



Rancho Santiago Community College District District Council Meeting

MINUTES March 3, 2025

Members:	Marvin Martinez	Absent
	Enrique Perez	Present
	Adam O'Connor for Iris Ingram	Present
	Kristin Olson	Present
	Annebelle Nery	Present
	Jason Parks for Jeannie Kim	Absent
	Jesse Gonzalez	Absent
	Claire Coyne	Present
	Tara Kubicka-Miller	Present
	Monica Zarske	Present
	Corinna Evett	Absent
	Jason Sim	Present
	Tyler Johnson	Absent
	Omelina Garcia	Absent
	Bridgette Hernandez	Present
	Jennifer Boulagjame for Jessica Velez	Absent
	Flo Cudal	Present

Guests:
Chi Chung Keung

1. Call to Order/Update
 - a. Vice Chancellor Perez convened the meeting via Zoom Conference at 1:34 p.m.
2. Approval of Minutes
 - a. It was moved by Ms. Coyne, seconded by Ms. Kubicka Miller and carried unanimously to approve the minutes of the February 3, 2025 meeting.

3. Approval of 2025-2026 Tentative Budget Assumptions

- a. Asst. Vice Chancellor Adam O'Connor presented the 2025-2026 Tentative Budget Assumptions that were recommended to District Council by the Fiscal Resources Committee. Discussion ensued. It was moved by Dr. Nery, seconded by Ms. Olson and carried unanimously to approve the 2025-2026 Tentative Budget Assumptions.

4. Review of Revisions to Board Policies

- a. BP 3410 Nondiscrimination – Ms. Olson presented revisions to BP 3410 that were reviewed and recommended by the Human Resources Committee. District Council members accepted the board policy as an informational item. The board policy will now move to the Board Policy Committee for review and approval.
- b. BP 3420 Equal Employment Opportunity – Ms. Olson presented revisions to BP 3420 that were reviewed and recommended by the Human Resources Committee. Ms. Olson shared that a revision to the fifth line of the third paragraph on page one will be made to add “immigration status” after the word “services” at the suggestion of the SCC College Council. District Council members accepted the board policy as an informational item. The board policy will now move to the Board Policy Committee for review and approval.
- c. BP 3430 Prohibition of Harassment – Ms. Olson presented revisions to BP 3430 that were reviewed and recommended by the Human Resources Committee. District Council members accepted the board policy as an informational item. The board policy will now move to the Board Policy Committee for review and approval.

5. Approval of Administrative Regulations

- a. AR 3410 Nondiscrimination – it was moved by Ms. Coyne and seconded by Ms. Kubicka-Miller to approve the AR. Discussion ensued. Ms. Olson shared that a revision to the fourth line of the first paragraph on page one will be made to add “immigration status” after the word “pregnancy” at the suggestion of the SCC College Council. The motion passed unanimously with this addition.
- b. AR 3420 Equal Employment Opportunity – it was moved by Ms. Coyne and seconded by Ms. Kubicka Miller to approve the AR. Discussion ensued. It was noted that the link to the EEO plan that is referenced on page two was missing. The motion passed unanimously to approve the AR with the addition of the missing link prior to publication.
- c. AR 3430 Prohibition of Harassment – it was moved by Ms. Coyne and seconded by Ms. Boulagame to approve the AR. Discussion ensued. Ms. Olson shared that a revision to the fourth line of the fourth paragraph on page one will be made to add “immigration status” after the words “veteran status” at the suggestion of the SCC College Council. The motion passed unanimously with this addition.
- d. AR 3440 Service Animals – it was moved by Ms. Cudal and seconded by Ms. Zarske to approve the AR. Discussion ensued. The motion passed unanimously.

6. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Mr. Perez reported on the February 26, 2025 meeting.
- b. Human Resources Committee (HRC)
Ms. Olson reported on the February 12, 2025 meeting.
- c. Fiscal Resources Committee (FRC)
Mr. O'Connor reported on the February 19, 2025 meeting.
- d. Physical Resources Committee (PRC)
Ms. O'Connor reported that the next meeting will be held on March 5, 2025.
- e. Technology Advisory Group (TAG)
Mr. Sim reported on the February 13, 2025 meeting.

7. Constituent Representative Reports

- a. Academic Senate/SAC: Ms. Coyne reported on the SAC Academic Senate activities.
- b. Academic Senate/SCC: Ms. Kubicka-Miller reported on the SCC Academic Senate activities.
- c. CSEA: No report.
- d. Student Government/SAC: Ms. Jennifer Boulagjame reported on SAC ASG activities.
- e. Student Government/SCC: Ms. Flo Cudal reported on SCC ASG activities.

Next Meeting:	The next meeting will be held on Monday, April 21, 2025
Meeting Adjourned:	2:20 p.m.
Approved:	April 21, 2025