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Santa Ana College • Santiago Canyon College

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION BOARD OF DIRECTORS REGULAR MEETING

AGENDA

Tuesday, June 4, 2024 - 8 am

Rancho Santiago Community College District
#114 Executive Conference Room
2323 North Broadway, Santa Ana, California 92706

The Rancho Santiago Community College District Foundation, Board, staff, and the public will participate in the June 4, 2024, regular meeting via in-person and teleconference (Hybrid). The district strongly encourages all visitors attending the meeting in-person, regardless of vaccination status, to wear a mask while in our buildings. If you do not have a mask and wish to wear one, one can be provided to you. To participate in the meeting via teleconference, dial (669) 444-9171, 86038434328# US or by copying this link: <https://rscdd-edu.zoom.us/j/86038434328> and pasting in a web browser.

Should you wish to address the board during public comment, you may speak when authorized by the Board President at the meeting. To advise of your request to speak, those attending the meeting in-person are asked to complete a “Public Comment” form and submit it to the assistant of the vice chancellor prior to the start of open session. Members of the public who attend the meeting via web browser or telephone should raise their hand if participating via Zoom or use *9 to raise your hand using your phone.

Comments are limited to three minutes per person. The Board President may, at their discretion, expand or limit the total number of speakers addressing a particular subject, reduce the minutes allowed per person or extend additional time to a speaker.

In compliance with the Ralph M. Brown Act, this Agenda is being posted and sent to you in advance of a scheduled meeting of the Board. All discussion, deliberation as well as action on these items needs to occur at the meeting, and should not be subject of either serial email communications outside of the agendized meeting, phone conversations or direct communications between or among Board members for the purpose of discussing or deliberating on any items.

I. CALL TO ORDER

II. ROLL CALL

FOUNDATION BOARD MEMBERS:

Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Eddie Marquez • Andrew Patterson • Marianela Silva • Zeke Hernandez

Ex-Officio Voting Members: Marvin Martinez

Ex-Officio Non Voting Members: Claire Coyne • Dr. Jeannie Kim • Dr. Annabelle Nery • Craig Rutan

Staff: Iris Ingram • Enrique Perez

III. APPROVAL OF THE AGENDA

Action may be taken by the Board of Directors on any item listed on this Agenda.

- A. Amendments and Corrections (if any)
- B. Approval of Agenda

IV. *APPROVAL OF MINUTES – June 6, 2023, Annual & June 6, 2023 Regular Board Meeting

- A. Corrections (if any)
- B. Approval of the Minutes

V. PUBLIC COMMENTS

Should you wish to address the board during public comment, you may speak when authorized by the Board President at the meeting. To advise of your request to speak, those attending the meeting in-person are asked to complete a “Public Comment” form and submit it to the assistant of the vice chancellor prior to the start of open session. Members of the public who attend the meeting via web browser or telephone should raise their hand if participating via Zoom or use *9 to raise your hand using your phone.

Comments are limited to three minutes per person. The Board President may, at their discretion, expand or limit the total number of speakers addressing a particular subject, reduce the minutes allowed per person or extend additional time to a speaker.

VI. EXECUTIVE DIRECTOR’S REPORT

- A. Update to Strategic Planning Retreat

VII. COLLEGE PRESIDENT’S REPORT

VIII. APPROVAL OF TREASURER’S REPORTS

- A. *Treasurer’s Reports – May, June, July, August, September, October, November, December 2023 and January, February, March, April 2024 (action to approve only).

IX. ITEMS FOR DISCUSSION AND/OR ACTION

- A. *2022-2023 AUDIT REPORT RESULTS-Accept the 2022-2023 Rancho Santiago Community College District Foundation Financial Statements and Independent Auditors’ Report for the Fiscal Year Ended June 30, 2023 (action to accept only).
- B. *Approval of 2024-2025 Budget (for discussion and/or action).
- C. *Accept check from SchoolsFirst Credit Union (for discussion and/or action).
- D. *Approval of check to recipient of 2024 RSCCD District Operations Classified Employee of the Year (for discussion and/or action).

X. BOARD MEMBER COMMENTS

XI. FUTURE MEETINGS

Tuesday, September 3, 2024, 8 am – Board of Directors Regular Meeting

XII. OTHER

XIII. ADJOURNMENT

The next regular meeting of the Board of Directors will be held on September 3, 2024, at 2323 North Broadway, Santa Ana, California 92706.

**supporting information attached*

Americans with Disabilities Act

The Rancho Santiago Community College District Foundation (the “Foundation”) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability related modification or accommodation, in order to participate in a public meeting of the Foundation, shall be made to: Enrique Perez, J.D., Executive Director, Rancho Santiago Community College District Foundation, 2323 N. Broadway, Santa Ana, California 92706, (714) 480-7460.



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION
BOARD OF DIRECTORS ANNUAL MEETING**
Rancho Santiago Community College District Office – Hybrid: in person & virtual by zoom

Tuesday, June 6, 2023 - 8 am

Minutes

I. CALL TO ORDER

The hybrid meeting was called to order at 8:05 am by Mr. Gonzalez.

II. ROLL CALL

Present: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson (virtual by zoom) • Marianela Silva • Marvin Martinez • James Isbell • Dr. Jeannie Kim • Dr. Annebelle Nery • Craig Rutan (virtual by zoom) • Enrique Perez

Guests present: Mark McLoughlin (virtual by zoom), Dr. Chi-Chung Keung
Patricia Duenez present as record keeper.

III. APPROVAL OF BOARD MEMBER VIRTUAL MEETING ATTENDANCE DUE TO ‘JUST CAUSE’ - ASSEMBLY BILL (“AB” 2449)

Mr. Patterson joined meeting virtual by zoom for ‘Just Cause’-Assembly Bill (“AB” 2449).

It was moved by Mr. Litfin; seconded by Mr. Martinez to approve board member to join annual meeting of the board virtual by zoom for ‘Just Cause’-Assembly Bill (“AB” 2449).

IV. APPROVAL OF THE AGENDA

Action may be taken by the Board of Directors on any item listed on this Agenda.

A. Amendments and Corrections (if any)

No amendments or corrections to the agenda.

B. Approval of Agenda

It was move by Mr. Litfin; seconded by Mr. Martinez to approve the agenda of the annual meeting for June 6, 2023. The motion carried with the following vote: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson • Marianela Silva • Marvin Martinez

V. PUBLIC COMMENTS

No public comments made.

VI. APPROVAL OF 2023-2024 MEETING SCHEDULE

A. Amendments and Corrections (if any)

No amendments or corrections to the meeting schedule.

B. Approval of the 2023-2024 Meeting Schedule (for discussion and/or action).*

It was moved by Mr. Gutierrez; seconded by Ms. Silva to approve the 2023-2024 meeting schedule. The motion carried with the following vote: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson • Marianela Silva • Marvin Martinez

FOUNDATION BOARD MEMBERS:

Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Eddie Marquez • Andrew Patterson • Marianela Silva • Phillip Yarbrough

Ex-Officio Voting Members: Marvin Martinez

Ex-Officio Non Voting Members: James Isbell • Dr. Jeannie Kim • Dr. Annebelle Nery • Craig Rutan

Staff: Iris Ingram • Enrique Perez

VI. ITEMS FOR DISCUSSION AND/OR ACTION

A. Election of Officers

Members of the Board of Directors of the Rancho Santiago Community College District Foundation will be asked to propose and approve officers for the **2023-2024 year**:

For President, Mr. Juan Gonzalez was nominated. It was moved by Mr. Martinez; seconded by Ms. Silva.

