

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Tuesday, January 18, 2011

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:32 p.m. by Mr. Brian Conley. Other members present were Dr. David Chapel, Mr. John Hanna, Mr. Larry Labrado, Mr. Mark McLoughlin, Mr. Nathan Selvidge, Ms. Lisa Woolery, and Mr. Phillip Yarbrough.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Nadia Lopez, Student President at Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough, seconded by Mr. Selvidge, and carried unanimously to approve an addendum to Item 3.2 (Approval of Classified Personnel).

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the minutes of the regular meeting held December 6, 2010.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda):

4.1 Approval of OTA Agreement Renewal – California Healthcare West dba Northridge Hospital Medical Center

The board approved this agreement renewal with California Healthcare West dba Northridge Hospital Medical Center in Northridge, California.

1.6 Approval of Consent Calendar – (cont.)

- 4.2 Approval of New OTA Agreement – Long Beach Unified School District
The board approved this agreement with Long Beach Unified School District in Long Beach, California.
- 4.3 Approval of Renewal of Nursing Agreement – Mount St. Mary’s College, Los Angeles
The board approved this clinical affiliation agreement with Mount St. Mary’s College, Los Angeles.
- 5.1 Approval of Payment of Bills
The board approved payment of bills as submitted.
- 5.2 Approval of Budget Transfers and Budget Increases/Decreases
The board approved budget transfers, increases, and decreases during the months of November 2010 and December 2010.
- 5.3 Approval of Non-Resident Tuition Rate for 2011-2012
The board established the Non-resident tuition fee at \$176 per-unit, the capital outlay fee at \$24 per-unit, and the application fee at \$25 for 2011-2012 as presented.
- 5.4 Approval of Agreement with HMC Architects to Provide Professional Planning Services
The board approved the agreement with HMC Architects to provide professional planning services as presented.
- 5.5 Approval of Reimbursement Agreement with City of Santa Ana for Centennial Education Center (CEC) Improvements
The board approved the reimbursement agreement with the City of Santa Ana for CEC improvements as presented.
- 5.6 Approval of Additional Architectural Services for Baseball Complex at Santa Ana College
The board approved additional services provided by LPA, Inc., in the amount of \$7,520 as presented.
- 5.7 Approval of Agreement to Provide Civil Engineering Services at Santa Ana College
The board approved the proposal from Luzuriaga-Taylor, Inc., for civil engineering services at SAC as presented.
- 5.8 Approval of Amendment No. 2 – Nextel Communications Site Lease Agreement for Dunlap Hall at Santa Ana College
The board approved Amendment No. 2 with Nextel of California for Dunlap Hall at SAC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.9 Approval of Change Order #3 – Bid #1108 for Painting of Child Development Center at Santa Ana College

The board approved change order #3 for Bid #1108 for Kronos Painting, Inc., for painting of the Child Development Center at SAC as presented.

5.10 Approval of Change Order #4 – Bid #1121 for Structural Steel at Child Development Center at Santa Ana College

The board approved change order #4 for Bid #1121 for Columbia Steel, Inc., for structural steel at the Child Development Center at SAC as presented.

5.11 Approval of Change Order #5 - Bid #1124 for HVAC at the Child Development Center at Santa Ana College

The board approved change order #5 for Bid #1124 for APEX Construction, Inc., for HVAC at the Child Development Center at SAC as presented.

5.12 Approval of Change Order #1 - Bid #1163 for ADA Upgrades to Baseball Complex at Santa Ana College

The board approved change order #1 for Bid #1163 for B-One Construction Corporation for ADA upgrades to the baseball complex at SAC as presented.

5.13 Approval of Change Order #1 - Bid #1165 for Roof Maintenance and Rain Gutter Repair at Centennial Education Center (CEC)

The board approved change order #1 for Bid #1165 for Rite-Way Roof Corporation for roof maintenance and rain gutter repair at CEC.

5.14 Approval of Notice of Completion for Bid #1097 for Child Development Center at Santa Ana College

The board approved the notice of completion for the general construction portion of the Child Development Center at SAC as presented.

