

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, November 15, 2010**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Mr. Larry Labrado. Other members present were Dr. David Chapel, Mr. Brian Conley, Ms. Lisa Woolery, and Mr. Phillip Yarbrough. Mr. John Hanna, Mr. Nathan Selvidge, and Mr. Mark McLoughlin arrived at the time noted

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Kevin Dilger, Student President at Santiago Canyon College (SCC).

Mr. Nathan Selvidge arrived at this time.

1.3 Informational Presentation on the Brown Act

Ms. Mary Dowell, partner with the law firm of Liebert Cassidy Whitmore, provided a presentation on updates to the Brown Act.

Mr. John Hanna and Mr. Mark McLoughlin arrived shortly after the Brown Act presentation began.

1.4 Approval of Addition or Corrections to Agenda

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve an addendum to Item 3.2 (Approval of Classified Personnel) and Item 6.6 (Receive and Review the RSCCD Board of Trustees Evaluation Survey).

1.5 Public Comment

There were no public comments.

1.6 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Selvidge, and carried unanimously to approve the minutes of the regular meeting held October 25, 2010.

1.7 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Selvidge, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda):

4.1 Ratification of Santa Ana College (SAC) Associate Degree and Certificates for Summer 2010

The board ratified the recipients of the Santa Ana College associate degrees and certificates for summer 2010 as presented.

4.2 Ratification of Santiago Canyon College Summer 2010 Graduates and Degrees

The board ratified the recipients of the Santiago Canyon College associate degrees, certificates of achievements, and certificates for summer 2010 as presented.

4.3 Approval of Santa Ana College Community Services Program for Spring 2011

The board reviewed and approved the list of proposed Santa Ana College Community Services Program for Spring 2011.

4.4 Approval of Santiago Canyon College Community Services Program for Spring 2011

The board reviewed and approved the list of proposed Santiago Canyon College Community Services Program for Spring 2011.

4.5 Approval of Amendment #3 to CJA Agreement – County of Orange

The board approved this amendment with the County of Orange in Santa Ana, California.

4.6 Approval of New OTA Agreement – Chula Vista Elementary School District

The board approved this agreement with Chula Vista Elementary School District in Chula Vista, California.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

1.7 Approval of Consent Calendar – (cont.)

5.2 Approval of Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases, and decreases during the months of July 2010 through October 2010.

5.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended September 30, 2010

The board approved the CCFS-311Q for the period ending September 30, 2010, as presented.

5.5 Approval of Additional DSA Inspection Services for Child Development Center at Centennial Education Center (CEC)

The board approved additional services for Johnston Inspections, Inc. to provide DSA mandated inspection services for the renovation of the Child Development Center at CEC as presented.

5.6 Approval of Awarding Bid #1166 for Exterior Siding Replacement, Metal Work, and Painting at Centennial Education Center

The board approved awarding Bid #1166 for exterior siding replacement, metal work, and painting at CEC to Color New Company as presented.

5.7 Approval of Awarding Bid #1168 for District-wide Carpet Installation and Resilient Flooring

The board approved awarding Bid #1168 for district-wide carpet installation and resilient flooring to Progressive Floor Covering as presented.

5.8 Approval of Awarding Bid #1169 for Sewer and Gas Line Repair at Santa Ana College

The board approved awarding Bid #1169 for sewer and gas line repair at SAC to Atlas-Allied, Inc. as presented.

5.9 Approval of Construction Management Services for Bid #1166, Bid #1169, Preliminary Research and Documentation, and Project Filing/Archiving and DSA Closeout Assistance

The board approved the extension of management services for Bernards Management Services as presented.

5.10 Approval of DSA Inspection Services for ADA Upgrades at Baseball Complex at Santa Ana College

The board approved an agreement with Johnson Inspections, Inc. for DSA-mandated inspection services for ADA upgrades at the baseball complex at SAC as presented.

1.7 Approval of Consent Calendar – (cont.)

5.11 Approval of Change Order #6 for Bid #1129 for Electrical at Child Development Center at Santa Ana College

The board approved Change Order #6 for Bid #1129 for EMAE International, Inc., for electrical at the Child Development Center at SAC as presented.

