

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santiago Canyon College
8045 E. Chapman Ave., Room SC-105
Orange, CA 92869

Board of Trustees (Regular meeting)

Monday, September 26, 2011

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Mr. Brian Conley. Other members present were Ms. Arianna Barrios, Dr. David Chapel, Mr. John Hanna, Mr. Andrew Hanson, Mr. Larry Labrado, and Mr. Phillip Yarbrough. Mr. Mark McLoughlin arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Morrie Barembaum, Santiago Canyon College (SCC) Academic President.

Mr. Mark McLoughlin arrived at this time.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve an addendum for Item 6.2 (Classified Personnel).

1.4 Public Comment

SCC faculty members Mr. Rick Adams, Mr. Steven Deeley, and Ms. Nahla Elsaid spoke regarding the effect of budget reductions to students' education.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the minutes of the regular meeting held on September 12, 2011.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda):

3.1 Approval of Nursing Agreement Renewal – St. Jude Medical Center, With and Without Instructor

The board approved this clinical affiliation agreement with St. Jude Medical Center in Fullerton, California.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of 2010-2011 CCFS-311 Report, including the Gann Appropriation Limit

The board approved of the 2010-2011 CCFS-311 Report as presented and established the district's 2011-2012 Gann Limit in the amount of \$225,649,848.

4.3 Approval of Award of Bid – Peace Officers' Memorial at Santa Ana College Orange County Sheriff's Regional Training Academy

The board approved the award of bid for the peace officers' memorial at the Santa Ana College Orange County Sheriff's Regional Training Academy to the Orange County Sheriff's Advisory Council as presented.

4.4 Approval of Mutual Release and Settlement Agreement for Angeles Contractor for Science Center at Santiago Canyon College

The board approved of the mutual release and settlement agreement as presented.

4.5 Approval of Notice of Completion for Bid #1055 for Concrete and Masonry for Science Building at Santiago Canyon College

The board approved the notice of completion for the concrete and masonry project as presented.

4.6 Approval of Notice of Completion for Bid #1058 for Interior Systems for Science Center at Santiago Canyon College

The board approved the Notice of Completion for the interior systems project as presented.

4.7 Approval of Notice of Completion for Bid #1178 for Parking Lots 7, 9, 11, and Pacific Avenue Improvements at Santa Ana College (SAC)

The board approved the Notice of Completion for Bid #1178 for parking lots 7, 9, 11, and Pacific Avenue improvements at SAC as presented.

1.6 Approval of Consent Calendar – (cont.)

4.8 Approval of Purchase Orders

The board approved the purchase order listing for the period August 7, 2011, through September 10, 2011.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Business Entrepreneurship Center (District)	\$ 205,000
- College Assistance Migrant Program (CAMP)–Year 5 (SCC)	\$ 425,000
- Early Head Start Expansion (District)	\$ 886,113
- Job Tech Center – Green Economy Training (District)	\$ 75,668
- <i>Carryover</i>	
- Matriculation – Credit (SAC/SCC/District)	\$1,269,309
- Seeds to Trees – Digital Media Training (District)	\$ 88,463
- Student Support Services – Year 1 (SAC)	\$ 292,340
- Upward Bound – Year 5 (SAC)	\$ 282,621

5.2 Adoption of Resolution #11-40 authorizing payment to Trustee Absent from Board Meetings

The board adopted the resolution to authorize payment to Mr. Phillip Yarbrough for his absence from the September 12, 2011, board meeting due to illness.

1.7 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)

There were no public comments

1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579

There were no public comments

1.9 Recognition of Santiago Canyon College Syntax Errors Team

Mr. Vázquez and Mr. Conley recognized SCC Syntax Errors Team advisor Professor Ron Kessler, and Syntax Errors Team members Mr. Hayden Donze, Mr. Gary Kelly, Mr. Dale Laizure, and Mr. Bill Vetter. A representative from Congressman Ed Royce’s office, Mr. Ryan Holmes, presented team members with a certificate of recognition. The team represented the United States in Microsoft’s Imagine Cup international competition in New York City in July 2011. They demonstrated technology-coordinated communication and logistics for disaster relief efforts to allow rescue personnel easy access to the location of resources.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Andrew Hanson provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Evelyn Sanchez, Student President, Santa Ana College
Mr. Colton Long, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

3.0 INSTRUCTION

Item 3.1 was approved as part of Item 1.6 (Consent Calendar).

3.2 Receive for First Reading – Santa Ana College Midterm Report on Accreditation

The SAC Midterm Report on Accreditation was presented for first reading as an informational item. Since SAC & SCC Midterm Reports on Accreditation were completed by both college accreditation teams, Dr. Bonita Jaros, SAC Accreditation Team Chairperson, spoke on behalf of Dr. Aracely Mora and Dr. John Weispfenning, SCC Accreditation Team Co-Chairpersons, in reviewing both midterm reports. Dr. Jaros reported there is a small amount of redundancy in the midterm reports since the colleges have completed two follow-up reports and college-specific portions of the midterm reports were completed by each college.

3.2 Receive for First Reading – Santa Ana College Midterm Report on Accreditation –
(cont.)

Dr. Jaros reviewed the responses to the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges (ACCJC) recommendations provided in the colleges' midterm reports.

