

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, June 30, 2008**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**AGENDA**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Administration of Oath of Allegiance to Paul Z. Garcia  
2008-09 Student Trustee

1.4 Public Presentations

(Please complete a blue presentation form if you plan to make public comments. Speakers are asked to adhere to the guidelines listed on the back of the form – please state your name/address). The public is invited to address the board regarding issues directly related to the business of the district. Each speaker is allowed no more than three minutes. The board cannot debate or take action on issues not listed on the agenda.

1.5 Approval of Minutes – Budget Workshop meeting of May 27, 2008  
Regular meeting of May 27, 2008  
Special meeting of June 23, 2008

**Action**

1.6 Approval of Consent Calendar

**Action**

1.7 Introduction of New Employees

1.8 Public Hearing – Monday, June 30, 2008, is the published date for the public hearing on Rancho Santiago Community College District's 2008-2009 Tentative Budget.

## **2.0 INFORMATIVE REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Report from President of Santa Ana College
- 2.3 Report from President of Santiago Canyon College
- 2.4 Report from Student Presidents
- 2.5 Report from Student Trustee
- 2.6 Report from Academic Senate Presidents

## **CLOSED SESSION**

### **Personnel (GC 54957.6)**

- Conference with labor negotiator (GC 54957.6) (Mr. John Didion will discuss the status of negotiations with FARSCCD, CEFA, CSEA, and CDCTA)
- Employees as listed on the Human Resources dockets
- Public Employee Discipline/Dismissal/Release (GC 54957)

### **Potential Litigation (GC 54956.9)**

- 1 case

## **RECONVENE**

### **Issues discussed in Closed Session (Board President)**

#### **Public Presentations**

(Please complete a blue presentation form if you plan to make public comments. Speakers are asked to adhere to the guidelines listed on the back of the form – please state your name/address). The public is invited to address the board regarding issues directly related to the business of the district. Each speaker is allowed no more than three minutes. The board cannot debate or take action on issues not listed on the agenda.

## **3.0 HUMAN RESOURCES**

- 3.1 Approval of Academic Personnel Action
- 3.2 Approval of Classified Personnel Action
- 3.3 Child Development Centers Teachers Association (CDCTA) Initial Proposal to the Rancho Santiago Community College District Action  
The administration recommends receiving this bargaining proposal and scheduling a public hearing for July 21, 2008.
- 3.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to the Child Development Centers Teachers Association (CDCTA) Action  
The administration recommends receiving this bargaining proposal and scheduling a public hearing for July 21, 2008.

- 3.5 Fringe Benefit Providers for Fiscal Year 2008-2009 Action  
The administration recommends approval of the renewal of the listed insurance programs at the negotiated rates and that the chancellor or his designee be authorized to enter into the appropriate agreements with the companies for the 2008-2009 fiscal year.
- 3.6 Renewal of Flexible Benefits Plan 2008-2009 Action  
The administration recommends that the chancellor or his designee be authorized to execute the agreement with CONEXIS for administration of the district's flexible benefits plan for the 2008-2009 fiscal year.
- 3.7 Workers' Compensation Insurance 2008-2009 Action  
The administration recommends approval of the renewal of the district's workers' compensation coverage for the 2008-2009 fiscal year with the Alliance of Schools for Cooperative Insurance Programs (ASCIP).
- 3.8 Employee's Assistance Program 2008-2009 Agreement Action  
The administration recommends that the chancellor or his designee be authorized to execute the agreement with Horizon Health for the administration of the district's Employee Assistance Program.
- 3.9 Board Travel/Conferences Action
- 3.10 Board Attorney Action

#### **4.0 INSTRUCTION**

- 4.1 Affiliation Agreement (AMENDMENT): Lake Valley Fire Protection District – Fire Technology Action  
The administration recommends approval of the agreement with the Lake Valley Fire Protection District in South Lake Tahoe, California.
- 4.2 Affiliation Agreement (NEW): Tustin Police Department - CJA Action  
The administration recommends approval of the five-year agreement with The Tustin Police Department in Tustin, California.
- 4.3 Central Net Operating Authority Annual Contract Renewal - Fire Technology Action  
The administration recommends approval of the agreement with the Central Net Operating Authority in Huntington Beach, California.