For Vice President, Ms. Marianela Silva was nominated. It was moved by Mr. Gutierrez; seconded by Mr. Litfin.

For Secretary, Mr. Marvin Martinez was nominated. It was moved by Ms. Silva; seconded by Mr. Litfin.

For Treasurer, Ms. Iris Ingram was nominated. It was moved by Mr. Litfin; seconded by Mr. Gonzalez.

The motion carried with the following vote: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson • Marianela Silva • Marvin Martinez

VII. FUTURE MEETINGS

Next Board of Directors Annual Meeting scheduled for Tuesday, June 4, 2024, at 8am.

VIII. ADJOURNMENT

The next **annual** meeting of the Board of Directors will be held on **June 4, 2024**, at 2323 North Broadway, Santa Ana, California 92706.

Mr. Gonzalez adjourned the meeting at 8:11 am.

It was moved by Mr. Martinez; seconded by Mr. Gutierrez to adjourn the June 6, 2023, annual meeting of the board.

Approved: June 4, 2024

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION
BOARD OF DIRECTORS REGULAR MEETING - Hybrid**

Rancho Santiago Community College District - Hybrid: in person & virtual by zoom

Tuesday, June 6, 2023 - 8 am

Minutes

I. CALL TO ORDER

The hybrid meeting was called to order at 8:12 am by Mr. Gonzalez.

II. ROLL CALL

Present: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson (virtual by zoom) • Marianela Silva • Marvin Martinez • James Isbell • Dr. Jeannie Kim • Dr. Annebelle Nery • Craig Rutan (virtual by zoom) • Iris I. Ingram • Enrique Perez

Guests present: Mark McLoughlin (virtual by zoom), Dr. Chi-Chung Keung
Patricia Duenez present as record keeper.

III. APPROVAL OF BOARD MEMBER VIRTUAL MEETING ATTENDANCE DUE TO ‘JUST CAUSE’ - ASSEMBLY BILL (“AB” 2449)

Mr. Patterson joined meeting virtual by zoom for ‘Just Cause’-Assembly Bill (“AB” 2449).
It was moved by Ms. Silva; seconded by Mr. Martinez to approve board member to join regular meeting of the board virtual by zoom for ‘Just Cause’-Assembly Bill (“AB” 2449).

IV. APPROVAL OF THE AGENDA

Action may be taken by the Board of Directors on any item listed on this Agenda.

A. Amendments and Corrections (if any)

No amendments or corrections to the agenda.

B. Approval of Agenda

It was moved by Mr. Gutierrez; seconded by Ms. Silva to approve the agenda of the regular meeting for June 6, 2023. The motion carried with the following vote: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson • Marianela Silva • Marvin Martinez

V. APPROVAL OF MINUTES – November 1, 2022, Regular Board Meeting*

A. Corrections (if any)

No amendments or corrections made.

B. Approval of the Minutes

It was moved by Mr. Martinez; seconded by Mr. Gutierrez to approve the minutes of the regular meeting held on November 1, 2022. The motion carried with the following vote: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson • Marianela Silva • Marvin Martinez

FOUNDATION BOARD MEMBERS:

Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Eddie Marquez • Andrew Patterson • Marianela Silva • Phillip Yarbrough

Ex-Officio Voting Members: Marvin Martinez

Ex-Officio Non Voting Members: James Isbell • Dr. Jeannie Kim • Dr. Annebelle Nery • Craig Rutan

Staff: Iris I.Ingram • Enrique Perez

VI. PUBLIC COMMENTS

There were no public comments.

VII. EXECUTIVE DIRECTOR'S REPORT

A. 2023-2024 Budget & Activities

Mr. Perez reported on adjusted conservative budget and reported in summer can appeal to agency related to final Saudi payment.

Vice Chancellor Ingram arrived at this time.

B. Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company

Mr. Perez reported this would be an administrative appeal, decision is final.

C. Board Membership

Mr. Perez reported on membership and strategic plan to add more members.

D. Strategic Planning Retreat

Mr. Perez reported on consultant and need for a business plan for the Foundation, process estimated duration 6 months – 1 year, vision for Foundation is workforce development, a general timeline was provided.

Mr. Martinez spoke to aligning district Foundation with other Foundations.

Discussion ensued. Cost projected at \$56,000 but will cap at \$56,000.

Mr. Perez introduced new Chief Communications Officer, Dr. Chi-Chung Keung who will be assisting Foundation with Communications.

VIII. COLLEGE PRESIDENT'S REPORT

Dr. Nery reported on college activities.

Dr. Kim reported on college activities.

IX. APPROVAL OF TREASURER'S REPORTS

A. Treasurer's Reports – October, November, December 2022, January, February, March, and April 2023 (action to approve only).*

It was moved by Mr. Gutierrez; seconded by Ms. Silva to accept Treasurer's Reports as presented.

The motion carried with the following vote: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson • Marianela Silva • Marvin Martinez

X. ITEMS FOR DISCUSSION AND/OR ACTION

A. 2021-2022 AUDIT REPORT RESULTS-Accept the 2021-2022 Rancho Santiago Community College District Foundation Financial Statements and Independent Auditors' Report for the Fiscal Year Ended June 30, 2022 (action to accept only).*

Vice Chancellor Ingram reported on a clean audit.

It was moved by Mr. Litfin; seconded by Mr. Gutierrez to approve the 2021-2022 Audit Report Results. The motion carried with the following vote: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson • Marianela Silva • Marvin Martinez

B. Approval of 2023-2024 Budget (for discussion and/or action).*

It was moved by Mr. Gutierrez; seconded by Ms. Silva to approve the 2023-2024 Budget. The motion carried with the following vote: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson • Marianela Silva • Marvin Martinez

C. Accept check from Farmers & Merchants Bank (for discussion and/or action).*

It was moved by Mr. Litfin; seconded by Mr. Martinez to accept check from Farmers & Merchants Bank. The motion carried with the following vote: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson • Marianela Silva • Marvin Martinez

D. Accept check from SchoolsFirst Credit Union (for discussion and/or action).*

It was moved by Mr. Litfin; seconded by Mr. Martinez to accept check from SchoolsFirst Credit Union. The motion carried with the following vote: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson • Marianela Silva • Marvin Martinez

E. Approval of check to recipient of 2023 RSCCD District Operations Classified Employee of the Year (for discussion and/or action).*

It was moved by Mr. Gutierrez; seconded by Mr. Martinez to approve check to recipient of 2023 RSCCD District Operations Classified Employee of the year.

F. Approval of Proposal with CCS Consulting for Strategic Planning (for discussion and/or action).*

It was moved by Mr. Litfin; seconded by Ms. Silva to approve proposal with CCS Consulting for Strategic Planning with a motion of hard cap at \$56,000. The motion carried with the following vote: Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Andrew Patterson • Marianela Silva • Marvin Martinez

XI. BOARD MEMBER COMMENTS

Board member comments by Mr. Litfin, Mr. Gutierrez, Mr. Martinez, Mr. Patterson, and Dr. Kim.

XII. FUTURE MEETINGS

Next regular meeting of the board scheduled for Tuesday, September 5, 2023, at 8:00 am.

