



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION
BOARD OF DIRECTORS REGULAR MEETING**

AGENDA

Date/Time : **Tuesday, September 4, 2018 - 8am**

Location : **Board Room #107**
Rancho Santiago Community College District
2323 North Broadway, Santa Ana, California 92706

In compliance with the Ralph M. Brown Act, this Agenda is being posted and sent to you in advance of a scheduled meeting of the Board. All discussion, deliberation as well as action on these items needs to occur at the meeting, and should not be subject of either serial email communications outside of the agendized meeting, phone conversations or direct communications between or among Board members for the purpose of discussing or deliberating on any items.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF THE AGENDA

Action may be taken by the Board of Directors on any item listed on this Agenda.

- A. Amendments and Corrections (if any)
- B. Approval of Agenda

IV. APPROVAL OF MINUTES – June 5, 2018 Annual & June 5, 2018 Regular Board Meeting

- A. Corrections (if any)
- B. Approval of the Minutes

FOUNDATION BOARD MEMBERS:

Arianna Barrios • Kristin Crellin • Todd O. Litfin • Richard Porras

Ex-Officio Voting Members: Dr. Raúl Rodríguez

Ex-Officio Non Voting Members: Joseph Geissler • Dr. John Hernandez • Dr. Linda Rose • Monica Zarske

Staff: Peter Hardash • Enrique Perez

V. PUBLIC COMMENTS

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-Agenda items unless authorized by law. Comments shall be limited to **three minutes** per person and twenty minutes for all comments, unless different time limits are set the President and approved by the Board.

*Members of the community and employees wishing to address the board are asked to complete a “Public Comment” form and submit it to the board’s executive assistant **prior** to the start of open session. Completion of the information on the form is voluntary.*

VI. EXECUTIVE DIRECTOR’S REPORT

- A. Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company
- B. Board Membership

VII. COLLEGE PRESIDENT’S REPORT

VIII. APPROVAL OF TREASURER’S REPORTS

- A. Treasurer’s Reports – May, June, & July 2018

IX. ITEMS FOR DISCUSSION AND/OR ACTION

- A. Approval of new account with Farmers & Merchants Bank (for discussion and/or action).
- B. Approval of Board Resolution to open account with Farmers & Merchants Bank (for discussion and/or action).

X. BOARD MEMBER COMMENTS

XI. FUTURE MEETINGS

Tuesday, December 4, 2018 8am – Board of Directors Regular Meeting

XII. OTHER

- A. Conflict of Interest Statements for 2018-2019

XIII. ADJOURNMENT

The next regular and annual meeting of the Board of Directors will be held on December 4, 2018 at 2323 North Broadway, Santa Ana, California 92706.

Americans with Disabilities Act

The Rancho Santiago Community College District Foundation (the “Foundation”) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability related modification or accommodation, in order to participate in a public meeting of the Foundation, shall be made to: Enrique Perez, J.D., Executive Director, Rancho Santiago Community College District Foundation, 2323 N. Broadway, Santa Ana, California 92706, (714) 480-7460.

BOARD OF DIRECTORS ANNUAL MEETING

Tuesday, June 5, 2018 – 8:00am
Board Room #107, District Office

DRAFT - M I N U T E S

I. CALL TO ORDER

The meeting was called to order at 8:06 a.m. by Mr. Todd Litfin.

II. ROLL CALL

Members in attendance: Ms. Arianna Barrios, Ms. Kristin Crellin, Mr. Todd O. Litfin, Mr. Richard Porras, and Dr. Raúl Rodríguez

Staff in attendance: Mr. Peter Hardash and Mr. Enrique Perez

Not Present: Mr. Dave Coffaro, Mr. Joe Geissler, Dr. Linda Rose, Dr. John Hernandez, and Ms. Monica Zarske

III. APPROVAL OF THE AGENDA

A. Amendments and Corrections (if any)
None were made.

B. Approval of Agenda

It was moved by Ms. Crellin, seconded by Dr. Rodriguez to approve the agenda.