She indicated the Budget Allocation Model is under review at this time. By the time the colleges complete their self-studies in October 2014, it is hopeful there will be responses regarding the district's handling of its budget reductions and plan of recovery following those reductions.

Dr. Jaros stated that the computer-based student attendance recording system recommendation was responded to immediately.

Dr. Jaros thanked the board for its work in improving the communication process between trustees and district employees. She commended the board for including staff and the community in the board's self-evaluation process.

Mr. Hanna and Mr. McLoughlin commended Dr. Jaros, Dr. Mora, Dr. Weispfenning, and staff for their hard work on the midterm accreditation reports. After discussion, Mr. Hanna asked that the following sentences be modified:

This information is one method the Board of Trustees utilizes to demonstrate it ~~used to ensure that the Board of Trustees is following board policy and acting within the prescribed limits of their role as trustees.~~ (SAC p. 34, SCC p. 23)

The board self evaluation process was devised to analyze ~~includes two elements: (1) analysis of internal operations and (2) evaluation of district goals~~ of the board. (SAC p. 40, SCC p. 25,)

Mr. McLoughlin asked for the steps being taken to increase success and persistence rates by 10% as referenced in SAC's midterm report (p.52). Dr. Jaros indicated each department plans to review its programs by analyzing its success rates and the reasons for obtaining or not obtaining its goals. If goals are not met, an intervention will be planned and goals will be reassessed for the next semester.

Mr. McLoughlin asked that a list of acronyms for the planning and accreditation terminology, such as the one SCC has at the end of its midterm report (p.74), be provided in the next SAC accreditation report.

Mr. Labrado and Mr. Conley asked that further modifications to the midterm reports be sent to the board's assistant.

3.3 Receive for First Reading – Santiago Canyon College Midterm Report on Accreditation

The SCC Midterm Report on Accreditation was presented for first reading as an informational item. Discussion ensued during Item 3.2 (SAC Midterm Report on Accreditation).

4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 **GENERAL**

Items 5.1 and 5.2 were approved as part of Item 1.6 (Consent Calendar).

5.3 Nomination of Brian Conley to Association of Community College Trustees (ACCT) Public Policy Committee

It was moved by Mr. Yarbrough and seconded by Mr. McLoughlin to approve a letter of nomination for Mr. Conley to serve on ACCT's Public Policy committee during the 2012 calendar year. After discussion, the motion carried unanimously.

5.4 Board Member Comments

Board members thanked SCC staff for hosting the board meeting and providing visual tours of the campus, thanked ASG for hosting a reception to meet student leaders, and commended SCC Syntax Errors Team on its accomplishments.

Mr. Hanson extended well wishes to students who are currently completing applications to transfer to a university.

Dr. Chapel asked the chancellor if there is a method of identifying students who have one or two classes left to complete their certificate/degree. If those classes are not available to the students due to budget reductions, does the district offer alternative solutions? How is the district able to minimize the impact on these students?

Mr. McLoughlin indicated Dr. Chapel's questions relate to the question he asked at the September 12, 2011, board meeting regarding how the reduction in class sections has affected students, particularly the number of students receiving degrees and certificates.

Ms. Barrios asked that a tour of Santa Ana College be scheduled.

Mr. Hanna explained that the board moved its closed session to the end of this meeting to accommodate faculty and staff's attendance at a board meeting held on campus.

5.4 Board Member Comments – (cont.)

Mr. Hanna expressed concern for budget reductions and encouraged students to participate in student advocacy meetings with local legislators.

Mr. Hanna reported he recently attended the Soldiers to Scholars fundraising event on September 15 and commended staff on the success of the event.

Mr. Conley reported that he, Mr. Hanna, and Mr. Yarbrough plan to attend the Association of Community College Trustees Annual Leadership Conference in Dallas, Texas, on October 12-15, 2011.

Mr. Conley thanked board members for supporting his candidacy for the ACCT Public Policy Committee.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:05 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (3 cases)

RECONVENE

The board reconvened at 6:53 p.m.

Closed Session Report

Mr. McLoughlin reported during closed session the board discussed the abovementioned items and voted unanimously to suspend Ms. Stephanie Negrete, Senior Clerk, for 10 days and terminate Mr. Richard Curia, Plant Manager.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Interim Assignments
- Approve Adjusted Effective Date of Appointments
- Approve Changes of Assignments
- Approve Changes of Locations
- Approve Adjusted Workload for STRS Reduced Workload Participants
- Approve 2011-2012 Contract Extension Days
- Approve Leaves of Absence
- Approve Stipends
- Approve Adjusted Stipend Effective Dates
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Out of Class Assignments
- Approve Changes in Positions
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Rejection of Claim

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to authorize the chancellor or his designee to reject claim #11-9192911DM.

Ms. Barrios asked that the meeting be closed in honor of Ms. Shifra Goldman, a former art history instructor at Santa Ana College who died recently.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on October 10, 2011, at Rancho Santiago Community College District.

There being no further business, Mr. Conley declared this meeting adjourned at 6:54 p.m. in honor of Ms. Shifra Goldman, a former art history instructor at Santa Ana College, who died on September 11, 2011.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 10, 2011