XIII. OTHER

None reported.

XIV. ADJOURNMENT

The next regular meeting of the Board of Directors will be held on September 5, 2023, at 2323 North Broadway, Santa Ana, California 92706.

**supporting information attached*

Mr. Gonzalez adjourned the meeting at 8:55 am.

It was moved by Mr. Martinez; seconded by Mr. Gutierrez to adjourn the June 6, 2023, regular meeting of the board.

Rancho Santiago Community College District
Fiscal Year: 2023

District Foundation
Balance Sheet
Year to Date Ending 05/31/2023

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 276,598.02	\$ 204,314.75	\$ 480,912.77
Total Assets	\$ 276,598.02	\$ 204,314.75	\$ 480,912.77
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 276,598.02	\$ 204,314.75	\$ 480,912.77
Total Liabilities and Net Assets	\$ 276,598.02	\$ 204,314.75	\$ 480,912.77

Rancho Santiago Community College District
Fiscal Year: 2023

District Foundation
Income Statement
Year to Date Ending 05/31/2023

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
REVENUES			
Contributions, Gifts, Donations	\$ 500.00	\$ 500.00	\$ 1,000.00
Interest on Banks	2,244.68	-	2,244.68
Total Revenues	\$ 2,744.68	\$ 500.00	\$ 3,244.68
EXPENDITURES			
Contracted Service	\$ 7,450.00	\$ -	\$ 7,450.00
Audit Fees	5,300.00	-	5,300.00
Sponsorships	2,500.00	-	2,500.00
Legal	837.50	-	837.50
Awards	-	500.00	500.00
Dues & Memberships	1,885.00	-	1,885.00
Other Licenses & Fees	20.00	-	20.00
Total Expenditures	\$ 17,992.50	\$ 500.00	\$ 18,492.50
Revenues Over (Under) Expenditure	\$ (15,247.82)	\$ -	\$ (15,247.82)
Beginning Net Asset Balance	\$ 291,845.84	\$ 204,314.75	\$ 496,160.59
Ending Net Asset Balance	\$ 276,598.02	\$ 204,314.75	\$ 480,912.77

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Contributions, Gifts, Donations

The Foundation received \$500 from Farmers & Merchants Bank in March 2023. This unrestricted contribution was recorded in the Unrestricted Fund.

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$2,244.68 from July 1, 2022 through May 31, 2023.

RESTRICTED REVENUES

Contributions, Gifts, Donations

The Foundation received \$500 from Farmers & Merchants Bank in May 2023 for the classified employee of the year. This restricted contribution was recorded in the Temporary Restricted Fund.

DISBURSEMENTS

	Fund 91, 92	Fund 97
Luis Morales, Event & Digital Communications for CTE Spotlight Awards	\$ 7,450.00	\$ -
Eide Bailly LLP, Audit Fees	5,300.00	-
AlvaradoSmith, Legal Expense	837.50	-
Santa Ana Chamber of Commerce, Dues	885.00	-
Santa Ana Chamber of Commerce, President's Circle Bronze Membership	1,000.00	-
CA Secretary of State SI-100 Form	20.00	-
Sponsorship SCC President Inauguration	2,500.00	-
Classified Employee of the Year Award	-	500.00
Total Disbursements:	\$ 17,992.50	\$ 500.00

Rancho Santiago Community College District
Fiscal Year: 2023

District Foundation
Balance Sheet
Year to Date Ending 06/30/2023

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
ASSETS			
Cash and Equivalents	\$ 276,795.99	\$ 204,314.75	\$ 481,110.74
Total Assets	<u>\$ 276,795.99</u>	<u>\$ 204,314.75</u>	<u>\$ 481,110.74</u>
LIABILITIES			
Accounts Payable	\$ 7,450.00	\$ -	\$ 7,450.00
Total Liabilities	<u>\$ 7,450.00</u>	<u>\$ -</u>	<u>\$ 7,450.00</u>
NET ASSETS	<u>\$ 269,345.99</u>	<u>\$ 204,314.75</u>	<u>\$ 473,660.74</u>
Total Liabilities and Net Assets	<u><u>\$ 276,795.99</u></u>	<u><u>\$ 204,314.75</u></u>	<u><u>\$ 481,110.74</u></u>

Rancho Santiago Community College District
Fiscal Year: 2023

District Foundation
Income Statement
Year to Date Ending 06/30/2023

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
REVENUES			
Contributions, Gifts, Donations	\$ 500.00	\$ 500.00	\$ 1,000.00
Interest on Banks	2,442.65	-	2,442.65
Total Revenues	\$ 2,942.65	\$ 500.00	\$ 3,442.65
EXPENDITURES			
Contracted Service	\$ 14,900.00	\$ -	\$ 14,900.00
Audit Fees	5,300.00	-	5,300.00
Sponsorships	2,500.00	-	2,500.00
Legal	837.50	-	837.50
Awards	-	500.00	500.00
Dues & Memberships	1,885.00	-	1,885.00
Other Licenses & Fees	20.00	-	20.00
Total Expenditures	\$ 25,442.50	\$ 500.00	\$ 25,942.50
Revenues Over (Under) Expenditure	\$ (22,499.85)	\$ -	\$ (22,499.85)
Beginning Net Asset Balance	\$ 291,845.84	\$ 204,314.75	\$ 496,160.59
Ending Net Asset Balance	\$ 269,345.99	\$ 204,314.75	\$ 473,660.74

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Contributions, Gifts, Donations

The Foundation received \$500 from Farmers & Merchants Bank in March 2023. This unrestricted contribution was recorded in the Unrestricted Fund.

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$2,442.65 from July 1, 2022 through June 30, 2023.

RESTRICTED REVENUES

Contributions, Gifts, Donations

The Foundation received \$500 from Farmers & Merchants Bank in May 2023 for the classified employee of the year. This restricted contribution was recorded in the Temporary Restricted Fund.

DISBURSEMENTS

	Fund 91, 92	Fund 97
Luis Morales, Event & Digital Communications for CTE Spotlight Awards	\$ 7,450.00	\$ -
Eide Bailly LLP, Audit Fees	5,300.00	-
AlvaradoSmith, Legal Expense	837.50	-
Santa Ana Chamber of Commerce, Dues	885.00	-
Santa Ana Chamber of Commerce, President's Circle Bronze Membership	1,000.00	-
CA Secretary of State SI-100 Form	20.00	-
Sponsorship SCC President Inauguration	2,500.00	-
Classified Employee of the Year Award	-	500.00
Luis Morales, Event & Digital Communications for CTE Spotlight Awards	7,450.00	-
Total Disbursements:	\$ 25,442.50	\$ 500.00

Rancho Santiago Community College District
Fiscal Year: 2024

District Foundation
Balance Sheet
Year to Date Ending 07/31/2023

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 269,548.87	\$ 204,314.75	\$ 473,863.62
Total Assets	\$ 269,548.87	\$ 204,314.75	\$ 473,863.62
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 269,548.87	\$ 204,314.75	\$ 473,863.62
Total Liabilities and Net Assets	\$ 269,548.87	\$ 204,314.75	\$ 473,863.62

**District Foundation
 Income Statement
 Year to Date Ending 07/31/2023**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Interest on Banks	\$ 202.88	\$ -	\$ 202.88
Total Revenues	\$ 202.88	\$ -	\$ 202.88
EXPENDITURES			
None	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -
Revenues Over (Under) Expenditure	\$ 202.88	\$ -	\$ 202.88
Beginning Net Asset Balance	\$ 269,345.99	\$ 204,314.75	\$ 473,660.74
Ending Net Asset Balance	\$ 269,548.87	\$ 204,314.75	\$ 473,863.62

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$202.88 from July 1, 2023 through July 31, 2023.

