

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, May 7, 2012**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:32 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Arianna Barrios, Dr. David Chapel, Mr. Brian Conley, Mr. John Hanna, Mr. Larry Labrado, Mr. Mark McLoughlin, and Mr. Andrew Hanson.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. John Palacio, Member, Santa Ana Board of Education.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve removing Item 1.9 (Public Hearing – Intent to Enter into an Easement with AT&T for the Establishment and Maintenance of Underground Facilities at Santa Ana College [SAC]) and Item 1.10 (Public Hearing – Intent to Enter into an Easement with Southern California Edison to Establish Underground Electrical Supply and Communications Facility at SAC), and approve addendums for Item 3.1 (Management/Academic Personnel) and Item 3.2 (Classified Personnel).

1.4 Public Comment

Mr. John Palacio spoke regarding Item 1.11 – Presentation on New Trustee Area Boundaries.

1.5 Approval of Minutes

It was moved by Mr. McLoughlin, seconded by Mr. Hanson, and carried unanimously to approve the minutes of the regular meeting held April 23, 2012.

1.6 Approval of Consent Calendar

It was moved by Mr. Conley, seconded by Mr. Hanson, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 5.13 (Independent Contractor Agreement with International Consortium for Educational and Economic Development) removed from the Consent Calendar by Mr. McLoughlin.

4.1 Approval of Amendment of Permit for Use Agreement

The board approved the amendment of Permit for Use Agreement with ADCAMP, Inc., on behalf of Santa Ana College.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers during the month of March 2012.

5.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2012

The board approved the Quarterly Financial Status Report (CCFS-311Q) for period ending March 31, 2012.

5.4 Approval of Resolution No. 12-25 regarding Expenditure Transfers to Permit Payment of Obligations

The board approved the resolution regarding expenditure transfers to permit payment of obligations.

5.6 Approval of Increase of Architect Services Agreement with Westberg+White – Phase I, Package 4, New Parking Lot/Adjacent Campus Road Alignment and Package 5, West and East End of Campus Pedestrian Mall at Santa Ana College

The board approved the agreement with Westberg+White for Phase I, Package 4, new parking lot/adjacent campus road alignment and Package 5, West and East end of the campus pedestrian mall at SAC as presented.

5.7 Approval of Architect Services Agreement with Westberg+White – Phase I, Central Plant Energy Analysis/Schematic Design Phase at Santa Ana College

The board approved the agreement with Westberg+White for Phase I, central plant energy analysis/schematic design phase at SAC as presented.

- 5.8 Approval of Change Order #1 for Bid #1179 for Road Alignment/Cul-de-Sac and Parking Lot Expansion at Santa Ana College  
The board approved change order #1 for Bid #1179 for road alignment/cul-de-sac and parking lot expansion at SAC as presented.
- 5.9 Approval of Notice of Completion for Bid #1163 for Santa Ana College Baseball Complex ADA Upgrades  
The board approved the notice of completion for the baseball complex ADA upgrades at SAC as presented.
- 5.10 Award of Bid #1191 for Maintenance & Operations Roof at Santiago Canyon College  
The board awarded Bid #1191 for the Maintenance & Operations roof at Santiago Canyon College to Letner Roofing Company as presented.
- 5.11 Approval of Additional Electrical Engineering Services to Revise Construction Documents for Security Camera Modifications for Humanities Building at Santiago Canyon College  
The board approved additional electrical engineering services provided by LPA, Inc., in the amount of \$4,000 as presented.
- 5.12 Approval of Using State-Approved Hewlett Packard Authorized Resellers  
The board approved using state-approved Hewlett Packard (HP) authorized resellers for the purchase of HP computer equipment, software, peripherals and related services in accordance with the terms and conditions of the WSCA Master Price Agreement #B27146 as presented.
- 6.1 Approval of First Amendment to Subcontract Agreements between RSCCD and MOMS Orange County and CHOC/Help Me Grow for Early Head Start  
The board approved the amendment to each subcontract agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district.
- 6.2 Adoption of Resolution No. 12-22 – Office of Statewide Health Planning and Development – Song-Brown Registered Nurse Capitation Grant  
The board adopted the resolution that authorizes the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 6.3 Adoption of Resolution No. 12-23 – Office of Statewide Health Planning and Development – Song-Brown Registered Nurse Special Program Grant  
The board adopted the resolution that authorizes the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 1.7 Public Hearing – Child Development Center – CSEA Chapter 888 Initial Proposal to Rancho Santiago Community College District

There were no public comments.

1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers – CSEA Chapter 888

There were no public comments.

1.9 This item was removed from the agenda (see Item 1.3 – Additions or Corrections to Agenda)

1.10 This item was removed from the agenda (see Item 1.3 – Additions or Corrections to Agenda)

1.11 Presentation on New Trustee Area Boundaries

Mr. Douglas Johnson, President, National Demographics Corporation (NDC), provided a presentation on the new trustee area boundaries. He explained that each district should be equal in population (NDC used a target number of 81,500 people per district) and adhere to the guidelines of the Federal Voting Rights Act. Mr. Johnson presented five different plans (Plan A, B, C, D, and E) as a beginning point.

The district held a Community Workshop on May 6, 2012, to give the public the opportunity to review and comment on revised boundaries of the trustee areas for the Rancho Santiago Community College District. As a result of the community's input at this workshop, Mr. Douglas presented six variations of Plan C. Discussion ensued and modifications of Plan C were explained. Mr. Hanna gave the board's assistant his proposed maps of revised boundaries of the trustee areas for distribution on May 8. Discussion ensued regarding numbering of the trustee areas and its relevance to the continuity of leadership in the election process. Mr. Johnson indicated the numbering of trustee areas had not been finalized.

