

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, March 23, 2009**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Dr. David Chapel. Other members present were Mr. Brian Conley, Mr. Paul Garcia, Mr. John Hanna, Mr. Mark McLoughlin, Ms. Lisa Woolery, and Mr. Phillip Yarbrough. Mr. Larry Labrado arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Eddie Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Alex Flores, Student President, Santa Ana College.

Mr. Larry Labrado arrived at this time.

1.3 Accreditation Board Evaluation Workshop

Dr. Barbara Beno, President, Accrediting Commission for Community and Junior Colleges (ACCJC), gave a PowerPoint presentation to the board entitled *Accreditation and Trusteeship: What Every Board Should Know*.

Dr. Chapel declared a brief recess at 5:37 p.m.

The board reconvened at 5:43 p.m.

1.4 Public Comment

Mr. Jim Adams, Mr. Daryl Brandt, and Mr. Chris Hannan addressed the board regarding the construction of Santiago Canyon College's Maintenance & Operations Building.

Mr. Ernesto Torres and Mr. Josh Fink addressed the board regarding Item 5.8, Approval of Bid #1116: Santa Ana College Gym Restroom Addition, Gym Floor Replacement and Fire Sprinkler Installation.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the minutes of March 9, 2009.

1.6 Approval of Consent Calendar

It was moved by Mr. Conley, seconded by Mr. McLoughlin, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar, with the exception of items 5.3, 5.4, 5.6, 5.7, 5.8, and 6.3 pulled by Mr. Yarbrough; item 6.2 pulled by Ms. Woolery; and item 6.4 pulled by Mr. Hanna:

4.1 Non-Credit Instructional Calendar 2009-2010

The board approved the 2009-2010 Non-Credit Instructional Calendar.

4.2 Renewal of Speech-Language Pathology Assistant Program Agreement with Providence Speech and Hearing Center

The board approved the renewal of the Speech-Language Pathology Assistant Program agreement with Providence Speech and Hearing Center in Orange, California.

4.3 Renewal of Nursing Program Agreement – College Hospital Partial Hospitalization Program

The board approved this clinical affiliation agreement renewal with College Hospital Partial Hospitalization Program in Santa Ana, California.

4.4 Renewal of Pharmacy Technology Agreement – Anaheim Memorial Medical Center, Inc.

The board approved this contract with Anaheim Memorial Medical Center, Inc. in Anaheim, California.

4.5 Proposed Revisions for 2009-2010 Catalog, Santa Ana College

The board approved the proposed revisions for the 2009-2010 catalog for Santa Ana College.

4.6 Proposed Revisions for 2009-2010 Catalog, Santiago Canyon College

The board approved the proposed revisions for the 2009-2010 catalog for Santiago Canyon College.

4.7 Santiago Canyon College Community Services Program, Summer 2009

The board approved the attached proposed Community Services Program for Summer 2009 for Santiago Canyon College.

1.6 Approval of Consent Calendar - (cont.)

4.8 Memorandum of Understanding between the Community College University Partnership (CCUP), Santiago Canyon College (SCC), and the University of California, Irvine (UCI)

The board approved the Memorandum of Understanding between the Community College University Partnership, SCC, and UCI.

5.1 Payment of Bills

The board approved the payment of bills as submitted.

5.2 Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases, and decreases during the month of February 2009.

5.5 Disposal of Surplus Vehicle

The board declared one vehicle as surplus property and authorized Ken Porter Auctions to conduct an auction as presented.

6.1 Budgets for Categorical Programs

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Community Colleges Summit Initiative Programs (SAC)      \$20,914
- Community Colleges Initiative for Egypt (SAC)      \$23,674

1.7 Presentation of Board President's Awards

Mr. Yarbrough recognized Ms. Ruth Negrete, a student at Santa Ana College, with the Board President's award.

Mr. McLoughlin acknowledged Ms. Aylin Kuzucan, a student at Santiago Canyon College, with the Board President's Award.

Dr. Chapel recognized the Santiago Canyon College science department with the Board President's Award. Ms. Debra Brooks, professor and chair of the Earth Science/Geology department, and Cindy Swift, Assistant Professor of Physics, accepted the award on behalf of the science department.

**2.0 REPORTS AND INFORMATIONAL ITEMS**

2.1 Report from the Chancellor

Dr. Edward Hernandez, Jr. provided a report to the board.

2.2 Report from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)  
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Paul Garcia provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Alejandro Flores, Student President, Santa Ana College  
Ms. Tina Lam, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College  
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

2.6 Informational Presentation on Accreditation

Dr. Hernandez, Mr. Hardash, Mr. Didion, Dr. Martinez, and Mr. Vázquez provided updated information on responses to the accreditation commission's recommendations.

