

Andrew Patterson

President

Autism Behavior Services, Inc. (ABSI)



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Andrew Patterson co-founded Autism Behavior Services, Inc. (ABSI) with his wife Dr. Rosa Patterson in 2010. Andrew currently serves as the President for ABSI. He further serves as ABSI's legislative and policy expert on all topics related to autism and intervention services, often testifying in Sacramento on policy issues. Andrew also worked as an insurance expert for many years prior to joining ABSI full-time. He is passionate about helping families navigate the insurance system in order to receive the treatment their loved ones need. In his spare time, he enjoys hiking and spending time with his family.



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Santa Ana College • Santiago Canyon College

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION
BOARD OF DIRECTORS ANNUAL MEETING**

Minutes - Annual Meeting

Tuesday, June 2, 2020

I. CALL TO ORDER

The zoom meeting was called to order by Mr. Litfin at 9:10am via video/teleconference.

II. ROLL CALL

Members present were Mr. Todd Litfin, Mr. Richard Porras, Ms. Claudia Alvarez, Ms. Kristin Crellin, Mr. Marvin Martinez, Mr. Roy Shahbazian, Mr. Peter Hardash, Mr. Enrique Perez, Dr. Linda Rose and Dr. John Hernandez via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20.

Ms. Patricia Duenez was present via video/teleconference (Zoom) as record keeper.

Absent Member: Mr. Eddie Marquez.

III. APPROVAL OF THE AGENDA

A. Amendments and Corrections (if any)

None were made.

B. Approval of Agenda

It was moved by Mr. Litfin, seconded by Mr. Martinez to approve the annual meeting agenda. The motion was carried by the following vote: Ms. Alvarez, Ms. Crellin, Mr. Litfin, and Mr. Porras.

IV. PUBLIC COMMENTS

No public comments were made.

V. APPROVAL OF THE 2020-2021 Meeting Schedule

A. Amendments and Corrections (if any)

None were made.

B. Approval of the 2020-2021 Meeting Schedule (for discussion and/or action).

It was moved by Ms. Alvarez, seconded by Mr. Martinez to approve the 2020-2021 meeting schedule. The motion was carried by the following vote: Ms. Alvarez, Ms. Crellin, Mr. Litfin, and Mr. Porras.

VI. ITEMS FOR DISCUSSION AND/OR ACTION

A. Election of Officers for the 2020-2021 year:

President: Mr. Eddie Marquez was nominated for President.

It was moved by Mr. Martinez, seconded by Ms. Alvarez

FOUNDATION BOARD MEMBERS:

Claudia Alvarez • Kristin Crellin • Todd O. Litfin • Eddie Marquez • Richard Porras

Ex-Officio Voting Members: Marvin Martinez

Ex-Officio Non Voting Members: Dr. John Hernandez • Dr. Linda Rose • Roy Shahbazian

Staff: Peter Hardash • Enrique Perez

Vice President Mr. Richard Porras was nominated for Vice President.
It was moved by Mr. Martinez, seconded by Mr. Litfin.

Secretary Mr. Marvin Martinez was nominated for Secretary.
It was moved Mr. Litfin, seconded by Ms. Alvarez.

Treasurer Mr. Peter Hardash was nominated for Treasurer.
It was moved by Mr. Litfin, seconded by Ms. Crellin.

VII. FUTURE MEETINGS

Tuesday, June 1, 2021 8am – Board of Directors Annual Meeting

VIII. ADJOURNMENT

The next annual meeting of the Board of Directors will be held on June 1, 2021 at 2323 North Broadway, Santa Ana, California 92706.

Mr. Litfin adjourned the meeting at 9:17am.

Approved: _____

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION
BOARD OF DIRECTORS REGULAR MEETING**

DRAFT - M I N U T E S

Tuesday, June 2, 2020 - 8am

I. CALL TO ORDER

The zoom meeting was called to order by Mr. Litfin at 8:07am via video/teleconference.

II. ROLL CALL

Members present were Mr. Todd Litfin, Mr. Richard Porras, Ms. Claudia Alvarez, Ms. Kristin Crellin, Mr. Marvin Martinez, Mr. Roy Shahbazian, Mr. Peter Hardash, Mr. Enrique Perez, Dr. Linda Rose and Dr. John Hernandez via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20.

Ms. Patricia Duenez was present via video/teleconference (Zoom) as record keeper.

Absent Member: Mr. Eddie Marquez.

III. APPROVAL OF THE AGENDA

A. Amendments and Corrections (if any)

None were made.

B. Approval of Agenda

It was moved by Mr. Porras, seconded by Mr. Martinez to approve the agenda. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.

