



Rancho Santiago Community College District
District Council Meeting

November 4, 2013
Executive Conference Room
3:00 – 5:00 p.m.

Agenda

1. Approval of Minutes of October 7, 2013 Meeting
2. Committee Reports
 - a. Planning & Organizational Effectiveness Committee Didion
 - b. Human Resources Committee Didion
 - i. Full-time Faculty Obligation
 - ii. HRC Recommendation on Faculty Vacancies
 - c. Fiscal Resources Committee Hardash
 - d. Physical Resources Committee Hardash
 - e. Technology Advisory Group LeTourneau
3. Constituent Representative Reports
 - a. Academic Senate - SAC Zarske
 - b. Academic Senate – SCC Evett
 - c. Classified Staff Small
 - d. Student Government – SAC Sandoval
 - e. Student Government – SCC Ko

Next Meeting: December 2, 2013

Mission Statement

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.



Rancho Santiago Community College District District Council Meeting

MINUTES

October 7, 2013

Members:	Raúl Rodríguez	Absent
	John Didion	Present
	Peter Hardash	Absent
	Erlinda Martinez	Present
	Juan Vázquez	Present
	John Zarske	Present
	Corinna Evett	Present
	Sean Small	Absent
	Sylvia LeTourneau	Absent
	Jorge Sandoval	Absent
	Jimmy Ko	Absent
	Michael DeCarbo	Present
	Victoria Williams	Present
	Bonnie Jaros	Present
	George Sweeney	Present

1. Approval of Minutes of September 16, 2013

It was moved by Mr. Vázquez, seconded by Ms. Jaros and carried unanimously to approve the minutes of the September 16, 2013 meeting.

2. Reorganizations

Executive Vice Chancellor Didion presented the following reorganizations, which were approved by the college presidents and Chancellor's Cabinet:

- A. Two new System Manager positions for ITS
- B. Two new Business Systems Analyst positions for ITS
- C. Title change in Human Resources

It was moved by Mr. DeCarbo, seconded by Ms. Evett and carried unanimously to approve the two new System Manager positions. It was moved by Dr. Martinez, seconded by Mr. Sweeney and carried unanimously to approve the two new Business Systems Analyst positions. It was moved by Mr. Sweeney, seconded by Dr. Jaros and unanimously approved to approve the title change.

During discussion of the above positions it became clear that there was need for clarification of the process to make augmentations to the district budget. Approval was given of the new positions with the understanding that the Planning and Organizational Effective Committee and Fiscal Resources Committee would discuss and recommend a process for augmentations to the district budget.

3. Board Policies

For the Council's information, Mr. Didion presented the following board policies which have been approved by the Board Policy Committee and will be considered for a first reading at the October 14, 2013 Board of Trustees meeting:

- A. BP3410 – Non-Discrimination
- B. BP5055 – Enrollment Priorities
- C. BP6332 – Competitive Bidding & Quotations
- D. Section 7000 – Human Resources

It was reported that the board policies relating to Instruction were to be reviewed by the Board Policy Committee in December 2013.

4. Committee Reports

A. Planning and Organizational Effectiveness Committee (POE)

Mr. Didion reported that the next POE meeting is scheduled for October 29.

B. Human Resources Committee (HR)

Mr. Didion reported that the next HR meeting is scheduled for October 9 and the full-time faculty obligation number will be discussed at that time. A recommendation will be brought to the October 21 District Council meeting.

C. Fiscal Resources Committee (FRC)

FRC Co-Chair Michael DeCarbo reported that at the last meeting a subgroup was formed to look at the charge back system and a discussion of the full-time faculty obligation number and use of funds collected from the intersession took place.

D. Physical Resources Committee (PRC)

No report.

E. Technology Advisory Group (TAG)

On behalf of TAG, Mr. George Sweeney reported that discussion was taking place on how TAG fits into the budgeting process and consideration is being given for a new district-wide Adobe license.

5. Constituent Representative Reports

Academic Senate/SAC: Academic Senate President Zarske reported that the faculty priorities have been forward to the SAC College President and announced a number of upcoming events.

Academic Senate/SCC: Academic Senate President Corinna Evett reported that the Basic Skills Initiative annual report was endorsed by the Senate and announced a number of upcoming events.

CSEA: Ms. Victoria Williams reported that CSEA is in negotiations with the district and also expressed concern that the classified employees may not be a part of discussions relating to district-wide issues. Discussion ensued. Mr. Didion noted that constituent representatives who sit on district-wide committees are encouraged to communicate with their constituent groups to keep them informed about committee discussions and decisions.

5. Constituent Representative Reports (continued)
Student Government – SAC: No report.

Student Government – SCC: No report

6. Other

Clarification was sought as to whether or not the decision to conduct a 2013-2014 winter intersession was a one-time or ongoing decision. Mr. Didion noted that the academic calendar, which is bargained, provides the time to conduct a future intersession if data supports a decision to do so.

Mr. Didion announced that SAC Chemistry Professor Mike Kelcher had passed away over the weekend and asked that everyone keep his family in their thoughts.

7. Next Meeting: The next meeting of the District Council will be held on Monday, October 21, 2013 in the Executive Conference Room (#114).

Meeting Adjournment: 4:15 p.m.

Recommended Allocation of Full-Time Faculty Vacancies in Order to Restore FON Compliance by Fall 2014

On October 9, 2013, the Human Resources Committee met to review the District's Fall 2013 FON report and consider two options to restore the District's FON by Fall 2014. Option #1 allocated the projected faculty vacancies along the current FTES split in the Budget Allocation Model (BAM). Option #2 allocated the projected faculty vacancies to resemble Fall 2008 levels, which was the last year that the District was in compliance with the FON.

Option #1 -- Restoration to Current FTES Split	TOTAL	SAC			SCC		
		FON	PCT	FTES %	FON	PCT	FTES %
Fall 2008 Count (Last Year of FON Compliance)	336	232	69.0%	70.3%	104	31.0%	29.7%
Fall Full-time Faculty 2012 Count	315	216	68.6%	70.8%	99	31.4%	29.2%
Fall 2013 Full-time Faculty Estimate	317	217	68.5%	70.8%	100	31.5%	29.2%
Fall 2014 Projection (without additional hiring)	306	209	68.3%		97	31.7%	
Fall 2014 FON Obligation (334.80)	335	237	70.8%		98	29.2%	
New Full-time Positions Needed		28			1		

Option #2 -- Restoration to 2008 Level	TOTAL	SAC			SCC		
		FON	PCT	FTES %	FON	PCT	FTES %
Fall 2008 Count (Last Year of FON Compliance)	336	232	69.0%	70.3%	104	31.0%	29.7%
Fall Full-time Faculty 2012 Count	315	216	68.6%	70.8%	99	31.4%	29.2%
Fall 2013 Full-time Faculty Estimate	317	217	68.5%	70.8%	100	31.5%	29.2%
Fall 2014 Projection (without additional hiring)	306	209	68.3%		97	31.7%	
Fall 2014 FON Obligation (334.80)	335	231	69.0%		104	31.0%	
New Full-time Positions Needed		22			7		

HR Committee Recommendation:

The HR Committee recommends Option #1, with the caveat that the college presidents be given the latitude to shift vacancies between the colleges in any given year provided that each college's obligation is restored in the following year to reflect the current FTES split. In subsequent years, each college will be responsible for maintaining its FON by replacing vacancies created through retirement/resignation, etc. Increases in the FON (due to funded growth) will be allocated between the colleges in proportion to the growth generated by each college.