

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, October 25, 2010**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of October 11, 2010

**Action**

1.5 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
2. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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### **3.0 HUMAN RESOURCES**

3.1 Management/Academic Personnel Action

- Approval of Changes of Assignments from Part-time/Hourly to Long-term Substitute
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of Part-time/Hourly Hires/Rehires

3.2 Classified Personnel Action

- Approval of New Assignments
- Approval of Hourly On Going to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Out of Class Assignments
- Approval of Changes in Positions
- Approval of Changes in Salary Placements
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Changes in Temporary Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters/Stipends
- Approval of Student Assistant Lists

3.3 Authorization for Board Travel/Conferences Action

### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

\*4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

\*4.2 Approval of Structural Engineering Services – U Building at Santa Ana College (SAC) Action

The administration recommends approval of an agreement with Rodriguez Engineering to perform structural engineering services for the U building at SAC as presented.

\* Item is included on the Consent Calendar, Item 1.5.

- \*4.3 Approval of Change Order #7 for Bid #1097 for General Construction for Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #7 for ISEC, Inc., for Bid #1097 for general construction for the Child Development Center at SAC as presented.
- \*4.4 Approval of Change Order #6 for Bid #1104 for Drywall and Plastering for Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #6 for Insul Drywall and Plastering, Inc., for Bid #1104 for drywall and plastering for the Child Development Center at SAC as presented.
- \*4.5 Approval of Change Order #4 for Bid #1122 for Glass and Glazing at Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #4 for E & R Glass Contractors, Inc., for Bid #1122 for glass and glazing at the Child Development Center at SAC as presented.
- \*4.6 Approval of Change Order #3 for Bid #1124 for HVAC for Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #3 for APEX Construction, Inc., for Bid #1124 for HVAC for the Child Development Center at SAC as presented.
- \*4.7 Approval of Change Order #6 for Bid #1129 for Electrical for Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #6 for EMAE International, Inc., for Bid #1129 for electrical at the Child Development Center at SAC as presented.
- \*4.8 Approval of Structural Engineering Services at Orange Education Center (OEC) Action  
The administration recommends approval of an agreement with Rodriguez Engineering to perform structural engineering services at OEC as presented.
- \*4.9 Approval of Change Order #3 for Bid #1060 for Casework and Fixtures for Science Building (Bond Portion) at Santiago Canyon College (SCC) Action  
The administration recommends approval of change order #3 for Dow Diversified, Inc., for Bid #1060 for casework and fixtures in the SCC science building as presented.

- \*4.10 Approval of Change Order #2 for Bid #1062 for Fire Protection System for Science Building (Bond Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #2 for Cosco Fire Protection, Inc., for Bid #1062 for the fire protection system for the science building (Bond Portion) at SCC as presented.
- \*4.11 Approval of Change Order #2 for Bid #1062 for Fire Protection System for Science Building (State Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #2 for Cosco Fire Protection, Inc., for Bid #1062 for the fire protection system for the SCC science building (State Portion) as presented.
- \*4.12 Approval of Plan Net Consulting Agreement Action  
The administration recommends approval of the consulting agreement from Plan Net Consulting in the amount of \$37,500 as presented.
- \*4.13 Approval of Bid #1167 for Purchase of VRTEX 360 (or equal) Virtual Reality Welding Training Units Action  
The administration recommends acceptance and approval of Bid #1167 for purchase of VRTEX360 (or equal) Virtual Reality Welding Training Units to Airgas West Inc. as presented.
- \*4.14 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period September 13, 2010, through October 9, 2010.
- \*4.15 Approval of Awarding Bid #1165 – Roofing Maintenance and Gutter Repair at Centennial Education Center Action  
The administration recommends awarding Bid #1165 for the roofing maintenance and gutter repair at Centennial Education Center to Rite Way Roof Corporation as presented.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- ARRA Cooperative Contract – Workability III (SAC)      \$ 25,635
  - Early Learning Mentor Coaches (DO)                      \$225,000
  - Title V – Developing HSI Program – Year 1 (SCC)      \$637,207

- \*5.2 Approval of Resolution #10-23 authorizing payment to Trustee Absent from Board Meetings Action  
This resolution requests authorization of payment to Brian Conley for his absence from the October 11, 2010, board meeting due to illness.
- 5.3 Board of Trustees Continuous Improvement Process Information  
Trustee McLoughlin recommends a review of costs associated with the district moving toward a paperless board agenda/docket.
- 5.4 Reports from Board Committees Information
  - Board Facilities Committee
- 5.5 Board Member Comments Information
- 6.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on November 15, 2010.

\* Item is included on the Consent Calendar, Item 1.5.