

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, October 10, 2011
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of September 26, 2011 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Introduction of New Faculty
- 1.8 Informational Presentation on Facilities Master Plan Update

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of End of Interim Assignments
- Ratification of Resignations/Retirements
- Approval of Sabbatical Leaves of Absence
- Approval of Stipends
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

3.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Changes in Salary Placements
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Changes in Positions
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Student Assistant Lists

3.3 Adoption of Resolution No. 11-45 regarding Reduction in Force of Classified Staff

Action

It is recommended that the Board of Trustees adopt Resolution No. 11-45.

4.0 INSTRUCTION

- 4.1 Approval of Santa Ana College (SAC) Midterm Report on Accreditation Action
The administration requests approval of the SAC Midterm Report as requested by the Western Association of Schools and Colleges as presented.
- 4.2 Approval of Santiago Canyon (SCC) College Midterm Report on Accreditation Action
The administration requests approval of the SCC Midterm Report as requested by the Western Association of Schools and Colleges as presented.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Additional Construction Management Services for various Santiago Canyon College Construction Projects – Seville Construction Services, Inc. Action
The administration recommends approval of additional services for Seville Construction Services, Inc., in the amount of \$2,362,640 as presented.
- 5.3 Adoption of Resolution No. 11-44 regarding Authorizing the Issuance of RSCCD 2011 General Obligation Refunding Bonds Action
The administration recommends adoption of Resolution No. 11-44 regarding authorizing the issuance of the Rancho Santiago Community College District (Orange County, California) 2011 General Obligation Refunding Bonds, not to exceed \$36 million and approval of refunding a portion of the district's Series 2003A General Obligation Bond and 2005 Series B bonds. The administration recommends authorization for the Vice Chancellor, Business Operations/Fiscal Services, to sign all required documents on behalf of the district.
- 5.4 Approval of Santa Ana College and Santiago Canyon College Facilities Master Plans Action
The administration recommends approval of the revised facilities master plans at SAC and SCC as presented.
- *5.5 Acceptance of 2010-2011 Citizens' Bond Oversight Committee Annual Report Action
The administration recommends acceptance of the 2010-2011 Citizens' Bond Oversight Committee Annual Report to the Community as presented.

- *5.6 Approval of Additional Construction Management Services for Completion of Documentation and Project Filing/Archiving Action
The administration recommends approval of the extension of services with Bernards Construction Management in order to complete the filing/archiving of district construction documents as presented.
- *5.7 Approval of Change Order #2 for Bid #1137 for Masonry for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1137 for Industrial Masonry, Inc., for masonry for the Athletic/Aquatic Complex at SCC as presented.
- *5.8 Approval of Change Order #2 for Bid #1138 for Structural Steel at Athletics/Aquatics Complex at Santiago Canyon College Action
The administration recommends approval of change order #2 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the Athletics/Aquatics Complex at SCC as presented.
- *5.9 Approval of Change Order #3 for Bid #1140 for Plumbing for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #3 for Bid #1140 for Interpipe Contracting, Inc., for plumbing for the Humanities building at SCC as presented.
- *5.10 Approval of Change Order #1 for Bid #1141 for HVAC for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.
- *5.11 Approval of Change Order #3 for Bid #1144 for Roofing for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #3 for Bid #1144 for Troyer Contracting Company for roofing on the Humanities building at SCC as presented.
- *5.12 Approval of Change Order #2 for Bid #1146 for Framing and Elevators for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC as presented.
- *5.13 Approval of Change Order #3 for Bid #1147 for Interiors for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #3 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities Building at SCC as presented.

- *5.14 Adoption of Resolution No. 11-42 for Plumbing for Loop Road Extension at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-42 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Loop Road Extension at SCC as presented.
- *5.15 Adoption of Resolution No. 11-43 for Concrete for Santiago Canyon Road Entry and Parking Lot at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-43 for Guy Yocom Construction, Inc., for Bid #1136 for concrete for the Santiago Canyon Road entry and parking lot at SCC as presented.
- *5.16 Approval of Notice of Completion for Bid #1172 for Demolition of Church and Former Child Development Center at Santa Ana College Action
The administration recommends approval of the Notice of Completion for Bid #1172 for demolition of the church and former Child Development Center at SAC as presented.
- *5.17 Adoption of Resolution No. 11-41 regarding Implementing Prequalification of Security Contractors for Bidding of District-Wide Video Surveillance Security System, Installation, and Integration Action
The administration recommends approval of Resolution No. 11-41 as presented.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- California Early Childhood Mentor Program (SAC & SCC) \$ 1,900
 - Child Development Training Consortium (SAC & SCC) \$ 10,000
 - Cooperative Agencies Resources for Education (CARE) \$ 60,043
(SAC)
 - Extended Opportunity Programs & Services (EOPS) (SAC) \$ 992,848
 - State Farm Strong Neighborhoods Grant – Small Business Success Clinic (District) \$ 9,000
 - Title V – Developing HSI Program – Year 2 (SCC) \$ 650,000
 - WIA II – Adult Basic Education Programs (SAC & SCC) \$3,800,036
 - Youth Empowerment Strategies for Success – Independent Living Program (YESS – ILP) (SAC) \$ 22,500

* Item is included on the Consent Calendar, Item 1.6.

- *6.2 Authorization of Signatures Action
The administration recommends authorization of the revised list of authorized signatures.
- 6.3 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline Action
The administration recommends adoption of the self-evaluation survey instrument, the list of designated individuals who will receive the survey, and the self-evaluation timeline.
- 6.4 Reports from Board Committees Information
 - Board Facilities Committee
- 6.5 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on October 24, 2011.

* Item is included on the Consent Calendar, Item 1.6.