IV. APPROVAL OF MINUTES – March 3, 2020 Regular Board Meeting

A. Corrections (if any)

An amendment was made to item VI. A. Executive Director's Report.

B. Approval of the Minutes

It was moved by Mr. Litfin, seconded by Ms. Alvarez to approve the minutes as amended of the regular meeting held on March 3, 2020. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.

V. PUBLIC COMMENTS

No public comments were made

FOUNDATION BOARD MEMBERS:

Claudia Alvarez • Kristin Crellin • Todd O. Litfin • Eddie Marquez • Richard Porras

Ex-Officio Voting Members: Marvin Martinez

Ex-Officio Non Voting Members: Dr. John Hernandez • Dr. Linda Rose • Roy Shahbazian

Staff: Peter Hardash • Enrique Perez

VI. EXECUTIVE DIRECTOR'S REPORT

- A. Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company
Mr. Perez reported on payment expected in the summer of approximately \$350,000-\$400,000 and our partner being in communication with Colleges of Excellence (CoE).
- B. 2020 – 2021 Budget & Activities
Mr. Perez provided and reported on the 2020-2021 budget, projected revenues, expenditures, projects and activities.
- C. Board Membership
Mr. Perez reported on reactivation of efforts to recruitment for board membership with a focus on efforts in economic development. Ms. Duenez shared resume for Juan M. Gonzalez, new board member on agenda for approval.
- D. Support for Student Satisfaction Surveys
Mr. Perez reported on surveying students' needs for the fall semester and efforts to incentivize participation. Discussion ensued on remote and in person classes, other surveys and feedback on student preferences and home learning environments, potential transfer students from UC schools and a re-entry plan for staff and students to return to campuses. Importance was made to keeping the pulse on student needs and how to best provide learning preferences. Support for student surveys will assist with this effort.
- E. Forensics Team – Budget & Business Plan/Executive Summary
Mr. Perez introduced Mr. Jared K. Miller, SCC Professor of Forensics. Professor Miller provided a video presentation of the business plan, working with Santa Ana College, needs of the Forensics Team along with the 2-year budget proposal online vs. face-to-face regular debate program. Assistant Professor of Communications, Mr. Ralph Castellanos was present for questions. Discussion ensued on recruitment of students including high school, potential increase to enrollment as students are looking for community colleges that have Forensics teams to compete at, current Forensics budget, number of students and cost per semester, projection of funding to generate enrollment, establishing programs districtwide that will generate enrollment and the possibility of increasing transfer rates.
Professor Miller will provide data related to projected increased enrollment to the budget proposal/business plan and will present a finalized recommendation for approval at the September meeting.

VII. COLLEGE PRESIDENT'S REPORT

- Dr. Rose reported on SAC activities.
- Dr. Hernandez reported on SCC activities.

VIII. APPROVAL OF TREASURER'S REPORTS

- A. Treasurer's Reports – February, March and April 2020 (action to approve only).
Mr. Hardash reported on the Treasurers Reports.
It was moved by Mr. Martinez, seconded by Ms. Alvarez to approve the Treasurers Reports. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.

IX. ITEMS FOR DISCUSSION AND/OR ACTION

- A. Approval of the 2020-2021 Budget (for discussion and/or action).
It was moved by Ms. Crellin, seconded by Mr. Martinez to approve the 2020-2021 budget. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.
- B. Approval of Support for Student Satisfaction Surveys for \$10,000 (for discussion and/or action).
It was moved by Ms. Alvarez, seconded by Mr. Porras to approve support for student satisfaction surveys. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.
- C. Accept donation check from Farmers & Merchants Bank for \$2,500 (for discussion and/or action).
It was moved by Mr. Litfin, seconded by Ms. Alvarez to accept the check from Farmers & Merchants Bank. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.
- D. Approval of new board member Juan M. Gonzalez, Public Affairs Manager, Southern California Gas Company, beginning July 1, 2020 for a term of 3 years (for discussion and/or action).
Mr. Perez provided a bio for Mr. Juan M. Gonzalez.
It was moved by Ms. Alvarez, seconded by Ms. Crellin to approve new board membership of Mr. Juan M. Gonzalez. The motion carried with the following vote: Aye – Ms Alvarez, Ms. Crellin, Mr. Litfin, Mr. Martinez, and Mr. Porras.

X. BOARD MEMBER COMMENTS

Mr. Martinez commented on Dr. Rose's retirement. Dr. Marilyn Flores will serve as interim president effective July 1, 2020. Dr. John Hernandez has accepted a position as president at Irvine Valley College. This is the last meeting both presidents are attending. Board members congratulated and thanked Dr. Rose and Dr. Hernandez.

