

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, March 11, 2013
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of February 19, 2013 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings
- 2.6 Informational Presentation on Student Success Initiatives
- 2.7 Informational Presentation on Measure E and Measure Q

3.0 HUMAN RESOURCES

- 3.1 Management/Academic Personnel Action
 - Approval of Revised Job Descriptions
 - Approval of Interim Assignments
 - Ratification of Resignations/Retirements
 - Approval of Tenure Review Recommendations for 2013-2014
 - Approval of CSEA Chapter 888 Child Development Full-time Salary Schedules
 - Approval of CSEA Chapter 888 Child Development Part-time Salary Schedules
 - Approval of CSEA Chapter 888 Child Development Full-time Step Increases
 - Approval of CSEA Chapter 888 Child Development Full-time Column Changes
 - Approval of Increase in Percentage of Voluntary Reduced Workloads
 - Approval of 2012-2013 Contract Extension Days
 - Approval of Leaves of Absence
 - Approval of Stipends
 - Approval of Part-time Hourly Hires/Rehires
 - Approval of Non-paid Instructors of Record

- 3.2 Classified Personnel Action
 - Approval of New Appointments
 - Approval of Professional Growth Increments
 - Approval of Out of Class Assignments
 - Approval of Changes in Positions
 - Approval of Changes in Salary Placements
 - Approval of Leaves of Absence

3.2 Classified Personnel – (cont.)

- Approval of Temporary to Hourly On Going Assignments
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Correction of Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

3.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA) Action

It is recommended the board receive and file the district's initial bargaining proposal to the Continuing Education Faculty Association (CEFA) and schedule a public hearing for April 1, 2013.

3.4 Authorization for Board Travel/Conferences Action

4.0 INSTRUCTION

*4.1 Approval of Amendment #1 to OTA Agreement – Northridge Hospital Medical Center Action

The administration recommends approval of the agreement amendment with the Northridge Hospital Medical Center in Northridge, California.

*4.2 Approval of New SLPA Agreement – Rowland Unified School District Action
The administration recommends approval of the agreement with Rowland Unified School District in Rowland Heights, California.

*4.3 Approval of New Human Development Agreement – Centralia School District Action
The administration recommends approval of the agreement with Centralia School District in Buena Park, California.

*4.4 Approval of Santa Ana College Community Services Program – Summer 2013 Action
The administration recommends approval of the proposed SAC Community Services program for Summer 2013.

* Item is included on the Consent Calendar, Item 1.6.

- *4.5 Approval of Santiago Canyon College (SCC) Community Services Program – Summer 2013 Action
The administration recommends approval of the proposed SCC Community Services program for Summer 2013.
- *4.6 Approval of Proposed Curricula Revisions for 2013-2014 Santa Ana College Catalog Action
The administration recommends approval of the proposed revisions for the 2013-2014 SAC catalog.
- *4.7 Approval of Proposed Curricula Revisions for 2013-2014 Santiago Canyon College Catalog Action
The administration recommends approval of the proposed revisions for the 2013-2014 SCC catalog.
- *4.8 Approval of Consulting Agreement with Cynosure New Media, Inc. Action
The administration recommends approval of the consulting agreement with Cynosure New Media, Inc., to support the development of an on-line orientation program for students at SAC and SCC.
- *4.9 Approval of Workforce Investment Act of 1998 (WIA) Individual Training Accounts (ITA) Provider Services Action
The administration recommends approval of the Orange County Workforce Investment Board's contract for Individual Training Account Provider Services as presented.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of January 2013.
- *5.3 Approval of 2013-2014 Tentative Budget Assumptions Action
The administration recommends approval of the Tentative Budget Assumptions for the 2013-2014 fiscal year as presented.
- *5.4 Approval of Additional Testing Services for Soccer Field and Road Alignment at Santa Ana College Action
The administration recommends approval of additional testing services for the SAC soccer field and road alignment by Reliant Testing Engineers as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.5 Approval of Change Order #5 for Bid #1179 – Soccer Field and Football Facilities at Santa Ana College Action
The administration recommends approval of change order #5 for Bid #1179 for Los Angeles Engineering Inc. for the soccer field and football facilities at SAC as presented.
- *5.6 Approval of Notice of Completion for Bid #1201 – AT&T/SEC Electrical and Communications Equipment Installation at Santa Ana College Action
The administration recommends approval of the notice of completion for the AT&T/SEC electrical and communications equipment installation at SAC.
- *5.7 Approval of Additional Consulting Services for the Maintenance & Operations (M&O) Building Roof at Santiago Canyon College Action
The administration recommends approval of additional consulting services for the M&O building roof project at SCC as presented.
- *5.8 Adoption of Resolution No. 13-11 for Concrete for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 13-11 for Guy Yocom Construction, Inc. for Bid #1136 for concrete for the Athletic/Aquatic complex at SCC as presented.
- *5.9 Adoption of Resolution No. 13-13 for Plumbing for Humanities Building at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 13-13 for Bid #1140 for Interpipe Construction, Inc. for plumbing for the Humanities building at SCC as presented.
- *5.10 Approval of Change Order #9 for Bid #1136 – Concrete for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #9 for Bid #1136 for Guy Yocom Construction, Inc. for concrete for the Humanities building at SCC as presented.
- *5.11 Approval of Change Order #13 for Bid #1139 – Electricity for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #13 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.