5.12 Approval of Notice of Completion for Bid #1109 for Child Development at Santa Ana College

The board approved the Notice of Completion for the plumbing portion of services at the Child Development Center at SAC as presented.

5.13 Approval of Change Order for Humanities Building at Santiago Canyon College

The board approved additional services for LPA, Inc., in the amount of \$1,500 as presented.

5.14 Approval of Geotechnical Consulting Services for Orange Education Center

The board approved an agreement with Ninyo & Moore to perform geotechnical consulting services in the amount of \$17,384 for the Orange Education Center (OEC) as presented.

5.15 Approval of Change Order #2 for Bid #1053 for Earthwork for Science Building (State Portion) at Santiago Canyon College

The board approved change order #2 for Bid #1053 for Reed Thomas Company, Inc., for earthwork for the science building (State Portion) at SCC as presented.

5.16 Approval of Change Order #2 for Bid #1053 for Earthwork for Science Building (Bond Portion) at Santiago Canyon College

The board approved change order #2 for Bid #1053 for Reed Thomas Company, Inc., for earthwork for the science building (Bond Portion) at SCC as presented.

5.17 Approval of Change Order #6 for Bid #1055 for Concrete for Science Building (State Portion) at Santiago Canyon College

The board approved change order #6 for Bid #1055 for Angeles Contractor, Inc., for concrete for the science building (State Portion) at SCC as presented.

5.18 Approval of Change Order #1 for Bid #1140 for Plumbing for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #1 for Bid #1144 for Interpipe Contracting, Inc., for plumbing for the Athletic/Aquatic Complex at SCC as presented.

5.19 Approval of Purchase Orders

The board approved the purchase order listing for the period October 10, 2010, through October 30, 2010.

1.7 Approval of Consent Calendar – (cont.)

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Child Development Infant Toddler Resource Award (Dist.)	\$ 1,855
- GEAR UP, 2005 – Year 6 (SAC)	\$800,000
- GEAR UP, 2009 – Year 2 (SAC)	\$800,000
- GEAR UP Implementation Grant (SAC)	\$ 84,610
- Taller San Jose – Medical Career Academy (CEC)	\$ 4,000

6.2 Approval of Subcontract Agreements between RSCCD and HABLA, CHOC/Help Me Grow, and MOMS Orange County for Early Head Start ARRA Expansion, Year 2 of 2

The board approved the subcontract agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district.

6.3 Approval of Sub-award Agreements between RSCCD and Delhi, LHA, SAUSD, and UCI for GEAR UP 2009 – Year 2

The board approved the subcontract agreements and authorized the Vice Chancellor Business Operations/Fiscal Services or his designee to sign the subcontract agreements.

6.4 Approval of Sub-award Agreements between RSCCD and Delhi, LHA, SAUSD, and UCI for GEAR UP 2005 – Year 6

The board approved the subcontract agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the subcontract agreements.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)  
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Nathan Selvidge provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Kevin Dilger, Student President, Santiago Canyon College  
Ms. Nadia Lopez, Student President, Santa Ana College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President, Santa Ana College

**RECESS TO CLOSED SESSION**

The board convened into closed session at 6:27 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Administrative Dean
    - (2) Assistant Dean
    - (3) Director
    - (4) Vice President
  - g. Other Educational and Classified Administrators
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

*Matt Johnson, et al. v. Rancho Santiago Community College Distric, et al, U.S. District Court Case No. SACV 04-00280 JVS (MLGx)*

3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association

### **RECONVENE**

The board reconvened at 6:49 p.m.

#### **Closed Session Report**

Mr. Yarbrough reported the board discussed personnel items including employees as listed on the Human Resources dockets, existing litigation with legal counsel, and contract negotiations; and there was no action taken during closed session.

#### **Public Comment**

There were no public comments.

### **3.0 HUMAN RESOURCES**

#### **3.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Permission to Accept Outside Assignments
- Approve New Job Descriptions
- Approve Revised Job Descriptions
- Approve Interim Assignments
- Approve Changes of Assignment Locations
- Ratify Resignations/Retirements
- Approve Interim Assignments
- Approve Stipends
- Approve Leaves of Absence
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Instructors of Record

### 3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Temporary to Contract Assignments
- Approve Out of Class Assignments
- Approve Changes in Positions
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Leaves of Absence
- Approve Changes in Salary Placements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

### 4.0 INSTRUCTION

All items were approved as part of Item 1.7 (Consent Calendar).