XI. FUTURE MEETINGS

Tuesday, September 1, 2020 8am – Board of Directors Regular Meeting

XII. OTHER

None.

XIII. ADJOURNMENT

The next annual and regular meeting of the Board of Directors will be held on September 1, 2020 at 2323 North Broadway, Santa Ana, California 92706.

Mr. Litfin adjourned the meeting at 9:10am

Approved: _____

Forensics Program Report to the RSCCD

Prepared by

Jared Kubicka-Miller

Ralph Castellanos

In early June, 2020, we (Jared Kubicka-Miller and Ralph Castellanos) presented how we would use funds for a RSCCD forensics program, should those funds be approved by the district foundation. The feedback that we received was that the presentation needed greater focus on how such funding would affect outcomes in favor of district interests. This report focuses on those outcomes, and is divided into two sections: the first focuses on how funding will impact enrollment, and the second lists several other district interests that a robust forensics program would benefit.

Enrollment is the lifeblood of any institution of higher education. The foundation can assume that a fully funded forensics program would benefit enrollment for four reasons.

1. First, a district-wide forensics program would boost high school recruitment efforts. At our last two appearances before the foundation, we shared the relationship that we have built with Sal Tinajero, the Program Specialist for the Santa Ana Unified School District. Mr. Tinajero has spent years building the Santa Ana forensics program into a nationally competitive team of middle and high school students. Many of those students are looking for a local, reasonably priced solution for their higher education needs when they graduate. We have had several meetings with Mr. Tinajero where he clearly stated that those students would flock to a program in our district. There are over 80 students in the program, and they are reaching the point of graduation. These students provide the district with unique opportunities to recruit earlier, and maintain regular contact directly with prospective students. Both are proven strategies to boost enrollment (Olsen, 2018). Should we not have funding for our forensics program, it is highly likely that they will choose other colleges that suit their education needs. In addition to forensics students, our recruitment efforts at local high schools will attract students, even if they do not participate in the activity. Recruiters increase the brand recognition of any institution by establishing a constant presence at local high schools. Students talk to their friends about their plans after graduation. The more recognition we create at local high schools, the more the district can position itself as the default choice for college upon graduation. Forensics programs have a vested interest in creating that presence, and the district can benefit with additional enrollment, even if those students never compete in the program.
2. Forensics programs boost enrollment by increasing units per student. Students often choose to participate in forensics after they have selected their class schedule. This means

that they choose forensics in addition to, rather than instead of, other classes. This means that an individual student might have up to 4 more units per semester than the average. In fact, there is a limit to the number of units that an individual student can self-enroll in a semester. Anything over that limit requires special administrative approval. In over 12 years of teaching, I cannot recall a single student that needed to petition to add any course other than forensics.

3. Forensics programs increase completion rates. Ways to improve retention and completion at community colleges has lately become a focus of study. The relationship to enrollment is clear, students that complete their degrees positively contribute to enrollment. A promising strategy for improving retention and completion is through high-impact educational practices (Kuh, 2016). Dr. Vincent Stephens describes how forensics programs clearly meet the standards of high-impact practices through student time and effort, meaningful interaction, cultural diversity, and ongoing feedback (2019). In fact, a well-founded forensics program creates the opportunity to fully develop a forensics themed learning community, where students schedule linked courses together, and work in groups with one another and their professors (Kuh, 2008). The benefits of speech and debate have already proven, and measurable benefits at the high school level. According to the American Debate League:

While only 50 percent of high school students in urban schools graduate, ninety percent of urban high school debaters graduate. What is more, 72 percent of high-risk secondary-school debaters graduate, versus just 43 percent of high-risk non-debaters. They also score better on ACT and SAT tests, get into better colleges, and perform better once in college. Furthermore, pupils do not need to debate forever to see results — even one or two debate experiences improves performance (though for every semester a student debates, her grades go up). (2020)

4. We can capitalize on being one of the few programs that is ready for online instruction. By tapping into a student population that normally wouldn't be able to participate in forensics, we could potentially become one of the largest programs in the nation. Professors are struggling to adapt forensics activities to the pandemic, but we have already developed a partnership with a private company, ProtoCommunications, to provide online lecture and assessment materials specifically designed for speech and debate competition. This means that we are in a unique position to provide forensic coaching to students without the traditional geographical limitations. The implications that this has for students with disabilities, and other limitations, is enormous. Few other colleges are in a position to take advantage of this situation. With the forensics program

alone, we have the potential to serve, not just dozens, but hundreds of students every year.

