

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)

Monday, May 11, 2009

2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note that the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of March 23, 2009
Regular meeting of April 13, 2009
Regular meeting of April 27, 2009

Action

1.5 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.6 Adoption of Resolution in Recognition of Classified Employees' Week Action
(May 17-23, 2009)

1.7 Public Hearing – California School Employees Association Chapter 579 (CSEA)
Initial Bargaining Proposal to the Rancho Santiago Community College District

1.8 Public Hearing – Faculty Association of Rancho Santiago Community College
District (FARSCCD) Initial Bargaining Proposal to the Rancho Santiago Community
College District

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Report from College Presidents

- Student Recognition
- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

2.6 Informational Presentation on Accreditation

2.7 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public.(RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment
 - a. Part-time faculty
 - b. Classified temporary/substitute assignments
2. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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3.0 HUMAN RESOURCES

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| <p>3.1 <u>Management/Academic Personnel</u></p> <ul style="list-style-type: none">• Approval of Management Leave of Absence• Approval of Adjustments to Long-term Substitute Assignments• Approval of Full-time Faculty Change of Assignments• Approval of Full-time Faculty Change of Classifications• Approval of Stipends• Approval of Part-time Faculty Appointments• Approval of Non-paid Instructor of Record Assignments | <p><u>Action</u></p> |
| <p>3.2 <u>Classified Personnel</u></p> <ul style="list-style-type: none">• Approval of Revised Job Descriptions• Approval of Out-of-Class Assignments• Approval of Professional Growth Increment• Approval of Change in Salary Placement• Approval of Change in Hourly Assignment | <p><u>Action</u></p> |

- 3.2 Classified Personnel - (cont.) Action
- Approval of Leave of Absence
 - Approval of Temporary Assignments
 - Approval of Substitute Assignment
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Volunteers
 - Approval of Student Assistants

- 3.3 Presentation of the Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to the Rancho Santiago Community College District Action
- The administration recommends receiving this bargaining proposal and scheduling a public hearing for May 26, 2009.

4.0 INSTRUCTION

- *4.1 Approval of Memorandum of Understanding with KidWorks Action
- The administration recommends approval of the memorandum of understanding between Rancho Santiago Community College District on behalf of Santa Ana College School of Continuing Education and KidWorks in Santa Ana, California.

- *4.2 Approval of Memorandum of Understanding with Orange County Children's Therapeutic Arts Center Action
- The administration recommends approval of the memorandum of understanding between Rancho Santiago Community College District on behalf of Santa Ana College School of Continuing Education and Orange County Children's Therapeutic Arts Center in Santa Ana, California.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of the Payment of Bills Action
- The administration recommends the payment of bills as submitted.

- *5.2 Approval of the Quarterly Financial Status Report (CCFS-311Q) for the Period Ended March 31, 2009 Action
- The administration recommends approval of the Quarterly Financial Status Report (CCFS-311Q) for the period ended March 31, 2009, as presented.

- *5.3 Quarterly Investment Report as of March 31, 2009 Information
- The quarterly investment report as of March 31, 2009, is presented as information.

* Item is included on the Consent Calendar, Item 1.5.

- *5.4 Approval of Resolution No. 09-10 – Expenditure Transfers to Permit Payment of Obligations Action
The administration recommends approval of Resolution No. 09-10 regarding expenditure transfers.
- 5.5 Approval of Additional Testing Services for SCC Maintenance & Operations Building and Concession Building – Twining Laboratories (P.O. 09-P006572) Action
The administration recommends approval of the agreement to increase the compensation to Twining Laboratories as presented.
- 5.6 Approval of Award of Bids – SAC Child Development Center Action
The administration recommends approval of awarding multiple prime bids to the lowest cost responsible bidders as noted on the SAC Child Development Center Bidder Award List.
- 5.7 Approval to Reject Bid #1101/Structural Steel, Bid #1103/Glass/Glazing, Bid #1105/Ceramic Tile, and Bid #1110/HVAC Action
The administration recommends rejection of Bid #1101/Structural Steel, Bid #1103: Glass/Glazing, Bid #1105: Ceramic Tile, and Bid #1110: HVAC for the SAC Child Development Center as presented; and approval of rebidding the same four items.
- 5.8 Approval of Change Order: Construction Management Services SAC Classroom (I) Building and Maintenance & Operations Building Action
The administration recommends approval of the additional construction management services for Bernards Builders and Management Services as presented.
- 5.9 Approval of Change Order: Geotechnical Observation & Testing Services – SAC Classroom and Maintenance & Operations Buildings (Bid #1051) Action
The administration recommends approval of the change order for geotechnical observation and testing as presented.
- 5.10 Approval of Change Order #1: Bid #1115/Data Closets – Remediation Project Action
The administration recommends approval of Change Order #1: Bid #1115/Data Closets – Remediation Project.
- 5.11 Approval of Change Order #2: Bid #1078/SCC Maintenance & Operations Building/Parking Lot Action
The administration recommends approval of Change Order #2: Bid #1078/SCC maintenance and operations building/parking lot.

* Item is included on the Consent Calendar, Item 1.5.

5.12 Approval of Land Surveying Services for the Construction of the Child Development Center at Santa Ana College Action
The administration recommends approval of the agreement with North American Land Services Corporation to perform the required surveying services for the new Child Development Center at SAC as presented.

5.13 Approval of Southern California Edison Company Electrical Facilities at SCC Science Building Action
The administration recommends approval of the request for additional electrical service as presented.

6.0 GENERAL

6.1 BP9022.5 - Board of Trustees Evaluation of District Goals (NEW) Action
The Board Policy Committee recommends approval of BP9022 – Board of Trustees Evaluation of District Goals (NEW).

6.2 Adoption of Resolution No. 09-06 – Federal Dream Act 2009 Action
Student Trustee Garcia recommends adoption of Resolution No. 09-06 in support of the Federal Dream Act 2009.

6.3 Approval of Communications from the Board of Trustees to Staff Action
Trustee Conley recommends approval of sending electronic communications to staff regarding the board's activities.

*6.4 Adoption of Resolution #09-08 Authorizing Payment to Trustee Absent from Board Meetings Action
This resolution requests authorization of payment to Lisa Woolery for her absence on April 27, 2009, due to a family emergency.

*6.5 Adoption of Resolution #09-09 Authorizing Payment to Trustee Absent from Board Meetings Action
This resolution requests authorization of payment to Phillip Yarbrough for his absence on April 27, 2009, due to illness.

6.6 Board Member Comments Information

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on May 26, 2009.

* Item is included on the Consent Calendar, Item 1.5.