



Rancho Santiago Community College District District Council Meeting

MINUTES May 6, 2024

Members:	Marvin Martinez	Present
	Enrique Perez	Present
	Iris Ingram	Present
	Alistair Winter	Present
	Annebelle Nery	Present
	Jeannie Kim	Present
	Jesse Gonzalez	Present
	Steve Bautista for Claire Coyne	Present
	Craig Rutan	Present
	Amberly Chamberlain for Matthew Beyersdorf	Present
	Corinna Evett	Present
	Adam Morgan	Present
	Tyler Johnson	Present
	Zina Edwards	Present
	Ambar Nakagami	Present
	Kevin Ortiz for Luigi Esquivel	Present
	Gabriel Lopez	Absent
Guests:	Adam O'Connor	Frank Prado
	Nga Pham	

1. Call to Order/Update
 - a. Chancellor Marvin Martinez convened the meeting via Zoom Conference at 1:34 p.m.

2. Approval of Minutes
 - a. It was moved by Mr. Winter, seconded by Mr. Morgan and carried unanimously, to approve the minutes of the April 8, 2024 meeting.

3. Approval of Administrative Regulation Updates

- a. AR 3502 Networked Video Cameras (NEW): It was moved by Ms. Edwards and seconded by Mr. Winter to approve the AR. Discussion ensued. Concern was raised about the duration of the use of unmarked cameras for investigations and it was suggested that the language instead read “use will be limited in duration to meet a specific objective.” It was explained this change would limit administrative authority during investigations. It was agreed that “...& Security...” would be added to the end of the third paragraph and “...for a period not more than sixty days and thereafter shall be automatically erased with the video recording system...” would be removed from the fifth paragraph. The motion carried with nays from Ms. Chamberlain, Mr. Bautista, Mr. Morgan, Mr. Johnson and Ms. Edwards.
- b. AR 3505 Emergency Response Plan: It was moved by Ms. Edwards, seconded by Mr. Johnson and carried unanimously to approve the AR.
- c. AR 3515 Reporting of Crimes: It was moved by Mr. Rutan, seconded by Mr. Johnson and carried unanimously to approve the AR.
- d. AR 3516 Registered Sex Offender Information: It was moved by Ms. Evett, seconded by Mr. Bautista and carried unanimously to approve the AR.
- e. AR 6100 Delegation of Authority, Business and Fiscal Affairs: It was moved by Ms. Evett, seconded by Mr. Winter and carried unanimously to approve the AR.
- f. AR 6200 Budget Preparation: It was moved by Mr. Morgan and seconded by Mr. Gonzalez to approve the AR. Discussion ensued. It was agreed that additional language relating to the public hearing be added to the AR. The motion carried unanimously.
- g. AR 6250 Budget Management: It was moved by Ms. Evett and seconded by Mr. Rutan to approve the AR. Discussion ensued. It was agreed that this AR will be brought back to the June 3, 2024 to allow for further research and revision if needed.
- h. AR 6300 Fiscal Management: It was moved by Mr. Perez, seconded by Mr. Rutan and carried unanimously to approve the AR.
- i. AR 6303 Fiscal Accountability: It was moved by Ms. Evett, seconded by Mr. Morgan and carried unanimously to approved the AR.
- j. AR 6305 Reserves: It was moved by Mr. Rutan and seconded by Mr. Gonzalez to approve the AR. Discussion ensued. It was agreed that “...(funds 11, 12 and 13)...” would be added to the second paragraph to provide more clarity. The motion carried unanimously.
- k. AR 6320 Investments: It was moved by Mr. Winter, seconded by Ms. Evett and carried unanimously to approve the AR.
- l. AR 6400 Financial Audits: It was moved by Mr. Rutan, seconded by Mr. Bautista and carried unanimously to approve the AR.
- m. AR 6450 Wireless or Cellular Telephone Use: It was moved by Ms. Ingram, seconded by Mr. Perez and carried unanimously to approve the AR.
- n. AR 6750 Vehicle Operation and Parking: It was moved by Mr. Morgan, seconded by Mr. Johnson and carried unanimously to approve the AR.
- o. AR 7600 Campus Security Officers (NEW): It was moved by Mr. Winter, seconded by Mr. Perez and carried unanimously to approve the AR.

4. RSCCD Comprehensive Master Plan 2024-2032
 - a. Vice Chancellor Perez presented the RSCCD Comprehensive Master Plan 2024-2032 that was approved and recommended by the Planning and Organizational Effectiveness Committee. It was moved by Mr. Rutan, seconded by Mr. Perez and carried unanimously to approve the RSCCD Comprehensive Master Plan 2024-2032.

5. RSCCD District Services & Operations (DSO) Plan 2024-2028
 - a. Mr. Perez presented the first ever RSCCD District Services & Operations Plan 2024-2028 that was approved and recommended by the Planning and Organizational Effectiveness Committee. It was moved by Mr. Rutan, seconded by Ms. Chamberlain and carried unanimously to approve the RSCCD District Services & Operations Plan 2024-2028.

6. Committee Reports
 - a. Planning and Organizational Effectiveness Committee (POEC)
Mr. Perez reported on the April 24, 2024 meeting. The next meeting will be held May 22, 2024.
 - b. Human Resources Committee (HRC)
Acting Vice Chancellor Winter reported on the April 17, 2024 meeting. The next meeting will be held May 8, 2024.
 - c. Fiscal Resources Committee (FRC)
Vice Chancellor Ingram reported on the April 17, 2024 meeting. The next meeting will be held on May 15, 2024.
 - d. Physical Resources Committee (PRC)
Ms. Ingram reported on the May 1, 2024 meeting.
 - e. Technology Advisory Group (TAG)
Asst. Vice Chancellor Gonzalez reported on the May 2, 2024 meeting. The next meeting will be held in the fall of 2024.

7. Constituent Representative Reports
 - a. Academic Senate/SAC: Mr. Bautista reported on the SAC Academic Senate activities.
 - b. Academic Senate/SCC: Mr. Rutan reported on the SCC Academic Senate activities.
 - c. CSEA: Mr. Johnson provided a report on CSEA activities.
 - d. Student Government/SAC: Mr. Ortiz reported on SAC ASG activities.
 - e. Student Government/SCC: No report.

8. 2024-2025 Meeting Schedule
 - a. The 2024-2025 District Council meeting scheduled was provided to members for their information.

Next Meeting: The next meeting will be held on Monday, June 3, 2024
Meeting Adjourned: 2:38 p.m.
Approved: June 3, 2024