



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION
BOARD OF DIRECTORS REGULAR MEETING**

Tuesday, June 4, 2019 - 8am
RSCCD District Office - Board Room #107

MINUTES

I. CALL TO ORDER

Mr. Litfin called the meeting to order at 8:08am.

II. ROLL CALL

Members in attendance: Ms. Arianna Barrios, Kristin Crellin, Mr. Todd O. Litfin, Dr. Raúl Rodríguez, Dr. Linda Rose, and Ms. Monica Zarske

Staff in attendance: Mr. Peter Hardash & Mr. Enrique Perez

Not Present: Dr. John Hernandez, Mr. Eddie Marquez and Mr. Richard Porras

III. APPROVAL OF THE AGENDA

A. Amendments and Corrections (if any)

There were no additions or corrections to the agenda.

B. Approval of Agenda

It was moved by Ms. Barrios, seconded by Dr. Rodriguez to approve the agenda. The motion was carried with the following vote: Ms. Barrios, Ms. Crellin, Mr. Litfin, and Dr. Rodriguez.

IV. APPROVAL OF MINUTES – March 5, 2019 Regular Board Meeting

A. Corrections (if any)

There were no corrections made to the minutes.

B. Approval of the Minutes

It was moved by Ms. Barrios, seconded by Dr. Rodriguez to approve the March 5 minutes. The motion was carried with the following vote: Ms. Barrios, Ms. Crellin, Mr. Litfin, and Dr. Rodriguez.

V. PUBLIC COMMENTS

There were no public comments.

FOUNDATION BOARD MEMBERS:

Arianna Barrios • Kristin Crellin • Todd O. Litfin • Eddie Marquez • Richard Porras

Ex-Officio Voting Members: Dr. Raúl Rodríguez

Ex-Officio Non Voting Members: Dr. John Hernandez • Dr. Linda Rose • Monica Zarske

Staff: Peter Hardash • Enrique Perez

VI. EXECUTIVE DIRECTOR'S REPORT

A. Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company

Mr. Perez reported on payments received and expected payments to be received on remaining semesters. Discussion ensued on potential use of funds received, results from the polling for the district wide Bond Measure and seed money needed for the Bond, on budgeting for use of funds to colleges Associated Student Governments (ASG's) for the start of the school year to support student activities.

It was agreed that discussion of disbursement of monies to ASG's would be placed on the next meeting's agenda for discussion.

Supporting documentation for monies received, through fall 2018, from Colleges of Excellence has been requested. Mr. Perez will provide follow-up.

B. Annual Report

Mr. Perez provided a handout of a draft RSCCD Foundation annual report. The annual report shows support of projects through the Foundation, the SBDC and spotlights of success stories. It was received with positive remarks.

VII. COLLEGE PRESIDENT'S REPORT

SAC: Dr. Rose reported on commencement and 23 students graduating with Occupational Studies Bachelor's degrees with their diploma being signed by the Governor, reported on Guided Pathways, educational plans for students, Veteran students, the Veteran's event being well attended, the Honors Transfer Program event and spoke on Super Student Vin Pham and his completion of various Accounting and Paralegal programs and in his pursuit of becoming a doctor.

SCC: No report available.

VIII. APPROVAL OF TREASURER'S REPORTS

A. Treasurer's Reports – February, March & April 2019

Mr. Hardash reported on monies received and balances of accounts. Discussion ensued on restricted and unrestricted funds with examples provided.

Mr. Litfin gave commendation for keeping expenses to a minimum.

It was moved by Mr. Litfin, seconded by Ms. Crellin to approve the Treasurer's Reports.

The motion was carried with the following vote: Ms. Barrios, Ms. Crellin, Mr. Litfin, and Dr. Rodriguez.

IX. ITEMS FOR DISCUSSION AND/OR ACTION

A. Accept donation check from Schools First Bank for \$500 (for discussion and/or action).

It was moved by Ms. Crellin, seconded by Ms. Barrios to accept the donation check. The motion was carried with the following vote: Ms. Barrios, Ms. Crellin, Mr. Litfin, and Dr. Rodriguez.

B. Approval of check to RSCCD District Operations Classified Employee of the Year (for discussion and/or action).

It was moved by Ms. Crellin, seconded by Mr. Litfin to approve the check. The motion was carried with the following vote: Ms. Barrios, Ms. Crellin, Mr. Litfin, and Dr. Rodriguez.

The Board requested a note of appreciation be forwarded to Ms. Gil.

C. Approval of the 2019-2020 Budget (for discussion and/or action).

Mr. Perez reported on the proposed budget and work being done with the OC Community Foundation (OCCF) a private foundation, on workforce development projects surrounding healthcare, charity and community activities and OCCF looking to increase customized training. Mr. Perez further reported on other supporters and Farmers & Merchants Bank being a new supporter.

Ms. Barrios proposed to add a line item to the proposed budget for ‘Student Development/Grants/Scholarships’.

It was moved by Ms. Barrios, seconded by Mr. Litfin to approve the 2019-2020 budget with the amendment to add the line item. The motion was carried with the following vote: Ms. Barrios, Ms. Crellin, Mr. Litfin, and Dr. Rodriguez.

X. BOARD MEMBER COMMENTS

Dr. Rodriguez reported that this would be his last meeting he’d be attending and further reported he threw out the first pitch at the Angels baseball game courtesy of SchoolsFirst Credit Union. Board Members thanked Dr. Rodriguez for his support and service to the Foundation, his partnership with Schools First Credit Union and for giving back to the community.

XI. FUTURE MEETINGS

Tuesday, September 3, 2019 8am – Board of Directors Regular Meeting

XII. OTHER

None.

XIII. ADJOURNMENT

The next regular meeting of the Board of Directors will be held on September 3, 2019 at 2323 North Broadway, Santa Ana, California 92706.

Mr. Litfin adjourned the meeting at 8:38am

Approved: September 3, 2019