

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santiago Canyon College
8045 E. Chapman Ave., Room E-203
Orange, CA 92869

Board of Trustees (Regular meeting)

Monday, April 26, 2010

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:33 p.m. by Mr. Larry Labrado. Other members present were Dr. David Chapel, Mr. Brian Conley, Mr. John Hanna, Mr. Mark McLoughlin, Mr. Phillip Yarbrough, and Ms. Lisa Woolery. Ms. Gloria Holguin was not in attendance due to illness.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Edward Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Mary Halvorson, Vice President of Academic Affairs at Santiago Canyon College.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Conley, seconded by Mr. Yarbrough, and carried unanimously to approve the minutes of the regular meeting held April 12, 2010.

1.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar, with the exception of Item 5.5 (Approval of Notice of Completion for Bid #1126 – Fire Alarm System Replacement, Phase II at Santa Ana College) removed from the Consent Calendar by Mr. Yarbrough, and Item 5.6 (Approval of Request for Proposal (RFP) – Surveying Services for various Santiago Canyon College Projects), removed from the Consent Calendar by Mr. McLoughlin:

1.5 Approval of Consent Calendar – (cont.)

4.1 Approval of Agreement with County of Orange Health Care Agency - Professional Services

The board approved this agreement with the Orange County Health Care Agency.

4.2 Approval of Renewal of Fire Technology Classroom Training Agreement with City of Burbank

The board approved this contract renewal of fire technology classroom training agreement with the City of Burbank.

4.3 Approval of Renewal of OTA Agreement – Eisenhower Medical Center

The board approved this contract with Eisenhower Medical Center in Rancho Mirage, California.

4.4 Approval of New OTA Agreement – County of Riverside

The board approved this contract with the County of Riverside in Riverside, California.

4.5 Ratification of Santa Ana College Fall 2009 Degrees and Certificates Awarded

The board ratified the recipients of the associate degrees and certificates awarded for Fall 2009 as presented.

4.6 Ratification of Santiago Canyon College Fall 2009 Degrees and Certificates Awarded

The board ratified the recipients of the associate degrees and certificates awarded for Fall 2009 as presented.

4.7 Approval of Vocational Education Agreement with Hair California Beauty Academy

The board approved the agreement with Hair California Beauty Academy for the academic and fiscal year 2010-2011.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases, and decreases during the month of March 2010.

5.3 Approval of Change Order #1 for Bid #1131 - Relocation of Portable Classrooms at Santiago Canyon College (SCC)

The board approved Change Order #1 for DLG Electric & Construction for Bid #1116 for relocation of portable classrooms at SCC.

1.5 Approval of Consent Calendar – (cont.)

5.4 Approval of Geotechnical Services for Humanities Building, Athletic/Aquatic Center, Santiago Canyon Road Entry and Parking Lot, Chapman Avenue Entry and Learning Resource Center Parking, and Loop Road Extension Projects at Santiago Canyon College

The board approved an agreement with Ninyo & Moore to perform geotechnical observation and testing for the SCC science building as presented.

5.8 Approval of Independent Contractors

The board approved the following independent contractor: Louis Torelli for services to provide classroom layout and furniture plans for one infant room, three toddler rooms, two preschool classrooms, and five mirror image classrooms for Santa Ana College Child Development Center. Dates of service are April 27, 2010, through June 30, 2010. The fee is estimated at \$23,500.

5.9 Approval of Purchase Orders

The board approved the purchase order listing for the period March 7, 2010, through April 10, 2010.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Career Technical Education (CTE) Community Collaborative III – Workforce Innovation Partnership (DO)	\$150,000
- Disabled Students Programs & Services (DSPS) (SCC)	\$ 5,735
- TANF (SAC/SCC)	\$ 43,334
- WIA II – Adult Basic Education Programs – <i>Augmentation</i> (CEC/OEC)	\$ 49,348
- Song-Brown Family Physician Training Act – Registered Nursing Education Program (SAC)	\$125,000

6.2 Adoption of Resolution No. 10-08: California Department of Education – Perkins IV Tech Prep Demonstration Site Grant

The board adopted Resolution No. 10-08 which authorized the chancellor or his designee to sign the grant submission documents.

6.3 Approval of Resolution No. 10-09: Office of Statewide Health Planning and Development – Song-Brown Grant

The board adopted Resolution No. 10-09 which authorized the chancellor or his designee to sign the grant submission documents and indicates the commitment of the district to implement the project if awarded.

- 1.6 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD).

There were no public comments.

- 1.7 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the California School Employees Association (CSEA) Chapter 579.

There were no public comments.

- 1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the Child Development Centers Teachers Association (CDCTA).

There were no public comments.

- 1.9 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the Continuing Education Faculty Association (CEFA).

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from Chancellor

Dr. Edward Hernandez, Jr. provided a report to the board.

- 2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

- 2.3 Report from Student Trustee

Ms. Gloria Holguin was not in attendance due to illness.

- 2.4 Reports from Student Presidents

Ms. Tina Lam, Student President, Santiago Canyon College provided reports to the board on behalf of the Associated Student Government (ASG) organizations for Santa Ana College and Santiago Canyon College since Mr. Alejandro Flores, Student President, Santa Ana College was not in attendance.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on Datatel/Strategic Technology Plan

Ms. Sylvia LeTourneau provided an informational presentation on Datatel and the Strategic Technology Plan to the board.