DISBURSEMENTS

None

Total Disbursements:

	<u>Fund 91, 92</u>	<u>Fund 97</u>
\$	-	-
\$	-	-

Rancho Santiago Community College District
Fiscal Year: 2024

District Foundation
Balance Sheet
As of 08/31/2023

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
ASSETS			
Cash and Equivalents	\$ 269,750.10	\$ 204,314.75	\$ 474,064.85
Total Assets	<u>\$ 269,750.10</u>	<u>\$ 204,314.75</u>	<u>\$ 474,064.85</u>
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
NET ASSETS	<u>\$ 269,750.10</u>	<u>\$ 204,314.75</u>	<u>\$ 474,064.85</u>
Total Liabilities and Net Assets	<u><u>\$ 269,750.10</u></u>	<u><u>\$ 204,314.75</u></u>	<u><u>\$ 474,064.85</u></u>

**District Foundation
 Income Statement
 Year to Date Ending 08/31/2023**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Interest on Banks	\$ 404.11	\$ -	\$ 404.11
Total Revenues	<u>\$ 404.11</u>	<u>\$ -</u>	<u>\$ 404.11</u>
EXPENDITURES			
None	\$ -	\$ -	\$ -
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Revenues Over (Under) Expenditure	<u>\$ 404.11</u>	<u>\$ -</u>	<u>\$ 404.11</u>
Beginning Net Asset Balance	<u>\$ 269,345.99</u>	<u>\$ 204,314.75</u>	<u>\$ 473,660.74</u>
Ending Net Asset Balance	<u><u>\$ 269,750.10</u></u>	<u><u>\$ 204,314.75</u></u>	<u><u>\$ 474,064.85</u></u>

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$404.11 from July 1, 2023 through August 31, 2023.

DISBURSEMENTS

None

Total Disbursements:

	<u>Fund 91, 92</u>	<u>Fund 97</u>
\$	-	-
\$	<u>-</u>	<u>-</u>

Rancho Santiago Community College District
Fiscal Year: 2024

District Foundation
Balance Sheet
As of 09/30/2023

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 269,919.92	\$ 204,314.75	\$ 474,234.67
Total Assets	\$ 269,919.92	\$ 204,314.75	\$ 474,234.67
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 269,919.92	\$ 204,314.75	\$ 474,234.67
Total Liabilities and Net Assets	\$ 269,919.92	\$ 204,314.75	\$ 474,234.67

**District Foundation
 Income Statement
 Year to Date Ending 09/30/2023**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Interest on Banks	\$ 598.93	\$ -	\$ 598.93
Total Revenues	\$ 598.93	\$ -	\$ 598.93
EXPENDITURES			
Other Licenses & Fees	\$ 25.00	\$ -	\$ 25.00
Total Expenditures	\$ 25.00	\$ -	\$ 25.00
Revenues Over (Under) Expenditure	\$ 573.93	\$ -	\$ 573.93
Beginning Net Asset Balance	\$ 269,345.99	\$ 204,314.75	\$ 473,660.74
Ending Net Asset Balance	\$ 269,919.92	\$ 204,314.75	\$ 474,234.67

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$598.93 from July 1, 2023 through September 30, 2023.

DISBURSEMENTS

Dept. of Justice Registration Renewal

Total Disbursements:

	<u>Fund 91, 92</u>	<u>Fund 97</u>
\$	25.00	-
\$	25.00	-

Rancho Santiago Community College District
 Fiscal Year: 2024

District Foundation
 Balance Sheet
 As of 10/31/2023

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 270,121.31	\$ 204,314.75	\$ 474,436.06
Total Assets	\$ 270,121.31	\$ 204,314.75	\$ 474,436.06
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 270,121.31	\$ 204,314.75	\$ 474,436.06
Total Liabilities and Net Assets	\$ 270,121.31	\$ 204,314.75	\$ 474,436.06

**District Foundation
 Income Statement
 Year to Date Ending 10/31/2023**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Interest on Banks	\$ 800.32	\$ -	\$ 800.32
Total Revenues	\$ 800.32	\$ -	\$ 800.32
EXPENDITURES			
Other Licenses & Fees	\$ 25.00	\$ -	\$ 25.00
Total Expenditures	\$ 25.00	\$ -	\$ 25.00
Revenues Over (Under) Expenditure	\$ 775.32	\$ -	\$ 775.32
Beginning Net Asset Balance	\$ 269,345.99	\$ 204,314.75	\$ 473,660.74
Ending Net Asset Balance	\$ 270,121.31	\$ 204,314.75	\$ 474,436.06

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$800.32 from July 1, 2023 through October 31, 2023.

DISBURSEMENTS

Dept. of Justice Registration Renewal

Total Disbursements:

	<u>Fund 91, 92</u>	<u>Fund 97</u>
\$	25.00	-
\$	25.00	-

Rancho Santiago Community College District
Fiscal Year: 2024

District Foundation
Balance Sheet
As of 11/30/2023

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
ASSETS			
Cash and Equivalents	\$ 270,316.29	\$ 204,314.75	\$ 474,631.04
Total Assets	<u>\$ 270,316.29</u>	<u>\$ 204,314.75</u>	<u>\$ 474,631.04</u>
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
NET ASSETS	<u>\$ 270,316.29</u>	<u>\$ 204,314.75</u>	<u>\$ 474,631.04</u>
Total Liabilities and Net Assets	<u><u>\$ 270,316.29</u></u>	<u><u>\$ 204,314.75</u></u>	<u><u>\$ 474,631.04</u></u>

**District Foundation
 Income Statement
 Year to Date Ending 11/30/2023**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Interest on Banks	\$ 995.30	\$ -	\$ 995.30
Total Revenues	\$ 995.30	\$ -	\$ 995.30
EXPENDITURES			
Other Licenses & Fees	\$ 25.00	\$ -	\$ 25.00
Total Expenditures	\$ 25.00	\$ -	\$ 25.00
Revenues Over (Under) Expenditure	\$ 970.30	\$ -	\$ 970.30
Beginning Net Asset Balance	\$ 269,345.99	\$ 204,314.75	\$ 473,660.74
Ending Net Asset Balance	\$ 270,316.29	\$ 204,314.75	\$ 474,631.04

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$995.30 from July 1, 2023 through November 30, 2023.

