



BOARD OF DIRECTORS REGULAR MEETING

Wednesday, January 27, 2016 – 8:00 a.m.

Board Room #107, District Office

MINUTES

I. CALL TO ORDER

The meeting was called to order at 8:04 a.m. by Ms. Kristin Crellin.

II. ROLL CALL

Members in attendance: Ms. Arianna Barrios, Mr. David Coffaro, Ms. Kristin Crellin, Mr. Todd O. Litfin, and Mr. Richard Porras.

Ex-Officio Voting Members in attendance: Dr. Raúl Rodríguez

Ex-Officio Non-Voting Members in attendance: Dr. Elliott Jones, Dr. Erlinda Martinez and Dr. John Weispfenning

Staff in attendance: Mr. Enrique Perez

Guests: Mr. Robert Feldhake (via phone)

Not Present: John Didion, Corrina Evett, Mr. Peter Hardash and Mr. Hector J. Infante.

III. APPROVAL OF THE AGENDA

A. Amendments and Corrections

Item XIII. C., the Master Agreement between Rancho Santiago Community College District and Rancho Santiago Community College District Foundation was omitted from the Agenda to be brought back as a first reading at the next meeting.

B. Approval of Agenda

It was moved by Mr. Litfin, seconded by Ms. Crellin to approve the Agenda, omitting item XIII. C. The motion carried with the following vote: Aye - Dr. Raúl Rodríguez, Mr. David Coffaro, Ms. Kristin Crellin, Mr. Todd O. Litfin and Mr. Richard Porras.

IV. APPROVAL OF MINUTES

A. Corrections

No corrections were made.

B. Approval of the Minutes

It was moved by Dr. Rodríguez, seconded by Ms. Crellin to approve the September 29, 2015 regular meeting minutes. The motion carried with the following vote: Aye - Dr. Raúl Rodríguez, Mr. David Coffaro, Ms. Kristin Crellin, Mr. Todd O. Litfin and Mr. Richard Porras.

FOUNDATION BOARD MEMBERS:

Arianna Barrios • David Coffaro • Kristin Crellin • Hector J. Infante • Todd O. Litfin • Richard Porras

Ex-Officio Voting Members: Dr. Raúl Rodríguez

Ex-Officio Non Voting Members: John Didion • Corrina Evett • Dr. Elliott Jones • Dr. Erlinda Martinez • Dr. John Weispfenning

Staff: Peter Hardash • Enrique Perez

V. **PUBLIC COMMENT**

None were made.

VI. **PRESIDENT'S REPORT**

No report was given by the President.

VII. **EXECUTIVE DIRECTOR'S REPORT**

Dr. Rodriguez provided status on the "Capability Building Project". Discussion ensued. Contract Education is being looked at for other sources of revenue while we receive confirmation of the start date for the "Capability Building Project".

(At this point Trustee Barrios arrived to the meeting.)

VIII. **COMMITTEE REPORTS**

Mr. Perez commented that a report on the International Student Recruitment Committee will be provided in Item XIII. B.

IX. **APPROVAL OF TREASURER'S REPORTS**

A. Treasurer's Reports for months ending 7/31/15, 8/31/15, 9/30/15, 10/31/15, 11/30/15, 12/31/15
It was moved by Trustee Barrios, seconded by Mr. Coffaro and carried unanimously to approve the Treasurer's Reports as presented. The motion carried with the following vote: Aye - Dr. Raúl Rodríguez, Ms. Arianna Barrios, Mr. David Coffaro, Ms. Kristin Crellin, Mr. Todd O. Litfin and Mr. Richard Porras.

B. Investment Report – Information

X. **STAFF REPORTS**

No reports were given

XI. **COLLEGE PRESIDENT'S REPORTS**

President of Santa Ana College, Dr. Martinez, spoke on SAC's 100-year birthday party last fall and how over 7,000 people were estimated in attendance; March 12th is SAC's Open House and all were welcomed to attend; as a result of Measure Q, construction is underway to the new central plant which controls the heating and cooling system to the college; May will be the groundbreaking for a new Science Center to support the STEM Program; 30 new faculty members will be hired for the fall semester; at the Soldiers to Scholars Wine Tasting event, the Veterans Center received a corporate gift from AT&T; President Martinez thanked Mr. Porras for the donation as well as for his attendance at the event.

President of Santiago Canyon College, Dr. Weispfenning, spoke on the Intersession enrollment increase of 11%; student competitors in the women's and men's soccer teams, cross country and forensic teams, awards won by the Model United Nations Team; 20 new full time faculty being hired for the spring; the naming ceremony for the 'Lorenzo A. Ramirez Library' on February 11th at 2pm; college courses being offered at various high schools in the Orange Unified School District High Schools.