1.12 Adoption of Resolution No. 12-26 in Honor of Classified School Employee Week – May 20-26, 2012

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to adopt Resolution No. 12-26.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College  
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Andrew Hanson provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Ryan Ahari, Student Senator, Santiago Canyon College  
Ms. Evelyn Sanchez, Student President, Santa Ana College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College  
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

**RECESS TO CLOSED SESSION**

The board convened into closed session at 5:59 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
  - e. Educational Administrator Appointments
    - (1) Dean
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

**RECONVENE**

The board (excluding Mr. Hanna and Mr. McLoughlin) reconvened at 6:22 p.m.

Closed Session Report

Ms Barrios reported the board discussed the aforementioned items, and no action was taken during closed session.

### Public Comment

There were no public comments.

## **3.0 HUMAN RESOURCES**

### 3.1 Management/Academic Personnel

It was moved by Mr. Labrado, seconded by Mr. Hanson, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Appointments
- Ratify Resignations/Retirements
- Approve Additional Contract Extension Days for 2011-2012
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires

### 3.2 Classified Personnel

It was moved by Mr. Labrado, seconded by Mr. Hanson, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

## **4.0 INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 5.1, 5.2, 5.3, 5.4, and 5.6 through 5.12 were approved as part of Item 1.6 (Consent Calendar).

### 5.5 Quarterly Investment Report as of March 31, 2012

The quarterly investment report as of March 31, 2012, was presented as information.

It was moved by Mr. Conley, seconded by Mr. Hanson, and carried to suspend the rules and hear Item 6.4 (Board Policy 9006) and Item 6.5 (Privileges for Student Trustee) at this time since Mr. McLoughlin was not in attendance.

Mr. Hanna and Mr. McLoughlin rejoined the meeting during the discussion of Item 6.4.

6.4 Adoption of Board Policy 9006

It was moved by Mr. Conley and seconded by Mr. Hanson to adopt revisions to this policy. Discussion ensued. The motion carried unanimously with a nay vote from Mr. Yarbrough.

6.5 Approval of Privileges for Student Trustee

It was moved by Ms. Barrios and seconded by Mr. Hanson to approve the following privileges for the student trustee:

- The privilege to make and second motions;
- The privilege to attend closed sessions on matters relating to student discipline;
- The privilege to receive the same compensation as the other members of the board;
- The privilege to serve on board committees.

Discussion ensued. The motion carried unanimously.

5.13 Approval of Independent Contractor Agreement with International Consortium for Educational and Economic Development (ICEED)

It was moved by Mr. Conley and seconded by Mr. Labrado to approve the independent contractor agreement with ICEED as presented. Discussion ensued. The motion carried unanimously.

**6.0 GENERAL**

Items 6.1 through 6.3 were approved as part of Item 1.6 (Consent Calendar). Item 6.4 (Board Policy 9006) and Item 6.5 (Privileges for Student Trustee) were heard after Item 5.5 (Quarterly Investment Report).

6.6 Adoption of Resolution No. 12-24 and Order of Biennial Trustee Election 2012 and Specifications of the Election Order

It was moved by Ms. Barrios, seconded by Mr. Hanson, and carried unanimously to approve Resolution No. 12-24 and Order of Biennial Trustee Election and Specifications of the Election Order.

#### 6.7 Reports from Board Committees

Mr. Labrado provided a report on the May 3, 2012, Board Facilities Committee meeting.

Mr. Hanson provided a report on the May 3, 2012, Orange County Community Colleges Legislative Task Force meeting.

#### 6.8 Board Member Comments

Mr. Hanson and Mr. Hanna congratulated Dr. Rodríguez on being elected as the Area 10 representative to the Chief Executive Officers of California Community Colleges Board.

Dr. Chapel and Mr. Yarbrough reported they recently attended the Community College League of California's Annual Trustee Conference in San Diego. Dr. Chapel gave a brief report on workshops offered and shared that he attended a workshop relating to restrictions/requirements for reporting of gifts given to trustees. He plans to give the handout to the chancellor for distribution to board members. He also attended a presentation on campaigning guidelines. Mr. Yarbrough gave a brief report on a workshop he attended on open access in the community college system. He reported he discussed redevelopment oversight, the tax base, and the governor's budget with Mr. Scott Lay.

Mr. Labrado reported he recently attended the end-of-the year celebration for SCC's College Assistance Migrant Program.

Mr. McLoughlin reported he recently attended SCC's scholarship ceremony held on May 3.

Mr. McLoughlin indicated that he is confident board members will work together to ensure the redistricting process works for everyone and board members will not rush through the process.

Mr. Hanna reported the results of the California Community College Trustees Board of Directors 2012 election. Included among those elected were the four trustees RSCCD board members voted for: Ms. Angela Acosta-Salazar, Mr. Doug Otto, Mr. Manny Ontiveros, and Mr. Chris Stampolis.

Mr. Hanna thanked Mr. Barembaum for the information relating to Board Policy 6133 (Course Prerequisites, Corequisites, and Advisories) and asked him to update the board as more information is available.

Mr. Conley gave a brief report on the California Student Aid Commission meeting he recently attended in Sacramento. He also met with Speaker of the Assembly John Pérez.



6.8 Board Member Comments – (cont.)

Mr. Yarbrough congratulated Mr. Ryan Ahari on being selected to serve as the student trustee for 2012-2013.

Board members are looking forward to the upcoming commencement services.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be on May 21, 2012.

There being no further business, Mr. Yarbrough declared this meeting adjourned at 6:50 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: May 21, 2012