/Contractual			
Travel	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Workshop conference/registration fee	\$ -	\$ -	\$ -
Incentives/Teacher stipends	\$ -	\$ -	\$ -
Contracted/Purchased Professional Development Services	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -
Other Spending Categories not mentioned (please specify):			
Non-reimbursable bonuses	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -
Grand Total	\$ -	\$ -	\$ -

CERTIFICATION- I hereby certify that, to the best of my knowledge and belief, the information in this report is accurate and complete.

Signature of Contractor (Original signature only)	Date
Name and Title (Please Print) :	
Fiscal Contact Name and Title	Date