

District Facility Planning Committee

Meeting of November 2, 2010

3:00 p.m.

Chancellor's Conference Room – District Office

Meeting called by: Peter Hardash

Time called: 3:00 p.m.

Attendees: Eduardo Cervantes, John Didion, Paul Foster, Peter Hardash, Ray Hicks, Steve Kawa, Linda Melendez, Craig Nance, Darryl Odum, Alex Oviedo and Marti Reiter

Minutes

Agenda item: Welcome and Introductions

Discussion: The committee members were introduced.

Agenda item: Purpose of the Committee

Discussion: The District Facility Planning Committee is a shared governance committee which was formed prior to Measure E, approximately 10-12 years ago and has never met. The District and College Governance Participation Guidelines state that the committee is responsible for: 1) To serve as an advisory group to the District Facility Planning Office and 2) Provide advisory input regarding the following state-funded programs: five year plan; state capital outlay projects; scheduled maintenance and hazardous mitigation program.

Some time ago, Bob Partridge and Bob Brown held monthly meetings to discuss items such as capital projects, scheduled maintenance, uniform buildings, products and internal furniture.

Below are items, as a starting point, for discussion by this group:

- Five year construction plan
- Bond measure dollars
- Master Plan
- Repairs
- Plant manager reports
- ADA upgrades
- Future funding – possible new bond
- Central plant
- Prioritization
- Review of projects
- Hazardous mitigation programs
- "Green" items/buildings etc.
- Scheduled maintenance

This committee will have discussion with and make recommendations to the Budget Allocation and Planning Review Committee (BAPR) which would confirm tying in institutional planning with budgeting.

The membership of this committee was discussed. The District and College Governance Participation Guidelines states that the District Facility Planning Committee shall have three SAC representatives; three SCC representatives and three District Office representatives. It was suggested that each of the campuses would have a faculty representative, a classified representative, an administrator representative and a representative from each of the continuing education centers. Mr. Hardash will discuss with the Chancellor whether to move forward with three DO representatives or to add a fourth.

The following discussion items will be placed as standing items on future meeting agendas:

- Bond Budget Update
- Project Schedule Update
- Update on campus facilities meetings – Steve Kawa and Paul Foster

Agenda item: Meeting Schedule

Discussion: This committee decided to meet monthly for 1 ½ hours – frequency of meetings will be discussed at a later time to determine how often the committee should meet.

The next meeting is scheduled for Wednesday, December 1st at 1:00 p.m. at Santiago Canyon College, E-107.

Adjournment: 3:57 p.m.