

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Tuesday, January 18, 2011
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of December 6, 2010 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings
- 2.6 Informational Presentation on the Budget
- 2.7 Informational Presentation on Unfunded Medical Liability Costs
- 2.8 Informational Presentation on A Report of the Commission on the Future

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Associate Dean
 - (3) Director
 - (4) Vice President
 - g. Other Educational and Classified Administrators
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

4. Public Employee Complaint – Hearing on Public Employee’s Complaint Against Another Person or Employee (pursuant to Government Code Section 54957[b])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel Action

- Approval of New Job Descriptions/Attachment #1
- Ratification of Resignations/Retirements
- Approval of Permission to Accept Outside Assignments
- Approval of Hiring of Long-term Substitute/Temporary Employee per E.C. 87482
- Approval of Leaves of Absence
- Approval of Adjusted Effective Dates for Leaves of Absence
- Approval of Increased Contract Percentage for STRS Reduced Workload Participants
- Revocation of STRS Reduced Workload Agreement Effective July 26, 2010
- Approval of Adjusted Column Placement for Long-term Substitute/Temporary Employee per E.C. 87482
- Approval of Stipends
- Approval of Adjusted Stipends
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Interns Service

3.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Hourly On Going to Contract Assignments
- Approval of Out of Class Assignments
- Approval of Changes in Positions
- Approval of Changes in Salary Placements
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Appointments

3.2 Classified Personnel – (cont.)

- Approval of Temporary to Hourly On Going Assignments
- Approval of Out of Class Assignments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

3.3 Authorization for Board Travel/Conferences

Action

4.0 INSTRUCTION

*4.1 Approval of OTA Agreement Renewal – California Healthcare West dba Northridge Hospital Medical Center

Action

The administration recommends approval of this agreement renewal with California Healthcare West dba Northridge Hospital Medical Center in Northridge, California.

*4.2 Approval of New OTA Agreement – Long Beach Unified School District

Action

The administration recommends approval of this agreement with Long Beach Unified School District in Long Beach, California.

*4.3 Approval of Renewal of Nursing Agreement – Mount St. Mary's College, Los Angeles

Action

The administration recommends approval of this clinical affiliation agreement with Mount St. Mary's College, Los Angeles.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

*5.1 Approval of Payment of Bills

Action

The administration recommends payment of bills as submitted.

*5.2 Approval of Budget Transfers and Budget Increases/Decreases

Action

The administration recommends approval of budget transfers, increases, and decreases during the months of November 2010 and December 2010.

*5.3 Approval of Non-Resident Tuition Rate for 2011-2012

Action

The administration recommends establishing the Non-resident tuition fee at \$176 per-unit, the capital outlay fee at \$24 per-unit, and the application fee at \$25 for 2011-2012 as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.4 Approval of Agreement with HMC Architects to Provide Professional Planning Services Action
The administration recommends approval of the agreement with HMC Architects to provide professional planning services as presented.
- *5.5 Approval of Reimbursement Agreement with City of Santa Ana for Centennial Education Center Improvements Action
The administration recommends approval of the reimbursement agreement with the City of Santa Ana for CEC improvements as presented.
- *5.6 Approval of Additional Architectural Services for Baseball Complex at Santa Ana College (SAC) Action
The administration recommends approval of additional services provided by LPA, Inc., in the amount of \$7,520 as presented.
- *5.7 Approval of Agreement to Provide Civil Engineering Services at Santa Ana College Action
The administration recommends approval of the proposal from Luzuriaga-Taylor, Inc., for civil engineering services at SAC as presented.
- *5.8 Approval of Amendment No. 2 – Nextel Communications Site Lease Agreement for Dunlap Hall at Santa Ana College Action
The administration recommends approval of Amendment No. 2 with Nextel of California for Dunlap Hall at SAC as presented.
- *5.9 Approval of Change Order #3 – Bid #1108 for Painting of Child Development Center at Santa Ana College Action
The administration recommends approval of Change Order #3 for Bid #1108 for Kronos Painting, Inc., for painting of the Child Development Center at SAC as presented.
- *5.10 Approval of Change Order #4 – Bid #1121 for Structural Steel at Child Development Center at Santa Ana College Action
The administration recommends approval of change order #4 for Bid #1121 for Columbia Steel, Inc., for structural steel at the Child Development Center at SAC as presented.
- *5.11 Approval of Change Order #5 - Bid #1124 for HVAC at the Child Development Center at Santa Ana College Action
The administration recommends approval of change order #5 for Bid #1124 for APEX Construction, Inc., for HVAC at the Child Development Center at SAC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.12 Approval of Change Order #1 - Bid #1163 for ADA Upgrades to Baseball Complex at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1163 for B-One Construction Corporation for ADA upgrades to the baseball complex at SAC as presented.
- *5.13 Approval of Change Order #1 - Bid #1165 for Roof Maintenance and Rain Gutter Repair at Centennial Education Center (CEC) Action
The administration recommends approval of change order #1 for Bid #1165 for Rite-Way Roof Corporation for roof maintenance and rain gutter repair at CEC.
- *5.14 Approval of Notice of Completion for Bid #1097 for Child Development Center at Santa Ana College Action
The administration recommends approval of the notice of completion for the general construction portion of the Child Development Center at SAC as presented.
- *5.15 Approval of Notice of Completion for Bid #1099 for Child Development Center at Santa Ana College Action
The administration recommends approval of the notice of completion for the earthwork/demolition portion of the Child Development Center at SAC as presented.
- *5.16 Approval of Notice of Completion for Bid #1100 for Child Development Center at Santa Ana College Action
The administration recommends approval of the notice of completion for the concrete portion of the Child Development Center at SAC as presented.
- *5.17 Approval of Notice of Completion for Bid #1104 for Child Development Center at Santa Ana College Action
The administration recommends approval of the notice of completion for the drywall and plastering portion of the Child Development Center at SAC as presented.
- *5.18 Approval of Notice of Completion for Bid #1107 for Child Development Center at Santa Ana College Action
The administration recommends approval of the notice of completion for the flooring portion of the Child Development Center at SAC as presented.
- *5.19 Approval of Notice of Completion for Bid #1122 for Child Development Center at Santa Ana College Action
The administration recommends approval of the notice of completion for the glass and glazing portion of the Child Development Center at SAC as presented.