DISBURSEMENTS

Dept. of Justice Registration Renewal

Total Disbursements:

	<u>Fund 91, 92</u>	<u>Fund 97</u>
\$	25.00	-
\$	25.00	-

Rancho Santiago Community College District
Fiscal Year: 2024

District Foundation
Balance Sheet
As of 12/31/2023

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
ASSETS			
Cash and Equivalents	\$ 270,517.84	\$ 204,314.75	\$ 474,832.59
Total Assets	<u>\$ 270,517.84</u>	<u>\$ 204,314.75</u>	<u>\$ 474,832.59</u>
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
NET ASSETS	<u>\$ 270,517.84</u>	<u>\$ 204,314.75</u>	<u>\$ 474,832.59</u>
Total Liabilities and Net Assets	<u><u>\$ 270,517.84</u></u>	<u><u>\$ 204,314.75</u></u>	<u><u>\$ 474,832.59</u></u>

**District Foundation
 Income Statement
 Year to Date Ending 12/31/2023**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Interest on Banks	\$ 1,196.85	\$ -	\$ 1,196.85
Total Revenues	\$ 1,196.85	\$ -	\$ 1,196.85
EXPENDITURES			
Other Licenses & Fees	\$ 25.00	\$ -	\$ 25.00
Total Expenditures	\$ 25.00	\$ -	\$ 25.00
Revenues Over (Under) Expenditure	\$ 1,171.85	\$ -	\$ 1,171.85
Beginning Net Asset Balance	\$ 269,345.99	\$ 204,314.75	\$ 473,660.74
Ending Net Asset Balance	\$ 270,517.84	\$ 204,314.75	\$ 474,832.59

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$1,196.85 from July 1, 2023 through December 31, 2023.

DISBURSEMENTS

Dept. of Justice Registration Renewal

Total Disbursements:

	<u>Fund 91, 92</u>	<u>Fund 97</u>
\$	25.00	-
\$	25.00	-

Rancho Santiago Community College District
Fiscal Year: 2024

District Foundation
Balance Sheet
As of 01/31/2024

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 271,219.54	\$ 204,314.75	\$ 475,534.29
Total Assets	\$ 271,219.54	\$ 204,314.75	\$ 475,534.29
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 271,219.54	\$ 204,314.75	\$ 475,534.29
Total Liabilities and Net Assets	\$ 271,219.54	\$ 204,314.75	\$ 475,534.29

**District Foundation
 Income Statement
 Year to Date Ending 01/31/2024**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Contributions, Gifts, Donations	\$ 500.00	\$ -	\$ 500.00
Interest on Banks	1,398.55	-	1,398.55
Total Revenues	\$ 1,898.55	\$ -	\$ 1,898.55
EXPENDITURES			
Other Licenses & Fees	\$ 25.00	\$ -	\$ 25.00
Total Expenditures	\$ 25.00	\$ -	\$ 25.00
Revenues Over (Under) Expenditure	\$ 1,873.55	\$ -	\$ 1,873.55
Beginning Net Asset Balance	\$ 269,345.99	\$ 204,314.75	\$ 473,660.74
Ending Net Asset Balance	\$ 271,219.54	\$ 204,314.75	\$ 475,534.29

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Contributions, Gifts, Donations

The Foundation received \$500 from Farmers & Merchants Bank in January 2024. This unrestricted contribution was recorded in the Unrestricted Fund.

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$1,398.55 from July 1, 2023 through January 31, 2024.

DISBURSEMENTS

Dept. of Justice Registration Renewal

Total Disbursements:

	<u>Fund 91, 92</u>	<u>Fund 97</u>
\$	25.00	-
\$	25.00	-

Rancho Santiago Community College District
Fiscal Year: 2024

District Foundation
Balance Sheet
As of 02/29/2024

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 265,907.70	\$ 204,314.75	\$ 470,222.45
Total Assets	\$ 265,907.70	\$ 204,314.75	\$ 470,222.45
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 265,907.70	\$ 204,314.75	\$ 470,222.45
Total Liabilities and Net Assets	\$ 265,907.70	\$ 204,314.75	\$ 470,222.45

**District Foundation
 Income Statement
 Year to Date Ending 02/29/2024**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Contributions, Gifts, Donations	\$ 500.00	\$ -	\$ 500.00
Interest on Banks	1,586.71	-	1,586.71
Total Revenues	\$ 2,086.71	\$ -	\$ 2,086.71
EXPENDITURES			
Audit Fees	\$ 5,500.00	-	\$ 5,500.00
Other Licenses & Fees	25.00	-	25.00
Total Expenditures	\$ 5,525.00	\$ -	\$ 5,525.00
Revenues Over (Under) Expenditure	\$ (3,438.29)	\$ -	\$ (3,438.29)
Beginning Net Asset Balance	\$ 269,345.99	\$ 204,314.75	\$ 473,660.74
Ending Net Asset Balance	\$ 265,907.70	\$ 204,314.75	\$ 470,222.45

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Contributions, Gifts, Donations

The Foundation received \$500 from Farmers & Merchants Bank in January 2024. This unrestricted contribution was recorded in the Unrestricted Fund.

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$1,586.71 from July 1, 2023 through February 29, 2024.

DISBURSEMENTS

Dept. of Justice Registration Renewal

Eide Bailly LLP, Audit Fees

Total Disbursements:

	<u>Fund 91, 92</u>	<u>Fund 97</u>
	\$ 25.00	\$ -
	5,500.00	-
Total Disbursements:	\$ 5,525.00	\$ -

Rancho Santiago Community College District
Fiscal Year: 2024

District Foundation
Balance Sheet
As of 03/31/2024

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 266,107.38	\$ 204,314.75	\$ 470,422.13
Total Assets	\$ 266,107.38	\$ 204,314.75	\$ 470,422.13
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 266,107.38	\$ 204,314.75	\$ 470,422.13
Total Liabilities and Net Assets	\$ 266,107.38	\$ 204,314.75	\$ 470,422.13

**District Foundation
 Income Statement
 Year to Date Ending 03/31/2024**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Contributions, Gifts, Donations	\$ 500.00	\$ -	\$ 500.00
Interest on Banks	1,786.39	-	1,786.39
Total Revenues	\$ 2,286.39	\$ -	\$ 2,286.39
EXPENDITURES			
Audit Fees	\$ 5,500.00	-	\$ 5,500.00
Other Licenses & Fees	25.00	-	25.00
Total Expenditures	\$ 5,525.00	\$ -	\$ 5,525.00
Revenues Over (Under) Expenditure	\$ (3,238.61)	\$ -	\$ (3,238.61)
Beginning Net Asset Balance	\$ 269,345.99	\$ 204,314.75	\$ 473,660.74
Ending Net Asset Balance	\$ 266,107.38	\$ 204,314.75	\$ 470,422.13

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Contributions, Gifts, Donations

The Foundation received \$500 from Farmers & Merchants Bank in January 2024. This unrestricted contribution was recorded in the Unrestricted Fund.

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$1,786.39 from July 1, 2023 through March 31, 2024.

DISBURSEMENTS

Dept. of Justice Registration Renewal

Eide Bailly LLP, Audit Fees

Total Disbursements:

	<u>Fund 91, 92</u>	<u>Fund 97</u>
	\$ 25.00	\$ -
	5,500.00	-
Total Disbursements:	\$ 5,525.00	\$ -

Rancho Santiago Community College District
Fiscal Year: 2024

District Foundation
Balance Sheet
As of 04/30/2024

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
ASSETS			
Cash and Equivalents	\$ 266,275.71	\$ 204,314.75	\$ 470,590.46
Total Assets	\$ 266,275.71	\$ 204,314.75	\$ 470,590.46
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
NET ASSETS	\$ 266,275.71	\$ 204,314.75	\$ 470,590.46
Total Liabilities and Net Assets	\$ 266,275.71	\$ 204,314.75	\$ 470,590.46

**District Foundation
 Income Statement
 Year to Date Ending 04/30/2024**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
REVENUES			
Contributions, Gifts, Donations	\$ 500.00	\$ -	\$ 500.00
Interest on Banks	1,979.72	-	1,979.72
Total Revenues	\$ 2,479.72	\$ -	\$ 2,479.72
EXPENDITURES			
Audit Fees	\$ 5,500.00	-	\$ 5,500.00
Other Licenses & Fees	50.00	-	50.00
Total Expenditures	\$ 5,550.00	\$ -	\$ 5,550.00
Revenues Over (Under) Expenditure	\$ (3,070.28)	\$ -	\$ (3,070.28)
Beginning Net Asset Balance	\$ 269,345.99	\$ 204,314.75	\$ 473,660.74
Ending Net Asset Balance	\$ 266,275.71	\$ 204,314.75	\$ 470,590.46

SUMMARY OF ACTIVITIES:

UNRESTRICTED REVENUES

Contributions, Gifts, Donations

The Foundation received \$500 from Farmers & Merchants Bank in January 2024. This unrestricted contribution was recorded in the Unrestricted Fund.