Enrollment is important, but there are several other metrics that learning institutions should use when decision-making. The mission of the Rancho Santiago Community College District Foundation is to enhance the economic development of our region and to generate revenue to supplement the resources of the district and its two colleges, Santa Ana College and Santiago Canyon College. In this section, we describe how the supplemental resources would directly improve on several of these other metrics.

1. Forensics fosters improved transfers rate. There are several local, and national universities that also support forensics programs. We compete with them at tournaments. In other words, forensics is a social network of colleges and universities. Becoming a part of this network opens up opportunities for transfer that are otherwise unavailable to other students: scholarships, tuition waivers, advanced enrollment, late acceptance, and other types of assistance are offered at some of the best universities in the nation. That, coupled with the fact that forensics students gain the skills and confidence that already set them apart from their classmates, and the result is a transfer rate that exceeds the average. Furthermore, forensics students transfer to higher rated universities. We have had several students get accepted into various UC campuses specifically due to their forensics experience.
2. Forensics teams foster positive equity. Students feel a sense of community and connectedness to their teams and their institutions. Students from marginalized groups benefit from a sense of belongingness that positively influences their connection to higher education (Croucher, Thornton, & Eckstein, 2006). The authors go on to discuss that when students are on a team together, their participation is more meaningful. These meaningful experiences foster identification between students and the institution. As Hernandez and Lopez (2004) suggests, students' ability to self-identify with an institution has a significant positive relationship with college retention, especially for students of color. This direct link to college retention provides a strong warrant for increased investment into our forensics program. Students in the forensics teams experience significant personal growth, relative to their non-forensics peers, in areas of critical thinking, social responsibility, professional training, and confidence. On a personal level, students in forensics teams experience long lasting life benefits like a healthier mental outlook through overall confidence in their communication skills, and an ability to maintain positive long-term relationships (Rogers, 2005, 33). Researchers suggest that growth in these areas can enhance productivity, goal achievement, and encourage success in students (Croucher, Long, Deepa, & Steele, 2009, 87).

3. Forensics encourages civil engagement. Quantitative research suggests that forensics students are significantly more likely to vote in elections, exhibit political volunteerism, social volunteerism, social advocacy, maintain a GPA of 3.5 or above, obtain professional internships, complete higher education on-time, graduate from educational programs, and receive job offers in their major much quicker after graduation (Rogers, 2002). These programs also help to break down barriers for student groups after they leave college. Forensics programs provide support for female students who seek careers like law and business by providing skills and networks, which are linked to professional success (Matz & Bruschie, 2006, 38). In essence, an investment in forensics programs is an investment in achievement of educational outcomes and career success.

4. As the only district-wide competitive program, the RSCCD Forensics Team would provide an excellent way to identify the district as the whole. Forensics teams exude an image of academic rigor, and excellence. 50-60% of top ten colleges in CA have a program, compared to around 6% of all community colleges (Engleberg et al., 2008). Imagine every photo of a student accepting an award being identified with RSCCD. Following alumni, and their accomplishments, and referencing their time on the RSCCD team as pivotal. This would add to the image of RSCCD being a professional and bold place of learning.

Works Cited

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Rancho Santiago Community College District
Fiscal Year: 2020

District Foundation
Income Statement
Year to Date Ending 05/31/2020

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
REVENUES			
Contributions, Gifts, Donations	\$ 2,500.00	\$ -	\$ 2,500.00
Interest on Banks	3,304.68	-	3,304.68
Total Revenues	\$ 5,804.68	\$ -	\$ 5,804.68
EXPENDITURES			
Scholarship & Grants	\$ 30,000.00	\$ -	\$ 30,000.00
Sponsorships	13,250.00	-	13,250.00
Legal	7,747.24	-	7,747.24
Audit Fees	6,100.00	-	6,100.00
Lobby Expense for Bond	4,500.00	-	4,500.00
Food	108.92	-	108.92
Supplies	100.69	-	100.69
Total Expenditures	\$ 61,806.85	\$ -	\$ 61,806.85
Revenues Over (Under) Expenditure	\$ (56,002.17)	\$ -	\$ (56,002.17)
Beginning Net Asset Balance	\$ 500,595.07	\$ 238,514.75	\$ 739,109.82
Ending Net Asset Balance	\$ 444,592.90	\$ 238,514.75	\$ 683,107.65

SUMMARY OF ACTIVITIES:**UNRESTRICTED REVENUES****Contributions, Gifts, Donations**

The Foundation received \$2,500 from Farmers and Merchants Bank on 12/17/19. This unrestricted contribution was recorded in the Unrestricted Fund.

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$3,304.68 from July 1, 2019 through May 31, 2020.