2.7 Informational Presentation on the Budget Update

Mr. Hardash provided an update on the budget.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 7:19 p.m. to consider the following items:

1. Public Employment (pursuant to Section 54957[b][1])
  - a. Chancellor
  - b. Part-time Faculty

1. Public Employment (pursuant to Section 54957[b][1]) – (cont.)
  - c. Classified Staff
  - d. Educational Administrator Appointment
    - (1) Assistant Dean, Student Services
  
2. Conference with Labor Negotiator (pursuant to Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association

### **RECONVENE**

The board reconvened at 9:05 p.m.

#### **Closed Session Report**

Mr. Conley announced the board discussed the aforementioned items, and there was no action taken during closed session.

### **PUBLIC COMMENT**

There were no public comments.

### **3.0 HUMAN RESOURCES**

#### **3.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the following action on the management/academic personnel docket and addendum:

- Approve Permanent 2008/09 Cabinet and Management Salary Schedules
- Appoint Assistant Dean, Student Services
- Approve Management/Academic Leave of Absence
- Approve Permanent 2008/09 Full-time and Part-time Faculty Salary Schedules
- Approve Adjusted Reduced Work Load
- Approve Stipends
- Ratify Acceptance of Resignations/Retirements
- Approve Salary Adjustments
- Approve Part-time/Hourly Hire/Rehire
- Approve Non-Paid Instructors of Record
- Approve Non-Paid Interns

### 3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the following action on the classified personnel docket and addendum:

- Approve Permanent 2008/09 CSEA Salary Schedule
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Return to Regular Assignments
- Approve Change in Position due to Reclassification
- Approve Changes in Salary Placement, Position, and Location
- Ratify Acceptance of Resignations/Retirements
- Approve Temporary Assignments
- Approve Instructional Associates/Associate Assistants/Volunteers
- Approve Student Assistants

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to suspend the rules and consider Item 6.3 BP 9022 – Evaluation of the Trustees at this time.

### 6.3 BP 9022 – Evaluation of the Trustees

It was moved by Mr. Conley and seconded by Mr. Garcia to approve new Board Policy 9022 effective immediately.

It was moved by Mr. Hanna and seconded by Mr. Labrado to substitute the previous motion by rejecting the second reading of BP 9022 as presented and substituting it with a draft of BP 9022 prepared by Mr. Yarbrough and to consider the draft as a first reading.

Discussion ensued. A Board Policy Committee meeting date was scheduled for Monday, March 30, 2009, at 4:30 p.m.

The substitute motion carried unanimously to reject the second reading of BP 9022 as presented and substitute it with a draft of BP 9022 prepared by Mr. Yarbrough which is to be considered as its first reading.

Mr. Yarbrough left at this time.

### 4.0 INSTRUCTION

All items listed under instruction were approved as part of Item 1.6: Consent Calendar.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items No. 5.1, 5.2, and 5.5 were approved as part of Item 1.6: Consent Calendar.

### **5.3 Approval of Alterations to Classroom Building (D) at Santa Ana College (DSA No. 04-102506)**

It was moved by Mr. Labrado, seconded by Mr. Hanna, and carried unanimously to approve the Notice of Completion for Nextel project (DSA No. 04-102506) as of September 12, 2008.

### **5.4 Approval of Architect's Contract for the Final Project Proposal (FPP) and Initial Project Proposal (IPP) for SAC Russell Hall Renovation and SCC Student Services Center.**

It was moved by Mr. Labrado and seconded by Mr. Conley to approve the Schools Legal Services Agreement with HMC Architects to provide design and engineering services for the projects as presented. Discussion ensued. The motion carried unanimously.

### **5.6 Purchase Orders**

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve the purchase order listing for the period February 8, 2009, through March 7, 2009.

### **5.7 Renewal of Contract with Law Firm**

It was moved by Mr. Hanna and seconded by Mr. Labrado to authorize the chancellor or his designee to renew the contract with the law firm of Atkinson, Andelson, Loya, Ruud & Romo. Discussion ensued. The motion carried with the following vote: Aye – Dr. Chapel, Mr. Conley, Mr. Hanna, Mr. Labrado, and Ms. Woolery; Nay – Mr. McLoughlin.

### **5.8 Approval of Bid #1116: Santa Ana College Gym Restroom Addition, Gym Floor Replacement and Fire Sprinkler Installation**

It was moved by Mr. Conley and seconded by Ms. Woolery to approve awarding Bid #1116: SAC gym restroom addition, gym floor replacement and fire sprinkler installation to General Consolidated Constructors, Inc. Discussion ensued. The motion carried with the following vote: Aye – Dr. Chapel, Mr. Conley, Mr. Hanna, Mr. Labrado, and Ms. Woolery; Abstain - Mr. McLoughlin.