Interest Income

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$1,979.72 from July 1, 2023 through April 30, 2024.

DISBURSEMENTS

	<u>Fund 91, 92</u>	<u>Fund 97</u>
Dept. of Justice Registration Renewal 2019	\$ 25.00	\$ -
Dept. of Justice Registration Renewal 2020	25.00	-
Eide Bailly LLP, Audit Fees	5,500.00	-
Total Disbursements:	\$ 5,550.00	\$ -



December 1, 2023

To the Board of Directors
Rancho Santiago Community College District Foundation
Santa Ana, California

We have audited the financial statements of Rancho Santiago Community College District Foundation (the Foundation) as of and for the year ended June 30, 2023, and have issued our report thereon dated December 1, 2023. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our letter dated March 1, 2023, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Foundation solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Foundation's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Foundation is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ending June 30, 2023. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates and Related Disclosures

Accounting estimates and related disclosures are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments. No such significant accounting estimates were identified.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. There were no financial statement disclosures that we consider to be particularly sensitive or involve significant judgment.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit. There were no uncorrected or corrected misstatements identified as a result of our audit procedures.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Circumstances that Affect the Form and Content of the Auditor's Report

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report. We did not identify any circumstances that affect the form and content of the auditor's report.

Representations Requested from Management

We have requested certain written representations from management that are included in the management representation letter dated December 1, 2023.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the Foundation, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Foundation's auditors.

This report is intended solely for the information and use of the Board of Directors, and management of the Foundation and is not intended to be, and should not be, used by anyone other than these specified parties.

Eide Bailly LLP

Rancho Cucamonga, California



Financial Statements

June 30, 2023 (With Summarized Totals for 2022)

**Rancho Santiago Community College
District Foundation**

Rancho Santiago Community College District Foundation

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June 30, 2023

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Independent Auditor's Report

To the Board of Directors
Rancho Santiago Community College District Foundation
Santa Ana, California

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Rancho Santiago Community College District Foundation (the Foundation) (a California nonprofit corporation), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of Rancho Santiago Community College District Foundation as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Foundation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the 2022 financial statements of Rancho Santiago Community College District Foundation, and we expressed an unmodified audit opinion on those audited financial statements in our report dated December 7, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2023, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Eide Bailly LLP

Rancho Cucamonga, California
December 1, 2023

Rancho Santiago Community College District Foundation
 Statements of Financial Position
 June 30, 2023
 (With Summarized Totals for 2022)

	2023	2022
Assets		
Current assets		
Cash and cash equivalents	\$ 481,111	\$ 496,161
Liabilities and Net Assets		
Liabilities		
Current liabilities		
Accounts payable	\$ 7,450	\$ -
Net Assets		
Without donor restrictions	269,346	291,846
With donor restrictions	204,315	204,315
Total net assets	473,661	496,161
Total liabilities and net assets	\$ 481,111	\$ 496,161

Rancho Santiago Community College District Foundation
Statements of Activities
Year Ended June 30, 2023
(With Summarized Totals for 2022)

	2023			2022
	Without Donor Restrictions	With Donor Restrictions	Total	Total
Revenues				
Contributions	\$ 500	\$ 500	\$ 1,000	\$ -
Donated salaries and benefits	65,665	-	65,665	60,458
Assets released from restrictions	500	(500)	-	-
Total revenues	66,665	-	66,665	60,458
Expenses				
Program services	19,785	-	19,785	11,585
Management and general	71,823	-	71,823	65,993
Total expenses	91,608	-	91,608	77,578
Other Income				
Interest	2,443	-	2,443	2,506
Change in Net Assets	(22,500)	-	(22,500)	(14,614)
Net Assets, Beginning of Year	291,846	204,315	496,161	510,775
Net Assets, End of Year	\$ 269,346	\$ 204,315	\$ 473,661	\$ 496,161

Rancho Santiago Community College District Foundation
Statements of Cash Flows
Year Ended June 30, 2023
(With Summarized Totals for 2022)

	2023	2022
Operating Activities		
Change in net assets	\$ (22,500)	\$ (14,614)
Adjustments to reconcile change in net assets to net cash flows from operating activities		
Changes in assets and liabilities		
Accounts payable	7,450	-
Net Operating Activities	(15,050)	(14,614)
Cash and Cash Equivalents, Beginning of Year	496,161	510,775
Cash and Cash Equivalents, End of Year	\$ 481,111	\$ 496,161

Rancho Santiago Community College District Foundation
Statements of Functional Expenses
Year Ended June 30, 2023
(With Summarized Totals for 2022)

	2023			2022
	Program	Management and General	Total	Total
Donated salaries and benefits	\$ -	\$ 65,665	\$ 65,665	\$ 60,458
Sponsorships	2,500	-	2,500	9,200
Professional services	-	6,138	6,138	5,535
Dues, memberships, and subscriptions	1,885	-	1,885	885
Other licenses and fees	-	20	20	-
Contracted services	14,900	-	14,900	-
Awards	500	-	500	1,500
Total expenses	\$ 19,785	\$ 71,823	\$ 91,608	\$ 77,578

Note 1 - Nature of Organization and Summary of Significant Accounting Policies

Organization and Nature of Activities

Rancho Santiago Community College District Foundation (the Foundation) is a nonprofit organization founded in 1998 for the purpose of receiving contributions for the support and advancement of education on behalf of Rancho Santiago Community College District (the District). The primary purpose of the Foundation is to enhance the economic development of their region and to generate revenue to supplement the resources of the District and its two colleges, Santa Ana College and Santiago Canyon College.

Financial Statement Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP). The Financial Accounting Standards Board (FASB) has established the Accounting Standards Codification (ASC) as the source of authoritative accounting principles to be applied in the preparation of financial statements in accordance with GAAP. The financial statements include the accounts maintained by and directly under the control of the Foundation. In addition, the Foundation is required to present a statement of cash flows. The Foundation does not use fund accounting.

The Foundation and the District are financial interrelated organizations as defined by ASC Topic 958-605, *Transfers of Assets to a Nonprofit or Charitable Trust that Holds Contributions for Others*. Under ASC Topic 958-605, the Foundation reflects contributions received for the benefit of the District as revenue in its financial statements. The expenses related to these contributions are accounted for under program and supporting services.

Comparative Financial Information

The accompanying financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America (GAAP). Accordingly, such information should be read in conjunction with the Foundation's audited financial statements for the year ended June 30, 2022, from which the summarized information was derived.