DISBURSEMENTS

	Fund 91, 92	Fund 97
OCBC Orange Cty Bus Council	\$ 2,000.00	\$ -
Santa Ana Chamber of Commerce	9,200.00	
AlvaradoSmith	7,747.24	
SALEF 24th Anniversary Awards & Scholarship Celebration	250.00	
Hispanic100 Foundation	1,050.00	
Eide Bailly LLP	6,100.00	
Santiago Canyon College	30,000.00	
Campaign for Our Colleges	4,500.00	
Orange Chamber of Commerce	750.00	
Food	108.92	
Supplies	100.69	
Total Disbursements:	\$ 61,806.85	\$ -

Rancho Santiago Community College District
Fiscal Year: 2020

District Foundation
Balance Sheet
Year to Date Ending 05/31/2020

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 444,592.90	\$ 238,514.75	\$ 683,107.65
Total Assets	\$ 444,592.90	\$ 238,514.75	\$ 683,107.65
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 444,592.90	\$ 238,514.75	\$ 683,107.65
Total Liabilities and Net Assets	\$ 444,592.90	\$ 238,514.75	\$ 683,107.65

**District Foundation
 Income Statement
 Year to Date Ending 06/30/2020**

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
REVENUES			
Contributions, Gifts, Donations	\$ 2,500.00	\$ -	\$ 2,500.00
Contracted Services Revenues	1,035.00	-	1,035.00
Interest on Banks	3,572.10	-	3,572.10
Total Revenues	\$ 7,107.10	\$ -	\$ 7,107.10
EXPENDITURES			
Scholarship & Grants	\$ 130,000.00	\$ -	\$ 130,000.00
Sponsorships	15,750.00	-	15,750.00
Contracted Services	1,382.40	-	1,382.40
Legal	7,747.24	-	7,747.24
Audit Fees	6,100.00	-	6,100.00
Lobby Expense for Bond	19,500.00	-	19,500.00
Food	108.92	-	108.92
Supplies	100.69	-	100.69
Student Satisfaction Surveys	10,000.00	-	10,000.00
Other Licenses & Fees	75.00	-	75.00
Total Expenditures	\$ 190,764.25	\$ -	\$ 190,764.25
Revenues Over (Under) Expenditure	\$ (183,657.15)	\$ -	\$ (183,657.15)
Beginning Net Asset Balance	\$ 500,595.07	\$ 238,514.75	\$ 739,109.82
Ending Net Asset Balance	\$ 316,937.92	\$ 238,514.75	\$ 555,452.67

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Contributions, Gifts, Donations

The Foundation received \$2,500 from Farmers and Merchants Bank on 12/17/19. This unrestricted contribution was recorded in the Unrestricted Fund.

Contracted Services Revenues

The Foundation generated \$1,035 from contract education. Training services were provided to the Santa Ana Unified School District; Teletrac Navman; Unit Industries Group, Inc.; and Access General Contracting, Inc.

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$3,572.10 from July 1, 2019 through June 30, 2020.

DISBURSEMENTS

	<u>Fund 91, 92</u>	<u>Fund 97</u>
OCBC Orange Cty Bus Council	\$ 2,000.00	\$ -
Santa Ana Chamber of Commerce	11,700.00	
AlvaradoSmith	7,747.24	
SALEF 24th Anniversary Awards & Scholarship Celebration	250.00	
Hispanic100 Foundation	1,050.00	
Eide Bailly LLP	6,100.00	
Santiago Canyon College Forensics	30,000.00	
Campaign for Our Colleges	19,500.00	
Orange Chamber of Commerce	750.00	
Food	108.92	
Supplies	100.69	
Can-Achieve Education Consultants	1,382.40	
Annual Registration Renewal Fee paid to the Attorney General of CA	75.00	
SAC & SCC Foundation for student scholarships & grants	100,000.00	
SAC & SCC Foundation for student satisfaction surveys	10,000.00	
Total Disbursements:	\$ 190,764.25	\$ -

Rancho Santiago Community College District
Fiscal Year: 2020

District Foundation
Balance Sheet
Year to Date Ending 06/30/2020

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 308,968.84	\$ 238,514.75	\$ 547,483.59
Accounts Receivable	12,238.10	-	12,238.10
Total Assets	\$ 321,206.94	\$ 238,514.75	\$ 559,721.69
LIABILITIES			
Accounts Payable	\$ 4,269.02	\$ -	\$ 4,269.02
Total Liabilities	\$ 4,269.02	\$ -	\$ 4,269.02
NET ASSETS	\$ 316,937.92	\$ 238,514.75	\$ 555,452.67
Total Liabilities and Net Assets	\$ 321,206.94	\$ 238,514.75	\$ 559,721.69