XII. **BOARD MEMBER COMMENTS**

Dr. Rodriguez spoke on the need of supplying snacks for students and the possibility of food supply locations on the college campuses. Discussion ensued and suggestions were made for partnership with food banks.

XIII. ITEMS FOR DISCUSSION AND/OR ACTION

- A. 2014-2015 AUDIT REPORT RESULTS-Accept the 2014-2015 Rancho Santiago Community College District Foundation Financial Statements and Independent Auditors' Report for the Fiscal Year Ended June 30, 2015 (action to accept only).

Topics discussed were other sources of revenue, monitoring of the budget and reimbursement of legal costs.

It was moved by Trustee Barrios, seconded by Mr. Litfin to accept the 2014-2015 Audit Report Results. The motion carried with the following vote: Aye - Dr. Raúl Rodríguez, Ms. Arianna Barrios, Mr. David Coffaro, Ms. Kristin Crellin, Mr. Todd O. Litfin and Mr. Richard Porras.

- B. Approval of Consultant Agreement with Li Shuanghua (Trinna Li) as educational consultant in China (for discussion and/or action).

Mr. Perez commented on the Consultant Agreement and the strategies being discussed within the International Student Recruitment Committee regarding the increase in international student enrollment to both colleges. Syed Rizvi, Dean of Enrollment and Student Support Services at SCC, spoke on international recruitment issues and concerns with bank wiring procedures. Discussion ensued. Topics raised were reporting from the consultant back to the Foundation, the college's current fee structure and international domain names for the district and colleges.

It was moved by Mr. Coffaro, seconded by Todd Litfin to approve the Consultant Agreement with Li Shuanghua (Trinna Li). The motion carried with the following vote: Aye - Dr. Raúl Rodríguez, Ms. Arianna Barrios, Mr. David Coffaro, Ms. Kristin Crellin, Mr. Todd O. Litfin and Mr. Richard Porras.

- C. Master Agreement between Rancho Santiago Community College District and Rancho Santiago Community College District Foundation (for discussion and/or action).

No action taken as this item was omitted from the Agenda, as indicated in Item III. A., corrections to Agenda.

- D. Accept donation check from SchoolsFirst Federal Credit Union of \$20,000 (for discussion and/or action).

It was moved by Trustee Barrios, seconded by Mr. Porras accept the donation check from SchoolsFirst Federal Credit Union. The motion carried with the following vote: Aye - Dr. Raúl Rodríguez, Ms. Arianna Barrios, Mr. David Coffaro, Ms. Kristin Crellin, Mr. Todd O. Litfin and Mr. Richard Porras.

- E. Donation to Santiago Canyon College Associated Student Government (ASG) of \$5,000 (for discussion and/or action).

- F. Donation to Santa Ana College Associated Student Government (ASG) of \$5,000 (for discussion and/or action).

Items XIII E. and F. were moved to be approved together.

It was moved by Mr. Porras, seconded by Mr. Litfin to approve the donations to SCC and SAC ASG's. The motion carried with the following vote: Aye - Dr. Raúl Rodríguez, Ms. Arianna Barrios, Mr. David Coffaro, Ms. Kristin Crellin, Mr. Todd O. Litfin and Mr. Richard Porras.

Dr. Martinez left the meeting at this time.

XIV. **CLOSED SESSION**

- A. Pending or potential litigation – Faculty Association of the Rancho Santiago Community College District re alleged Brown Act violations by the Foundation Board. Govt. Code §54956.9(a), (b) and (c)

The Board convened into closed session at 8:59am. to consider pending or potential litigation pursuant to Government Code Section §54956.9(a), (b) and (c).

XIV. **RETURN TO OPEN SESSION**

The Board reconvened at 9:11am.

Ms. Crellin reported the Board discussed pending or potential litigation and took no reportable action during closed session.

XV. **FOR INFORMATION**

Conflict of Interest Statements for 2015-2016

Ms. Crellin noted that Board members who received a Conflict of Interest Statements for 2015-2016 in their meeting packet to please turn them in to staff at the end of the meeting.

Bylaws

The Bylaws that were approved at the September 29, 2015 meeting were supplied to all members in their meeting packet.

XVI. **FUTURE MEETINGS**

Tuesday, March 22, 2016 at 8am – Board of Directors Regular Meeting

XVII. **ADJOURNMENT**

The next regular meeting of the Board of Directors will be held on March 22, 2016 at 2323 N. Broadway, Santa Ana, California 92706 at 8am.

There being no further business, Ms. Crellin adjourned the meeting at 9:12am.

Minutes Approved: March 22, 2016