The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

IV. PUBLIC COMMENTS

None were made.

V. APPROVAL OF THE 2018-2019 Meeting Schedule

A. Amendments and Corrections (if any)
None were made.

B. Approval of the 2018-2019 Meeting Schedule (for discussion and/or action).

It was moved by Ms. Barrios, seconded by Dr. Rodriguez to approve the meeting schedule.

The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

FOUNDATION BOARD MEMBERS:

Arianna Barrios • David Coffaro • Kristin Crellin • Todd O. Litfin • Richard Porras

Ex-Officio Voting Members: Dr. Raúl Rodríguez

Ex-Officio Non Voting Members: Joseph Geissler • Dr. John Hernandez • Dr. Linda Rose • Monica Zarske

Staff: Peter Hardash • Enrique Perez

VI. ITEMS FOR DISCUSSION AND/OR ACTION

A. Election of Officers for the 2018-2019 year

President: Mr. Todd Litfn was nominated for President
It was moved by Dr. Rodriguez, seconded by Ms. Barrios.

Vice President: Mr. Richard Porras was nominated for Vice President.
It was moved by Mr. Litfin, seconded by Ms. Crellin.

Secretary: Dr. Rodriguez was nominated for Secretary
It was moved by Mr. Litfin, seconded by Ms. Crellin.

Treasurer: Mr. Hardash was nominated for Treasurer
It was moved by Mr. Litfin, seconded by Dr. Rodriguez.

The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

VII. FUTURE MEETINGS

Tuesday, June 4, 2019 8am – Board of Directors **Annual Meeting**

ADJOURNMENT

The next **Annual** meeting of the Board of Directors will be held on June 4, 2019 at 2323 North Broadway, Santa Ana, California 92706.

There being no further business, Mr. Litfin adjourned the meeting at 8:09 a.m.
The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

approved: _____

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION
BOARD OF DIRECTORS REGULAR MEETING**

Tuesday, June 5, 2018 – 8:00am
Board Room #107, District Office

DRAFT - M I N U T E S

I. CALL TO ORDER

The meeting was called to order at 8:10 a.m. by Mr. Todd Litfin.

II. ROLL CALL

Members in attendance: Ms. Arianna Barrios, Ms. Kristin Crellin, Mr. Todd O. Litfin, Mr. Richard Porras, and Dr. Raúl Rodríguez

Ex-Officio Non-Voting Members in attendance: none present

Staff in attendance: Mr. Peter Hardash and Mr. Enrique Perez

Not Present: Mr. Dave Coffaro, Mr. Joe Geissler, Dr. Linda Rose, Dr. John Hernandez, and Ms. Monica Zarske

III. APPROVAL OF THE AGENDA

A. Amendments and Corrections (if any)

An amendment was made to add item IX. D Donation Check from SchoolsFirst Credit Union.

B. Approval of Agenda

It was moved by Ms. Barrios, seconded by Mr. Porras to approve the agenda as amended. The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

IV. APPROVAL OF MINUTES – April 11, 2018 Regular Board Meeting

A. Corrections (if any)

A correction made to members in attendance.

B. Approval of the Minutes

It was moved by Mr. Litfin, seconded by Ms. Barrios to approve the minutes as corrected. The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

V. PUBLIC COMMENTS

None were made.

FOUNDATION BOARD MEMBERS:

Arianna Barrios • David Coffaro • Kristin Crellin • Todd O. Litfin • Richard Porras

Ex-Officio Voting Members: Dr. Raúl Rodríguez

Ex-Officio Non Voting Members: Joseph Geissler • Dr. John Hernandez • Dr. Linda Rose • Monica Zarske

Staff: Peter Hardash • Enrique Perez

VI. EXECUTIVE DIRECTOR'S REPORT

Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company

Dr. Rodriguez reported on trip to the Saudi college and meetings there, the pictures on display of our colleges, graduation ceremonies for students; support from local government for funds to repair damage from a recent fire to the colleges auditorium, meeting with officials to advocate for monies to the college, women in the workplace, the wire transfer of monies to the Foundation for work performed from last year, and meetings with COE partners.

