



## RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT BUDGET ALLOCATION AND PLANNING REVIEW COMMITTEE – WORKGROUP



### **Meeting Notes – January 18, 2012**

Members Present: Peter Hardash, Adam O'Connor, Morrie Barembaum, Paul Foster, Steve Kawa, Jeff McMillan, Linda Rose, Gina Huegli and Thao Nguyen

Guests Present: Ray Hicks, Bonita Jaros, John Zarske and Steve Eastmond

Members Absent: John Didion, Nga Pham and Jose Vargas

Mr. Hardash opened the meeting at 2:33 pm.

### **Topics Discussed:**

#### **Budget Update**

- Not good news. P1 will apply deficit to the state general apportionment from 2-2.5%, approximately \$2.5-3.2 million to current year allocation.
- Good news is in our adopted budget – we have built in to student enrollment fee collection deficit of (\$1,352,073) – we still have an additional loss of \$1.2 million more.
- Finance is adjusting upward for BOGG waiver fee collection.
- There is still a question about whether the increase fee collection starts for Summer 2012 classes which starts in June or July 1, 2012.

#### **Budget Allocation Model – Recommendation**

- Mr. Kawa handed out a DRAFT of the RSCCD SB 361 Budget Allocation Model and responses to the list of Questions and Concerns regarding the Proposed RSCCD Budget Allocation Model based on SB 361. Mr. Kawa, Mr. Foster, Mr. O'Connor, Mr. Kennedy and Mr. Vargas have been working on this the last couple of months. The purpose is to simplify the narrative of the proposed model so everyone would be able to understand the model.
- Mr. Kawa was not sure how banked leave was going to be treated. Mr. Hardash's response was we will grandfather existing banked leave liability on the books. It will be treated as district wide liability and campus funds will be accessed in order to fund what it would cost on a yearly basis. Any new banked leaves going forward with the starting of the new model will be a college liability and the colleges need to set aside money to fund them.
- Colleges need to set aside additional funds for sick leave, backfill replacement, maternity, sabbaticals and substitute costs during the year.
- This model is not written in stone. Any changes could be made by the Chancellor. If there's a problem down the road, there's a chance to fix it. On a yearly basis, the BAPRC committee will have an opportunity to review it and make any recommendation for changes to the Chancellor. A sentence will be put into the second paragraph of the model to reflect this.
- The colleges have talked about the new model and per Mr. Hardash the colleges need to keep discussing the SB 361 model.
- Information needs to be added in the fourth paragraph addressing the planning component.

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- Mr. Kawa will ask Mr. Didion for further comments and/or questions regarding the new model and update the narrative for the BAPR Committee next week.
- An evaluation piece with a rubric plan will be developed in the transition plan once the BAPR Committee approves the new model for budget development for fiscal year 2012-2013.
- We need to provide an SB 361 Budget Allocation Model narrative, Q &A section and Exhibit C. The simulation of the SB 361 Budget Allocation Model of the 2011-12 Adopted Budget will need to be adjusted with the latest information we have for the BAPR Committee.
- Mr. Hardash called for a motion to send the DRAFT of the SB 361 Budget Allocation Model to the BAPR Committee for approval. It was moved and seconded. The motion carried unanimously.
- We need to have the BAPR Committee approve the new budget model early. We may need to have a special meeting set up for the 2<sup>nd</sup> reading by the BAPR Committee. We need to have the Budget Assumptions early this year.
- Dr. Rose brought up that not everyone will agree to the model. There will be bumps in the road. This is being done with consideration of the welfare of the district employees and to position ourselves for the future.

The meeting was adjourned at 3:51 pm.

**Upcoming BAPRC Meeting:** District Office Board Room, January 25, 2012, 1:30 – 3:30 p.m.

**Upcoming Work Group Meeting:** District Office, #114, February 1, 2012, 2:30 – 4:00 p.m.