Mr. Labrado called a brief recess at 5:50 p.m.

The board reconvened at 6:01 p.m.

Closed Session and **Human Resources** items (3.0) were moved to follow Item 6.4 (Elimination of Board Safety and Security Committee).

4.0 INSTRUCTION

All items were approved as part of Item 1.5 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.3, 5.4, 5.8, and 5.9 were approved as part of Item 1.5 (Consent Calendar).

5.5 Approval of Notice of Completion for Bid #1126 – Fire Alarm System Replacement, Phase II at Santa Ana College (SAC)

It was moved by Mr. Conley and seconded by Mr. Yarbrough to approve the Notice of Completion for the fire alarm system replacement, phase II at Santa Ana College as presented. Discussion ensued. The motion carried unanimously.

5.6 Approval of Request for Proposal (RFP) – Surveying Services for various Santiago Canyon College Projects

It was moved by Mr. Yarbrough and seconded by Mr. Conley to approve this contract with Adkan Engineers in the amount of \$106,000 for the various construction projects as listed. Discussion ensued. The motion carried unanimously.

5.7 Approval of Rancho Santiago Community College District Strategic Technology Plan

It was moved by Mr. Conley and seconded by Mr. Yarbrough to approve the Rancho Santiago Community College District strategic technology plan as presented. Discussion ensued. The motion carried unanimously.

6.0 GENERAL

Items 6.1, 6.2, and 6.3 were approved as part of Item 1.5 (Consent Calendar).

6.4 Elimination of Board Safety and Security Committee

It was moved by Ms. Woolery and seconded by Mr. Hanna to eliminate the Board Safety and Security Committee. Discussion ensued. Mr. Yarbrough, chairman of the committee, indicated the committee had met its goals as a result of the implementation of the fire alarm system at SAC, district-wide safety training, and WeTip hotline. Since the colleges have a safety committee, Mr. Yarbrough stated there was no need for duplicity of committees. The motion carried unanimously.

Item 6.5 (Board Member Comments) was moved to follow Item 3.5 (Adoption of Resolution No. 10-10 – Reduction in Force of Classified Staff)

RECESS TO CLOSED SESSION

The board convened into closed session at 6:11 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Chancellor Search

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

4. Liability Claim (pursuant to Government Code Section 54956.95)
 - a. 10-79921JW

Mr. Conley recused himself by leaving the room during discussion of Public Employee Discipline/Dismissal/Release.

RECONVENE

The board reconvened at 7:22 p.m.

Closed Session Report

Mr. Yarbrough reported the board discussed the aforementioned items and took action to release Alexa Root, Mathematics Instructor, at Santa Ana College from probationary employment effective at the end of the Spring 2010 semester.

Public Comment

Mr. Jared K. Miller spoke regarding Item 1.6 (Public Hearing – RSCCD Initial Bargaining Proposal to the FARSCCD).

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Permission to Accept Outside Assignments
- Approve Part-time/Hourly to Full-time Tenure-Track Positions
- Approve Changes of Assignment
- Approve STRS Reduced Workload Agreements
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Adjusted Stipends
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Interns Service

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Reduction in Force Lay Offs
- Approve New Appointments

3.2 Classified Personnel – (cont.)

- Approve Professional Growth Increments
- Approve Changes in Position
- Approve Changes in Department
- Approve Temporary Assignments
- Approve Voluntary Furloughs
- Ratify Resignations/Retirements
- Approve Return from Leaves of Absence
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Volunteers
- Approve Instructional Associates/Associate Assistants
- Approve Student Assistant Lists

3.3 Presentation of California School Employees Association Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve scheduling a public hearing for May 10, 2010.

3.4 Rejection of Claim

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to authorize the chancellor or his designee to reject claim #10-79921JW.

3.5 Adoption of Resolution No. 10-10 – Reduction in Force of Classified Staff

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to adopt Resolution No. 10-10.

6.0 GENERAL

Items 6.1, 6.2, 6.3, and 6.4 follow Item 5.7 (Approval of Rancho Santiago Community College District Strategic Technology Plan).

6.5 Board Member Comments

Dr. Chapel asked that the board discuss a plan to set goals for the new chancellor at a future meeting and asked Dr. Hernandez to develop perspective steps/timeline for the board's review.

Several board members thanked Mr. Vázquez for hosting the board meeting at SCC.

Mr. Yarbrough asked for information he requested last month on enrollment projects and future trends.

Mr. Conley asked for the process of selecting a new student trustee for the next academic year. Mr. Vázquez explained the process, and Mr. Conley asked for a copy of the student trustee handbook given to new student trustees.

Mr. Hanna reported he recently attended an educational tour hosted by the Metropolitan Water District of Lake Oroville and the Delta and recommended the tour to board members.

Mr. Hanna indicated he will share suggestions for the Board Policy Committee (BPC) agenda with the BPC chairperson and chancellor.

Mr. McLoughlin met with Mr. Scott Cuttler recently. He reported Mr. Cuttler commended SAC staff for assisting the City of Santa Ana in meeting the needs of the community.

7.0 **ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on May 10, 2010, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 7:42 p.m.

Respectfully submitted,

Eddie Hernandez, Jr., Ed.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: May 10, 2010