- *5.20 Approval of Notice of Completion for Bid #1123 for Child Development Center at Santa Ana College Action
The administration recommends approval of the notice of completion for the ceramic tile portion of the Child Development Center at SAC as presented.
- *5.21 Approval of Notice of Completion for Bid #1129 for Child Development Center at Santa Ana College Action
The administration recommends approval of the notice of completion for the electrical portion of the Child Development Center at SAC as presented.
- *5.22 Approval of Notice of Completion for Bid #1156 for Child Development Center at Centennial Education Center Action
The administration recommends approval of the notice of completion for the renovation of the Child Development Center at CEC as presented.
- *5.23 Approval of Additional Architectural Services for Humanities Building at Santiago Canyon College (SCC) Action
The administration recommends approval of additional services provided by LPA, Inc., in the amount of \$37,400 as presented.
- *5.24 Approval of Change Order #7 for Bid #1076 for Glass/Glazing for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #7 for Bid #1076 for Best Contracting Services for glass and glazing at the SCC science building as presented.
- *5.25 Approval of Change Order #1 for Bid #1136 for Concrete for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1136 for Tidwell Concrete Construction for concrete for the Athletic/Aquatic Complex at SCC as presented.
- *5.26 Approval of Bid #1170 – Purchase of Miscellaneous Science Equipment & Supplies – Partial Award Action
The administration recommends acceptance of bids and approval of awarding Fisher Scientific, Sargent Welch, Wards Natural Science, Carolina Biological, Frey Scientific, Parco Scientific, Science Kit & Boreal Labs, Applied Instruments and Triarch Inc. for Bid #1170 – Purchase of Miscellaneous Science Equipment & Supplies – Partial Award as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.27 Independent Contractor Action
The administration recommends approval of the employment of Katryn Soltanmorad to serve as the Nutrition Specialist for the RSCCD Network Program and provide services to all (5) Child Development Centers. Dates of service are January 20, 2011, through September 30, 2011. The fee is estimated at \$26,400.
- *5.28 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period November 13, 2010, through January 3, 2011.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|---|-------------|
| - Child Development Training Consortium (SAC/SCC) | \$ 18,900 |
| - Cooperative Agencies Resources for Education (CARE) | \$ 18,216 |
| - Extended Opportunity Programs & Services (EOPS) (SCC) | \$ 257,883 |
| - Math, Science, and Engineering Achievement (MESA) Program (SAC) | \$ (68) |
| - Matriculation Non-Credit (DO/CEC/OEC) | \$1,260,839 |

- *6.2 Approval of Second Amendment to Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation and between RSCCD and NOCCCD-Fullerton College for the College Cost Reduction and Access Act (CCRAA) Year 2 Action
The administration recommends approval of the amendments to the sub-award agreements and authorization for the chancellor or his designee to sign the amendments.

- 6.3 Reports from Board Committees Information
- Board Facilities Committee
 - Board Fiscal/Audit Committee
 - Board Legislative Committee

- 6.4 Board Member Comments Information

- 7.0 ADJOURNMENT** - The next meeting of the Board of Trustees will be a Board Planning Session on February 7, 2011; the next regular meeting of the Board of Trustees will be on February 22, 2011.

* Item is included on the Consent Calendar, Item 1.6.