Discussion ensued on the contract, terms, potential renewal, soft skills training for staff, the possibility of the colleges becoming private. The possibility of holding a special Board meeting in the summer was suggested in the event there be a need for immediate change to the contract and the possibility of having a closed session at the September meeting.

Mr. Perez commented he would follow up with COE partners with concerns the Foundation Board has.

VII. COLLEGE PRESIDENT'S REPORT

None were provided as both college presidents were not present.

VIII. APPROVAL OF TREASURER'S REPORTS

A. Mr. Hardash reported on Treasurer's Reports for months March & April 2018

It was moved by Ms. Barrios, seconded by Mr. Porras to approve the Treasurer's Reports.

The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

IX. ITEMS FOR DISCUSSION AND/OR ACTION

A. Approval of the 2018-2019 Budget (for discussion and/or action).

Mr. Perez reported on the budget, Union Bank and Wells Fargo's interest in workforce training. Discussion ensued on the colleges ASG depts., and their needs. Dr. Rodriguez will follow up with the colleges Vice Presidents on current student needs. It was suggested a donation be made to each colleges ASG dept. from the Saudi funds.

It was moved by Mr. Litfin with a suggestion it be brought back for discussion at the next meeting if needed, seconded by Mr. Barrios.

The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

It was suggested to approved item D first then approve items B and C together.

B. Approval of check to RSCCD Classified Employee of the Year (for discussion and/or action).

C. Approval of new account with Union Bank (for discussion and/or action).

Items B and C were approved together.

It was moved by Dr. Rodriguez, seconded by Ms. Barrios to approve items B and C together.

D. Approval the donation check from SchoolsFirst for the Classified Employee of the Year.

It was moved by Dr. Rodriguez, seconded by Ms. Crellin.

The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

X. BOARD MEMBER COMMENTS

Dr. Rodriguez thanked Mr. Perez for the update on the Saudi contract.

XI. FUTURE MEETINGS

Tuesday, September 4, 2018 8am – Board of Directors Regular Meeting

XII. ADJOURNMENT

The next regular and annual meeting of the Board of Directors will be held on September 4, 2018 at 2323 North Broadway, Santa Ana, California 92706.

There being no further business, Mr. Litfin adjourned the meeting at 8:53am. The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

approved: _____

Rancho Santiago Community College District
 Fiscal Year: 2018

District Foundation
 Income Statement
 Year to Date Ending 05/31/2018

GL0020
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	<u>Unrestricted Fund</u>	<u>Trust Fund</u>	<u>Scholarship Fund</u>	<u>Endowment Fund</u>	<u>Total All Funds</u>
REVENUES					
Contributions, Gifts, Donations	4,000.00	0.00	0.00	0.00	4,000.00
Fundraising	1,020.00	0.00	0.00	0.00	1,020.00
Internal-Management Fee/Interest Policy	5,000.00	0.00	0.00	0.00	5,000.00
Interest on Banks	145.04	0.00	0.00	0.00	145.04
Total Revenues	<u>10,165.04</u>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,165.04</u>
EXPENDITURES					
Contract and Outside Services/Professional Fees	2,649.60	0.00	0.00	0.00	2,649.60
Travel and Conferences	416.42	0.00	0.00	0.00	416.42
Licenses, Dues, Memberships	10.00	0.00	0.00	0.00	10.00
Advertising	560.17	0.00	0.00	0.00	560.17
Investment and Interest Expense	120.00	0.00	0.00	0.00	120.00
Total Expenditures	<u>3,756.19</u>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,756.19</u>
Revenue Over (Under) Expenditure	<u>6,408.85</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,408.85</u>
Beginning Net Asset Balance	<u>32,732.83</u>	<u>0.00</u>	<u>0.00</u>	<u>7,014.75</u>	<u>39,747.58</u>
Ending Net Assets Balance	<u>\$39,141.68</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$7,014.75</u>	<u>\$46,156.43</u>