**District Foundation
 Income Statement
 Year to Date Ending 07/31/2020**

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
REVENUES			
Interest on Banks	\$ 242.38	\$ -	\$ 242.38
Total Revenues	\$ 242.38	\$ -	\$ 242.38
EXPENDITURES			
None	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -
Revenues Over (Under) Expenditure	\$ 242.38	\$ -	\$ 242.38
Beginning Net Asset Balance	\$ 316,937.92	\$ 238,514.75	\$ 555,452.67
Ending Net Asset Balance	\$ 317,180.30	\$ 238,514.75	\$ 555,695.05

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$242.38 from July 1, 2020 through July 31, 2020.

DISBURSEMENTS

None

Total Disbursements:

	Fund 91, 92	Fund 97
	\$ -	\$ -
	\$ -	\$ -

Rancho Santiago Community College District
Fiscal Year: 2021

District Foundation
Balance Sheet
Year to Date Ending 07/31/2020

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 312,911.28	\$ 238,514.75	\$ 551,426.03
Accounts Receivable	4,269.02	-	4,269.02
Total Assets	\$ 317,180.30	\$ 238,514.75	\$ 555,695.05
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 317,180.30	\$ 238,514.75	\$ 555,695.05
Total Liabilities and Net Assets	\$ 317,180.30	\$ 238,514.75	\$ 555,695.05

**District Foundation
 Income Statement
 Year to Date Ending 08/31/2020**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Interest on Banks	\$ 478.95	\$ -	\$ 478.95
Total Revenues	\$ 478.95	\$ -	\$ 478.95
EXPENDITURES			
None	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -
Revenues Over (Under) Expenditure	\$ 478.95	\$ -	\$ 478.95
Beginning Net Asset Balance	\$ 316,937.92	\$ 238,514.75	\$ 555,452.67
Ending Net Asset Balance	\$ 317,416.87	\$ 238,514.75	\$ 555,931.62

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$478.95 from July 1, 2020 through August 31, 2020.

DISBURSEMENTS

None

Total Disbursements:

	<u>Fund 91, 92</u>	<u>Fund 97</u>
None	\$ -	\$ -
Total Disbursements:	\$ -	\$ -

Rancho Santiago Community College District
 Fiscal Year: 2021

District Foundation
 Balance Sheet
 Year to Date Ending 08/31/2020

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 313,147.85	\$ 238,514.75	\$ 551,662.60
Accounts Receivable	4,269.02	-	4,269.02
Total Assets	\$ 317,416.87	\$ 238,514.75	\$ 555,931.62
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 317,416.87	\$ 238,514.75	\$ 555,931.62
Total Liabilities and Net Assets	\$ 317,416.87	\$ 238,514.75	\$ 555,931.62

**District Foundation
 Income Statement
 Year to Date Ending 09/30/2020**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Contracted Services Revenues	\$ 800.00	\$ -	\$ 800.00
Interest on Banks	707.84	-	707.84
Total Revenues	\$ 1,507.84	\$ -	\$ 1,507.84
EXPENDITURES			
None	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -
Revenues Over (Under) Expenditure	\$ 1,507.84	\$ -	\$ 1,507.84
Beginning Net Asset Balance	\$ 316,937.92	\$ 238,514.75	\$ 555,452.67
Ending Net Asset Balance	\$ 318,445.76	\$ 238,514.75	\$ 556,960.51

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Contracted Revenue

The Foundation generated \$800 from contract education. Training services were provided to Teletrac Navman.

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$707.84 from July 1, 2020 through September 30, 2020.

DISBURSEMENTS

None

Total Disbursements:

	<u>Fund 91, 92</u>	<u>Fund 97</u>
None	\$ -	\$ -
Total Disbursements:	\$ -	\$ -

Rancho Santiago Community College District
 Fiscal Year: 2021

District Foundation
 Balance Sheet
 Year to Date Ending 09/30/2020

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 314,176.74	\$ 238,514.75	\$ 552,691.49
Accounts Receivable	4,269.02	-	4,269.02
Total Assets	\$ 318,445.76	\$ 238,514.75	\$ 556,960.51
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 318,445.76	\$ 238,514.75	\$ 556,960.51
Total Liabilities and Net Assets	\$ 318,445.76	\$ 238,514.75	\$ 556,960.51