Net Assets

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor or grantor restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets without Donor Restrictions - Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. Net assets without donor restrictions represents all resources over which the Board of Directors has discretionary control for use in operating the Foundation.

Net Assets with Donor Restrictions - Net assets subject to donor (or certain grantor) restrictions. Some donor imposed (or grantor) restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. The Foundation reports contributions restricted by donors as increases in net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Revenue Recognition

Contributions are recognized when cash, securities or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met. In the years ended June 30, 2023 and 2022, the Foundation did not receive any conditional promises to give.

Contributions are measured at their fair value at the date of contribution and are reported as an increase in net assets. The Foundation reports gifts of cash or other assets in the category designated by the donor. The Foundation reports gifts of goods and equipment as net assets without donor restrictions unless explicit donor stipulations specify how the donated assets must be used. Absent explicit donor stipulation about where the contributions are to be spent, the Foundation reports these contributions as net assets without donor restrictions.

Donated Services and In-Kind Contributions

Volunteers contribute significant amounts of time to program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by generally accepted accounting principles. Contributed goods are recorded at fair value at the date of donation. No significant contributions of such goods were received during the year ended June 30, 2023.

Donated services include the value of Foundation services paid for by the District as part of its master agreement with the Foundation. At June 30, 2023, services were valued at \$65,665. Donated services are based on the fair value of comparable services provided by third parties. Donated services were recognized in the financial statements as in-kind donation revenue and in-kind services and allocated to all of the Foundation's programs. See further information regarding the donation of services in Note 4.

Estimates

The preparation of financial statements, in conformity with generally accepted accounting principles, requires the Foundation to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates, and those differences could be material.

Income Taxes

The Foundation is a charitable, not-for-profit, tax-exempt organization qualified under provisions of Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation and qualifies for deductible contributions as provided in Section 170(b)(A)(vi). It is also exempt from State franchise and income taxes under Section 23701(d) of the California Revenue and Taxation Code. Accordingly, no provision for income taxes has been reflected in these financial statements. There was no unrelated business activity income for the year ended June 30, 2023.

The Foundation has adopted FASB ASC Topic 740 that clarifies the accounting for uncertainty in tax positions taken or expected to be taken on a tax return and provides that the tax effects from an uncertain tax position can be recognized in the financial statements only if, based on its merits, the position is more likely than not to be sustained on audit by the taxing authorities. Management believes that all tax positions taken to date are highly certain and, accordingly, no accounting adjustment has been made to the financial statements.

Cash and Cash Equivalents

Cash and cash equivalents consist of cash held in an interest bearing checking account. The Foundation maintains cash balances in financial institutions which are insured by the Federal Deposit Insurance Corporation (FDIC) limits. At June 30, 2023 and 2022, the Foundation had cash balances in financial institutions in excess of FDIC in the amount of \$231,111 and \$246,161, respectively. Deposit concentration risk is managed by placing cash balances with financial institutions believed by the Foundation to be creditworthy. Management believes credit risk is limited.

Functional Allocation of Expenses

The costs of providing program and supporting services activities have been summarized on a functional basis in statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, there are no shared costs among the program and supporting services that require allocation.

Note 2 - Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position comprise of the following:

Cash and cash equivalents	<u>\$ 276,796</u>
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Liquidity Management

To manage liquidity, the Foundation structures its financial assets to be available as its general expenditures, liabilities and other obligations come due. District staff on behalf of the Foundation management monitor daily cash balances.

Additionally, on behalf of the Foundation, the District has implemented cash management procedures, that include the monthly reconciliation of banked cash deposits and disbursements to related receipts and disbursement records.

Note 3 - Restrictions on Net Asset Balances

Donor-restricted net assets with time and/or purpose restrictions consist of the following at June 30, 2023:

Various donor-restricted funds	<u>\$ 204,315</u>
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Note 4 - Related Party Transactions

Rancho Santiago Community College District

During the year, Rancho Santiago Community College District (the District) staff and administrators donate significant amounts of time and services to the Foundation in an effort to advance the programs and objectives of the Foundation. As of June 30, 2023, the Foundation recognized \$65,665, in the financial statements as donated salaries and benefits. In addition, office space and other District services were provided by the District. The value of the donated space and donated indirect cost has not been determined and is not recognized in the financial statements.

Note 5 - Subsequent Events

The Foundation's management has evaluated events or transactions that may occur for potential recognition or disclosure in the financial statements from June 30, 2023 through December 1, 2023, which is the date the financial statements were available to be issued. Management has determined that there were no subsequent events or transactions that would have a material impact on the current year financial statements.

RSCCD FOUNDATION
BUDGET 2024-2025 DRAFT

BEGINNING BALANCE	\$ 470,565.46
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Projected Revenues

Capability Building Contract	200,000.00
Customized Training	50,000.00

TOTAL REVENUES	\$ 250,000.00
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Projected Expenditures

Customized Training	5,000.00
Audit Fees	5,000.00
Legal Fees	5,000.00
Event Sponsorships	10,000.00
Conferences / Travel	2,000.00
Food Services (Board Expense)	1,000.00
Office Supplies & Printing	1,000.00
Licenses & Fees	100.00

TOTAL EXPENDITURES	\$ 29,100.00
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ENDING BALANCE	\$ 691,465.46
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THIS DOCUMENT HAS A TRUE WATERMARK THE FRONT OF THE DOCUMENT HAS A MICRO-PRINT SIGNATURE LINE ABSENCE OF THESE FEATURES WILL INDICATE A COPY.

SCHOOLS FIRST
FEDERAL CREDIT UNION

Attn: Accounts Payable
15332 Newport Ave.
Tustin, CA 92780
(714) 258-4000
accounts payable@schoolsfirstfcu.org

ACCOUNTS PAYABLE CHECK

03 000240975

49-55
1031

05/20/24

Pay *** FIVE HUNDRED DOLLARS AND 00 CENTS ***

500.00

To The
Order Of:

RSCGD

DRAWER: SCHOOLSFIRST FEDERAL CREDIT UNION

 MP

ISSUED BY: MONEYGRAM PAYMENT SYSTEMS, INC.
P.O. BOX 9476, MINNEAPOLIS, MN 55480
DRAWEE: BOKF, NA
EUFAULA, OK

⑈ 240975⑈ ⑆ 103100551⑆ 0160310062863⑈

MAY 30 2024

HUMAN RESOURCES - RSCCU

May 22, 2024

Irene Glomba
Rancho Santiago Community College District
2323 N. Broadway, Ste 410
Santa Ana, Ca 92706

Dear Ms. Glomba,

SchoolsFirst Federal Credit Union is pleased to support Rancho Santiago Community College District with a donation in the amount of \$500.00 for your Classified Employee of the Year program. Enclosed is a check for this commitment.

Our relationship with the Rancho Santiago Community College District is one the credit union values and is always looking to enhance in order to make it most beneficial for your organization and our core Membership—school employees. It is through support such as yours, and our educational community partners, that we're able to ensure beneficial growth and focus on delivering world-class financial products and services to school employees and their immediate family members as we build the future for those who build the future.

It is a pleasure working with you and I look forward to our increased collaboration in service to the Rancho Santiago Community College District and our many school employee Members of the Credit Union.