District Foundation
 Balance Sheet
 Year to Date Ending 05/31/2018

	<u>Unrestricted Fund</u>	<u>Trust Fund</u>	<u>Scholarship Fund</u>	<u>Endowment Fund</u>	<u>Total All Funds</u>
ASSETS					
Cash and Equivalents	38,618.81	0.00	0.00	157,514.75	196,133.56
Office Equipment, Net of Depreciation	522.87	0.00	0.00	0.00	522.87
Total Assets	<u><u>\$39,141.68</u></u>	<u><u>\$0.00</u></u>	<u><u>\$0.00</u></u>	<u><u>\$157,514.75</u></u>	<u><u>\$196,656.43</u></u>
LIABILITIES AND NET ASSETS					
Liabilities					
Funds Held on Behalf of Others	0.00	0.00	0.00	150,500.00	150,500.00
Total Liabilities	<u><u>0.00</u></u>	<u><u>\$0.00</u></u>	<u><u>0.00</u></u>	<u><u>150,500.00</u></u>	<u><u>150,500.00</u></u>
Net Assets	<u><u>39,141.68</u></u>	<u><u>\$0.00</u></u>	<u><u>0.00</u></u>	<u><u>7,014.75</u></u>	<u><u>46,156.43</u></u>
Tot. Liabilities and Net Assets	<u><u>\$39,141.68</u></u>	<u><u>\$0.00</u></u>	<u><u>\$0.00</u></u>	<u><u>\$157,514.75</u></u>	<u><u>\$196,656.43</u></u>

Rancho Santiago Community College District
 Fiscal Year: 2018

District Foundation
 Income Statement
 Year to Date Ending 06/30/2018

	<u>Unrestricted Fund</u>	<u>Trust Fund</u>	<u>Scholarship Fund</u>	<u>Endowment Fund</u>	<u>Total All Funds</u>
REVENUES					
Contributions, Gifts, Donations	0.00	0.00	0.00	16,500.00	16,500.00
Fundraising	1,020.00	0.00	0.00	0.00	1,020.00
Internal-Management Fee/Interest Policy	9,000.00	0.00	0.00	0.00	9,000.00
Interest on Banks	161.47	0.00	0.00	0.00	161.47
Other Contract Services	61,607.00	0.00	0.00	0.00	61,607.00
Total Revenues	<u>71,788.47</u>	<u>\$0.00</u>	<u>0.00</u>	<u>16,500.00</u>	<u>88,288.47</u>
EXPENDITURES					
Contract and Outside Services/Professional Fees	3,340.80	0.00	0.00	0.00	3,340.80
Travel and Conferences	416.42	0.00	0.00	0.00	416.42
Licenses, Dues, Memberships	10.00	0.00	0.00	0.00	10.00
Equipment	522.87	0.00	0.00	0.00	522.87
Advertising	560.17	0.00	0.00	0.00	560.17
Bank Charges & Credit Card Fees	15.00	0.00	0.00	0.00	15.00
Other Operating Expenses/Services	0.00	0.00	0.00	7,500.00	7,500.00
Investment and Interest Expense	120.00	0.00	0.00	0.00	120.00
Administrative Expense	0.00	0.00	0.00	9,000.00	9,000.00
Total Expenditures	<u>4,985.26</u>	<u>\$0.00</u>	<u>0.00</u>	<u>16,500.00</u>	<u>21,485.26</u>
Revenue Over (Under) Expenditure	<u>66,803.21</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,803.21</u>
Beginning Net Asset Balance	<u>32,732.83</u>	<u>0.00</u>	<u>0.00</u>	<u>7,014.75</u>	<u>39,747.58</u>
Ending Net Assets Balance	<u>\$99,536.04</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$7,014.75</u>	<u>\$106,550.79</u>

