

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, March 28, 2011

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:34 p.m. by Mr. Phillip Yarbrough. Other members present were Dr. David Chapel, Mr. Larry Labrado, Mr. Nathan Selvidge, and Ms. Lisa Woolery. Mr. Brian Conley was not in attendance due to family business. Mr. John Hanna and Mr. Mark McLoughlin arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Steve Eastmond, Professor, Physics/Astronomy, Santa Ana College, and President, Faculty Association Rancho Santiago Community College District (FARSCCD).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado, seconded by Mr. Selvidge, and carried unanimously to approve a revised page to Item 3.2 (Approval of Classified Personnel) and a revised page to the RSCCD agenda.

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. Labrado, seconded by Mr. Selvidge, and carried unanimously to approve the minutes of the regular meeting held March 14, 2011.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado, seconded by Ms. Woolery, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda):

4.1 Approval of Proposed Revisions for 2011-2012 Santa Ana College (SAC) Catalog

The board approved the proposed revisions for the 2011-2012 SAC catalog.

4.2 Approval of Proposed Revisions for 2011-2012 Santiago Canyon College (SCC) Catalog

The board approved the proposed revisions for the 2011-2012 SCC catalog.

4.3 Approval of Santa Ana College Community Services Program for Summer 2011

The board approved the proposed SAC Community Services Program for Summer 2011.

4.4 Approval of Santiago Canyon College Community Services Program for Summer 2011

The board approved the proposed SCC Community Services Program for Summer 2011.

4.5 Approval of Communication Studies Degree for Transfer

The board approved the proposed program as required by the California Community Colleges Chancellor's Office.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases, and decreases during the month of February 2011.

5.3 Approval of Change Order #2 for Bid #1151 for Earthwork for the Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #2 for Bid #1151 for Southern California Grading, Inc., for earthwork for the Athletic/Aquatic complex at SCC as presented.

5.4 Approval of Change Order #2 for Bid #1166 for Exterior Siding Replacement, Metal Work, and Painting at CEC

The board approved change order #2 for Bid #1166 for Color New Company, Inc., for exterior siding replacement, metal work, and painting at CEC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.5 Approval of Change Order #1 for Bid #1169 for Sewer and Gas Line Repairs at SAC

The board approved change order #1 for Bid #1169 for Atlas Allied, Inc., for sewer and gas line repairs at SAC as presented.

5.6 Approval of Datatel Agreement

The board approved migration from Oracle to Microsoft's SQL Server database management system as proposed by Datatel in the amount of \$93,725 as presented.

5.7 Approval of Lease Agreement with CouponEx

The board approved the lease agreement with CouponEx and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district.

5.8 Approval of Lease Agreement with Relecom LLC

The board approved the lease agreement with Relecom LLC and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district.

5.9 Approval of Purchase Orders

The board approved the purchase order listing for the period February 6, 2011, through March 12, 2011.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- SBA JOBS ACT CSUF - CITD (District)	\$ 69,909
- SBA JOBS ACT CSUF - SBDC (District)	\$235,000
- SBDC Network State Funding CSUF (District)	\$314,454

6.2 Adoption of New and Revised Board Policies

The board approved the following board policies:

- BP 1100 (new) – The Rancho Santiago Community College District
- BP 1312 (revised) – Complaints by Citizens Against District Employees
- BP 2110 (revised) – Chief Executive Officer
- BP 2112 (revised) – Chancellor's Prerogatives
- BP 2114 (new) – Organizational Structure
- BP 3212 (revised) – Alcoholic Beverages
- BP 3406 (revised) – Environmentally Preferable Purchases and Practices
- BP 3508 (new) – Energy and Water Conservation
- BP 7100 (new) – Accreditation
- BP 7200 (new) – Institutional Planning
- BP 7300 (new) – Nondiscrimination

1.6 Approval of Consent Calendar – (cont.)

6.2 Adoption of New and Revised Board Policies – (cont.)

- BP 7400 (revised) – Emergency Response Plan
- BP 9001 (revised) – Setting Policy
- BP 9006 (revised) – Student Trustee

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

Mr. Juan Vázquez, President, Santiago Canyon College, provided a report to the board.

There was no representation from Santa Ana College.

Mr. McLoughlin arrived during Mr. Vázquez' report.

2.3 Report from Student Trustee

Mr. Nathan Selvidge provided a report to the board.

2.4 Reports from Student Presidents

Ms. Nadia Lopez, Student President, Santa Ana College provided a report to the board.

There was no representation from Santiago Canyon College.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget.

Mr. Hanna arrived during Mr. Hardash's report.

2.7 Informational Presentation on the Santa Ana-Garden Grove Fixed Guideway Project

Mr. Dave Biondolillo, Project Manager, City of Santa Ana, provided a report to the board on the abovementioned project.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:50 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Dean
 - (2) Assistant Dean
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 6:08 p.m.

Closed Session Report

Mr. McLoughlin reported the board discussed the abovementioned items, and there was no action taken during closed session.

Public Comment

There were no public comments.

3.0 **HUMAN RESOURCES**

3.1 Management/Academic Personnel

It was moved by Mr. Labrado, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Employment Agreements
- Approve Changes of Assignments
- Approve End of Coordinator Assignments

3.1 Management/Academic Personnel – (cont.)

- Approve Stipends
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Intern Services

3.2 Classified Personnel

It was moved by Mr. Labrado, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Changes in Positions
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Out of Class Assignments
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Miscellaneous Positions
- Approve Community Service Presents and Stipends
- Approve Volunteers

3.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Continuing Education Faculty Association (CEFA)

It was moved by Mr. Labrado, seconded by Mr. McLoughlin, and carried unanimously to approve the amendments to the collective bargaining agreement with the Continuing Education Faculty Association.

3.4 Authorization for Board Travel/Conferences

It was moved by Mr. Labrado and seconded by Mr. McLoughlin to approve the submitted conferences and travel by board members. Discussion ensued. The motion carried with one nay vote by Dr. Chapel.

4.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

6.0 GENERAL

Item 6.1 and 6.2 were approved as part of Item 1.6 (Consent Calendar).

6.3 Board Member Comments

Mr. Hanna asked the chancellor if SAC had plans to remove walls/fences on campus near Seventeenth and Bristol Streets.

Mr. Yarbrough reported that Mr. Conley is absent due to a family member's illness.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on April 11, 2011, at Santa Ana College, 1530 W. 17th Street, Room U-102, Santa Ana, California.

There being no further business, Mr. Conley declared this meeting adjourned at 6:15 p.m.

Respectfully submitted,

Dr. Raúl Rodríguez
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: April 11, 2011