- 4.4 Affiliation Agreement (AMENDMENT): City of La Verne, California - Fire Technology Action  
The administration recommends approval of the agreement with the City of La Verne, California.
- 4.5 Affiliation Agreement (AMENDMENT): City of West Covina – Fire Technology Action  
The administration recommends approval of the agreement with the City of West Covina, California.
- 4.6 Review of Vocational or Occupational Training Programs Action  
The administration recommends approval of the review of vocational and occupational programs at Santa Ana College to comply with Section 78016 of the California Education Code.
- 4.7 Review of Vocational or Occupational Training Programs Action  
The administration recommends approval of the review of vocational and occupational programs at Santiago Canyon College to comply with Section 78016 of the California Education Code.
- 4.8 On-site Associate Degree Nursing Program with St. Joseph’s Hospital of Orange (Renewal) Action  
The administration recommends approval of the agreement with St. Joseph’s Hospital of Orange.
- 4.9 Speech-Language Pathology Assistant Program Agreement with La Habra City School District Action  
The administration recommends approval of the agreement with La Habra City School District.
- 4.10 Affiliation Agreement (NEW): Costa Mesa Police Department – CJA Action  
The administration recommends approval of the five-year agreement with the Costa Mesa Police Department.
- 4.11 Affiliation Agreement (NEW): AEGIS Therapies, Linda Valley Care Center – OTA Action  
The administration recommends approval of the agreement with AEGIS Therapies, Linda Valley Care Center in Loma Linda, California.
- 4.12 Affiliation Agreement (NEW): AEGIS Therapies, Plymouth Village -OTA Action  
The administration recommends approval of the agreement with AEGIS Therapies, Plymouth Village in Redlands, California.

- 4.13 Affiliation Agreement (NEW): California Rehabilitation and Sports Therapy - OTA Action  
The administration recommends approval of the agreement with California Rehabilitation and Sports Therapy in Santa Ana, California.
- 4.14 Affiliation Agreement (RENEWAL): Interface Environments dba Winways and Solutions - OTA Action  
The administration recommends approval of the agreement with Interface Environments dba Winways and Solutions in Orange, California.
- 4.15 Affiliation Agreement (RENEWAL): Rehab Plus - OTA Action  
The administration recommends approval of the agreement with Rehab Plus in Placentia, California.
- 4.16 Affiliation Agreement (RENEWAL): Sanar - OTA Action  
The administration recommends approval of the agreement with Sanar in Long Beach, California.
- 4.17 Affiliation Agreement (NEW): Theragen LLC - OTA Action  
The administration recommends approval of the agreement with Theragen LLC in Santa Ana Heights, California.
- 4.18 Affiliation Agreement (NEW): Total Education Solutions - OTA Action  
The administration recommends approval of the agreement with Total Education Solutions in South Pasadena, California.
- 4.19 Vocational and Instructional Education Agreement: SER, Jobs for Progress, Inc. Action  
The administration recommends approval of the instructional agreements with SER, Jobs for Progress, Inc. for program year 2008-2009.
- 4.20 Summer Scholars Transfer Institute (SSTI) – Second Amendment Action  
The administration recommends approval of the college's ongoing involvement in the Summer Scholars Transfer Institute located on the campus of the University of California, Irvine, by approving the second amendment which will extend the program for an additional three years.
- 4.21 Apprenticeship - Barbering Lease Agreement Action  
The administration recommends approval of the agreement with Phil's Barber Shop for 2008-2010 as presented.

- 4.22 Southern California JATC/Southwest Carpenters Training Fund Master Cost Agreement Action  
The administration recommends approval of the agreement with the Southern California JATC/Southwest Carpenters Training Fund for 2008-2009 as presented.
- 4.23 Apprenticeship – Cosmetology Lease Agreement Action  
The administration recommends approval of the agreement with JTS Services for 2008-2010 as presented.
- 4.24 Electrical Training Trust Master Cost Agreement Action  
The administration recommends approval of the agreement with the Electrical Training Trust for 2008-2009 as presented.
- 4.25 Metropolitan Water District of Southern California Master Cost Agreement Action  
The administration recommends approval of the agreement with the Metropolitan Water District of Southern California for 2008-2009 as presented.
- 4.26 Operating Engineers Training Trust Master Cost Agreement Action  
The administration recommends approval of the agreement with the Operating Engineers Training Trust for 2008-2009 as presented.
- 4.27 California/Nevada Training Trust Master Cost Agreement Action  
The administration recommends approval of the agreement with the California/Nevada Trust for 2008-2009 as presented.
- 4.28 Southern California Surveyors Fund Master Cost Agreement Action  
The administration recommends approval of the agreement with the Southern California Surveyors for 2008-2009 as presented.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- 5.1 Payment of Bills Action  
The administration recommends the payment of bills as submitted.
- 5.2 Budget Transfers and Budget Increases/Decreases Action  
The administration recommends approval of budget transfers, increases, and decreases during the month of May 2008.
- 5.3 2008-2009 Tentative Budget Action  
The administration recommends approval of the proposed 2008-2009 Tentative Budget as presented.