Rancho Santiago Community College District
 Fiscal Year: 2018

District Foundation
 Balance Sheet
 Year to Date Ending 06/30/2018

	<u>Unrestricted Fund</u>	<u>Trust Fund</u>	<u>Scholarship Fund</u>	<u>Endowment Fund</u>	<u>Total All Funds</u>
ASSETS					
Cash and Equivalents	100,227.24	0.00	0.00	157,514.75	257,741.99
Accounts Receivable	4,510.38	0.00	0.00	0.00	4,510.38
Total Assets	<u>\$104,737.62</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$157,514.75</u>	<u>\$262,252.37</u>
LIABILITIES AND NET ASSETS					
Liabilities					
Accounts Payable	5,201.58	0.00	0.00	0.00	5,201.58
Funds Held on Behalf of Others	0.00	0.00	0.00	150,500.00	150,500.00
Total Liabilities	<u>5,201.58</u>	<u>\$0.00</u>	<u>0.00</u>	<u>150,500.00</u>	<u>155,701.58</u>
Net Assets	<u>99,536.04</u>	<u>\$0.00</u>	<u>0.00</u>	<u>7,014.75</u>	<u>106,550.79</u>
Tot. Liabilities and Net Assets	<u>\$104,737.62</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$157,514.75</u>	<u>\$262,252.37</u>

7/9/2018

BOARD RESOLUTION

(for all Corporations and Non-Corporate Businesses)

Company/Organization: **Rancho Santiago Community College District Foundation** (“Company”)

I/we, the undersigned (“undersigned”), hereby certify to Farmers and Merchants Bank of Long Beach (“Bank”) that the undersigned am/are the individual owner of the sole proprietorship, or the secretary of the corporation, or all the general partners, or all the members (if management is by members), or all the managers (if management is by the managers), or all the representatives of the governing body of the Company, and designated keeper of the records and minutes of the Company identified above;

WHEREAS, the following is a full, true and correct copy of Resolutions duly adopted by the Board of Directors (if a corporation), the partners (if a partnership), members/managers (if a limited liability company), proprietor (if a sole proprietorship) or other governing authority of the Company at a meeting held on the **4 day of September, 2018**, at which a quorum was present and acting throughout, or adopted by the written consent of a majority of those entitled or required to act to bind the Company, and that such Resolutions are in full force and effect and have not been amended, modified or repealed;

WHEREAS, the undersigned has/have reviewed and approved the Farmers and Merchants Bank of Long Beach agreement(s) identified below, including applicable enrollment forms, set-up documents, schedules and attachments, all as amended from time to time (collectively, the “Agreement(s)”) to be entered into by and between the Company and Farmers and Merchants Bank of Long Beach (“Bank”). Defined terms will have the meaning provided in the applicable Agreement, unless otherwise defined herein; and

WHEREAS, the undersigned has determined that it is in the best interests of the Company to enter into the Agreement(s) and to use the services as provided for in the Agreement(s)(the “Services”) and subject to the terms and conditions of the Agreement(s), as amended from time to time.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Company finds that it is in the best interest of the Company to enter into the Agreement(s) and to use the Services subject to the terms and conditions of the Agreement(s) as amended from time to time;
2. The Company authorizes and appoints each of the officers of the Company and any authorized signer on the Company’s deposit accounts with the Bank acting individually or together, to execute and deliver the Agreement(s);
- 3 Any one or more of the foregoing persons are authorized to negotiate terms and conditions of the Agreement(s) amendments or supplements to the Agreement(s), and to enter into such other agreements as they individually or jointly determine to be appropriate, including amendments or supplements;
4. The authority given above will continue, and the Bank may rely on the actions of any person referred to above, until such time as the Bank is given formal written notice of the revocation of such authority and the Bank has an opportunity to respond to the same. All acts and deeds taken by any person referred to above shall be deemed the acts and deeds of the Company for all purposes relating to the Agreement(s) and to the Services or provided by the Bank to the Company under the Agreement(s); and
5. The Agreements subject to this Resolution shall include (check all that apply):

