

Rancho Santiago Community College District

Rancho Innovation and Sustainability Committee

Meeting Notes

May 22, 2012

Members:	Raúl Rodríguez	Present
	Peter Hardash	Absent
	Steve Kawa	Present
	Jim Kennedy	Absent
	Jose Vargas	Present
	Kimo Morris	Present
	Lisa McKowan-Bourguignon	Present
	Doug Deaver	Absent
	Michael Taylor	Present
	Tammy Cottrell	Present
	Laurene Lugo	Present
	Jana Cruz	Present
	Hugh Nguyen	Absent
	Zack Ziade	Absent

Also Attending:

Ruth Cossio-Muniz
Judy Iannaccone
Elisabeth Pechs
Maricela Sandoval

1. District and College Sustainability Plan

Chancellor Rodríguez reported that he was in contact with the architect who will assist in creating a sustainability plan. She is eager to work with RISC on this effort and will be attending a future meeting.

2. Committee Direction and Priorities

RISC members broke up into subcommittees for discussion. Subcommittee membership is outlined below:

Transportation

Tammy Cottrell
Laurene Lugo
Lisa McKowan-Bourguignon
Michael Taylor

Facilities

Elizabeth Pechs
Jose Vargas
Steve Kawa
Jim Kennedy

2. Committee Direction and Priorities (continued)

<u>Recycling</u>	<u>Newsletter/Communication</u>
Kimo Morris	Judy Iannaccone
Jana Cruz	Maricela Sandoval
Ruth Cossio-Muniz	Ruth Cossio-Muniz
Judy Iannaccone	Kimo Morris

After discussion each subcommittee reported their action items as outlined below.

- a. Transportation
 - Conduct survey to identify interests
 - Research outside assistance available – OCTA, AQMD
- b. Facilities
 - Contact utility companies for free audit
 - OEC was identified as a testing site for new ideas
 - Consideration for water tolerant landscape and sound pollution
 - Safety is an important consideration for anything that is done
- c. Recycling
 - Reach out to CSEA to get their buy in as modifications may affect how they perform their jobs
 - Reach out to students to educate them
 - Contact Waste Management to determine what they are doing with trash that is collected before taking action on what the district does
 - Survey other campuses on what they are doing
 - Partner with municipalities and school districts (K-12, Coast CCD)
- c. Newsletter and Communication
 - Newsletters three times year – Oct/Nov; Jan/Feb; April/May
 - Suggest an e-blast announcing RISC – fall 2012
 - Contest for input on slogan/tagline for efforts
 - Survey of what district is doing in fall 2012 and follow up with similar survey in fall 2013 to see if there is improvement
 - Sustainability webpage on district website with resources, forums, suggestion box, committee membership and notes
 - Use committee purpose in communication

It was agreed that one survey would be conducted. All subcommittees were asked to forward their survey questions to Judy Iannaccone for consolidation. Input from the district's Research Department would be solicited prior to distribution of the survey.

3. Future Meeting Schedule

Discussion took place regarding the proposed meeting dates distributed at the meeting. Due to teaching schedules, it was suggested that future meetings be held on the third Wednesday of each month (adjusted in November and December due to holiday schedules). All committee members were asked to provide input to the Chancellor by Friday, May 25, if there was a problem. A meeting schedule will be distributed to all RISC members the week of May 28.

Meeting Adjournment: 4:10 p.m.