5.15 Approval of Notice of Completion for Bid #1099 for Child Development Center at Santa Ana College

The board approved the notice of completion for the earthwork/demolition portion of the Child Development Center at SAC as presented.

5.16 Approval of Notice of Completion for Bid #1100 for Child Development Center at Santa Ana College

The board approved the notice of completion for the concrete portion of the Child Development Center at SAC as presented.

5.17 Approval of Notice of Completion for Bid #1104 for Child Development Center at Santa Ana College

The board approved the notice of completion for the drywall and plastering portion of the Child Development Center at SAC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.18 Approval of Notice of Completion for Bid #1107 for Child Development Center at Santa Ana College

The board approved the notice of completion for the flooring portion of the Child Development Center at SAC as presented.

5.19 Approval of Notice of Completion for Bid #1122 for Child Development Center at Santa Ana College

The board approved the notice of completion for the glass and glazing portion of the Child Development Center at SAC as presented.

5.20 Approval of Notice of Completion for Bid #1123 for Child Development Center at Santa Ana College

The board approved the notice of completion for the ceramic tile portion of the Child Development Center at SAC as presented.

5.21 Approval of Notice of Completion for Bid #1129 for Child Development Center at Santa Ana College

The board approved the notice of completion for the electrical portion of the Child Development Center at SAC as presented.

5.22 Approval of Notice of Completion for Bid #1156 for Child Development Center at Centennial Education Center

The board approved the notice of completion for the renovation of the Child Development Center at CEC as presented.

5.23 Approval of Additional Architectural Services for Humanities Building at Santiago Canyon College (SCC)

The board approved additional services provided by LPA, Inc., in the amount of \$37,400 as presented.

5.24 Approval of Change Order #7 for Bid #1076 for Glass/Glazing for Science Building (State Portion) at Santiago Canyon College

The board approved change order #7 for Bid #1076 for Best Contracting Services for glass and glazing at the SCC science building as presented.

5.25 Approval of Change Order #1 for Bid #1136 for Concrete for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #1 for Bid #1136 for Tidwell Concrete Construction for concrete for the Athletic/Aquatic Complex at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.26 Approval of Bid #1170 – Purchase of Miscellaneous Science Equipment & Supplies – Partial Award

The board accepted bids and approved awarding Fisher Scientific, Sargent Welch, Wards Natural Science, Carolina Biological, Frey Scientific, Parco Scientific, Science Kit & Boreal Labs, Applied Instruments and Triarch Inc. for Bid #1170 – Purchase of Miscellaneous Science Equipment & Supplies – Partial Award as presented.

5.27 Independent Contractor

The board approved employment of Katryn Soltanmorad to serve as the Nutrition Specialist for the RSCCD Network Program and provide services to all (5) Child Development Centers. Dates of service are January 20, 2011, through September 30, 2011. The fee is estimated at \$26,400.

5.28 Approval of Purchase Orders

The board approved the purchase order listing for the period November 13, 2010, through January 3, 2011.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Child Development Training Consortium (SAC/SCC)	\$ 18,900
- Cooperative Agencies Resources for Education (CARE)	\$ 18,216
- Extended Opportunity Programs & Services (EOPS) (SCC)	\$ 257,883
- Math, Science, and Engineering Achievement (MESA) Program (SAC)	\$ (68)
- Matriculation Non-Credit (DO/CEC/OEC)	\$1,260,839

6.2 Approval of Second Amendment to Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation and between RSCCD and NOCCCD-Fullerton College for the College Cost Reduction and Access Act (CCRAA) Year 2

The board approved amendments to the sub-award agreements and authorized the chancellor or his designee to sign the amendments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Nathan Selvidge provided a report to the board.

2.4 Reports from Student Presidents

Ms. Nadia Lopez, Student President, Santa Ana College provided a report to the board.

There was no representation from Santiago Canyon College.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget to the board.

2.7 Informational Presentation on Unfunded Medical Liability Costs

Mr. Hardash provided an informational presentation on unfunded medical liability costs to the board.