- *5.12 Approval of Change Order #5 for Bid #1143 – Glass/Glazing for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #5 for Bid #1143 for Glazcon Productions for glass/glazing for the Humanities building at SCC as presented.
- *5.13 Approval of Change Order #7 for Bid #1144 – Roofing for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #7 for Bid #1144 for Troyer Contracting Company, Inc. for roofing for the Athletic/Aquatic Complex at SCC as presented.
- *5.14 Approval of Change Order #2 for Bid #1150 – Pool for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1150 for Nadar, Inc. for the pool for the Athletic/Aquatic complex at SCC as presented.
- *5.15 Approval of Notice of Completion for Bid #1181 for Signalization and Street Improvement Project at Santiago Canyon College Action
The administration recommends approval of the notice of completion for the signalization and street improvement project at SCC as presented.
- *5.16 Approval of Notice of Completion for Bid #1191 for M&O Roofing Project at Santiago Canyon College Action
The administration recommends approval of the notice of completion for the M&O roofing project at SCC as presented.
- *5.17 Approval of Lease Agreement with CouponEx Action
The administration recommends approval of the lease agreement with CouponEx and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- *5.18 Approval of Appointments to Measure Q Citizens’ Bond Oversight Committee Action
The administration recommends approval of the appointments to the Measure Q Citizens’ Bond Oversight Committee as presented.
- *5.19 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period January 20, 2013, through February 23, 2013.

* Item is included on the Consent Calendar, Item 1.6.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|--|-------------|
| - Basic Skills Initiative (SAC & SCC) – <i>Adjustment</i> | \$ -41,894 |
| - Board Financial Assistance Program (BFAP) (SCC) - <i>Augmentation</i> | \$ 6,672 |
| - Disabled Students Programs & Services (DSPS) (SAC & SCC) | \$1,332,262 |
| - Equal Employment Opportunity (EEO) – Diversity Allocation Funds (District) | \$ 12,781 |
- *6.2 Approval of Sub-Agreements between RSCCD and Merced College and San Mateo County Community College District/Skyline College Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor Business Operations/Fiscal Services or his designee to sign the agreements on behalf of the district.
- 6.3 Adoption of Resolution No. 13-12 authorizing payment to Trustee Absent from Board Meetings Action
This resolution requests authorization of payment to John Hanna for his absence from the February 19, 2013, board meeting due to illness.
- 6.4 Approval of Forming a Board Safety & Security Committee Action
The administration recommends the formation of an Ad Hoc Safety & Security Committee of the Board of Trustees for a trial period of nine (9) months.
- 6.5 Reports from Board Committees Information
- Board Facilities Committee
 - Orange County Community Colleges Legislative Task Force
- 6.6 Board Member Comments Information

* Item is included on the Consent Calendar, Item 1.6.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

California Department of Finance and Dr. Jack Scott, Chancellor of the California Community Colleges v. Jan Grimes, in her official capacity as Interim Orange County Auditor-Controller, and Does 1-10, Orange County Superior Court Case No. 30-2012-00559592 CU-WM-CJC

Santa Ana Station District, LLC/Santa Ana Station District Housing Partners, LP v. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 34-2013-80001416

3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association

5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on April 1, 2013.