- 5.4 Agreement for the Payment of Public Improvements Action  
The administration recommends approval of the agreement for the payment of public improvements as presented.
- 5.5 Architect Contract: SAC Baseball Complex Action  
The administration recommends approval of the modified County of Orange, Schools Legal Services Agreement with LPA, Inc., for design and engineering as presented.
- 5.6 Award of Bid #1083/Art Gallery Lighting Replacement at Santa Ana College Action  
The administration recommends approval of the award of Bid #1083 for Art Gallery Lighting Replacement as presented.
- 5.7 Change Order: Geotechnical Observation & Testing Services – SCC Maintenance & Operations Building Action  
The administration recommends approval of the change order for geotechnical observation and testing as presented.
- 5.8 Change Order #4: Bid #1051/SAC Classroom Building Action  
The administration recommends ratification of Change Order #4 as presented.
- 5.9 Change Order #5: Bid #1051/SAC Maintenance & Operations Building Action  
The administration recommends ratification of Change Order #5 as presented.
- 5.10 Lease: Santora Building, 207 N. Broadway, Santa Ana, California Action  
The administration recommends approval of the a three-year lease amendment with Santora Partners, LLC, lessor, for the premises located at 207 N. Broadway, Santa Ana, California.
- 5.11 Materials Testing & Inspection Services: Bid #1078/SCC Maintenance & Operations Building and Concession Building Action  
The administration recommends approval of the agreement with Twining Laboratories to perform all specialized inspection and testing services for the SCC Maintenance & Operations Building (Bid #1078) as presented.
- 5.12 Resolution #08-17 to Submit Final Project Proposal (FPP) for Science Building at Santa Ana College Action  
The administration recommends approval of Resolution #08-17 which authorizes the Assistant Vice Chancellor of Facility Planning to submit the Final Project Proposal (FPP) for the SAC science building as presented.

- 5.13 Southern California Edison Easement – Bristol and Washington Streets Action  
The administration recommends approval of the Grant of Easement as presented.
- 5.14 Resolution #08-19 - Resolution of Intention to establish the Santa Ana College Improvement District No. 1 of the Rancho Santiago Community College District Action  
The administration recommends approval of the Resolution of Intention to establish the Santa Ana College Improvement District No. 1 of the Rancho Santiago Community College District.
- 5.15 Resolution #08-20 - Resolution of Intention to establish the Santiago Canyon College Improvement District No. 2 of the Rancho Santiago Community College District Action  
The administration recommends approval of the Resolution of Intention to establish the Santiago Canyon College Improvement District No. 2 of the Rancho Santiago Community College District.
- 5.16 ITS Contract Programmer Action  
The administration recommends approval of hiring contact programmers from Outsource Technical as presented.
- 5.17 Plan Net Consulting Action  
The administration recommends approval of the VoIP implementation consulting services from Plan Net Consulting.
- 5.18 2008-2009 Contract Listing Action  
The administration recommends approval of the 2008-2009 contract listing as presented.
- 5.19 Bid #1084: Landscape Maintenance Services Action  
The administration recommends acceptance of the bids and award of the contract to Tropical Plaza Nursery, Inc. for SCC, SCC-OEC, CEC, and DMC to provide landscape maintenance services as presented.
- 5.20 Ratification of Bid #1086: Printing and Mail Preparation of Class Schedules – Fall 2008, Santa Ana College and Santiago Canyon College (Combined) Action  
The administration recommends ratification of the award of Bid #1086 to VQS Enterprises as presented.
- 5.21 Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period May 11, 2008 through June 10, 2008.



## 6.0 GENERAL

- 6.1 Resource Development Items for Approval Action  
The administration recommends that the board approve the budgets and that the chancellor or his designee be authorized to enter into related contractual agreements on behalf of the district:
- Extended Opportunity Programs and Services (EOPS) \$ 7,009  
*Augmentation (SCC)*
  - Career Technical Education (CTE) Community Collaborative (District Operations/SAC/SCC) \$ 379,000
  - Career and Technical Education (CTE) – Title IC (District Operations/SAC/SCC) \$1,173,939
  - Enrollment Growth for Nursing ADN Programs – Year 1 (SAC) \$ 156,000
  - Math, Engineering, and Science Achievement (MESA) Program (SAC) \$ 73,033
  - Orange County High-Risk Drinking Prevention Services Program (SCC) \$ 72,500
  - Tech Prep Consortium (SAC & SCC) \$ 162,810
- 6.2 Resolution #08-18 – California Department of Education (CCTR-8238) Action  
The administration recommends approval of the resolution agreement with the California Department of Education that authorizes the chancellor or his designee to sign the contract documents for the 2008-2009 fiscal year.
- 6.3 Professional Services Agreement for Needs Assessment Study for Orange Education Center Action  
The administration recommends approval of the professional services agreement with tbP Architecture for developing the needs assessment study for the OEC.
- 6.4 Resolution #08-15- Emergency Closure of CEC Child Development Center Action  
The administration recommends approval of the resolution certifying that the Child Development Center was closed due to an emergency for one-half day.
- 6.5 Adoption of Resolution in Honor of Michael Duvall Action
- 6.6 Pollster’s Results Information  
The results of the community survey are presented as information.
- 6.7 Board Member Comments and Requests of the Chancellor Action

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on July 21, 2008.