



Rancho Santiago Community College District District Council Meeting

MINUTES July 21, 2025

Members:	Marvin Martinez	Present
	Sarah Fisher for Enrique Perez	Present
	Iris Ingram	Present
	Kristin Olson	Present
	Annebelle Nery	Present
	Christopher Sweeten for Jeannie Kim	Present
	Jesse Gonzalez	Present
	Maria Aguilar Beltran for Claire Coyne	Present
	Tara Kubicka-Miller	Absent
	Kristin Robinson for Steve Bautista	Present
	Sara Gonzalez	Absent
	Zina Edwards for Tyler Johnson	Present
	Omelina Garcia	Absent
	Bridgette Hernandez	Present
	Kimberly Ramirez	Present
	Kayla Lopez	Absent
Guests:	Adam O'Connor	
	Rasel Menendez	
	Chi-Chung Keung	

1. Call to Order/Update

- a. Chancellor Martinez convened the meeting via Zoom Conference at 1:33 p.m.

2. Approval of Minutes

- a. It was moved by Ms. Ingram and seconded by Ms. Hernandez to approve the minutes of the June 2, 2025 meeting. The motion failed due to abstentions from Ms. Robinson, Dr. Aguilar Beltran and Ms. Edwards and Ms. Ramirez was not present at vote. The minutes will be considered at the August 25, 2025 District Council meeting.

3. Approval of Updated 2025-2026 Budget Assumptions

- a. It was moved by Ms. Ingram and seconded by Mr. Gonzalez to approve the Updated 2025-2026 Budget Assumptions as presented. Asst. Vice Chancellor Adam O'Connor presented the updates to the 2025-2026 Budget Assumptions which were recommended by the Fiscal Resources Committee. Discussion ensued. The motion carried unanimously.

4. Approval of Administrative Regulation

- a. It was moved by Ms. Edwards and seconded by Ms. Hernandez to approve the revisions to AR 4410 Educational Research as presented. Discussion ensued. The motion carried unanimously.

5. Approval of HR Items

- a. Job Description – District Accounting Supervisor - It was moved by Ms. Ingram and seconded by Ms. Robinson to approve the job description for District Accounting Supervisor as presented. Discussion ensued. The motion carried unanimously.
- b. Reorg #1468 - It was moved by Ms. Ingram and seconded by Ms. Hernandez to approve Reorg #1468 DO/Accounts Payable/Fiscal Services as presented. The motion carried unanimously.

6. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Asst. Vice Chancellor Sarah Fisher reported on the June 25, 2025 meeting. The next meeting is scheduled for August 27, 2025.
- b. Human Resources Committee (HRC)
Ms. Olson reported the next meeting of HRC will be held in August 2025.
- c. Fiscal Resources Committee (FRC)
Ms. Ingram reported on the July 2, 2025 meeting. The next meeting will be held August 20, 2025.
- d. Physical Resources Committee (PRC)
Ms. Ingram reported there was no meeting but a paper review of the status of projects.
- e. Technology Advisory Group (TAG)
Mr. Gonzalez reported that the next meeting of TAG will be held in September 2025.

7. Constituent Representative Reports

- a. Academic Senate/SAC: Dr. Maria Aguilar Beltran reported on the SAC Academic Senate activities.
- b. Academic Senate/SCC: No report.
- c. CSEA: Ms. Zina Edwards reported on CSEA 579 activities.
- d. Student Government/SAC: Ms. Kimberly Ramirez reported on SAC ASG activities.
- e. Student Government/SCC: No report.

Next Meeting:	The next meeting will be held on Monday, August 25, 2025
Meeting Adjourned:	2:05 p.m.
Approved:	August 25, 2025