

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, September 13, 2010
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of August 23, 2010

Action

1.5 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.6 Presentation of Proceeds from A Celebration of Leadership: A Tribute to Dr. Edward Hernandez, Jr.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings
- 2.6 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel Action

- Approval of Revised Job Descriptions
- Approval of Permission to Accept Outside Assignments
- Approval of Interim to Permanent Positions
- Approval of Interim Assignments
- Approval of Changes of Location
- Approval of Leaves of Absence
- Approval of Adjusted End Date for Leave of Absence
- Approval of Adjusted Effective Date for Ratification of Resignations/Retirements
- Approval of Addition to Assistant Director Assignments/Stipends
- Approval to Remove Assistant Assignments/Director Stipends
- Approval of Adjusted Stipends
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

3.2 Classified Personnel Action

- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Temporary Assignments
- Approval of Change in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters
- Approval of Volunteers
- Approval of Student Assistant Lists

- 3.3 Approval of Modification to 2010-2011 Employee Calendar Action
The administration recommends approval of the revised 2010-2011 employee calendar.

4.0 INSTRUCTION

- *4.1 Approval of Santa Ana College (SAC) School of Continuing Education High School Diploma Program Graduate List 2009-2010 Action
The administration recommends approval and certification of the list attached to the agenda of 2009-2010 high school program graduates for the Santa Ana College School of Continuing of Education.
- *4.2 Approval of Santiago Canyon College (SCC), Orange Education Center High School Diploma Program Graduates for 2009-2010 Action
The administration recommends approval and certification of the list attached to the agenda of 2009-2010 high school program graduates for the SCC Orange Education Center.
- *4.3 Approval of First Amendment to Fire Technology Classroom Training Agreement with City of Santa Ana: N-2009-135 Action
The administration recommends approval of this contract renewal for an additional one-year period through December 31, 2011, with the City of Santa Ana.
- *4.4 Approval of Amendment #1 to Criminal Justice Academies Agreement – County of Orange Action
The administration recommends approval of this amendment with the County of Orange in Santa Ana, California.
- *4.5 Approval of New OTA Agreement – Torrance Memorial Medical Center Action
The administration recommends approval of this contract with Torrance Memorial Medical Center in Torrance, California.
- *4.6 Approval of Nursing Agreement for Buena Park Senior Center Action
The administration recommends approval of this clinical affiliation agreement with Buena Park Senior Center.
- *4.7 Approval of Speech-Language Pathology Assistant Program Agreement with Children’s Speech Care Center Action
The administration recommends approval of the speech-language pathology assistant program agreement with the Children’s Speech Care Center in Torrance, California.

- *4.8 Approval of Distance Education Agreement Renewal with City of Santa Ana Action
The administration recommends approval of the inmate education program affiliation agreement with the City of Santa Ana, California.
- *4.9 Approval of Renewal of OTA Agreement – HCR Healthcare, LLC Action
The administration recommends approval of this contract with HCR Healthcare, LLC, in Toledo, Ohio.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Addendum to Vicenti, Lloyd & Stutzman, LLP Agreement Action
The administration recommends approval of the addendum to contract services provided by Vicenti, Lloyd & Stutzman, LLP as presented.
- *5.3 Approval of Legal Services Agreement with the Law Offices of Gregory D. Thatch Action
The administration recommends approval of this agreement with the law offices of Gregory D. Thatch to provide legal services as presented.
- 5.4 This item has been deleted.
- *5.5 Approval of Architect Contract – Westberg + White, Inc. Action
The administration recommends approval of the contract with Westberg + White, Inc. as presented.
- *5.6 Approval of Proposal – HMC Architects – Space Inventory Update Action
The administration recommends approval of the proposal from HMC Architects to conduct a space inventory update as presented.
- *5.7 Approval of Additional Construction Management Services for Santa Ana College Child Development Center, Baseball Field ADA Improvements Project and Project Filing/DSA Closeout Assistance Action
The administration recommends approval of the extension of management services for Bernards Management Services as presented.

* Item is included on the Consent Calendar, Item 1.5.