6.2 Approval of New and Revised Board Policies – (cont.)

- Organizations Right of Access - BP4133 Revise
- Solicitation of Political Contributions and Political Activities  
by Employees - BP4135 Revise
- International Travel - BP4136 Eliminate
- Whistleblower Protection - BP4140 Revise
- Faculty Multiple Site Assignment - BP4203 Eliminate
- Faculty Dismissal and/or Discharge - BP4206 Revise
- Faculty Retirement (Workload Reduction) - BP4207 Revise
- Faculty Retirement - BP4208 Eliminate
- CLASSIFIED PERSONNEL - Definition Classified Service - BP4301 Revise
- Classified Salary Payments - BP4302 Revise
- Classified Retirement System - BP4303 Eliminate
- Management Medical/Dental Insurance Benefits - BP4402 Revise
- Bereavement Leave Management - BP4404 Revise
- Duties - Management Interns - BP4416 Eliminate
- Administrative Leave - BP4419 Revise
- Retirement Administrative - BP4420 Eliminate
- Salary Payments Administrative - BP4503 Eliminate
- Educational Management Employee Retroactive Pay  
Administrative - BP4519 Revise
- Administrative Retreat Rights - Administrative - BP4520 Revise
- Claims and Actions Against The District - BP4602 Revise
- District Property & Liability Protection - BP4603 Revise
- Bonding of Personnel - BP4604 Revise
- Open Enrollment - BP 5009 Revise
- Military Withdrawals - BP 5121 Revise
- Withholding of Student Records - BP 5555 New
- Credit/No Credit Courses - BP 6120 (Grading and  
Academic Record Symbols) Revise
- Credit by Examination - BP 6121 Revise
- Committee Structure - BP 9009 Revise
- Quorum and Voting - BP 9016 Revise
- Meetings - Special - BP 9020 Revise
- Board of Trustees Political Activities and Solicitation  
of Political Contributions - BP 9027 Revise

The motion carried unanimously to approve BP 5201 - Standards of Student Conduct and postpone action on the abovementioned new and revised policies.

#### 6.4 Revision of Public Comment Form

It was moved by Mr. Conley and seconded by Mr. Labrado to approve the revised public comment form.

It was moved by Mr. Hanna and seconded by Mr. Conley to amend the motion to include the following statement under item #2 of the public comment form: *If the topic does not relate to a particular agenda item, it must be within the subject matter jurisdiction of the Rancho Santiago Community College District.* Discussion ensued. The amended motion carried unanimously to revise the public comment form to include the aforementioned statement under item #2 on the form.

The motion carried unanimously to approve the revised public comment form as amended.

#### 6.5 Board of Trustees Cast Ballot for California Community College Trustees Board of Directors Election – 2009

Due to a potential conflict of interest, Mr. Labrado excused himself from participating in the discussion or vote related to this agenda item.

It was moved by Mr. Hanna and seconded by Mr. Conley to nominate the following candidates for the 2009 CCCT Board of Directors: Nancy Chadwick, Douglas W. Otto, Jacqueline Simon, Christopher Stampolis, Jeanette Mann, and Carmen Avalos. Discussion ensued. The motion carried with the following vote: Aye – Dr. Chapel, Mr. Conley, Mr. Hanna, Mr. McLoughlin, and Ms. Woolery.

#### 6.6 Approval of Disposing of Audio Tape Recordings of Public Meetings after 30 Days

It was moved by Mr. Conley and seconded by Mr. Labrado to approve disposing of audio tape recordings of public meetings after 30 days. Discussion ensued. The motion failed with the following vote: Aye – Dr. Chapel, Mr. McLoughlin; Nay: Mr. Conley, Mr. Hanna, Mr. Labrado, and Ms. Woolery.

#### 6.7 Board Member Comments

Mr. McLoughlin reported he attended the Santa Ana Unified School District's (SAUSD) State of the District event and spoke of the benefit of the SAUSD/RSCCD partnership to provide Middle College High School.

Mr. McLoughlin asked that an update on the Datatel conversion be given at the next board meeting and a method of storing minutes other than cassette tapes be researched.

**7.0 ADJOURNMENT**

Dr. Chapel announced the next regular meeting of the Board of Trustees will be held on Monday, April 13, 2009, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Dr. Chapel declared this meeting adjourned at 9:50 p.m.

Respectfully submitted,

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Eddie Hernandez, Jr., Ed.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes Approved: May 11, 2009