Deposit Account Terms and Conditions

Account Agreement (also, Signature Card)

NOW, THEREFORE BE IT FURTHER RESOLVED AS FOLLOWS:

That the above Company may establish in its name one or more deposit accounts with the Farmers & Merchants Bank of Long Beach upon such terms and conditions as agreed upon with the Bank, including the Deposit Account Terms and Conditions and Account Agreement (also, Signature Card) and furthermore that:

Enrique Perez acting as the Executive Director and

Russell Raul Rodriguez acting as the Secretary

of this Company are to appoint as authorized signers on the Company's accounts with full and independent authority to issue checks and to withdraw funds and otherwise conduct all banking transactions and activity, including but not limited to the authority to close the account, on behalf of the Company. If more than one person is identified as an authorized signer, any one of them acting alone may bind the Company.

The following individuals are authorized to transact on the account(s) as described above:

Enrique Perez acting as the Executive Director

Russell Raul Rodriguez acting as the Secretary

Peter Hardash acting as the CFO

Adam O'Connor acting as the Authorized Signer

MasterCard Debit Business Card

NOW, THEREFORE, BE IT FURTHER RESOLVED AS FOLLOWS:

The Board has considered the security procedures to be utilized in connection with the services contemplated by the MasterCard Debit Business Card Agreement, and finds that such security procedures are commercially reasonable for the Company.

The Board recognizes that the services allow the Company, through employees specified by its officers, to withdraw cash, obtain balance information, purchase goods and services and to change from time to time the employees who will be able to engage in such transactions. The Board further recognizes that, other than as provided in the Agreement as to use of security procedures, the Bank will not be responsible for verifying whether a transaction is originated by an authorized individual. Thus, the Bank will treat a Cardholder and a transaction as authorized, without verifying that individual with the Company or

otherwise investigating whether the individual is exercising authority granted by the Company or consistent with any internal limitation on activity established by Company for that individual. Company may be responsible for all transactions, unless otherwise limited, whether or not by authorized persons and whether or not for authorized purposes.

Online Banking System Access Agreement & Electronic Funds Transfer Act Disclosure

NOW, THEREFORE BE IT FURTHER RESOLVED AS FOLLOWS:

1. Upon due deliberation, the Board finds the security procedures set forth in the Online Banking System Access Agreement & Electronic Funds Transfer Act Disclosure to be commercially reasonable for verifying payment orders placed by Company pursuant to the same;
2. The Board recognizes that Company employees will be able to transfer funds through the Online Banking System, and further recognizes that the Bank will not be held responsible for verifying the authenticity of any payment orders placed through the Online Banking System beyond the security procedures set forth in the Online Banking System Access Agreement & Electronic Funds Transfer Act Disclosure. Furthermore, the Company hereby authorizes Bank to accept all such payment order instructions and treat the instructions as being authorized by Company, without further inquiry by Bank;
3. The Board recognizes that Company employees who are authorized to use the Online Banking System may initiate payment orders and may not be authorized signers on the Company's account. The Board therefore authorizes Bank to accept all payment order instructions through the Online Banking System without regard to any restrictions to authorized signers on the Company's account; and
4. The Board recognizes that any prior or subsequent arrangements with Bank requiring one or more authorized signatures for transactions on Company's account is not applicable to any transaction in the Online Banking System.

