



## Rancho Santiago Community College District District Council Meeting

---

### MINUTES March 2, 2026

|          |                                   |                       |
|----------|-----------------------------------|-----------------------|
| Members: | Marvin Martinez                   | Present               |
|          | Enrique Perez                     | Present               |
|          | Iris Ingram                       | Present               |
|          | Kristin Olson                     | Present               |
|          | Annebelle Nery                    | Present               |
|          | Jeannie Kim                       | Absent                |
|          | Jesse Gonzalez                    | Present               |
|          | Alejandro Moreno for Claire Coyne | Present               |
|          | Tara Kubicka-Miller               | Present               |
|          | Steve Bautista                    | Present               |
|          | Sara Gonzalez                     | Absent                |
|          | Tyler Johnson                     | Present               |
|          | Zina Edwards                      | Absent                |
|          | Bridgette Hernandez               | Present               |
|          | Kimberly Ramirez                  | Present               |
|          | Kayla Lopez                       | Present               |
| Guests:  |                                   |                       |
|          | Dawn Okinaka, CCCAC               | Mark Turner, CCCAC    |
|          | Christine Fundell, CCCAC          | Elisa Carrillo, CCCAC |
|          | Avi Advani, CCCAC                 |                       |
|          | Ron Gonzalves                     | Linda Melendez        |
|          | Kimberly Perna                    | Adam O'Connor         |
|          | Marvin Gabut, SAC                 | Joseph Alonzo, SCC    |
|          | Krystle Taylor, SAC               | Scotty James, SCC     |

1. Call to Order/Update
  - a. Chancellor Martinez convened the meeting via Zoom Conference at 1:32 p.m.
2. State Chancellor's Office Accessibility Center Report
  - a. Dawn Okinaka from the California Community Colleges Accessibility Center presented the RSCCD Accessibility Capability Maturity Model report for the September 2025 districtwide engagement. This report will assist RSCCD in meeting the accessibility compliance deadline of April 24, 2026. A copy of the report will be sent to Jesse Gonzalez who will distribute to appropriate parties.

3. Approval of Minutes
  - a. It was moved by Dr. Nery and seconded by Ms. Ingram to approve the minutes of the December 1, 2025 meeting. The motion passed with abstentions from Sara Gonzalez and Kayla Lopez. Mr. Johnson was not present at the vote.
4. Approval of 2026-2027 Tentative Budget Assumptions
  - a. Asst. Vice Chancellor Fiscal Services Adam O'Connor presented the 2026-2027 Tentative Budget Assumptions that were approved and recommended by the Fiscal Resources Committee. It was moved by Ms. Ingram and seconded by Ms. Kubicka-Miller to approve the 2026-2027 Tentative Budget Assumptions as presented. The motion carried unanimously.
5. Approval of 2024-2032 Planning Process Manual
  - a. Vice Chancellor Enrique Perez requested that this item be moved to the March 30, 2026 meeting. It was moved by Mr. Perez and seconded by Ms. Kubicka-Miller to place the item on the March 30, 2026 District Council meeting agenda. The motion carried unanimously.
6. Approval of Revision to AR 4240 Academic Renewal
  - a. It was moved by Mr. Bautista and seconded by Ms. Ingram to approve revision to AR 4240 Academic Renewal as presented. Discussion ensued. It was requested that the following changes be made to the administrative regulation:
    - i. 3<sup>rd</sup> bullet on page 1: spell out the SAC and SCC acronyms
    - ii. 4<sup>th</sup> bullet on page 1: will read as follows: “Academic Renewal Without Course Repetition is solely the policy of ~~the Rancho Santiago Community College District~~ Santa Ana College and/or Santiago Canyon College and may not necessarily be followed by other institutions.”The motion carried unanimously with the recommended changes discussed.
7. Committee Reports
  - a. Planning and Organizational Effectiveness Committee (POEC)  
Vice Chancellor Perez reported on the recent meetings.
  - b. Human Resources Committee (HRC)  
Vice Chancellor Olson reported on the recent meetings.
  - c. Fiscal Resources Committee (FRC)  
Vice Chancellor Ingram reported on the recent meetings.
  - d. Physical Resources Committee (PRC)  
Ms. Ingram reported on the recent meetings.
  - e. Technology Advisory Group (TAG)  
Asst. Vice Chancellor Gonzalez reported on the recent meetings.

Tyler Johnson joined the meeting during committee reports.

8. Constituent Representative Reports

- a. Academic Senate/SAC: Mr. Moreno reported on the SAC Academic Senate meetings and activities.
- b. Academic Senate/SCC: Ms. Kubicka-Miller reported on the SCC Academic Senate meetings and activities.
- c. CSEA: Mr. Tyler Johnson reported on CSEA 579 activities.
- d. Student Government/SAC: Ms. Ramirez reported on SAC ASG activities.
- e. Student Government/SCC: Ms. Lopez report on SCC ASG activities.

9. Other

- a. Ms. Ingram reported that a districtwide workgroup is being formed under Fiscal Services to plan and work on the statewide TOP to CIP code conversion.

Next Meeting: The next meeting will be held on Monday, March 30, 2026  
Meeting Adjourned: 2:43p.m.  
Approved: March 30, 2026