



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION
BOARD OF DIRECTORS REGULAR MEETING**

MINUTES

Tuesday, June 2, 2020 - 8am

I. CALL TO ORDER

The zoom meeting was called to order by Mr. Litfin at 8:07am via video/teleconference.

II. ROLL CALL

Members present were Mr. Todd Litfin, Mr. Richard Porras, Ms. Claudia Alvarez, Ms. Kristin Crellin, Mr. Marvin Martinez, Mr. Roy Shahbazian, Mr. Peter Hardash, Mr. Enrique Perez, Dr. Linda Rose and Dr. John Hernandez via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20.

Ms. Patricia Duenez was present via video/teleconference (Zoom) as record keeper.

Absent Member: Mr. Eddie Marquez.

III. APPROVAL OF THE AGENDA

A. Amendments and Corrections (if any)

None were made.

B. Approval of Agenda

It was moved by Mr. Porras, seconded by Mr. Martinez to approve the agenda. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.

IV. APPROVAL OF MINUTES – March 3, 2020 Regular Board Meeting

A. Corrections (if any)

An amendment was made to item VI. A. Executive Director's Report.

B. Approval of the Minutes

It was moved by Mr. Litfin, seconded by Ms. Alvarez to approve the minutes as amended of the regular meeting held on March 3, 2020. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.

V. PUBLIC COMMENTS

No public comments were made

FOUNDATION BOARD MEMBERS:

Claudia Alvarez • Kristin Crellin • Todd O. Litfin • Eddie Marquez • Richard Porras

Ex-Officio Voting Members: Marvin Martinez

Ex-Officio Non Voting Members: Dr. John Hernandez • Dr. Linda Rose • Roy Shahbazian

Staff: Peter Hardash • Enrique Perez

VI. EXECUTIVE DIRECTOR'S REPORT

- A. Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company
Mr. Perez reported on a summer payment expected of \$315,000-\$400,000 and CoE inquiring on updates to trainers on ground.
- B. 2020 – 2021 Budget & Activities
Mr. Perez reported on activities involving the colleges that will impact the 2020-2021 proposed budget.
- C. Board Membership
Mr. Perez reported on increased efforts to recruitment for board membership with a focus on increasing public-private partnerships.
- D. Support for Student Satisfaction Surveys
Mr. Perez reported on surveying students' needs for the fall semester and efforts to incentivize participation. Discussion ensued on remote and in person classes, feedback on student preferences and home learning environments, potential of transfer students from UC schools and a re-entry plan for staff and students to return to campuses. Importance was made to support students' needs in learning preferences.
- E. Forensics Team – Budget & Business Plan/Executive Summary
Mr. Perez introduced Mr. Jared K. Miller, SCC Professor of Forensics. Professor Miller provided a video presentation of the activities and needs of the Forensics Team along with the 2year budget proposal. Assistant Professor of Communications, Mr. Ralph Castellanos was present for board questions. Discussion ensued on recruitment of high school students, potential increase to enrollment as students are looking for community colleges that have Forensics teams to compete, current Forensics budget, number of students, cost per semester, the projection of funding to generate enrollment, establishing programs districtwide that will generate enrollment and the possibility of increasing transfer rates. Professor Miller will provide more data related to projected increased enrollment to the budget proposal and will present a final item for approval at the September meeting.

VII. COLLEGE PRESIDENT'S REPORT

- Dr. Rose reported on SAC activities.
- Dr. Hernandez reported on SCC activities.

VIII. APPROVAL OF TREASURER'S REPORTS

- A. Treasurer's Reports – February, March and April 2020 (action to approve only).
Mr. Hardash reported on the Treasurers Reports.
It was moved by Mr. Martinez, seconded by Ms. Alvarez to approve the Treasurers Reports. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.

IX. ITEMS FOR DISCUSSION AND/OR ACTION

- A. Approval of the 2020-2021 Budget (for discussion and/or action).
It was moved by Ms. Crellin, seconded by Mr. Martinez to approve the 2020-2021 budget. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.
- B. Approval of Support for Student Satisfaction Surveys for \$10,000 (for discussion and/or action).
It was moved by Ms. Alvarez, seconded by Mr. Porras to approve support for student satisfaction surveys. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.
- C. Accept donation check from Farmers & Merchants Bank for \$2,500 (for discussion and/or action).
It was moved by Mr. Litfin, seconded by Ms. Alvarez to accept the check from Farmers & Merchants Bank. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.
- D. Approval of new board member Juan M. Gonzalez, Public Affairs Manager, Southern California Gas Company, beginning July 1, 2020 for a term of 3 years (for discussion and/or action).
Mr. Perez provided a bio for Mr. Juan M. Gonzalez.
It was moved by Ms. Alvarez, seconded by Ms. Crellin to approve new board membership of Mr. Juan M. Gonzalez. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.

X. BOARD MEMBER COMMENTS

Mr. Martinez commented on Dr. Rose's retirement. Dr. Marilyn Flores will serve as interim president effective July 1, 2020. Dr. John Hernandez has accepted a position as president at Irvine Valley College. This is the last meeting both presidents will be attending. Board members congratulated and thanked both Dr. Rose and Dr. Hernandez for their work at the colleges and with the foundation.

XI. FUTURE MEETINGS

Tuesday, September 1, 2020 8am – Board of Directors Regular Meeting

XII. OTHER

None were reported or presented.

XIII. ADJOURNMENT

The next regular meeting of the Board of Directors will be held on September 1, 2020 at 2323 North Broadway, Santa Ana, California 92706.

Mr. Litfin adjourned the meeting at 9:10am

Approved: December 1, 2020