

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, September 10, 2012
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of August 20, 2012 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Public Hearing – 2012-2013 Proposed Adopted Budget

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

2.6 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 579
California School Employees Association, Chapter 888

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel Action

- Approval of Permission to Accept Outside Assignments
- Approval of Changes of Assignments
- Approval of Hiring of Long-term Substitutes per E.C. 87481 and 87482
- Approval of Interim to Permanent Assignments
- Approval of Changes of Locations
- Approval of Corrections of Coordinator Assignments
- Approval of 2011-2012 Contract Extension Days
- Approval of 2012-2013 Contract Extension Days
- Approval of Column Changes
- Approval of Stipends
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

3.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

3.3 Presentation of California School Employees Association (CSEA) Action

Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District

It is recommended the board schedule a public hearing for September 24, 2012.

- 3.4 Presentation of Rancho Santiago Community College District Initial Initial Bargaining Proposal to California School Employees Association Chapter 579 Action
It is recommended the board receive and file the district's initial bargaining proposal to CSEA Chapter 579 and schedule a public hearing for September 24, 2012.

4.0 INSTRUCTION

- *4.1 Approval of Fire Technology Renewal Agreement – City of Burbank Action
The administration recommends approval of the amendment with the City of Burbank.
- *4.2 Approval of Fire Technology Renewal Agreement – City of Santa Monica Action
The administration recommends approval of the amendment with the City of Santa Monica.
- *4.3 Approval of Pharmacy Technology Renewal Agreement – Veterans Affairs Long Beach Healthcare System Action
The administration recommends approval of the agreement with Veterans Affairs Long Beach Healthcare System in Long Beach, California.
- *4.4 Approval and Certification of Santa Ana College (SAC) School of Continuing Education High School Diploma Program Graduates for 2011-2012 Action
The administration recommends approval and certification of the list of 2011-2012 High School Program Graduates for SAC School of Continuing Education.
- *4.5 Approval and Certification of Santiago Canyon College (SCC), Orange Education Center High School Diploma Program Graduates for 2011-2012 Action
The administration recommends approval and certification of the list of 2011-2012 High School Program Graduates for the Orange Education Center.
- *4.6 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Spring 2012 Action
The administration recommends confirmation of the recipients of the SAC associate degrees and certificates for spring 2012 as presented.
- *4.7 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Spring 2012 Action
The administration recommends confirmation of the recipients of the associate degrees and certificates for spring 2012 as presented.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of June 2012.
- 5.3 Approval of 2012-2013 Adopted Budget Action
The administration recommends approval of the 2012-2013 Adopted Budget as presented.
- *5.4 Approval of Additional Services for Construction Management for Video Surveillance System and Installation Project at Santa Ana College (SAC) Action
The administration recommends approval of the construction management services for Bernards Builders and Management Services as presented.
- *5.5 Approval of Change Order #1 for Bid #1179 – Soccer Field and Football Facilities at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1179 for Los Angeles Engineering Inc., for the soccer field and football facilities at SAC as presented.
- *5.6 Approval of Change Order #5 for Bid #1179 – Road Alignment/ Cul-De-Sac and Parking Lot Expansion at Santa Ana College Action
The administration recommends approval of change order #5 for Bid #1179 for Los Angeles Engineering Inc., for road alignment/ cul-de-sac and parking lot expansion at SAC as presented.
- *5.7 Approval of Notice of Completion: Bid #1196 – Santa Ana College D Building Landing Repair Action
The administration recommends approval of the Notice of Completion for the landing repair project at SAC as presented.
- *5.8 Approval of Additional Surveying Services for Humanities Building, Athletic/Aquatic Complex, Santiago Canyon Entry and Parking Lot, Chapman Entry and Roadway and Loop Road Extension at Santiago Canyon College (SCC) Action
The administration recommends approval of additional fees for Adkan Engineers for surveying services for the Humanities building, Athletic/ Aquatic complex, Santiago Canyon entry and parking lot, Chapman entry and roadway and Loop Road extension at SCC as presented.

- *5.9 Adoption of Resolution No. 12-49 – Electricity for Loop Road Extension at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-49 for Dynalectric for Bid #1139 for electricity for the Loop Road extension at SCC as presented.
- *5.10 Adoption of Resolution No. 12-50 – Plumbing for Loop Road Extension at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-50 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Loop Road extension at SCC as presented.
- *5.11 Adoption of Resolution No. 12-51 – Earthwork for Humanities Building at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-51 for Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.
- *5.12 Approval of Change Order #2 for Bid #1134 – Landscaping for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1134 for Tropical Plaza Nursery, Inc., for landscaping for the Humanities building at SCC as presented.
- *5.13 Approval of Change Order #6 for Bid #1138 – Structural Steel for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #6 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the Athletic/Aquatic complex at SCC as presented.
- *5.14 Approval of Change Order #7 for Bid #1138 – Structural Steel for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #7 for Bid #1138 for Blazing Industrial Steel, Inc., for structural steel for the Humanities building at SCC as presented.
- *5.15 Approval of Change Order #8 for Bid #1139 – Electricity for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #8 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.

- *5.16 Approval of Change Order #6 for Bid #1141 – HVAC for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #6 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.
- *5.17 Approval of Change Order #5 for Bid #1144 – Roofing for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #5 for Bid #1144 for Troyer Contracting Company for roofing for the Humanities building at SCC as presented.
- *5.18 Approval of Change Order #7 for Bid #1146 – Framing and Elevators for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #7 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC as presented.
- *5.19 Approval of Change Order #5 for Bid #1151 – Earthwork for Loop Road Extension at Santiago Canyon College Action
The administration recommends approval of change order #5 for Bid #1151 for Southern California Grading for earthwork for the Loop Road extension at SCC as presented.
- *5.20 Acceptance & Awarding of Bid #1190 – Athletic and Aquatic Equipment and Supplies for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends acceptance of the bids and approval of awarding Bid #1190 – Athletic and Aquatic Equipment and Supplies for the Athletic/Aquatic Complex at Santiago Canyon College to Advanced Exercise, Legend Fitness, The Dumbbell Man Fitness Equipment, Free-motion Fitness, So Cal Fitness Service, Pivotal Health Solutions, Woodway USA, and Promaxima Manufacturing LTD as presented.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Job Development, Training, and Placement Program for the Disabled – Workability III (SAC) - *Adjustment* - \$156,246

- *6.2 Approval of Amendment One to Sub-Agreement between RSCCD and California State University, Fresno Foundation Action
The administration recommends approval of the amendment and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the amendment on behalf of the district.
- *6.3 Approval of Second Amendment to Subcontract Agreement between RSCCD and MOMS Orange County for Early Head Start Action
The administration recommends approval of the amendment and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the amendment on behalf of the district.
- 6.4 Reports from Board Committees Information
- Board Facilities Committee
 - Orange County Community Colleges Legislative Task Force
- 6.5 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 24, 2012.

* Item is included on the Consent Calendar, Item 1.6