Remote Deposit Service Agreement

NOW, THEREFORE BE IT FURTHER RESOLVED AS FOLLOWS:

1. Upon due deliberation, the Board finds the security procedures set forth in the Remote Deposit Service Agreement to be commercially reasonable for verifying payment orders placed by Company pursuant to the same;
2. The Board recognizes that each officer shall have the authority to use the remote deposit service, which may include (but is not limited to): remotely depositing checks or items payable to Customer, using Security Procedures as that term is defined in the Remote Deposit Service Agreement, and to otherwise engage in any banking or financial service or product approved by the Bank for the Customer, as set forth in any agreement between the Bank and the Company or as otherwise evidenced by the conduct of the Company;

The Board recognizes that the Company's remote deposit service will allow for the Company to designate one or more authorized users for the operation of the remote deposit service. Each authorized user will be allowed to access the remote deposit services and to engage in one or more of the rights associated with his or her role (e.g. administrator, supervisor, operator, depositor or reviewer), subject only to such limits as may be imposed by the remote deposit service or the Company. An authorized user may use the remote deposit capture service in all matters relative to the Company's Security Procedures, including but not limited to, the right of use of user ID(s), password(s) ("Passwords") and personal identification numbers ("PINs") that are of the sort that the



2323 North Broadway • Santa Ana, CA 92706 -1640 • (714) 480-7460 • www.rscdd.edu

Santa Ana College • Santiago Canyon College

CONFLICT OF INTEREST STATEMENT 2018 - 2019

for Officers, Board members, Staff and Committee members

The District Foundation Board is comprised of community and business leaders, who serve their time as dedicated advocates for Rancho Santiago Community College District. Members of the District Foundation Board of Directors, or any of its Committees, should not derive any personal profit or gain, directly or indirectly, by reason of his or her participation with the District Foundation. Each individual shall disclose to the District Foundation any personal interest which he or she may have in any matter pending before the District Foundation and refrain from participation in any decisions on such matters.

It is requested that any member of the District Foundation Board, staff or committee who is an officer, board member, staff member or committee member of an organization or vendor identify his or her affiliation with such; further, in connection with any credit policy committee or board action specifically directed to that agency, he/she shall not participate in the decisions affecting that agency and the decisions must be made and/or ratified by the Board.

Any member of the District Foundation Board, staff or committee shall not utilize any listings of District Foundation donors or privileged information for personal or private solicitation purposes at any time during the term of their affiliation.

At this time, I am a Board member, staff or committee member of the following organizations:

FOUNDATION BOARD MEMBERS:

Arianna Barrios • Kristin Crellin • Todd O. Litfin • Richard Porras

Ex-Officio Voting Members: Dr. Raúl Rodríguez

Ex-Officio Non Voting Members: Joseph Geissler • Dr. John Hernandez • Dr. Linda Rose • Monica Zarske

Staff: Peter Hardash • Enrique Perez

Now this is to certify that I, except as described below, am not now nor at any time during the past two years have been:

- (1) A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier or other party, doing business with the District Foundation which has resulted or could result in personal benefit to me.

- (2) A recipient directly or indirectly, of any salary payment or loans or other fees from or on behalf of any person or organization engaged in any transaction with the District Foundation.

Any exceptions to (1) or (2) above are stated below with a full description of the transactions and of the interest, with direct or indirect, which I have (or have had during the past two years) in the persons or organization having transactions with the District Foundation.

Signature

Date

Printed Name

RSCCD Foundation
2323 N. Broadway #302
Santa Ana, CA 92706
Ph: 714-480-7460
Fax: 714-796-3921

FOUNDATION BOARD MEMBERS:

Arianna Barrios • Kristin Crellin • Todd O. Litfin • Richard Porras

Ex-Officio Voting Members: Dr. Raúl Rodríguez

Ex-Officio Non Voting Members: Joseph Geissler • Dr. John Hernandez • Dr. Linda Rose • Monica Zarske

Staff: Peter Hardash • Enrique Perez