



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION  
BOARD OF DIRECTORS REGULAR MEETING**

**Minutes**

Tuesday, November 1, 2022 - 8 am – Virtual by Zoom

8:09am - Introductions made by all present.

**I. CALL TO ORDER**

Mr. Marquez called the meeting to order at 8:13am.

**II. ROLL CALL**

Present: Juan M. Gonzalez • John M. Gutierrez • John Hanna • Todd O. Litfin •

Eddie Marquez • Andrew Patterson • Marianela Silva • Marvin Martinez • Dr. Annebelle Nery  
• Craig Rutan • James Isbell

Guests: Adriene Davis, Nhadira Brathwaite, Mark McLoughlin, Ruth Cossio-Muniz, Christina  
Romero and three (3) guests connected by phone.

Patricia Duenez present as record keeper.

**III. APPROVAL OF THE AGENDA**

A. Amendments and Corrections (if any)

No amendments or corrections made.

B. Approval of Agenda

It was moved by Mr. Martinez; seconded by Mr. Gonzalez to approve the November 1,  
2022 agenda. The motion carried with the following vote: Aye - Mr. Gonzalez, Mr.  
Gutierrez, Mr. Hanna, Mr. Litfin, Mr. Marquez, Mr. Patterson, Ms. Silva, and Mr.  
Martinez.

**IV. APPROVAL OF MINUTES – June 7, 2022 Annual and June 7, 2022 Regular Board  
Meeting\***

A. Corrections (if any)

None made.

B. Approval of the Minutes

It was moved by Mr. Gutierrez; seconded by Mr. Martinez to approve the June 7, 2022  
annual and June 7, 2022 regular meeting minutes. The motion carried with the following  
vote: Aye - Mr. Gonzalez, Mr. Gutierrez, Mr. Hanna, Mr. Litfin, Mr. Marquez, Mr.  
Patterson, Ms. Silva, and Mr. Martinez.

**FOUNDATION BOARD MEMBERS:**

Juan M. Gonzalez • John M. Gutierrez • John Hanna • Todd O. Litfin • Eddie Marquez • Andrew Patterson • Marianela Silva

**Ex-Officio Voting Members:** Marvin Martinez

**Ex-Officio Non Voting Members:** James Isbell • Dr. Annebelle Nery • Enrique Perez • Craig Rutan

**Staff:** Iris Ingram

**V. PUBLIC COMMENTS**

None submitted, none made.

**VI. EXECUTIVE DIRECTOR'S REPORT**

A. Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company

Mr. Perez reported CoE will be in U.S. and is meeting with various colleges they worked with, will be meeting with Mr. Perez to review performance and indicators of contract week of December 26, 2022. Mr. Perez will provide update to final payment on contract at March meeting.

B. Board Membership

Mr. Perez reported on recruitment efforts for new members and spoke to need for board to convene a Strategic Planning Retreat to work on a 3 year Strategic Plan with focus on vision and mission. Board focus has been on small business development for workforce development projects. Colleges are working to be more aligned to workforce development. Working on bringing in consultant for Retreat.

Discussion ensued related to district partnerships with trades and apprenticeship training grants.

Mr. Perez reiterated need for strategic plan and will report back on consultant at future meeting.

C. Strategic Planning Retreat

Mr. Perez reported on this with item VI. B.

D. CTE Spotlight Awards Event

Dr. Davis **shared screen** of 'Save the Date' announcement for CTE Spotlight Awards Event and outlined features of the event. Event scheduled for Thursday, April 2023 evening, no firm date as event is still in planning stages. This event would recognize accomplishments of elected officials who have been involved in advocacy for our district and colleges, industry and business leaders, administrators, faculty, classified and student honorees. Ceremony as academic Oscars. A silent auction would be included along with dinner, ceremony and presentation. List of potential sponsorships was **screen shared**. Event an opportunity to present college programs, spoke to Applied Learning Project and opportunity for student scholarship recipients. Event will have program booklet. Additional streams of revenue from ticket sales and advertisement sales.

**VII. COLLEGE PRESIDENT'S REPORT**

Dr. Nery reported on enrollment and college activities.

Mr. Perez reported on enrollment and college activities.

Mr. Marquez requested invitations of college events be forwarded to board members.

**VIII. APPROVAL OF TREASURER'S REPORTS**

A. Treasurer's Reports – May, June, July, August, September 2022 (action to approve only).\*

It was moved Mr. Martinez; seconded by Mr. Gutierrez to approve Treasurer’s Reports as presented. The motion carried with the following vote: Aye - Mr. Gonzalez, Mr. Gutierrez, Mr. Hanna, Mr. Litfin, Mr. Marquez, Mr. Patterson, Ms. Silva, and Mr. Martinez.

**IX. ITEMS FOR DISCUSSION AND/OR ACTION**

**A. Approval of Contract with Luis Morales for Professional Services (for discussion and/or action).\***

Dr. Davis reported on contract and services to be provided related to content on foundation website and platform for donations.

Ms. Brathwaite reported on services contractor to provide.

It was moved by Mr. Gutierrez; seconded by Mr. Hanna to approve contract with Luis Morales for professional services. The motion carried with the following vote: Aye - Mr. Gonzalez, Mr. Gutierrez, Mr. Hanna, Mr. Litfin, Mr. Marquez, Mr. Patterson, Ms. Silva, and Mr. Martinez.

**X. BOARD MEMBER COMMENTS**

Mr. Martinez spoke to the November 8 visit of 20 persons from State Chancellor’s office ‘Listening Tour’ which includes Daisy Gonzalez; visit to SAC first then SCC. State eager to learn about our improvements to enrollment. Also shared November 8<sup>th</sup> is Election Day and 3 Trustees are up for election. Trustee Hanna also running for re-election.

Mr. Hanna expressed district need for public/private partnerships and public/public partnerships. State conversations include Chancellor Martinez and Dr. Nery’s great work being done and thanked board members for years of service.

Mr. Gutierrez shared details of December 15 OC Chamber of Commerce toy drive. Various organizations in Santa Ana and Orange County will benefit; invited members to attend. Location of event: 701 venue in Santa Ana (previously Original Mike’s).

Mr. Marquez shared other upcoming OC Chamber events.

Mr. Patterson looking forward to planning retreat.

Mr. Perez spoke to scaling partnerships.

**XI. FUTURE MEETINGS**

Due to proximity of next scheduled meeting, it was agreed to remove the Tuesday, December 6, 2022 regular meeting of the board from the calendar. Next regular meeting of the board is scheduled for March 7, 2023.

**XII. OTHER**

Nothing to report

**XIII. ADJOURNMENT**

The next regular meeting of the Board of Directors will be held on March 7, 2023 at

2323 North Broadway, Santa Ana, California 92706.

It was moved by Mr. Marquez; seconded by Mr. Gonzalez to adjourn the meeting. The motion carried with the following vote: Aye - Mr. Gonzalez, Mr. Gutierrez, Mr. Hanna, Mr. Litfin, Mr. Marquez, Mr. Patterson, Ms. Silva, and Mr. Martinez.

Mr. Marquez adjourned the meeting at 9:03am.

Approved: June 6, 2023