

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway, Santa Ana, California 92706
Office: (714) 480-7321 Fax: (714) 796-3935
Budget Allocation and Planning Review Committee Meeting
District Office – District Board Room #107
1:30 p.m. – 3:00 p.m.

Meeting Minutes of February 22, 2012

BAPR Members Present: Erlinda Martinez, Linda Rose, Paul Foster, Esmeralda Abejar, Raymond Hicks, Jeff McMillan, Bonnie Jaros, Jim Kennedy, Juan Vazquez, Steve Kawa, Jose Vargas, Raul Gonzalez del Rio, Morrie Barembaum, John Smith, Peter Hardash, Adam O'Connor, Steve Eastmond, Nga Pham, Marti Reiter and Sylvia LeTourneau

BAPR Members Absent: John Didion

Guests Present: John Zarske, Becky Miller, Carol Comeau, Avie Bridges, Bart Hoffman, Gina Huegeli, Thao Nguyen

The meeting was called to order by Mr. Hardash at 1:30 p.m.

State/District Budget Update-Peter Hardash

- \$179 million statewide P1 apportionment shortfall
 - \$107 million in student enrollment fee revenue shortage
 - \$41 million property tax reduction
 - \$30 million due to Tier 1 trigger reduction
 - \$1 million other adjustments
- -\$14,187,000 RSCCD total funding reduction
 - -\$7,964,000 from 6.20% workload measure reduction in enacted State budget
 - -\$1,832,000 January “Trigger Cut”
 - -\$735,000 fee shortfall
 - -\$3,656,000 “February Surprise” additional cut
- -\$4,391,186 RSCCD apportionment reduction based on P1-Exhibit “C”
 - (-2,330.687) total FTES reduction
 - (-1,722.191) credit FTES
 - (-66.071) non credit FTES
 - (-542.425) non credit/CDCP FTES

RSCCD SB361 Model and Narrative (Second Reading)

- Version #100 of the SB361 Budget Allocation Model (excel spreadsheet)
 - Reconciliation shows deficit spending (structural deficit) of approximately \$6.1 million. However, the technical structural deficit can grow to approximately \$9 million by July 2012
- RSCCD Budget Allocation Model Based on SB361 (word document)—**Action Item**
 - Narrative as of February 8, 2012
 - Santiago Canyon College Academic Senate approved on February 21, 2012, Resolution **S2012.1**, to support the implementation of the new SB361 Budget Allocation Model for the 2012-2013 fiscal year
 - Mr. Kawa discussed changes in the **Rancho Santiago Community College District Budget Allocation Model Based on SB361** narrative from the first reading

- Mr. Kawa distributed a flow chart from the BAPR workgroup task force and Mr. Eastmond distributed his recommendation. Both were different proposed flow charts for handling growth and COLA funds from the State.
- Dr. Martinez recommended the flow chart should be separated from the new SB361 Budget Allocation Model narrative and approval process.
- Dr. Martinez recommended that language on page 4, first paragraph change from, *“Any State-funded COLA will be incorporated into the coming year’s budget only if recommended by BAPR and approved by the Chancellor and Board of Trustees”* to include language of the intention of BAPR to acknowledge the collective bargaining process with clarifying language. Mr. Kawa stated he would update the narrative to include the recommendations from Dr. Martinez. Mr. Hardash suggested the new technical implementation group come together and work on the final wording.
- Mr. Hardash called for a motion to approve and recommend to the Chancellor the **February 8, 2012, Rancho Santiago Community College District Budget Allocation Model Based on SB361**. It was moved by Dr. McMillan, seconded by Mr. Vazquez and approved with one abstention, Ms. Reiter, to approve the **February 8, 2012 Rancho Santiago Community College District Budget Allocation Model Based on SB361** as presented.
- Mr. Hicks stated Santa Ana College Academic Senate also supported the implementation of the new SB361 Budget Allocation Model.

2012-2013 RSCCD Tentative Budget Assumption

- No action taken
- Continued discussion on
 - (-5.56%) workload measure reduction
 - “Trigger “ reduction of approximately of \$6.6 million
 - General Apportionment deficit factor XX%

Accreditation Committee Updates

- BAPR Work Group
- Technology Advisory Group
- Human Resource Committee
 - Hiring Recommendation for technology staffing
 1. Technical Specialist I (Santa Ana College) on vacant position list
 2. Help Desk Analyst (District-wide) on vacant position list
 3. Help Desk Manager (District-wide) new position
 4. Network Specialist III (District-wide) new position
 - Dr. Martinez recommends the two vacant positions be discussed in Chancellor’s Cabinet. For the two new positions, Dr. Martinez questioned the process for approving new position for the District at BAPRC and suggested discussion should occur with the Chancellor and Vice Chancellors
 - Mr. Hardash will discuss the process for requesting new positions with the Chancellor
 - No action taken
- Accreditation Update
 - Next group meeting scheduled for February 23, 2012
 - Dr. Rose mentioned that Accreditation Standard III on finance is currently being revised on the Accreditation Commission website. Beginning in October 2012, Student Learning Outcomes (SLO) for all colleges will need to be at the proficiency level and assessed prior to site visits. The updated information on accreditation standards can be viewed on the ACCJC website. Dr. Jaros also added the importance of properly linking planning and budgeting.

- District Facility Planning Committee
 - Refinanced the remaining portion of Series A bond and a portion of Series B for a total of \$62,985,000.
 - Will save the tax payers \$5 to \$5.5 million over the life of the bond

Vacant Funded Positions as of February 21, 2012

- Estimated total savings \$2,174,831

FTES 2011-12 Target with (-6.20%) Workload Reduction and actuals as of February 15, 2012

- SAC FTES
 - Non Credit 5,024.06
 - Credit 14,917.27
 - SAC is borrowing 602.01 FTES from summer credit
- SCC FTES
 - Non Credit 2,073.13
 - Credit 6,180.04
 - SCC borrowing 244.06 FTES from summer credit and noncredit
- Total 28,194.50

- Total Funded FTES from P1 Exhibit "C"
 - Credit FTES 21,004.431
 - Non credit FTES 432.770
 - Non credit/CDCP FTES 6,618.518
 - Total 28,055.719

Measure "E" Projects as of February 2, 2012

- Project % of completion
 - Santa Ana College 84%
 - Santiago Canyon College 93%
 - District Operations 96%
 - All Sites 89%

Approval of BAPRC Meeting Minutes – January 25, 2012

Mr. Hardash called for a motion to approve the minutes of January 25, 2012 BAPR Committee meeting. Dr. Martinez moved and Mr. Vazquez seconded the motion to approve the minutes. The motion carried unanimously.

Adjournment

Mr. Hardash adjourned the meeting at 3:00 p.m.

Meeting Schedule

BAPR Workgroup Meeting – 2:30 – 4:00

March 7, 2012 SAC Foundation Board Room

BAPR Committee Meeting – 1:30 – 3:00, District Office Board Room #107

March 28, 2012