### 5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.3, and 5.5 through 5.19 were approved as part of Item 1.7 (Consent Calendar).

#### 5.4 Quarterly Investment Report as of September 30, 2010

The quarterly investment report as of September 30, 2010, was presented as information.

### 6.0 GENERAL

Items 6.1, 6.2, 6.3, and 6.4 were approved as part of Item 1.7 (Consent Calendar).

#### 6.5 First Reading of Revision to Board Policy 3503 – Selection of Architects, Review of BP 5420 – Free Expression, and BP 9009 – Committee Structure

These policies were presented for a first reading as an information item. For accreditation purposes, Mr. Hanna asked that it be recognized that the board initiated a review of BP 3503 – Selection of Architects as a means of reducing any misconception of micro-management.



6.6 Receive and Review the RSCCD Board of Trustees Evaluation Survey

It was moved by Mr. Yarbrough and seconded by Mr. Conley to review the board's self-evaluation responses and complete the self-evaluation process for 2010. Several board members expressed positive comments regarding the results of the evaluation.

Dr. Chapel indicated the survey did not address student success. Mr. Didion indicated there is a student satisfaction survey completed annually and will forward the most current one to board members.

Dr. Chapel indicated he had received the results of a community survey conducted by the district approximately 3-4 years ago and asked that the same type of survey be conducted to gather the community's opinion of the district.

Mr. Hanna stated the current community survey is more in-depth and was approved by the Board Policy Committee and Board of Trustees prior to distribution.

Mr. McLoughlin asked that recognitions/awards given at previous board meetings continue and asked the chancellor to research the possibility of continuing these recognitions/awards without incurring expense.

6.7 Board of Trustees Express Interest in Board Officer Positions

The following board members expressed interest in board officer positions for 2010-2011:

President: Brian Conley  
Vice President: Phillip Yarbrough and Mark McLoughlin  
Clerk: Lisa Woolery

It was noted that next year this item will include board members expressing interest in serving on committees.

6.8 Nomination of Brian Conley to ACCT Public Policy Committee

It was moved by Mr. Yarbrough, seconded by Ms. Woolery, and carried unanimously to approve a letter of nomination for Trustee Conley to serve on ACCT's Public Policy committee during the 2011 calendar year.

#### 6.9 Reports from Board Committees

Mr. Hanna did not provide a report on the November 10, 2010, Board Facilities Committee meeting since he was unable to attend the meeting.

Mr. Conley provided a report on the November 3, 2010, Board Policy Committee meeting.

#### 6.10 Board Member Comments

The following board members expressed interest in serving on the following committees:

- Board Facilities Committee: John Hanna, Mark McLoughlin, and Larry Labrado
- Board Fiscal/Audit Committee: Larry Labrado and Phil Yarbrough
- Board Legislative Committee: Lisa Woolery and John Hanna
- Board Policy Committee: Brian Conley (requested not to be chairperson), John Hanna, Larry Labrado, and Mark McLoughlin
- Representative to the RSCCD Foundation: David Chapel
- Representative to the Orange County School Boards Association: David Chapel

Several board members commended Ms. Dowell on her presentation of updates to the Brown Act.

Ms. Woolery asked that staff research legislative issues for board members to focus on during upcoming legislative visits in Sacramento and Washington, D.C. After research is completed, she asked that a Board Legislative Committee meeting be scheduled.

Mr. Conley thanked board members for their support of his nomination to serve on ACCT's Public Policy committee during the 2011 calendar year.

Mr. Hanna commended staff for their contributions toward a great semester.

Mr. Hanna congratulated Mayor Miguel Pulido, Mayor Carolyn Cavecche, U.S. Congresswoman Loretta Sanchez, U.S. Congressman Ed Royce, State Senator Lou Correa, State Assemblyman Jose Solorio, and State Assemblyman Curt Hagman on their recent reelections.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on December 6, 2010, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 7:18 p.m.

Respectfully submitted,

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Dr. Raúl Rodríguez  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: December 6, 2010