**District Foundation
Income Statement
Year to Date Ending 10/31/2020**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Contributions, Gifts, Donations	\$ -	\$ 2,000.00	\$ 2,000.00
Contracted Services Revenues	800.00	-	800.00
Management Fees Revenue	200.00	-	200.00
Interest on Banks	939.47	-	939.47
Total Revenues	\$ 1,939.47	\$ 2,000.00	\$ 3,939.47
EXPENDITURES			
SBDC Program	\$ -	\$ 36,000.00	\$ 36,000.00
Management Fees		200.00	200.00
Total Expenditures	\$ -	\$ 36,200.00	\$ 36,200.00
Revenues Over (Under) Expenditure	\$ 1,939.47	\$ (34,200.00)	\$ (32,260.53)
Beginning Net Asset Balance	\$ 316,937.92	\$ 238,514.75	\$ 555,452.67
Ending Net Asset Balance	\$ 318,877.39	\$ 204,314.75	\$ 523,192.14

SUMMARY OF ACTIVITIES:

RESTRICTED REVENUES

Contributions, Gifts, Donations

The Foundation received \$2,000 from CDC Small Business Finance in October 2020 for the SBDC. This restricted contribution was recorded in the Temporarily Restricted Fund.

UNRESTRICTED REVENUES

Contracted Revenue

The Foundation generated \$800 from contract education. Training services were provided to Teletrac Navman.

Contributions, Gifts, Donations

The Foundation's management fee is currently 10% and is applied to all restricted contributions. Management fee revenue of \$200 from the CDC Small Business Finance contribution was recognized and recorded as revenue in the Unrestricted Fund. The expense was recorded in the Temporarily Restricted Fund.

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$939.47 from July 1, 2020 through October 31, 2020.

DISBURSEMENTS

	<u>Fund 91, 92</u>	<u>Fund 97</u>
SBDC Program	\$ -	\$ 36,000.00
Management Fee		200.00
Total Disbursements:	\$ -	\$ 36,200.00

Rancho Santiago Community College District
Fiscal Year: 2021

District Foundation
Balance Sheet
Year to Date Ending 10/31/2020

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 318,877.39	\$ 204,314.75	\$ 523,192.14
Total Assets	\$ 318,877.39	\$ 204,314.75	\$ 523,192.14
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 318,877.39	\$ 204,314.75	\$ 523,192.14
Total Liabilities and Net Assets	\$ 318,877.39	\$ 204,314.75	\$ 523,192.14

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER



CDC SMALL BUSINESS FINANCE
SAN DIEGO OPERATING ACCOUNT
 2448 HISTORIC DECATUR ROAD, SUITE 200
 SAN DIEGO, CA 92106
 (619) 291-3594

FIRST REPUBLIC BANK
 1110 CAMINO DEL MAR
 DEL MAR, CA 92014
 11-8166/3210

41856

CHECK NO. **041856**

Small Business Finance

DATE
10/1/2020

AMOUNT
 *****2,000.00*

PAY ***TWO THOUSAND AND XX / 100**

TO THE ORDER OF
**RANCHO SANTIAGO COLLEGE
 FOUNDATION
 ATTN: E. PEREZ, EXEC DIRECTOR
 2323 NORTH BROADWAY
 Santa Ana, CA 92706**

[Signature]

THE FACE OF THIS DOCUMENT INCLUDES A HIDDEN WORD - DO NOT CASH IF THE WORD VOID IS VISIBLE

⑈041856⑈ ⑆321081669⑆ 80000129263⑈

Date	Invoice Number	Comment	Amount	Discount Amount	Net Amount
9/30/2020	20 SEP 30	FY20 DONATIONS	2,000.00	0.00	2,000.00

NON-NEGOTIABLE

Check: 041856 10/1/2020 RANCHO SANTIAGO COLLEGE FOUNDATION Check Total: 2,000.00

Duenez, Patricia

Subject: FW: CDC Grant for OC SBDC
Attachments: CDC Small Business Finance Ck 100120.pdf

From: Cossio-Muniz, Ruth <Cossio_Muniz_Ruth@rscdd.edu>
Sent: Thursday, October 15, 2020 8:36 AM
To: Stacey Sanchez <ssanchez@cdcloans.com>
Cc: Santoyo, Sarah <Santoyo_Sarah@rscdd.edu>; Perez, Enrique <Perez_Enrique@rscdd.edu>; Duenez, Patricia <Duenez_Patricia@rscdd.edu>
Subject: FW: CDC Grant for OC SBDC

Dear Stacey,

We received the check from CDC Small Business Finance yesterday in the amount of \$2,000.

On behalf of Rancho Santiago Community College District, we thank you for considering our Small Business Development Center in your corporate giving plans and express our gratitude for your support and continued partnership. Please don't hesitate to reach out to us if you need anything and, of course, we will continue to work with you and your team to assist small business owners seeking access to capital.

