Chancellor Marvin Martinez convened the meeting via Zoom Conference at 3:00 p.m.

1. Chancellor’s Update
   a. Chancellor Martinez reported that it was announced Orange County had moved back to the purple tier and it was likely it would stay in that tier for the next six weeks. He stated that there would be a communication from the Chancellor sent out today about what it means to the district. Mr. Martinez also provided an update on the vaccine for COVID-19 and shared information that there is a possibility that community colleges may become involved in the distribution of the vaccine in some manner.
2. Approval of Minutes
   a. It was moved by Ms. Edwards, seconded by Ms. Zarske and, by roll call vote with
      an abstention by Mr. O'Connor, carried to approve the minutes of the September
      28, 2020 meeting with a minor correction.

3. Enrollment Updates
   a. Vice Chancellor Perez reported that the district was supporting the colleges by
      providing enrollment reports. He further reported that a recent survey of students
      was conducted which indicated that students were becoming more comfortable with
      the online environment. Student concerns about their own safety and their personal
      commitments contributed to declining enrollment. Mr. Perez reported that
      increased communication about how the district/colleges are safe would be
      conducted to address student concerns.
   b. Santa Ana College President Dr. Marilyn Flores reported on SAC enrollment and
      the increasing number of online, hybrid and face-to-face courses being offered in
      spring 2021.
   c. Santiago Canyon College President Jose Vargas reported on SCC enrollment and
      the increased number of face-to-face courses being offered in spring 2021.

4. Reorgs
   a. It was moved by Dr. Flores, seconded by Ms. Green and, by roll call vote, carried
      unanimously to approve Reorg #1207.

5. District Council
   a. It was moved by Mr. Perez and seconded by Ms. Zarske to approve the
      Purpose/Responsibilities/Membership of District Council. Executive Director of
      Research, Planning and Institutional Effectiveness Nga Pham provided background
      on this document. Discussion ensued. Mr. Perez will verify that the Design
      Planning Manual allows for “designees” on all committees. It was suggested that
      the second bullet under responsibilities delete the word “five” when describing the
      participatory governance committees and the last bullet referring to the review of
      the board meeting agenda be deleted. It was moved by Mr. Perez, and seconded by
      Mr. Craig Rutan to approve the Purpose/Responsibilities/Membership of District
      Council as amended. The motion carried unanimously by roll call vote.
   b. Discussion took place on 2019-2020 accomplishments. It was agreed that since
      District Council set no goals, it was difficult to determine accomplishments.
   c. Discussion ensued about 2020-2021 goals. It was agreed that Mr. Perez would
      bring proposed goals for discussion and approval at the December 7, 2020 District
      Council meeting.

6. Administrative Regulations
   a. It was moved by Dr. Flores and seconded by Mr. Perez to approve the adoption of
      AR 7131 – Salary Placement for Management Personnel and Classified Bargaining
      Unit Employees. Discussion ensued. Chancellor Martinez had to leave during
      discussion of this item to attend the Special Board of Trustees Meeting and
      requested that this item not be tabled, but that it be voted upon and sent to him for
      consideration. After further discussion and a roll call vote, the motion passed to
      approve adoption of AR 7131 with “no” votes from Mr. Gonzalez, Mr. Shahbazian,
      Ms. Martin and Ms. Edwards.
7. **Committee Reports**
   a. **Planning and Organizational Effectiveness Committee (POEC)**
      Vice Chancellor Perez reported on the October 28, 2020 meeting and noted that
      the next meeting will be held on November 18, 2020.
   b. **Human Resources Committee (HRC)**
      Assistant Vice Chancellor Alistair Winter reported on the October 14, 2020
      meeting and noted that the next meeting will be held on December 9, 2020.
   c. **Fiscal Resources Committee (FRC)**
      Vice Chancellor O’Connor reported on the October 21, 2020 meeting and noted
      that the next meeting will be held on November 18, 2020.
   d. **Physical Resources Committee (PRC)**
      Mr. O’Connor reported on the November 4, 2020 meeting and noted that the next
      meeting will be held on February 3, 2021.
   e. **Technology Advisory Group (TAG)**
      Assistant Vice Chancellor Jesse Gonzalez reported on the November 5, 2020
      meeting and noted that the next meeting will be held on December 3, 2020.

8. **Constituent Representative Reports**
   a. **Academic Senate/SAC**: Mr. Roy Shahbazian reported on the activities of the
      Academic Senate.
   b. **Academic Senate/SCC**: Mr. Rutan reported on the activities of the Academic
      Senate and work being done on the BP/AR 4235 - Credit for Prior Learning.
   c. **CSEA**: Ms. Martin reported on the progress made on the commitments made in
      the joint statement.
   d. **Student Government/SAC**: Ms. Monica Renteria reported on the activities of the
      SAC ASG.
   e. **Student Government/SCC**: Ms. Henry Gardner reported on the activities of the
      SCC ASG.

9. **Other**
   Mr. Shahbazian asked that the minutes reflect appreciation to Ms. Nga Pham in assisting
   in the understanding and discussion of item #5 – District Council.

10. **Next Meeting**: The next meeting will be held on Monday, December 7, 2020.

    Meeting Adjourned: 4:29 p.m.

    Approved: December 7, 2020