In the event you would like to acknowledge the credit union's donation, I respectfully request it be addressed to our CEO, Mr. Bill Cheney, at the address noted on this letterhead. As always, if you have any questions regarding the enclosed donation, or if I can be of any further assistance, please contact me at my direct line at 714.466.8572.

Sincerely,



Josh Smith
Senior Vice President, Community & Membership Development

Cc: Marvin Martinez, Chancellor, Rancho Santiago Community College District

Enclosure

RSCCD FOUNDATION

VENDOR NO: 1157353 NAME: NICO FULGENCIO

CHECK NO: 0014790
CHECK DATE: 05/21/24

ACCCOUNT	PO NUMBER	INVOICE NUMBER	NET AMOUNT	DESCRIPTION
91_0000_910000_54112_5805		23/24 CL AWARD		23/24 CL Award Winner
TOTAL			500.00	

RSCCD FOUNDATION
2323 North Broadway
Santa Ana, CA 92706

Farmers and Merchants Bank
5101 Lakewood Blvd, Lakewood, CA 90712
90-119/1222

CHECK NO: 0014790

PAY
FIVE HUNDRED & 00/100

Date	05/21/24
Amount	*****500.00

TO THE ORDER OF NICO FULGENCIO
3419 W. Glen Holly Dr
Anaheim CA 92804

RSCCD FOUNDATION

VENDOR NO: 1157353 NAME: NICO FULGENCIO

CHECK NO: 0014790
CHECK DATE: 05/21/24

ACCCOUNT	PO NUMBER	INVOICE NUMBER	NET AMOUNT	DESCRIPTION
91_0000_910000_54112_5805		23/24 CL AWARD		23/24 CL Award Winner
TOTAL			500.00	

THIS CHECK IS VOID WITHOUT A BLUE & RED BACKGROUND AND A WATERMARK - HOLD UP TO THE LIGHT TO VERIFY

RSCCD FOUNDATION

2323 North Broadway
Santa Ana, CA 92706

VOID UNLESS PRESENTED WITHIN 6 MONTHS

Farmers and Merchants Bank
5101 Lakewood Blvd, Lakewood, CA 90712
90-119/1222

CHECK NO: 0014790

PAY
FIVE HUNDRED & 00/100

Date	05/21/24
Amount	*****500.00

TO THE ORDER OF NICO FULGENCIO
3419 W. Glen Holly Dr
Anaheim CA 92804



 AUTHORIZED SIGNATURES REQUIRED

CHECK IS PRINTED ON SECURITY PAPER WHICH INCLUDES A MICROPRINT BORDER & FLUORESCENT FIBERS

⑈014790⑈ ⑆122201198⑆ 06 07390 5⑈ 08



Agenda Item Details

Meeting	May 28, 2024 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	4. PUBLIC SESSION
Subject	4.3 Recognition of Classified Employees by Board of Trustees
Type	Recognition

The Board of Trustees will recognize classified employees from SAC, SCC and District Office.

Nico Fulgencio - District Office

Stacy Shaffer - SAC

Yvette Orellana - SCC



Building the future through quality education

2323 North Broadway • Santa Ana, CA 92706 -1640 • (714) 480-7300 • www.rsccd.edu

Santa Ana College • Santiago Canyon College

May 20, 2024

Enrique Perez, J.D.
Vice Chancellor
Educational Services
2323 N. Broadway
Santa Ana, CA 92706

Dear Enrique,

Each year the Rancho Santiago Community College District honors its classified employees during Classified Employee Week. In addition, the district selects a classified employee who works in district operations to receive the District Operations Classified Employee of the Year Award. We are writing to request that the RSCCD Foundation fund an award of \$500 to be given to this year's recipient.

Nico Fulgencio, who works in ITS, has been selected as this year's District Operations Classified Employee of the Year. Nico is a very deserving employee and we would appreciate the RSCCD Foundation's support in honoring Nico.

Thank you for your consideration of this request. We will be honoring Nico at the May 28, 2024 Board of Trustees meeting and would appreciate the check being delivered to Irene Glomba in my office by May 23 so we may send the check to the recipient with her certificate.

If you should have any questions or require anything further, please contact us. We look forward to hearing from you.

Sincerely,

Alistair Winter
Acting Vice Chancellor
Human Resources

BOARD OF TRUSTEES:

Tina Arias Miller, Ed.D. • David Crockett • John R. Hanna • Zeke Hernandez • Sal Tinajero • Daisy Tong • Phillip E. Yarbrough

CHANCELLOR:

Marvin Martinez



District Operations Classified Employee Award 2024

Name of Nominee: _____ Dept. _____

Selection Criteria:

1. Nominee must be a permanent full/part-time classified employee who works in district operations
2. Nominees must have a minimum of two years of service
3. Nominees will be selected on the basis of their commitment to the district's vision and goals based on the following criteria:
 - *Professionalism in the performance of their job*
 - *A positive attitude and enthusiasm in the performance of their job*
 - *Working together with district and college personnel toward the achievement of the district's goals*
 - *Going the "extra mile" in the performance of their job*

Nomination and Selection Procedure:

1. Complete this form.
2. Attach a letter which illustrates how the nominee meets the selection criteria. Please provide examples based on the bullet points.
3. Submit nominations to Irene Glomba by 5:00 pm on Thursday, May 2, 2024.
4. Selection of the District Operations Classified Employee of the Year will be made by members of the Chancellor's Cabinet.
5. The District Operations Classified Employee of the Year will be recognized by the Board of Trustees at the May 28, 2024, Board Meeting.

Nominated by:

Printed Name

Irene Glomba

Signature

Date

I am honored to nominate Nico Fulgencio, our exceptional Helpdesk Analyst, for the Classified Employee of the Year award. Nico's unparalleled professionalism, positive attitude, and dedication to her role have had a significant impact districtwide, making her a standout candidate for this recognition.

In her capacity as a Helpdesk Analyst, Nico single-handedly manages the intake of all IT service issues and requests. Despite being a team of one, she consistently closes about 25% of the total ticket count for the IT department. Over the past year, Nico has impressively handled close to 5,000 tickets. In the last 90 days alone, she has closed 733 tickets—more than three times the next two employees combined, who closed 234 and 232 tickets respectively. This remarkable performance is a testament to Nico's efficiency and expertise in her role.

Nico's top-notch customer service skills and professionalism have not gone unnoticed. She is consistently praised by faculty, staff, and management districtwide for her courteous and effective communication. Her ability to address and resolve issues promptly has fostered a high level of trust and satisfaction among our employees. Nico's positive attitude and enthusiasm shine through in every interaction, making her an invaluable asset to the District.

Moreover, Nico is a model of teamwork. She always supports our technicians across all locations, ensuring they have the information and resources they need to succeed. Her diligence in following up guarantees timely responses and resolutions, thereby enhancing the overall efficiency and effectiveness of ITS.

The impact of Nico's work is profound. She has significantly elevated the level of IT support available to all our employees, ensuring smooth and uninterrupted operations. Her commitment to excellence and willingness to go the extra mile exemplify the qualities we strive to uphold in our institution.

Nico Fulgencio's outstanding performance, collaborative spirit, and dedication to providing exceptional IT support make her highly deserving of the Classified Employee of the Year award. I wholeheartedly recommend her for this honor and am confident that she will continue to exceed our expectations and inspire her colleagues.

Jesse Gonzalez

Assistant Vice Chancellor, ITS