In great appreciation,

Ruth

Ruth Cossio-Muniz | Director
Orange County Small Business Development Center (SBDC)
Hosted at Rancho Santiago Community College District
1300 S. Bristol St., Santa Ana, CA 92704
(714) 564-5200 | www.orangecountySBDC.org



ORANGE COUNTY
Small Business Development Center



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From: Stacey Sanchez [mailto:ssanchez@cdcloans.com]
Sent: Wednesday, September 23, 2020 5:39 PM
To: Ruth Cossio-Muniz (cossio_muniz_ruth@rscdd.org)
Cc: Susan Lamping
Subject: FW: CDC Grant for OC SBDC

Hi Ruth,

I wanted to take this opportunity to say thank you for the long-lasting partnership we have had over the years. I so appreciate the opportunity to work with you and your business counselors to serve our community of small business owners. I'm lucky to be able to call many of the counselors my friend at this point and value our strong working relationships. Together we are making a huge difference in our community.

With that, CDC Small Business Finance is pleased to let you know that we will be providing a grant in the amount of \$2,000 as our corporate giving for this fiscal year. Please consider this our sponsorship and support for the year to come.

Our goal is to get this out by the end of our Fiscal Year which is September 30th, 2020. If you would be able to send me a W9 and invoice for the above amount as soon as possible (in the next couple of days if you can- sorry for the late notice!), we will get this check cut and sent out asap.

Again, thank you for your partnership and shared vision. Here's to a stronger and better 2021!

Stacey Sanchez

Senior Community Loan Officer

CDC Small Business Finance

3200 El Camino Real, #160

Irvine, CA 92602

714-918-0886

Fax 714-363-5186

ssanchez@cdcloans.com

[My Bio](#)

Securely upload your loan documents <https://files.cdcloans.com>



2323 North Broadway • Santa Ana, CA 92706 -1640 • (714) 480-7460 • www.rscdd.edu

Santa Ana College • Santiago Canyon College

CONFLICT OF INTEREST STATEMENT 2020 - 2021

for Officers, Board members, Staff and Committee members

The District Foundation Board is comprised of community and business leaders, who serve their time as dedicated advocates for Rancho Santiago Community College District. Members of the District Foundation Board of Directors, or any of its Committees, should not derive any personal profit or gain, directly or indirectly, by reason of his or her participation with the District Foundation. Each individual shall disclose to the District Foundation any personal interest which he or she may have in any matter pending before the District Foundation and refrain from participation in any decisions on such matters.

It is requested that any member of the District Foundation Board, staff or committee who is an officer, board member, staff member or committee member of an organization or vendor identify his or her affiliation with such; further, in connection with any credit policy committee or board action specifically directed to that agency, he/she shall not participate in the decisions affecting that agency and the decisions must be made and/or ratified by the Board.

Any member of the District Foundation Board, staff or committee shall not utilize any listings of District Foundation donors or privileged information for personal or private solicitation purposes at any time during the term of their affiliation.

At this time, I am a Board member, staff or committee member of the following organizations:

FOUNDATION BOARD MEMBERS:

Claudia Alvarez • Kristin Crellin • Juan M. Gonzalez • Todd O. Litfin • Eddie Marquez

Ex-Officio Voting Members: Marvin Martinez

Ex-Officio Non Voting Members: Dr. Marilyn Flores • Craig Rutan • Roy Shahbazian • Jose Vargas

Staff: Adam O'Connor • Enrique Perez

Now this is to certify that I, except as described below, am not now nor at any time during the past two years have been:

- (1) A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier or other party, doing business with the District Foundation which has resulted or could result in personal benefit to me.

- (2) A recipient directly or indirectly, of any salary payment or loans or other fees from or on behalf of any person or organization engaged in any transaction with the District Foundation.

Any exceptions to (1) or (2) above are stated below with a full description of the transactions and of the interest, with direct or indirect, which I have (or have had during the past two years) in the persons or organization having transactions with the District Foundation.

Signature

Date

Printed Name

RSCCD Foundation
2323 N. Broadway #302
Santa Ana, CA 92706
Ph: 714-480-7460
Fax: 714-796-3921

FOUNDATION BOARD MEMBERS:
Claudia Alvarez • Kristin Crellin • Juan M. Gonzalez • Eddie Marquez • Richard Porras
Ex-Officio Voting Members: Marvin Martinez
Ex-Officio Non Voting Members: Dr. John Hernandez • Dr. Linda Rose • Roy Shahbazian
Staff: Peter Hardash • Enrique Perez