

**Rancho Santiago Community College District**  
**ADMINISTRATIVE REGULATION**  
Chapter 3  
General Institution

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**AR 3280 Grants**

**Reference(s):**

Education Code 70902

The following guidelines are to be followed in connection with grants:

1. Grant funding, federal and otherwise, should support efforts that enhance the mission of the district.
2. Faculty, staff, and administrators interested in pursuing grant funding must coordinate their efforts through the District Resource Development Office, or one of the foundations.
3. Grant applications shall be reviewed through the appropriate participatory governance process at the applicable college or at the District Office.
4. Permission to apply for said assistance must be obtained (through the development office) from the related department or division, vice chancellor, the Governing Board, or others, as required. The Chancellor, or designee, must authorize the submission of all applications.
5. Responsibility for the program and fiscal management of each grant shall be assigned by the Chancellor or designee.
6. Expenditure of grant funds must comply with all funding agency regulations, district policies, procedures and Education Code requirements.

**Responsible Manager:** Vice Chancellor of Educational Services

**Revised February 10, 2014 (Previously AR 3208)**

**Revised: September 19, 2016**