1. Photos for Newsletter  
   Various photos were taken of Committee members to be used in the electronic newsletters.

2. District Planning & Energy Analysis  
   Chancellor Rodríguez reported that the Board of Trustees will be asked to approve a contract to be paid by Southern California Edison to conduct energy assessments and analysis on the district building. The first building to be done will be the SCC Science building.

3. Transportation Subcommittee  
   Committee Chair Tammy Cottrell reported on her discussion with SAC Vice President Lundquist regarding the decision not to proceed with the OCTA Bus Pass Program. The decision was based on the following:
   - OCTA would not include our non-credit students
   - 90% of the students would be paying for something they didn’t use because only 10% of the students use public transportation

Also Attending:  
   Judy Iannaccone  
   Ruth Cossio-Muniz  
   Maricela Sandoval  
   Susan Sherod
3. **Transportation Subcommittee (continued)**
   - Current OCTA routes are not convenient or time conducive to serving our campuses

   The OCTA is looking into our concerns and have agreed to evaluate their routes.

   Ms. McKowan-Bourguignon reported on her research into charging stations for the campuses. Chancellor Rodríguez asked that this research be forwarded to Vice Chancellor Hardash and the V.P. of Administrative Services for possible installation at district sites.

4. **Facilities Subcommittee**
   Vice President Kawa reported that SCC was studying the feasibility of purchasing electric cars for use by staff for short term transportation and installing charging stations. Vice President Kennedy reported that SAC was working to include sustainability in its goals and also looking into the installation of charging stations on campus. He also reported that CEC was working with Goodwill Industries on a program where they will handle the recycling and shredding needs of the site. Chancellor Rodríguez provided background and an update on the OEC building.

5. **Recycling Subcommittee**
   No report

6. **Newsletter & Communication Subcommittee**
   Committee Chair Judy Iannaccone reported that the electronic newsletter is scheduled to be sent out approximately December 13 and reviewed the content of the newsletter.

7. **Other**
   Dr. Doug Deaver reported that the colleges are working to schedule an AQI program in April 2013.

4. **Next Meeting**
   The next meeting will be held on Wednesday, January 23, 2013, at 3 p.m. in the District Office Executive Conference Room #114

Meeting Adjournment: 3:45 p.m.