2.8 Informational Presentation on *A Report of the Commission on the Future*

Mr. Didion and Dr. Chapel provided an informational presentation on *A Report of the Commission on the Future* to the board.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:31 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Associate Dean
 - (3) Director
 - (4) Vice President
 - g. Other Educational and Classified Administrators
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Public Employee Complaint – Hearing on Public Employee’s Complaint Against Another Person or Employee (pursuant to Government Code Section 54957[b])

Mr. Yarbrough left the meeting prior to completion of closed session; therefore, he discussed items in closed session but was not present during the vote on the discrimination complaint.

RECONVENE

The board reconvened at 7:06 p.m.

Closed Session Report

Mr. McLoughlin reported the board discussed the above-mentioned items and voted unanimously to sustain the administrative determination in the discrimination complaint filed by Mr. Earl Mitchell.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Labrado, seconded by Mr. Hanna, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve New Job Descriptions/Attachment #1
- Ratify Resignations/Retirements
- Approve Permission to Accept Outside Assignments
- Approve Hiring of Long-term Substitute/Temporary Employee per E.C. 87482
- Approve Leaves of Absence
- Approve Adjusted Effective Dates for Leaves of Absence
- Approve Increased Contract Percentage for STRS Reduced Workload Participants
- Revoke STRS Reduced Workload Agreement Effective July 26, 2010
- Approve Adjusted Column Placement for Long-term Substitute/Temporary Employee per E.C. 87482
- Approve Stipends
- Approve Adjusted Stipends
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Interns Service

3.2 Classified Personnel

It was moved by Mr. Labrado, seconded by Mr. Hanna, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Hourly On Going to Contract Assignments
- Approve Out of Class Assignments
- Approve Changes in Positions
- Approve Changes in Salary Placements
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Temporary to Hourly On Going Assignments
- Approve Out of Class Assignments
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants

3.2 Classified Personnel – (cont.)

- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Authorization for Board Travel/Conferences

It was moved by Mr. Labrado, seconded by Mr. Hanna, and carried unanimously to approve the submitted conferences and travel by board members.

4.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

6.0 GENERAL

Items 6.1 and 6.2 were approved as part of Item 1.6 (Consent Calendar).

6.3 Reports from Board Committees

Mr. Labrado provided a report on the January 13, 2011, Board Facilities Committee meeting.

Mr. Yarbrough provided a report on the January 11, 2011, Board Fiscal/Audit Committee meeting during the budget presentation (Item 2.6).

Ms. Woolery provided a report on the December 17, 2010, Board Legislative Committee meeting.

6.4 Board Member Comments

Dr. Chapel asked for information on San Joaquin Delta's "Passport to College" program.

Mr. McLoughlin reported on a recent meeting with Rob Richardson, Santa Ana Unified School District (SAUSD) trustee, regarding RSCCD developing a stronger relationship with SAUSD.

Mr. McLoughlin asked for a demonstration and overview of the CurricUNET program that has recently been implemented online. He asked if a savings for the district budget has occurred due to its implementation.

6.4 Board Member Comments – (cont.)

Mr. Hanna asked the district to develop a stronger relationship with Orange Unified School District (OUSD) trustees and City Council members within the RSCCD district. Dr. Rodríguez indicated a meeting with OUSD had been rescheduled.

Mr. Conley asked that meetings with City Council members be placed on a future agenda for discussion purposes.

Ms. Woolery asked that a campus tour be conducted for board members prior to board meetings scheduled on campus.

Mr. Conley reported he plans to attend the Orange County Legislative Task Force/Community College League of California brunch honoring partners in higher education in Sacramento on January 24.

Mr. Conley reported he recently attended the following inaugurations for State officials in Sacramento: Governor, Controller, Treasurer, and Attorney General. He reported he attended a reception for Tom Torlakson, California State Superintendent of Public Instruction, and spoke to him regarding Middle College High School. Mr. Conley spoke with John Laird, Secretary of Natural Resources, who expressed interest in RSCCD's water program.

7.0 ADJOURNMENT

The next meeting of the Board of Trustees will be a Board Planning Session on February 7, 2011; the next regular meeting of the Board of Trustees will be on February 22, 2011.

There being no further business, Mr. Conley declared this meeting adjourned at 7:17 p.m.

Respectfully submitted,

Dr. Raúl Rodríguez
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: February 22, 2011