



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION  
BOARD OF DIRECTORS REGULAR MEETING**

Tuesday, March 3, 2020 - 8am  
RSCCD District Office - Board Room #107

**MINUTES**

**I. CALL TO ORDER**

Mr. Litfin called the meeting to order at 8:08am.

**II. ROLL CALL**

Members in attendance: Ms. Claudia Alvarez, Dr. John Hernandez, Mr. Todd O. Litfin, Mr. Eddie Marquez, Mr. Marvin Martinez, and Mr. Roy Shahbazian

Staff in attendance: Mr. Peter Hardash & Mr. Enrique Perez

Not Present: Ms. Kristin Crellin, Mr. Richard Porras, & Dr. Linda Rose

**III. APPROVAL OF THE AGENDA**

A. Amendments and Corrections (if any)

There were no additions or corrections to the agenda.

B. Approval of Agenda

It was moved by Ms. Alvarez, seconded by Mr. Martinez to approve the agenda. The motion was carried with the following vote: Ms. Alvarez, Mr. Litfin, Mr. Marquez, and Mr. Martinez.

**IV. APPROVAL OF MINUTES – December 3, 2019 Regular Board Meeting**

A. Corrections (if any)

There were no additions or corrections to the minutes.

B. Approval of the Minutes

It was moved by Mr. Martinez, seconded by Mr. Marquez to approve the December 3, 2019 regular board minutes. The motion was carried with the following vote: Mr. Litfin, Mr. Marquez, and Mr. Martinez. A vote of abstention from Ms. Alvarez.

**V. PUBLIC COMMENTS**

No public comments were made.

**VI. EXECUTIVE DIRECTOR'S REPORT**

A. Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company

Mr. Perez reported that fall 2019 was the final semester, project is complete; in process of collecting data for a final draft report that COE is reviewing. 16 coaches were scheduled to be on ground; fall 2019 had 14 coaches, expected payment summer 2020 of approximately

**FOUNDATION BOARD MEMBERS:**

Claudia Alvarez • Kristin Crellin • Todd O. Litfin • Eddie Marquez • Richard Porras

**Ex-Officio Voting Members:** Marvin Martinez

**Ex-Officio Non Voting Members:** Dr. John Hernandez • Dr. Linda Rose • Roy Shahbazian

**Staff:** Peter Hardash • Enrique Perez

\$400,000, 10% will go to Foundation, coaches are in contact with COE, a final report projected to be ready for June's board meeting.

## **VII. COLLEGE PRESIDENT'S REPORT**

**SCC:** Dr. Hernandez reported on the SCC Foundations mixer where SCC/SAC/RSCCD foundations met, the February 20 Anthony B. Heinsbergen collection viewing, the alumni network event at Rib Traders restaurant, working with a consultant on fundraising efforts, the 20th annual golf tournament with benefits to the food pantry, the 20yr celebration as an accredited college, foundation to name 2 scholarships on behalf of a coach and also former librarian that recently passed away, the men's basketball team and women's soccer team recognized by Orange City Council for championships; women's soccer captain named National Player of the Year, the March 13 annual Community Science night where 3,000 are expected to attend, hosting a robotics competition and the scheduled 20th Anniversary family style picnic and concert at SCC May 2<sup>nd</sup> 4-9pm.

**SAC:** *Dr. Rose was not present to report.*

## **VIII. APPROVAL OF TREASURER'S REPORTS**

### **A. Treasurer's Reports – November and December 2019 and January 2020**

Mr. Hardash reported that reports are now simplified with restricted and unrestricted columns.

It was moved by Ms. Alvarez, seconded by Mr. Marquez to approve the Treasurer's Reports. The motion was carried with the following vote: Ms. Alvarez, Mr. Litfin, Mr. Marquez, and Mr. Martinez.

## **IX. ITEMS FOR DISCUSSION AND/OR ACTION**

### **A. 2018-2019 AUDIT REPORT RESULTS-Accept the 2018-2019 Rancho Santiago Community College District Foundation Financial Statements and Independent Auditors' Report for the Fiscal Year Ended June 30, 2019 (action to accept only).**

Mr. Hardash reported on EideBailly is the new name to previously Vavrinek, Trine, Day & Co., LLP (VTD) auditors, this is a clean audit and approved at the December 9, 2019 Board of Trustees meeting.

It was moved by Mr. Martinez, seconded by Ms. Alvarez to accept the audit. The motion was carried with the following vote: Ms. Alvarez, Mr. Litfin, Mr. Marquez, and Mr. Martinez.

## **X. BOARD MEMBER COMMENTS**

Mr. Martinez provided remarks about today being Election Day and two measures impacting our district directly: Proposition 13 and Measure L.

*Mr. Shahbazian arrived at this time.*

Mr. Hardash provided clarifying remarks on Prop 13 and Measure L language related to disbursement funds to community colleges and guidelines to be submitted to qualify.

There was a question on the Forensics Program at SCC. Mr. Perez reported that SCC will provide a business plan or executive summary with a 2 year budget for the Forensics program at the next board meeting.

**XI. FUTURE MEETINGS**

Tuesday, June 2, 2020 is the next annual and regular board of directors meeting.

**XII. OTHER**

No other report was provided.

**XIII. ADJOURNMENT**

Mr. Litfin adjourned the meeting at 8:27am.

Approved: June 2, 2020