- *5.8 Approval of Award of Bid #1164 for Asbestos/Hazardous Material Removal Action
The administration recommends approval of awarding Bid #1164 for the asbestos/hazardous material removal to AMPCO Contracting, Inc. as presented.
- *5.9 Approval of Change Order #6 for Bid #1097 for General Construction for Child Development Center at Santa Ana College Action
The administration recommends approval of change order #6 for ISEC, Inc. for Bid #1097 for general construction at the SAC Child Development Center as presented.
- *5.10 Approval of Change Order #3 for Bid #1109 for Plumbing for Child Development Center at Santa Ana College Action
The administration recommends approval of change order #3 for J.M. Farnan Company, Inc. for Bid #1109 for plumbing at the SAC Child Development Center as presented.
- *5.11 Approval of Notice of Completion for Bid #1156 for Renovation of Child Development Center at Centennial Education Center Action
The administration recommends approval of the notice of completion for the renovation of the CEC Child Development Center as presented.
- *5.12 Approval of Architect Change Order for Humanities Building at Santiago Canyon College Action
The administration recommends approval of additional services provided by LPA, Inc. in the amount of \$37,200 as presented.
- *5.13 Approval of Architect Change Order for Infrastructure Projects at Santiago Canyon College Action
The administration recommends approval of additional services provided by LPA, Inc. in the amount of \$46,400 as presented.
- *5.14 Approval of Change Order #1 for Bid #1034 for Landscaping for Athletic/Aquatic Center at Santiago Canyon College Action
The administration recommends approval of change order #1 for Sierra Landscape Company, Inc., for Bid #1034 for landscaping for the SCC Athletic/Aquatic Center.

* Item is included on the Consent Calendar, Item 1.5.

- *5.15 Approval of Change Order #6 for Bid #1076 for Glass/Glazing for the Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #6 for Best Contracting Services, Inc., for Bid #1076 for glass and glazing for the SCC science building as presented.
- *5.16 Approval of Change Order #6 for Bid #1076 for Glass and Glazing for the Science Building (State Portion) Santiago Canyon College Action
The administration recommends approval of change order #6 for Best Contracting Services for Bid #1076 for glass and glazing at the SCC science building as presented.
- *5.17 Approval of Change Order #1 for Bid #1140 for Plumbing at Chapman Avenue Entry Road and LRC Parking Lot at Santiago Canyon College Action
The administration recommends approval of change order #1 for Interpipe Contracting, Inc. for Bid #1140 for plumbing at Chapman Avenue Entry Road and LRC Parking Lot at SCC as presented.
- *5.18 Approval of Award of Classroom Lease Renewal – Orange Unified School District (OUSD) Action
The administration recommends approval of the one-year lease of classroom space with the OUSD for the period of July 1, 2010, through June 30, 2011, as presented.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Business Entrepreneurship Center (BEC) – HUB (District) \$100,000
 - College Assistance Migrant Program (CAMP) – Year 4 (SCC) \$425,000
 - NSF Teachers Assisting Students to Excel in Mathematics \$ 15,902
(TASEL-M) – Year 2 (SAC)
 - NSF TEST:UP – Year 3 (SAC) \$163,390
 - Project ASPEN (After School Program Educational Network) (SAC & SCC) \$ 40,000
 - Talent Search – Year 2 (SAC) \$320,832
 - Youth Empowerment Strategies for Success – Independent Living Program (YESS – ILP) (SAC) \$ 22,500

* Item is included on the Consent Calendar, Item 1.5.

- *6.2 Adoption of Resolution No. 10-20 – California Department of Education (CRPM-0080) Action
The administration recommends approval of this resolution with the California Department of Education which authorizes the chancellor or his designee to sign the contract agreement and related documents for the 2010-2011 through 2012-2013 fiscal years.
- *6.3 First Reading of Accreditation Follow-up Report Information
This item is presented as an informational item for first reading by the board.
- *6.4 Adoption of Agreement with University of Southern California School of Social Work for Federal Work Study Interns in Child Development Program Action
The administration recommends approval of the agreement with USC School of Social Work and authorization to be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district.
- *6.5 Authorization of Signatures Action
The administration recommends approval of the list of individuals authorized to sign various documents on behalf of the district.
- 6.6 Reports from Board Committees Information
 - Board Facilities Committee
- 6.7 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 27, 2010.

* Item is included on the Consent Calendar, Item 1.5.