



Rancho Santiago Community College District District Council Meeting

MINUTES June 3, 2024

Members:	Marvin Martinez	Present
	Enrique Perez	Present
	Iris Ingram	Present
	Alistair Winter	Present
	Jim Kennedy for Annebelle Nery	Present
	Jeannie Kim	Present
	Dane Clacken for Jesse Gonzalez	Present
	Claire Coyne	Present
	Craig Rutan	Present
	Matthew Beyersdorf	Present
	Corinna Evett	Absent
	Adam Morgan	Present
	Sheryl Martin for Sarah Salas	Present
	Zina Edwards	Present
	Ambar Nakagami	Present
Guests:	Adam O'Connor	Chi-Chung Keung
	Nga Pham	Tuyen Nguyen

1. Call to Order/Update

- a. Chancellor Marvin Martinez convened the meeting via Zoom Conference at 1:33 p.m.

2. Approval of Minutes

- a. It was moved by Mr. Rutan, seconded by Mr. Winter and carried with abstentions by Dr. Kennedy and Ms. Martin, to approve the minutes of the May 6, 2024 meeting.

3. Approval of Revised Budget Allocation Model Language
 - a. It was moved by Ms. Coyne, seconded by Ms. Martin and carried unanimously to approve the revised budget allocation model language as presented. District Council also agreed to send to the Planning and Organizational Effectiveness Committee (POE) the language highlighted on page 7 of the document relating to an annual review of district services and institutional costs to determine who is best to conduct this review or if the language should be removed from the budget allocation model. POE will send a recommendation to District Council for final decision.
4. Approval of 2024-2025 Tentative Budget
 - a. It was moved by Ms. Ingram and seconded by Mr. Morgan to approve the 2024-2025 Tentative Budget. Discussion ensued. The motion passed unanimously.
5. Approval of RSCCD Comprehensive Plan 2024-2032
 - a. It was moved by Mr. Rutan, seconded by Mr. Beyersdorf and carried unanimously to approve the RSCCD Comprehensive Plan 2024-2032 as presented.
6. Approval of RSCCD District Services & Operations Plan 2024-2028
 - a. It was moved by Ms. Martin, seconded by Mr. Beyersdorf and carried unanimously to approve the RSCCD District Services & Operations Plan 2024-2028 as presented.
7. Approval of Job Descriptions
 - a. It was moved by Ms. Edwards, seconded by Mr. Winter and carried unanimously to approve the AVC – Human Resources job description as presented.
 - b. It was moved by Ms. Ingram and seconded by Mr. Beyersdorf to approve the AVC – Investigations and Equity job description. Discussion ensued. The motion carried unanimously with agreement to revise the fourth bullet under representative duties to read as follows: “Provides strategic leadership, direction and administrative oversight for the development of workshops, presentations, learning modules and other efforts that originate from the Office of Equity, Diversity and Inclusion.”
8. Approval of Administrative Regulation Updates
 - a. AR 6250 Budget Management: It was moved by Ms. Ingram, seconded by Ms. Edwards and carried unanimously with an abstention by Ms. Coyne to the AR.
 - b. AR 3550 Drug Free Environment and Drug Prevention Program: It was moved by Ms. Coyne, seconded by Ms. Edwards and carried unanimously to approve the AR.
 - c. AR 5010 Admissions: It as moved by Ms. Coyne, seconded by Mr. Beyersdorf and carried unanimously to approve the AR.
 - d. AR 5011 Admission and Concurrent Enrollment: It was moved by Mr. Rutan, seconded by Mr. Morgan and carried unanimously to approve the AR.
 - e. AR 5015 Residence Determination: It was moved by Mr. Morgan, seconded by Mr. Beyersdorf and carried unanimously to approve the AR.
 - f. AR 5030 Fees: It was moved by Ms. Coyne, seconded by Mr. Beyersdorf and carried unanimously to approve the AR.

8. Approval of Administrative Regulation Updates (continued)

- g. AR 5040 Student Records: It was moved by Ms. Coyne, seconded by Ms. Edwards and carried unanimously to approve the AR.
- h. AR 5055 ~~Registration~~ Enrollment Priorities: It was requested by Ms. Coyne on behalf of SAC to table discussion on this AR until fall 2024 to provide an opportunity for SAC review.

9. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Mr. Perez reported on the May 22, 2024 meeting. The next meeting will be held June 26, 2024.
- b. Human Resources Committee (HRC)
Acting Vice Chancellor Winter reported on the May 8, 2024 meeting. The next meeting will be held June 5, 2024.
- c. Fiscal Resources Committee (FRC)
Vice Chancellor Ingram reported on the May 15, 2024 meeting. The next meeting will be held on July 3, 2024.
- d. Physical Resources Committee (PRC)
Ms. Ingram reported the May 7, 2024 meeting to review all projects was conducted via Zoom.
- e. Technology Advisory Group (TAG)
Mr. Clacken reported there was no meeting since the last District Council meeting, as the committee was on hiatus for the summer. The next meeting will be held in fall 2024.

10. Constituent Representative Reports

- a. Academic Senate/SAC: Ms. Coyne reported on the SAC Academic Senate activities.
- b. Academic Senate/SCC: Mr. Rutan reported on the SCC Academic Senate activities.
- c. CSEA: Ms. Edwards provided a report on CSEA activities.
- d. Student Government/SAC: No report.
- e. Student Government/SCC: No report.

Next Meeting: The next meeting will be held on Monday, July 15, 2024
Meeting Adjourned: 2:28 p.m.
Approved: July 15, 2024